

12/4/2024 | 5:00 PM

**MUNICIPAL SERVICES CENTER, COUNCIL COMMITTEE ROOM
3600 TREMONT ROAD**

If you are joining through Zoom, please click the link below to join the meeting:

<https://us06web.zoom.us/j/86807531925?pwd=RmhsbnhVQ0JMaU1ua0ord05GQzVDQT09>

Meeting ID: 868 0753 1925

Passcode: 522639

Join by Phone: 877-853-5257

- 1. Call to Order/Roll Call/Excused Absences**
- 2. Approval of Minutes**
 - a. Approve October 2, 2024 Cultural Arts Commission Meeting Minutes
- 3. Unfinished Business**
 - a. Donated Artwork Appraisal
- 4. New Business**
 - a. 2024 Work Plan Update
 - b. 2025 Work Plan
- 5. Updates & Reports**
 - a. Cultural Arts Division Report
- 6. Adjournment**

Wednesday, October 2, 2024 | 5:00 pm

Council Committee Room

Also livestreamed via ZOOM

CALL TO ORDER

Meeting was called to order by Chair Baughman at 5:07 pm

Members Present:

x	Barry Baughman	x	Michael Paulus
	Kristan Hastrich	x	Sheryl Pfeil
	Rebecca Kemper	x	Cheryl Smoot
x	Devon Oser (5:09 pm)		

Staff Present:

X	Arts Manager Jodi Hatfield
X	Park Development and Arts Superintendent Jeff Anderson
X	Parks and Recreation Director Debbie McLaughlin (Virtual)

Others Present:

Sophia Lanza, Project Coordinator for The Pizzuti Companies
Robie Benve, UA Artist, Art Coordinator at the OSU Faculty Club and Artist Selection Panel Member

EXCUSED ABSENCES

Motion to excuse Commissioner Hastrich from the October 2, 2024 meeting.

Motioned: Commissioner Smoot

Seconded: Commissioner Paulus

Commission Discussion: Commissioners discussed the importance of all members attending meetings, especially since the meeting schedule has transitioned to meeting every other month. Out of respect for everyone's time and commitments, Commissioners should be sure to notify the Chair and staff of their absence for special circumstances.

Voting Aye: Baughman, Oser, Paulus, Pfeil, Smoot

Abstain: None

Motion passed



APPROVAL OF MEETING MINUTES

Motion to approve minutes of the Cultural Arts Commission from the August 7, 2024 meeting.

Motioned: Commissioner Smoot

Seconded: Commissioner Paulus

Commission Discussion: None

Voting Aye: Commissioners Baughman, Paulus, Pfeil, Smoot

Abstain: None

Motion passed

ACTION/DISCUSSION ITEMS

AGENDA ITEM – New Business

a) Art in Work Spaces Donation Proposal

Arts Manager Hatfield introduced Sophia Lanza with The Pizzuti Companies and shared the Donation Proposal with the Commission (attached as Exhibit A). The Pizzuti Companies have proposed a donation of three works of art to the City's Art in Work Spaces collection, *Wild and Flowers* by Sarah Fairchild and *Inside Out* by Odilia Donald Odita. These limited-edition prints will be framed with UV blocking plexiglass by The Pizzuti Collection before installation in the Bob Crane Community Center. The initial plan would be to hang *Wild and Flowers* together in the Mezzanine and *Inside Out* may be hung on the second floor outside the administrative offices. Fairchild is a local Columbus based artist and Odita currently lives in Philadelphia. Odita is a graduate of Upper Arlington High School.

Sophia Lanza spoke about the framing of the work. These can be framed with either a white, black or wooden frame with a three-inch white matt. Commissioners asked about the long-term maintenance of the work. Lanza shared that the UV plexiglass blocks 99% of UV rays. Maintenance to the works include dusting with a microfiber cloth. Lanza shared additional information on Odita's national and local recognition.

Commissioners asked how the locations for the work were determined. The Pizzuti Companies recommended specific locations that would be appropriate for artwork that are both easily viewable and safe from recreation activities. Lanza shared that the hanging of these works will be secure so they can not be easily removed from the wall. The Pizzuti Companies can offer installation services for the works. The City has been working with the architectural team to create labels for the work that will be consistent with the signage in the rest of the building.

Commissioners expressed their excitement for the work being donated to the City and installed in the Community Center. Commissioners asked for clarity on how the works will be formally appraised and documented. A contract will be signed to clarify all terms of the donation. Staff will connect with the City Attorney's office to gain clarity on how the value of the work should be determined.

Motion to support the donation of *Wild and Flowers* by Sarah Fairchild and *Inside Out* by Odilia Donald Odita by Pizzuti Solutions to be accessioned into the City's Art in Work Spaces Collection upon completion of a formal agreement.



Sophia and The Pizzuti Companies were thanked for their generous donation to the City and for their work with the new Community Center.

Motioned: Commissioner Pfeil

Seconded: Commissioner Oser

Commission Discussion: None

Voting Aye: Baughman, Oser, Paulus, Pfeil, Smoot

Abstain: None

Motion Passed

b) Temporary Art Installation

Arts Manager Hatfield thanked the members of the Artist Selection Panel for reviewing the qualifications, proposals and presentations from the temporary art installation call for artists. This selection panel included Anna Talarico, Ava Morgan, Robie Benve, Sam Simmons, and Kristan Hastrich. Sam and Kristan were non-voting members on the panel. Hatfield also thanked the three finalists for presenting thoughtful and inspiring proposals to the selection panel. These finalists included Carrie Elvey, Laura Oldham, and Marcia Armstrong. The voting members of the Selection Panel selected Marcia Armstrong for the art commission.

Hatfield shared Armstrong's proposal with the Commission (attached as Exhibit B).

Robie Benve attended the meeting to represent the Artist Selection Panel and shared feedback on why the Panel selected Armstrong for the project.

Commissioners asked that the installation would be engaging for people of all ages including young children. Hatfield shared that the "nests" will be installed at various heights to encourage viewers, including children, to see inside the nests. They also expressed their concerns about the artwork lasting for an entire year. Benve shared that the artist will use various materials including ceramics to ensure a version of the work will last the entire installation time. The artist anticipates the work changing throughout the seasons. Commissioners suggested documenting the process, installation, and changing of the work over time.

Commissioners asked if the two other finalists could be considered for future projects. Hatfield shared that these artists could be engaged for art activities at events and will be encouraged to apply for future projects.

Motion to support the Artist Selection Panel's decision to commission a temporary art installation by top scoring artist Marcia Armstrong. This work will be temporary accessioned into the Art in Community Spaces collection.

Motioned: Commissioner Oser

Seconded: Commissioner Paulus



Commission Discussion: None

Voting Aye: Baughman, Oser, Paulus, Pfeil, Smoot

Abstain: None

Motion Passed

AGENDA ITEM – Old Business

a) Election of Chair-Elect

Commissioner Pfeil expressed an interest in serving as Chair Elect.

Motion to Elect Commissioner Pfeil to serve as Chair-Elect for a one-year term. The Chair-Elect will become the Chair at the August 2025 meeting. Commissioner Pfeil accepted the nomination.

Motioned: Commissioner Smoot

Seconded: Commissioner Oser

Commission Discussion: None

Voting Aye: Baughman, Oser, Paulus, Pfeil, Smoot

Abstain: None

Motion Passed

b) Cultural Arts Commission Bylaws

Arts Manager Hatfield reviewed the recommended changes to the Bylaws discussed at the August meeting (attached as Exhibit C). Commissioner had no future discussion on the changes.

Motion to approve the amendments to the Cultural Arts Commission Bylaws based on discussion from the August 2024 Commission meeting.

Motioned: Commissioner Baughman

Seconded: Commissioner Pfeil

Commission Discussion: None

Voting Aye: Baughman, Oser, Paulus, Pfeil, Smoot

Abstain: None

Motion Passed

AGENDA ITEM – Updates & Reports

a) Labor Day Arts Festival Final Report

Arts Manager Hatfield shared a final report on the 2024 Upper Arlington Labor Day Arts Festival (attached as Exhibit D). Commissioners discussed the following items regarding the report:

- Volunteers for this year's event were exceptional and highly engaged. A majority of volunteers were high school students.
- Expenses were down from 2023 as we invested less in printing fees as new signage was created in 2023 to align with the Department's new brand.



- Commissioners shared challenges with the speaker and mic setup for the Reading Garden Stage. It was suggested that sound production be provided by a company for next year’s event.
- The library staff was pleased with the event as they had high attendance and were able to provide library services throughout the day.
- The performers were exceptional on the main performance stage and drew large crowds.
- The Art Activities Area was extremely busy the entire day and visitors were highly engaged with the art activity artists.
- Weather and successful promotion created high attendance for the event.
- Most art activity artists ran out of materials before the end of the event. The recommended amount of materials should be increased for the 2025 event.
- Commissioners expressed a desire to know how many people outside of UA visit the event and the economic impact of that data.
- Hatfield discussed the importance of the emerging artist program and how it compares to other emerging artist programs in the area.
- Many attendees expressed a desire to have a printed program with a list of the exhibiting artists. Some attendees had challenges viewing the list of artists on the website due to the poor cell phone service due to the highly populated area. It was recommended that a virtual PDF guide book be posted on the website for attendees to download or print off prior to the event.
- While the parking lot is a great location of the event, it can get hot. It was recommended that in the future we consider misting fans or cooling stations to ensure attendee’s safety.

Hatfield thanked Commissioners for their support for the event and for their participation in the Coordinating Committee. The event ran smoothly thanks to their leadership.

b) Cultural Arts Division Report

Hatfield shared the Cultural Arts Division Report (attached as Exhibit E). Commissioners recommended exploring displaying Loann Crane’s art collection in the gallery at the Community Center as this space will be named after her.

ADJOURNMENT

Motioned: Commissioner Oser

Seconded: Commissioner Smoot

Board Discussion: None

Voting Aye: Commissioners Baughman, Oser, Paulus, Pfeil, Smoot

Abstain: None

Motion Passed

Meeting was adjourned at 6:39 pm

ATTEST: _____ CHAIR: _____



Memorandum

To: Jodi Hatfield, Arts Manager; Jeff Anderson Park Development and Arts Superintendent

From: Pizzuti Solutions

Date: September 25, 2024

Subject: Bob Crane Community Center Art Donation

Rationale:

Public art is an important aspect of development for the Pizzuti Companies. Haystack, formerly known as The Pizzuti Collection, is dedicated to promoting established and emerging artists and manages a diverse portfolio of artists and artwork. Recently, Pizzuti Solutions and Haystack have begun a partnership to ensure public art is available to our surrounding communities. Our team has found that public art can be an overlooked aspect of many projects. By creating a partnership between our two divisions, we attempt to bridge this gap by creating a fully curated experience for our clients. For this project, incorporating important aspects of community and sustainability, pieces from Sarah Fairchild's collection were ideal pieces of artwork for the building. The pieces selected work to complement the project objectives which played an important part in designing the building.

About the Artist

Sarah Fairchild (b.1972, Chillicothe, OH) creates lush paintings of garden life inspired by rural landscapes and the rich harvest they produce. She illuminates her subjects with bold, unexpected color to celebrate the often-overlooked beauty of plants and vegetables.

Inspired by her rural upbringing, Sarah Fairchild's studio practice begins outdoors. Public gardens, organic farms, and agricultural systems all provide her with subjects to study and translate into paintings. Her adoration and respect for nature is illustrated through her compositions and palettes. Fairchild's flowers and vegetables appear as ultra-flossy, glamorized versions of themselves. She renders petals and stems that are highly detailed and often larger-than-life by using flashy metallic backgrounds, fluorescent colors, and even Swarovski crystals. By turning modest plant life into flora out of a fantasy, Fairchild brings attention to the importance of our natural environment and the ways in which it sustains us.

Fairchild has stated her work straddles the worlds of farming, fashion, and the natural world, while playing with the ideas of decoration and beauty. Converting humble forms of nature such as weeds, wildflowers, and vegetables into symbols of honor, dignity, and significance. By viewing these natural elements in a new and unusual way, she hopes to arouse a sense of wonder, appreciation, and concern for the environment, as well as the urgent need for a sustainable living planet.

Regarding *Wild*, Fairchild states “*Wild* portrays images of milkweed, fleabane flowers and butterflies. The survival of the monarch is dependent upon the survival of the milkweed plant, as monarchs can only survive on a diet of milkweed. Milkweed is rapidly disappearing due to habitat loss and pesticides”.

Regarding *Flowers*, Fairchild states “*Flowers* portrays images of chrysanthemums, dahlias and butterflies. I am interested in the juxtaposition of weeds and wildflowers next to the more sophisticated cultivated flowers”.

Fairchild received her Bachelor of Fine Arts from Columbus College of Art & Design in 2004 and her Certification of Arts Education from Ohio Dominican College in 2008. In addition to having a full-time studio practice, Sarah worked as an arts educator and professor for several years. Her work is included in collections worldwide and has been shown extensively across the nation. Recent publications include *New American Paintings*, *International Painting Annual*, *Studio Visit Magazine* and *Creative Quarterly*.

Recent exhibitions and special projects of Fairchild includes *Bloom* inside One Liberty Plaza in New York, NY in 2022, *Floribunda* inside Pierrepont Plaza Brooklyn, and the set and prop design for Opera Columbus’ production of Lully’s *Armide*.

Project Timeline

These pieces are in possession of Haystack and will not be installed until early 2025 as the Bob Crane Community Center is anticipated to open in Spring 2025.

Maintenance Plan

Since the Fairchild piece’s will be installed in a public space, they will be framed with plexiglass. The plexiglass is 99% UV protected, similar to museum-grade glass and will not discolor. For routine maintenance, these pieces should be dusted using a microfiber cloth, one should never use paper towel product on the plexiglass. Should an incident occur where a deeper clean is needed, an acrylic cleaner and microfiber cloth may be used. The framed pieces will include security locks and anchors for installation.

Authenticity

Our prints are limited editions, the number of prints in an edition is determined by the artist, printer, and publisher. The limited editions have been signed by the artist on the front or back of each piece. Additionally, each print has been editioned by the artist with the number of the print created during the run, followed by the size of the reproduction.

About Haystack

Haystack commissions, produces, and sells high-quality contemporary art editions. Haystack hand-selects and commissions limited-edition art, providing you with access to art you won’t find anywhere else. The curatorial team’s diverse, eclectic recommendations will boost your confidence as a collector and provides the client insider access into each artist’s creative processes.

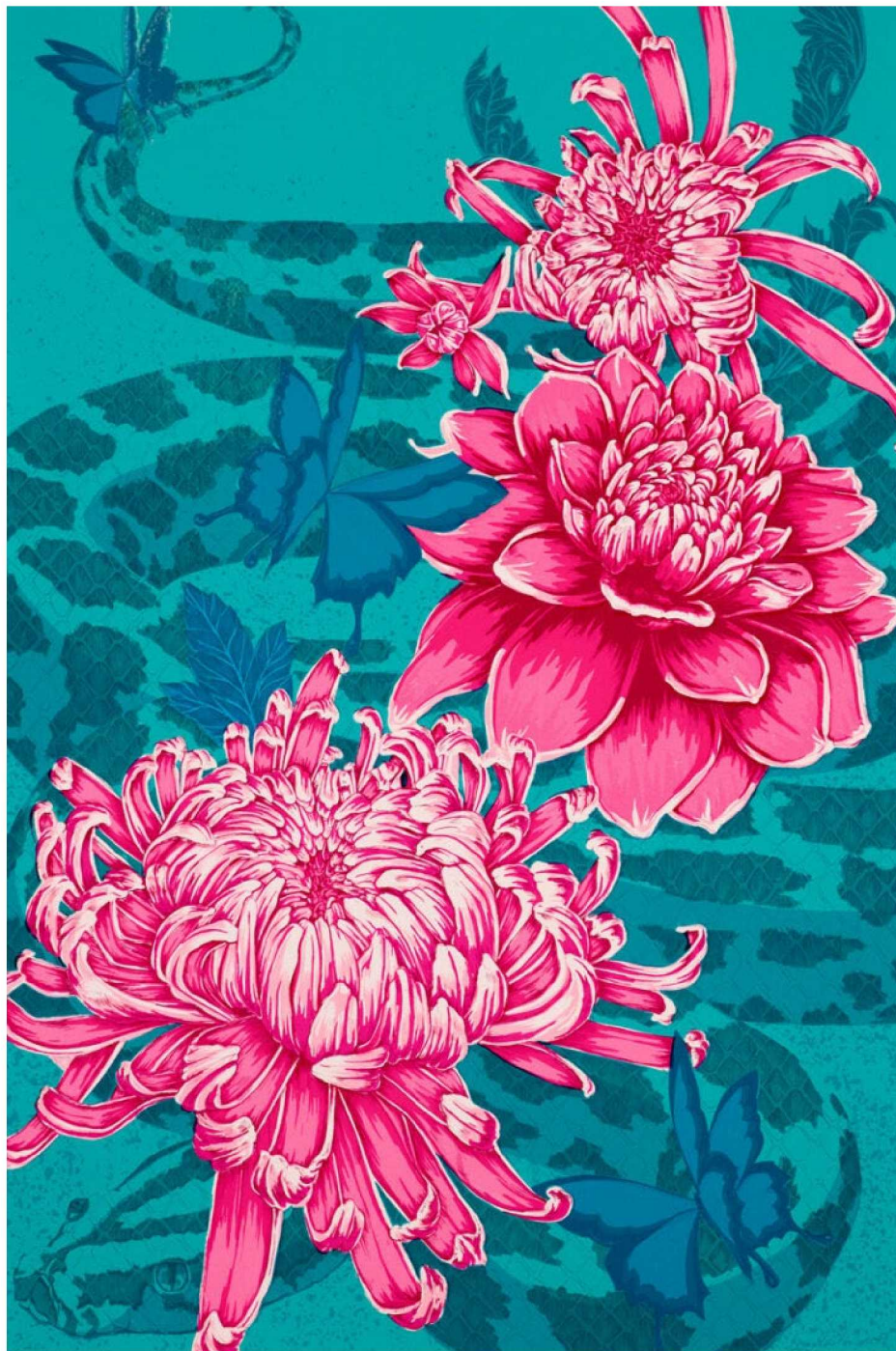
Transfer of Ownership

The prints are published by Powerhouse Arts are currently owned by Haystack. Ownership of the pieces will be transferred to the City upon completion of a formal agreement, prior to installation.

1. Wild, 2023
11 color silkscreen with acrylic and U.V. cured ink on Coventry Rag
29" x 19"
Edition of 20



2. Flowers, 2023
11 color silkscreen with acrylic and U.V. cured ink on Coventry Rag
29" x 19"
Edition of 20



Memorandum

To: Jodi Hatfield, Arts Manager; Jeff Anderson Park Development and Arts Superintendent
From: Pizzuti Solutions
Date: September 25, 2024
Subject: Bob Crane Community Center Art Donation

Rationale:

Public art is an important aspect of development for the Pizzuti Companies. Haystack, formerly known as The Pizzuti Collection, is dedicated to promoting established and emerging artists and manages a diverse portfolio of artists and artwork. Recently, Pizzuti Solutions and Haystack have begun a partnership to ensure public art is available to our surrounding communities. Our team has found that public art can be an overlooked aspect of many projects. By creating a partnership between our two divisions, we attempt to bridge this gap by creating a fully curated experience for our clients. For this project, incorporating important aspects of the UA Community, including community pride and diversity, pieces from Odili Donald Odita's collection were ideal pieces of artwork for the building. Odita is a world-renowned artist who grew up in Upper Arlington, his art focuses on blending African and Western Cultures.

About the Artist

Odili Donald Odita (b. Engu, Nigeria in 1966; lives and works in Philadelphia, PA) is an abstract painter and print maker whose work explores color both in the figurative historical context and in the sociopolitical sense. He is best known for his large-scale canvases with kaleidoscopic patterns and vibrant hues, which he uses to reflect the human condition. For Odita, color in itself has the possibility of mirroring the complexity of the world as much as it has the potential for being distinct. In his paintings, we see color interwoven and mixed, becoming an active agent in representing the essential power that light has in identifying the entirety of our world. He thinks of his colors as agents to express thoughts, ideas, and transformational change. Much of his color selection is based on personal memories and created intuitively by hand-mixing, so that no two shades are ever repeated.

Born in Nigeria and raised in the American Midwest, Odita's work is also heavily inspired by a sense of dual identity, combining aspects of Western modernity with African culture. His practice speaks to a contrast of cultures and a desire to create something new from a set of distinct parts. In this sense, his paintings, like a stitched or quilted textile, are weavings from different spaces, times and various temperaments, which convey the complexity of culture, identity, and being. Odita's work is known for exploring the intersection of color and geometric abstraction, drawing inspiration from African textile patterns and design, as well as modernist art movements. With *Inside Out*, the artist delves into his current investigations into populism with the use of patterns to convey its systematic nature.

Odili graduated from Upper Arlington Highschool in the mid 1980's before going on to study at The Ohio State University, where his father was a professor and founded the African Art History Department. In recent years, Odita has been commissioned to paint several large-scale wall installations including The United States Mission to the United Nations in New York (2011), the Savannah College of Art and Design (2012), New York Presbyterian Hospital (2012), New Orleans Museum of Art (2011), Kiasma, Helsinki (2011) and the George C. Young Federal Building and Courthouse in Orlando, Florida (2013).

Odita has had several solo exhibitions in museums and institutions across the globe including Savannah College of Art and Design; Yerba Buena Center for the Arts, San Francisco; Contemporary Arts Museum, Houston; Studio Museum in Harlem; Institute of Contemporary Art, Philadelphia; Ulrich Museum of Art, Wichita; and Princeton University.

He has been the recipient of a Penny McCall Foundation Grant in 1994, a Joan Mitchell Foundation grant in 2001, and a Louis Comfort Tiffany Grant in 2007. Also in 2007, his large installation Give Me Shelter was featured prominently in the 52nd Venice Biennale exhibition Think With The Senses, Feel With the Mind, curated by Robert Storr. Recent exhibitions and commissions include *Inter-Play* at Columbus Crew Way in 2024, an exhibit at The Contemporary Dayton, Ohio in 2022, and Stanley Museum of Art, Iowa in 2022.

Project Timeline

These pieces are in possession of Haystack and will not be installed until early 2025 as the Bob Crane Community Center is anticipated to open in Spring 2025.

Maintenance Plan

Since the Odita piece's will be installed in a public space, they will be framed with plexiglass. The plexiglass is 99% UV protected, similar to museum-grade glass and will not discolor. For routine maintenance, these pieces should be dusted using a microfiber cloth, one should never use paper towel product on the plexiglass. Should an incident occur where a deeper clean is needed, an acrylic cleaner and microfiber cloth may be used. The framed pieces will include security locks and anchors for installation.

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Transfer of Ownership

The print is published by Flying Horse Editions are currently owned by Haystack. Ownership of the pieces will be transferred to the City upon completion of a formal agreement, prior to installation.

1. Inside Out, 2022
Screenprint with Collage
30" x 30"
Edition of 8



Call Detail

[← Back to Participating Calls](#)

Request for Proposals: Naturalized Park Areas Temporary Art Installation

<https://upperarlingtonoh.gov/parks-recreation/cultural-arts/>

[Visit Organization Website](#)

Contact Email: jhatfield@uaoh.net

Contact Phone: 614-583-5312

Entry Deadline: 9/6/24

Application Closed

Work Sample Requirements

Images | Minimum: 1, Maximum: 10

Total Samples | Minimum: 1, Maximum: 10

Call Type: Public Art

Eligibility: Local

State: Ohio

Budget: \$10,000

Presenter: Marcia Armstrong

Proposal for Northwest Kiwanis Park

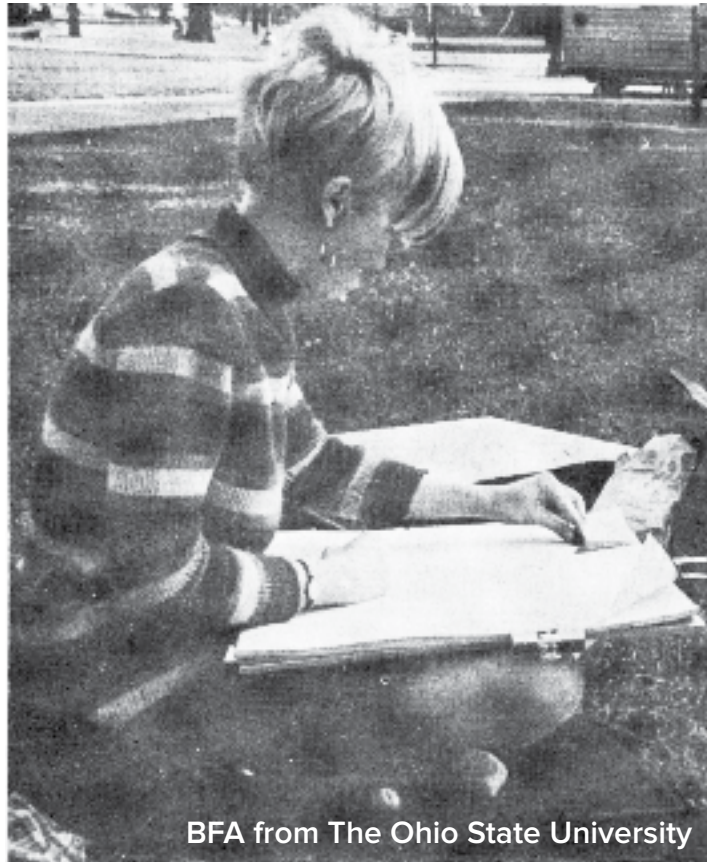


A little about me:

- Long time resident of Upper Arlington
- Graduate of Upper Arlington High School
- Shop / studio owner
- Upper Arlington Adult classes
- Cultural Arts Commission
- Married and raised my family

Established a network within the community.





BFA from The Ohio State University

Why am I qualified?

Life-long career as an artist.

Newspaper artist - The Columbus Dispatch

Shop / studio owner - Greystone Pottery

Armstrong-Lantz Studios - Short North

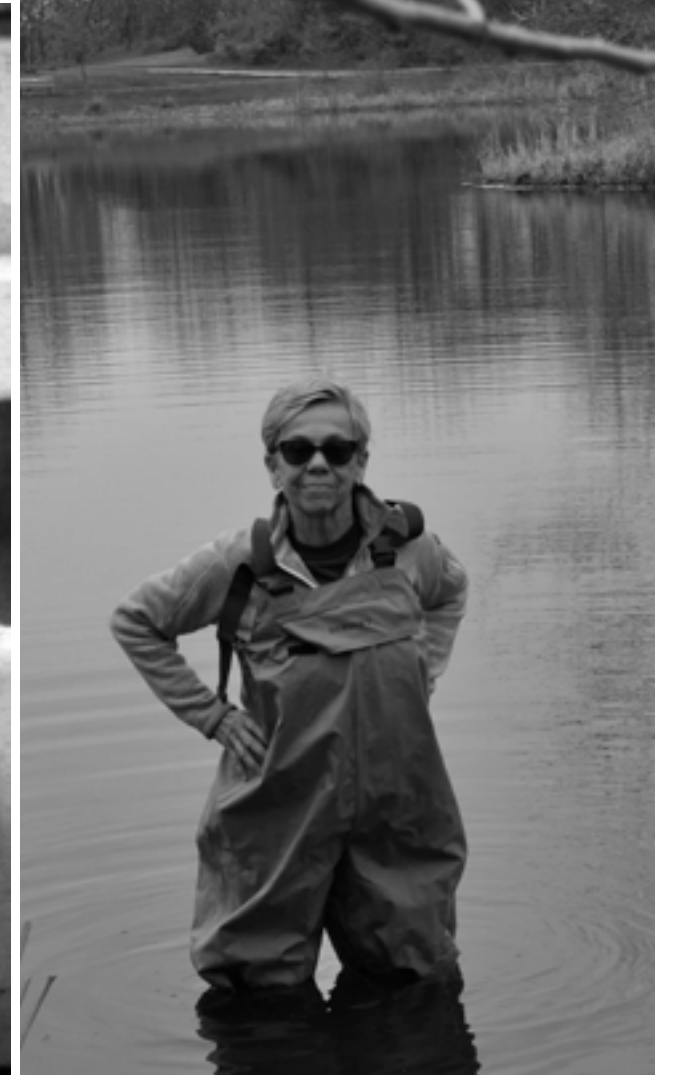
Spring Street Studios

Exhibition record

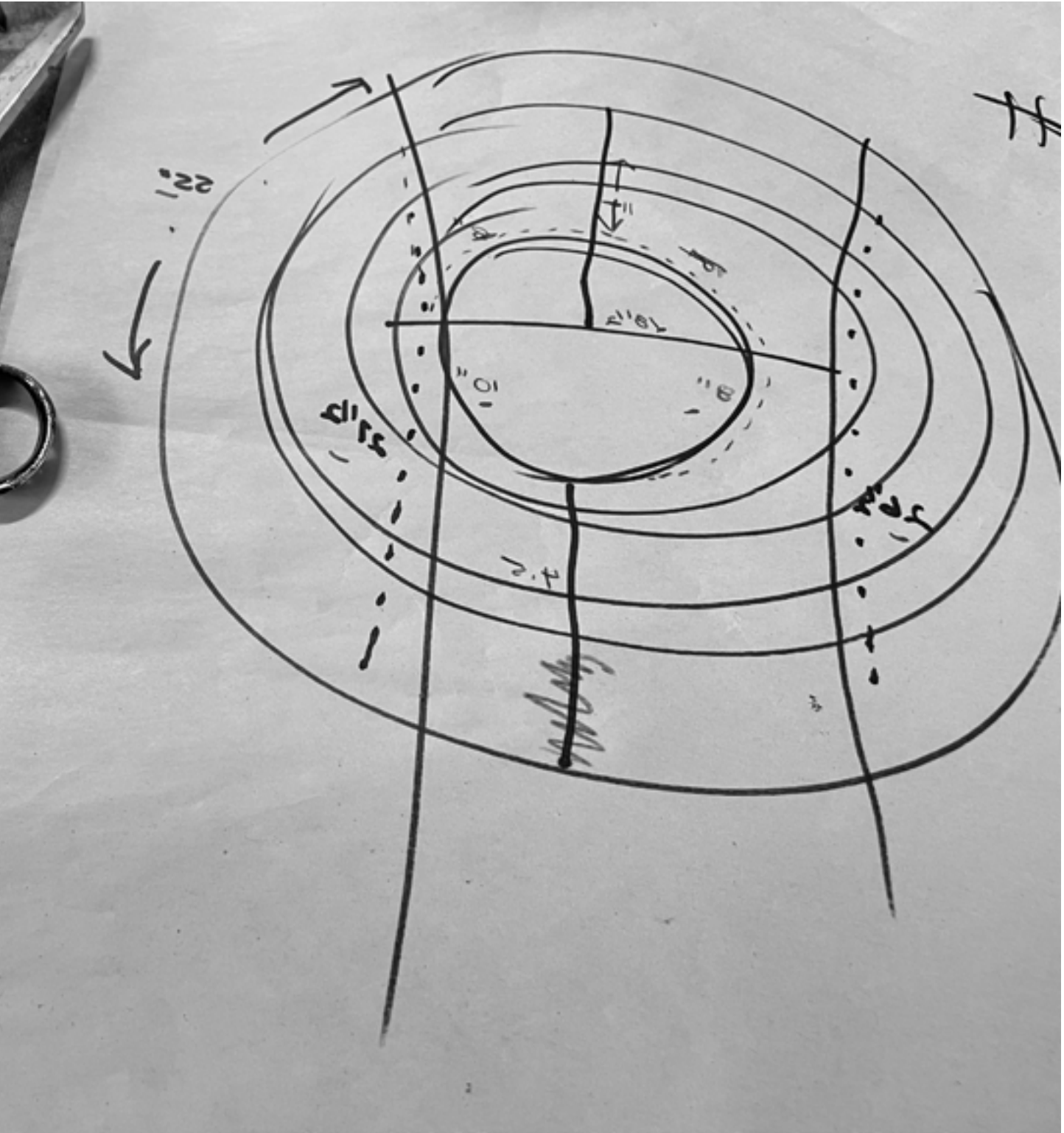
Ohio Designer Craftsmen Executive Board

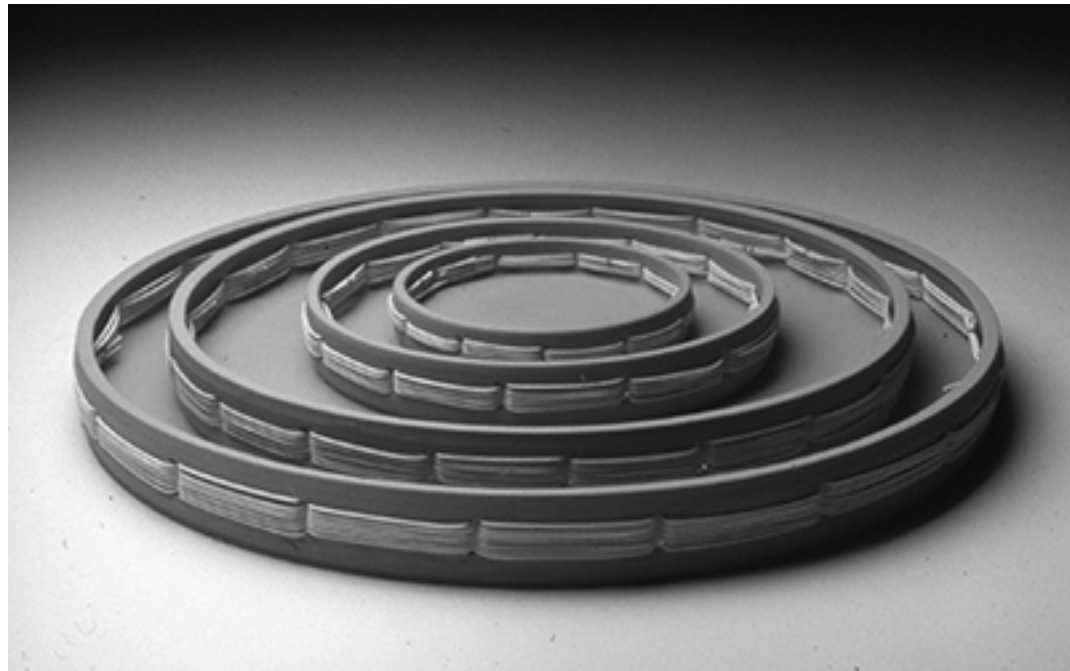
GCAC grant recipient

(Greater Columbus Arts Council)



Acquired a variety of skill sets.





allowing me to **mobilize mediums**

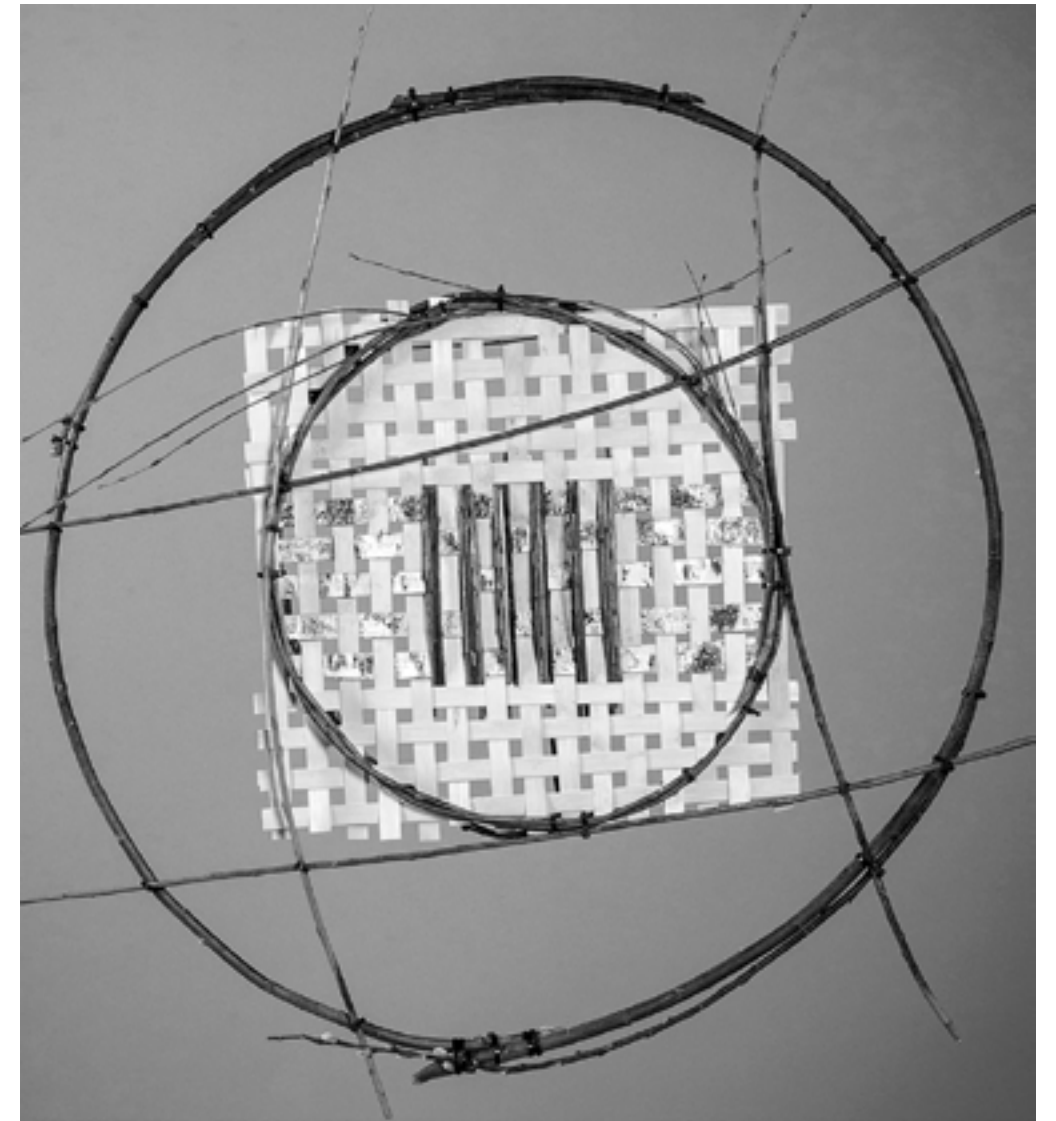


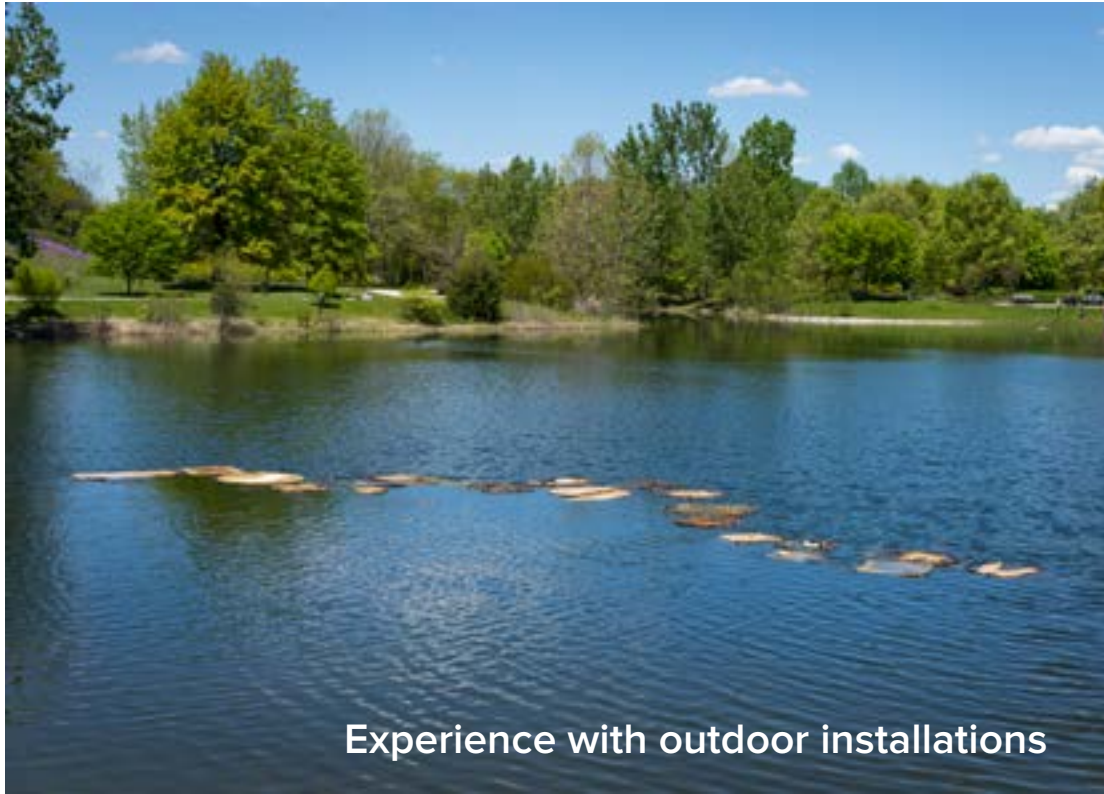
photo: Todd Yarrington



**mobilize environments
and meet unforeseen challenges.**



photo: Todd Yarrington



Experience with outdoor installations

Willow Archipelago, 2022

Chadwick, North Arboretum
The Ohio State University



photo: Todd Yarrington



photo: Courtney Hergesheimer Figueroa



Weaving Intersections, 2023

Schiller Park
Columbus, OH

What are the considerations?

Materials impervious to environmental conditions?

Vulnerable materials?

Transformational materials?

Will the installation impact the natural environment/wildlife?

How might wildlife benefit from installation?

Will wildlife interact with installation?

What are the surroundings and what role does it play in creating a more interdisciplinary piece?

Awareness of the contextual differences - interior vs exterior

Scale is a huge factor

Reflective of the local environment/ interactive

Provide levels of engagement with participants



What have I learned from observing this site?

Most enter from the north

but there are several points of entry.

Multi-use / man jogging, dog walking, families

Combination of sounds of nature and human activity



What other ways can I contribute to the conversation?



Franklin County Master Gardener Program, 2014

A series of bird nests will flank the mulched path at Kiwanis Park. Nests will be made to reflect the nesting habits and architectural designs of those birds who utilize the 24 species of trees that have replaced the diseased ash trees.

Nest building materials chronical environmental conditions/vegetation of an area. If a woodland degrades, bird species are obliged to choose materials less efficient for their nest building. Often the woodland's organic materials are replaced with a greater percentage of anthropogenic materials.

This installation illustrates (through a series of nests) degradation of woodlands and its effects on nesting. Each nest progressively incorporating more nonorganic material. The last installment may include a nest made exclusively from anthropogenic materials or may loop back to the first nest illustrating how a properly maintained woodland can support efficient nest building for resident birds.







idea board for NW Kiwanis Park



Photo: Todd Yarrington





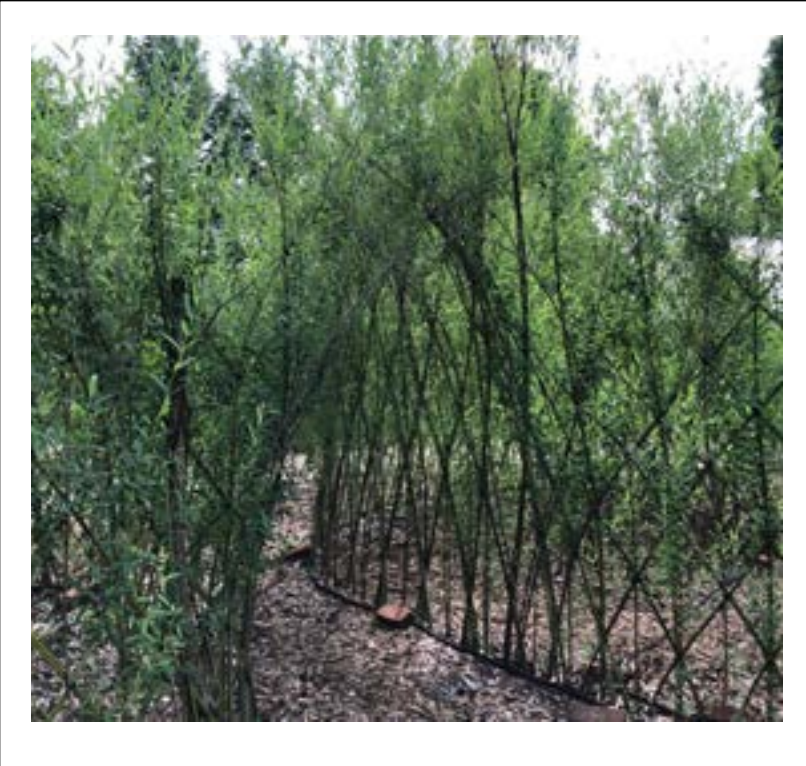
prototype / terracotta clay / mixed media



example of wattle fencing



define entrance / living willow fence



Living Willow Farm, Howard Peller



*“I spy (with my own little eyes)
something red!”*



Engagement

Educational

Children’s programming

Young adult

Finalizing



THANK YOU VERY MUCH for listening!

Questions?



BYLAWS
UPPER ARLINGTON CULTURAL ARTS COMMISSION

Article I. Title

The Upper Arlington Cultural Arts Commission exists per Chapter 152 of the Administrative Code of the City of Upper Arlington codified ordinances and exercises the powers, authority and responsibilities delegated by the Code.

Article II. Purposes

- Section 1. The purpose of the Commission is to encourage engaging experiences throughout the city through art placement, preservation and programming, and to provide strategic guidance and leadership for the arts in the community by acting in an advisory capacity to city staff and city council. The Commission does not have legal authority to act on matters not authorized by Chapter 152 or City Council.
- Section 2. The Commission shall also serve as ambassadors for the City by soliciting input from the community and by educating residents regarding the services provided by the City. If so directed by staff of City Council, the Commission shall receive public input and consider matters pertaining to the acquisition, development and maintenance of public art in furtherance of the duties established in section 152.03 of the Administrative Code.

Article III. Membership

- Section 1. The Commission includes members as outlined in section 152.02 of the Administrative Code.

Article IV. Officers

- Section 1. The officers shall be elected in ~~June~~August to one-year terms to commence immediately.
- Section 2. The officers of the Commission shall consist of the Chair, Chair-Elect.
- Section 3. The Chair of the Commission shall preside at all Commission meetings, shall sign the records thereof and assume other duties as required by Commission members.
- Section 4. The Chair-Elect shall perform all duties of the Chair during the Chair's absence or disability and perform other duties as deemed appropriate by the Chair.
- Section 5. Officers will move through the positions of Chair-Elect, and Chair in sequential order for one-year terms except under special circumstances.



Article V. Meetings

- Section 1. Notice of all meetings will be given as prescribed by the Rules of Council, City of Upper Arlington, Ohio and Ohio Open Meetings laws.
- Section 2. Regular meetings shall be held ~~nine times a year~~ bi-monthly beginning in February, typically skipping January, March, May, July, and September, and November, or otherwise decided by the Commission. The date and hour to be set by the Commission at the first meeting of the year (August~~June~~).
- Section 3. Regular meetings will be held at the Upper Arlington Municipal Services Center, 3600 Tremont Road, unless a change of location, date or time is determined by a majority vote of the Commission or by the Staff Representative. A seven-day public notice will be given for regular meetings held elsewhere.
- Section 4. Special meetings may be called by the Chair or by a majority of the Commission members. Twenty-four-hour notice shall be given for any special meeting.
- Section 5. Four council-appointed members shall constitute a quorum necessary to transact Commission business.
- Section 6. Procedures will be in accordance with the Administrative Code, the Rules of Council and Roberts Rules of Order.
- Section 7. The Chair, Staff Representative, City Manager, or any three (3) members may place items on the agenda. The Chair shall notify the Staff Representative immediately upon placing an item on the agenda. Commission members shall contact the Chair or Staff Representative regarding placing the items on the agenda. The initiating Commission member shall notify, the Chair, and the Staff Representative of the item and list the supporting members. The agenda shall be established forty-eight (48) hours in advance of the meeting.
- Section 8. The Chair or Staff Representative may cancel a meeting at any time and provide notice to the Commission of the cancellation as specified in 152.06 of the Administrative Code.
- Section 9. The Commission is not permitted to communicate to the majority of members on Commission topics as provided under Ohio Open Meeting laws. Any communication from the public pertinent to their role shall be forwarded to the Staff Representative for purposes of maintaining the public records as required under the Ohio Sunshine laws.

Article VI. Public Participation

- Section 1. Agenda Items
- A. The Commission shall provide opportunities for public comments on agenda items.
 - B. Speakers will be required to sign in prior to the item being discussed and list the agenda item in which they wish to make comments.
 - C. Each speaker will be limited to three minutes unless otherwise permitted by the Chair.
 - D. If an agenda item has a large amount of attendees that desire to speak, the Chair may reduce speaking time to two minutes to allow more speakers or ask the attendees to have a spokesperson speak on behalf of the attendees that plan to provide the same position on a topic.



- E. The Chair may continue the item to a future agenda to allow additional speakers due the time constraints set forth in these rules.
- F. The Chair or designee will be responsible to keep the speakers within the time limit and on their designated topic.
- G. The Commission desires to accommodate members of the public that may not be able to attend meetings. The public is permitted to provide comment via the City's website or email transmissions. Commission members shall forward correspondence pertinent to an agenda item to the Staff Representative for inclusion in the Commission packet.

Section 2. Items not on the Meeting Agenda

A procedure shall be in place for meeting attendees to list areas of concern or suggestions relating to the purposes of this Commission. The public shall be given an opportunity to suggest future agenda items and this shall be communicated to the Commission. An option will be available for residents that may not be able to attend the Commission meeting. Following the meeting, Staff shall establish a list of topics, initiating citizen, and employee to respond and forward the list to the Staff Representative and Chair. Unresolved items may be included in a future Commission agenda pursuant to these By-Laws. An update will be included in the Commission meeting packet.

Article VII. Committees

- Section 1. The Commission may establish Committees for on-going purposes.
- Section 2. Each Committee shall consist of no more than three members of the Commission appointed by the Chair and confirmed by the Commission.
- Section 3. Each Committee shall follow the rules of the Commission and/or Rules of Council.
- Section 4. Each Committee shall meet a minimum of two times per year, allowing for flexibility in the number of meetings and dates.
- Section 5. Each Committee shall act in an advisory capacity only, unless the Commission grants specific power to act.
- Section 6. Any Committee created by the Commission shall constitute a public body and be subject to Ohio Open Meeting laws.

Article VIII. Responsibilities of Commissioners

- Section 1. Be informed; contribute; attend Commission meetings and cultural arts events. Be current about developments in the arts. Be informed about the Commission's mission, policies and programs. Participate in the annual reading of the by-laws at the August meeting for the benefit of all members.
- Section 2. Members unable to attend a meeting will, at the earliest possible opportunity, direct notification of the anticipated absence to the Chair, Staff, or Director. The Commission, may, by motion, excuse the absence of a member from a meeting. Unexcused absences from three consecutive meetings or three meetings in a calendar year by any member shall cause the member's term to be vacated. Attendance, absence and excused absence of members of the Commission shall be noted in the minutes of each meeting.



Article IX. Ethical Considerations for Commissioners

- Section 1. Participate fully in Commission meetings and actions.
- Section 2. Respect the other members of the Commission and the constituents served.
- Section 3. Be well informed about developments relevant to issues that may come before the Commission.
- Section 4. Recognize that all authority is vested in the Commission as a whole and not with individual Commissioners.
- Section 5. Refer constituent issues to Staff Representative or Chair.
- Section 6. Recognize Commissioners act in an advisory capacity to Staff, not in a management capacity.
- Section 7. Declare all conflicts of interest with the Commission position and do not vote or participate on issues where there is a conflict of interest.
- Section 8. Avoid the appearance of impropriety.

Article X. Conflicts of Interest

- Section 1. This conflict of interest statement is to protect the Commission’s interest when it contemplates recommending Staff enter into a transaction or arrangement that might be of a personal benefit to an individual Commissioner member. This statement is intended to supplement but not replace any applicable state and federal laws governing conflict of interest.
- Section 2. Whenever a Commission member has a financial or personal interest in any business coming before the Commission, the affected person shall a) fully disclose the nature of the interest and b) withdraw from discussion and voting on the matter. Any transaction or vote involving a potential conflict of interest shall be approved only when a majority of disinterested Commission members determines that it is in the best interest of the Commission to do so. The minutes of meetings at which such votes are taken will record such disclosure, abstention and rationale for approval.

Article XI. Administrative Code Provisions in Bylaws

The provisions of the Upper Arlington Administrative Code applicable to the organization and activities of the Commission are incorporated in the Bylaws. In case of a conflict, the Upper Arlington Administrative Code prevails.

Article XII. Amendment

The Bylaws may be amended by the affirmative vote of two-thirds of Commission members, provided that the public notice of the proposed amendments was given in accordance with Rules of Council



Labor Day Arts Festival Metrics:

	2024	2023
Total Estimated Attendance	25,000	20,000
Bike Valet Usage	2,000 (estimate)	1,000 (estimate)
Shuttle Usage	800 total people	Not tracked
Volunteers	79	63
Total Volunteer Slots	106	87
Total Volunteer Slots Filled	100	77
Total Artists Engaged or Funded	310	293
Marketing Impressions	961,735	Not tracked
Marketing Engagement	21,645	Not tracked
Expense	\$53,489	\$65,533
Revenue	\$34,879	\$33,669

Total Artists Engaged or Funded	
Performances	# of Performers
The Big Badd	6
CYNTsation	6
Ladies of Longford	4
Columbus Soul and Salvage	7
Musicologie	15
The Shazzbots	4
Marjorie Jones School of Dance	15
Saavan Arora	1
GOREE Drum and Dance	15
UA Marching Band	100
Joanie Calem	1
Adena Brook	1
Steven Riggs	1
Total Performers:	176
Artists	# of Artists
Exhibiting Artists	19
Emerging Exhibiting Artists	6
Total Exhibiting Artists:	125
Art Activity Artists	# of Artists
Ohio Craft Museum Artists	2
Learning Never Ends Artists	2
Michelle Garrison	1
Face Painting Artists	2
Richard Duarte Brown and Malik Carrington	2
Total Art Activity Artists:	9

Marketing		
	Reach	Engagement
ArtsLink eNewsletter	856	197
Activity Link (LDAF Promo)	5,149	40
LDAF Facebook Event	Over 32,670	12,088 (interested)
Paid Ads	32,670	781 (responses to event)
LDAF Website (9.2.24 only)	7,019	7,019
QR Code Scans		
• LDAF Website	37	37
• Exhibiting Artists	131	131
• Map	71	71
Social Media Posts (LDAF Page)		
• Call for Volunteers	1,639	88
• Artist Sneak Peak	1,175	100
• Shirt Donation	1,131	81
• General Promo	2,196	156
• Performers	1,341	66
• Art Activities	1,347	68
• General Promo	1,031	48
• Emerging Artists	1,081	85
• Travel to event	936	37
• Brooms	751	24
• 24 Hours	685	38
• Day of Event Promo	917	94
Social Media Posts (Parks & Rec Page)		
• Call for Volunteers	1,103	45
• General Promo	1,408	50
• General Promo (right before event)	998	108
• ABC6 Video Reel	613	
• Promo – day before	256	21
• Day of Promo	621	20
• Post event thank you post	1,063	32
• Post event recap video	404	11
Instagram Posts (Parks & Rec Page)		
• Call for Volunteers	588	13
• General LDAF Promo	696	18
• LDAF Performers	1,503	23
• LDAF Day of Promo	393	11
• Post Event Video	1,021	44
Billboards		
• Panel #43241 – Henderson/Dierker	87,531	
• Panel #27801 – Dublin Rd/Grandview	356,191	
• Panel #2833 – Lane Ave/Kenny Rd	206,477	
• Panel #65485 – Bethel/GoDown	189,536	
Activity Guide	18,500	
Totals:	961,735	21,645



Budget		
Expenses	2024	2023
Materials and Supplies	\$787	\$6,111
T-Shirts	\$1,649	\$1,686
Rentals (Tents, Tables, Chairs, Golf Carts, Portable Toilets, Ice Coolers)	\$20,945	\$19,900
Jurors, Artists, Performers and Shuttles	\$16,837	\$19,854
Marketing/Printing	\$7,129	\$14,211
Artist Awards, Catering, Bike Valet, Misc.	\$6,141	\$3,771
Total:	\$53,489	\$65,533
Revenue		
Artist Jury Fees	\$4,652	\$4,756
Booth Fees and Artist Lunches	\$24,727	\$23,804
Food Truck Fees	\$4,750	\$3,750
Community Booth Fees	\$350	\$700
Ice Sales	\$400	\$658
Total:	\$34,879	\$33,669



Attendee Survey

Virtual: 19 Responses

https://www.canva.com/design/DAGR-2SP5u4/OAiVSm_pX3AOilakRMop4g/edit?utm_content=DAGR-2SP5u4&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton

General Comments:

- Overall attendees were pleased with the event.
- Mixed reviews on location – While some loved having the event on the pavement, other thought it was way to crowded.
- Attendees enjoyed the food trucks along Tremont – complained of long lines at food trucks (Schmidt’s).
- Few attendees wanted a printed copy of artists names and did not enjoy scanning the QR code to view artists.
- Long waits for the shuttle in the afternoon.

On-Site: Responses



How did you get here?

185 Responses

- Car – 4
- Personal Vehicle – 96
- Walked – 50
- Bike – 35

What activities did you enjoy today?

26 Responses

- Listen to music - 10
- Shopping for art - 5
- Talking with artists - 1
- Art Activities - 1
- Food Trucks - 5
- Spending time with friends and family - 1
- Visiting Police/Fire - 1
- Visiting Community Booths - 1
- Other – 1

How did you hear about the festival?

39 Responses

- Word of mouth - 18
- City Website - 2
- Social Media - 1
- Postcard - 1
- Activity Guide - 2
- Artist/Performer - 5
- Yard Sign - 1
- E-Newsletter - 4
- UA City Insight – 5
- Billboard - 0



City of **Upper Arlington**

LDAF Final Report- | Page 4 of 6 | 9/27/24

Artist Survey:

61 Responses

https://www.canva.com/design/DAGR_CiyDfU/CnudcNAzNqhbFTH8sSRniQ/edit?utm_content=DAGR_CiyDfU&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton

What is something you like about the Labor Day Arts Festival?

“This is my FAVORITE SHOW every year! It is so well run, and all of the volunteers and staff are so kind and helpful. I look forward to this show every year, and it was my best one day show to date with doing shows for over 10 years! Thank you so much for making this a premiere event in the region.”

“Extremely artist friendly and very well attended. Very well organized and the communication leading up to and during the event was excellent.”

“Clear communication prior to the event and during the event. Very organized! Loved seeing young students being involved as volunteers.”

“This is my favorite show of the year! The volunteers are awesome, love that you bring us water, like the hours, the music, the layout, lots of port a potties.....really all of it. I thought this year having everyone wait to bring in their cars until they were mostly torn down was great.. Really helped with the congestion. I’ve been doing shows for 20+ years and I have to say this is one of the absolute best organized shows in which I’ve participated!!! Thank you so much for all your efforts. Looking forward to next year.”

“I appreciate the quality of work for a one-day festival. The show is very well organized and the coffee and breakfast is such a treat.”

“The Labor Day Arts Festival is one of the best art festivals that I have ever has the opportunity to participate in Columbus, Ohio. The festival is promoted in a spectacular way, the staff is extremely helpful, the patrons are wonderful, and to top it off a scrumptious breakfast is provided. I hope to participate each year in the future. Could you please order the same weather for future shows!”

Additional answers:

- Happy with crowd size and sales
- Appreciated the artist breakfast
- Great volunteers – many comments on how exceptional they were!
- Time from 10 am – 5 pm was preferred
- Great communication
- Professional and organized
- Extra space around booth
- Setup the day before – organized setup and teardown



What is something you would change?

- Bad cell service during peak attendance hours – artists could not process credit card transactions
- Difficult to find where the artist shuttle was leaving/picking up from
- Artists preferred indoor restrooms during setup hours
- Shorter check-in process – no need to go over everything that was already given in packet
- Artists prefer setup earlier in the day on Sunday before the heat
- Overnight security from Sunday night
- Post photos of artwork on social media leading up to the event to help promote artists
- Do not allow artists to walk up to check in and skip the line
- Nothing!

Additional Comments:

“Thank you for all your hard work to make this show such an excellent event!”

“Just keep up the good work. Everyone working the show was a true pleasure. Super volunteers!!!! They deserve an award!”

"I did like the new rule not allowing artists to rush in with their vehicles. However, after the first hour, or 1.5, that rule should be opened up to allow all vehicles in, no matter your tent status. Those of us with larger setups, end up with much longer teardown times, if we can't load directly to our vehicles once the art is down. Our teardown was extended by an hour.”

“This is one of the best-run festivals ever. Thank you for making this a true community event. While the festival features music, food, crafts for kids, etc., the main focus is on the vendors and their art. Thank you!”

“This show was run very well from the organization and communication to the quality of the vendors. There were lots of customers/attendees and they seemed to be having a great time. Well done!”

How do you learn about fine art festival events?

- Website
- Local or previous attendee
- Zapplication
- Word of mouth
- Social Media
- Fellow Artists
- Artfair Insider





CULTURAL ARTS DIVISION'S MONTHLY REPORT
October 2024

CONCOURSE GALLERY

Nature's Rhythm

Artist: Michelle Renee Garrison

September 18 – November 15, 2024

Reception: Sunday, September 22 | 2-4 pm | 40 people attended

Celebrate the vibrant and diverse artistic talents flourishing within our community. This gallery exhibit showcases the unique perspectives, styles, and mediums of artists living and working in Upper Arlington. Each piece reflects the rich tapestry of our neighborhood's artistic heritage. Join us as we explore the depth and breadth of artistic talent thriving right here in Upper Arlington where community spirit thrives through art.



Origami Ornament Workshop with Artist Michelle Renee Garrison

Saturday, November 9 | 10 am – Noon

Concourse Gallery | 3600 Tremont Road

Free: Pre-Registration Required



Join artist Michelle Renee Garrison for a free hands-on workshop creating a beautiful origami ornament inspired by her current Concourse Gallery exhibit, *Nature's Rhythm*. Michelle will guide you through the delicate art of origami. Learn techniques to fold intricate shapes and patterns that reflect the harmonious balance of nature. Whether you are new to origami or a seasoned folder, this workshop offers a unique opportunity to connect with nature through art and take home a handmade ornament. All materials provided.

UP NEXT



Between the Mountains, Exploring the Great Plains of North America

Artist: Thomas Croce

November 20, 2024 – January 31, 2025

Closing Reception: Sunday, January 26 | 2-4 pm

Explore the misunderstood beauty of the Great Plains and prairies of North America through the awe-inspiring photography of Thomas Croce. Contrary to the attention that a mountain landscape may command, Croce draws attention to the subtleties of the prairie landscape. While you may not find a specific focal point, get lost in the vast expanse of land and sky and glimpse back in time when prairies covered almost one third of North America and Bison roamed freely. Today, prairies and grasslands have diminished significantly and have become the world's most endangered ecosystem.



CALL FOR ARTISTS

Timeline for application and selection of artists for Concourse Gallery and Loann Crane Gallery (inside Bob Crane Community Center):

- October 7 – Applications Open
- January 10 – Deadline to Apply
- January 13 – 24 – Selection Panel reviews and scores applications
- January 27 – February 7 – Artists Notified

Concourse Gallery Draft Schedule:

Date	Reception Date	Title of Show	Artist(s)
2/5/25 – 2/28/25	Sunday, Feb 9 2-4 pm	Elementary Students	
3/5/25 – 3/28/25	Sunday, March 9 2-4 pm	Middle School Students	
4/2/25 – 4/25/25	TBD	High School Students	
4/30/25 – 7/11/25		Hold for possible Columbus Crossing Borders Exhibit	
7/16/25 – 9/12/25			
9/17/25 – 11/14/25			
11/19/25 – 1/30/26			
2/4/26 – 2/27/26		Elementary Students	
3/4/26 – 3/27/26		Middle School Students	
4/2/26 – 5/1/26		High School Students	
5/6/26 – 7/10/26			
7/15/26 – 9/11/26		UA Artists Exhibit	
9/16/26 – 11/13/26			
11/18/26 – 1/29/27			

Loann Crane Gallery Draft Schedule:

Date	Reception Date	Title of Show	Artist(s)
5/15/25 – 7/18/25			
7/23/25 – 9/19/25			
9/24/25 – 11/5/25			
11/12/25 – 1/9/26			
1/14/26 – 3/13/26			
3/18/26 – 5/15/26			
5/20/26 – 7/17/26			
7/22/26 – 9/18/26			
9/23/26 – 11/13/26			
11/18/26 – 1/8/27			

Available dates for gallery exhibits



2024 Cultural Arts Division Annual Work Plan

The City of Upper Arlington Cultural Arts Division provides and promotes a diverse, lively, accessible arts environment that advances the cultural assets and enriches the quality of life of the community. The Division provides a variety of arts and culture programming throughout the year and is also responsible for managing the City’s extensive collection of interior and exterior public art. Arts programming includes a public gallery featuring an annual schedule of exhibits at the Municipal Services Center, educational programming, summer outdoor concerts, and the City’s signature special event—the Labor Day Arts Festival. The City’s art collection includes many inspiring and creative permanent installations located in parks and public grounds throughout the City, as well as an extensive collection of interior art pieces installed in public buildings.

Housed within the Parks & Recreation Department, the Division is advised and supported by the Cultural Arts Commission. The Commission is a seven-member group that is appointed by City Council for the purpose of fostering and encouraging the development and preservation of arts in the community. As part of the 2019 Arts and Culture Master Plan, the following Mission and Vision Statements were developed to provide clarity and direction for the Division:

MISSION
We provide and promote a diverse, lively and welcoming arts environment that enriches the lives of all.
VISION
Our vision is a future where art is integrated throughout the community, diverse in medium and content and accessible to all residents and visitors to Upper Arlington.

KEY:

Continuing Goals and Strategies
New Goals and Strategies

2023 Accomplishments

Key successful events

- UA Performance Series
 - 5 events offered featuring 19 performances throughout the year, expanding performing arts opportunities. Each event was expanded to include additional performances, food trucks, art activities and beverage sales. This series included Party on the Plaza, Music at Miller, Arts on Arlington, Labor Day Arts Festival and Songwriter Social. Each event featured unique performances that highlighted a variety of genres and diverse performers.
 - Over 3,700 attended the UA Performance Series (excluding Labor Day Arts Festival).
- Labor Day Arts Festival:
 - 293 visual and performing artists were engaged or funded at this year's Labor Day Arts Festival.
 - Expanded by 2 hours, adding additional performances and opportunities for guest to visit the event. Estimated attendance around 20,000.
 - Partnership with the Upper Arlington Library to expand the event and utilize indoor space in the library for a second performance stage, restrooms, face painting, nursing area and sensory friendly room.
 - Partnership with Learning Never Ends and Upper Arlington High School AAPI Association to create a more inclusive and diverse event

Critical Master Plan successes

- 5 public art sculptures in the Permanent Collection were professionally cleaned and restored.
- Formed partnership with Ballet Met to expand Arts Academy to offer a dance program for the community.
- The Artwork Maintenance Policy was developed and finalized. This policy will guide decision making when caring for existing artwork and forming a plan when acquiring new artwork.
- 4 Upper Arlington artists highlighted in the Arlington Gallery
- Unique Undesign the Redline Exhibit brought to the Concourse Gallery during the month of June. Over 6 tours given of the exhibit, educating the community on the history and effects of redlining and creating conversations for a better future.
- Increased performance opportunities and successfully promoted call for performers. Applications increased by 67% from 2022.
- New Emerging Artist Program successfully supported 5 emerging artists at the Labor Day Arts Festival. One of the emerging artists won 1st place during the on-site jury of all exhibiting artists.
- Partnership with the UA Library to offer a new Arts and Crafts Entrepreneurship Workshop Series. Over 130 attended the series.

2024 Work Plan

LABOR DAY ARTS FESTIVAL

\$65,500 Total Budget | \$44,000 Revenue Goal

Goal/Strategy	Action Items	Target Start Date	Target Complete Date	Completed
Support Local, Emerging, and Established Artists	Develop an educational series to provide support and guidance for artists in developing their art careers	9/10/23	11/15/24	Complete
	Educate artists on applications process for Labor Day Arts Festival and other art events	9/10/23	11/15/24	Complete
	Continue LDAF Emerging Artist program.	11/1/23	9/2/24	Complete
Expand opportunities for visual and performing artists	Continue partnership with UA Public Library to utilize the Tremont Library for a second performance stage and expanded event space	1/1/24	9/2/24	Complete
	Create an application and selection process for artists and art organizations to facilitate engaging art activities for the event	3/1/24	5/1/24	Postponed
	Incorporate a variety of performances including poetry, spoken word, and dance	2/1/24	9/2/24	Complete

UA PERFORMANCE SERIES

\$41,500 Total Budget | \$9,500 Revenue Goal

Goal/Strategy	Action Items	Target Start Date	Target Complete Date	Completed
Ensure continued success	Explore new opportunities and partnerships for performing art events that align with the goals and desires of the community	11/1/23	2/1/24	Complete
	Finalize locations that will accommodate larger crowds and are spread throughout UA	2/1/24	2/15/24	Complete
	Explore opportunities to reduce cost for alcohol service and increase sales.	12/1/23	2/1/24	Complete
	Develop an event that centers around the temporary art installation and offers community engagement opportunities	1/1/24	6/28/24	Postponed to 2025
Expand performing arts opportunities	Accommodate multiple performers for each event	1/1/24	4/1/24	Complete
	Incorporate spoken word, poetry and dance into events.	1/1/24	4/1/24	Complete
	Support youth performers	1/1/24	10/31/24	Complete



ARTS ACADEMY

\$9,100 Total Budget | \$14,000 Revenue Goal

Goal/Strategy	Action Items	Target Start Date	Target Complete Date	Completed
Support art education programs	Collaborate with Recreation Division to support introductory theatre and dance programs	1/1/24	3/1/24	Complete
	Elevate performing arts programs	11/1/23	2/1/24	Complete
	Consider transitioning this program to Recreation Division or other community organizations	1/1/24	3/1/24	Complete

PERMANENT COLLECTION

\$7,000 Budget for maintenance and repairs | \$10,000 Budget for temporary art installation

Goal/Strategy	Action Items	Target Start Date	Target Complete Date	Completed
Implement Collection Management and Maintenance Policy	Review artwork that does not align with Guiding Principles and make recommendation to Commission for any deaccessions	1/1/24	3/1/24	Postponed to 2025
	Implement deaccession process for any selected artwork	3/1/24	5/1/24	Postponed to 2025
	Review Art in Community Spaces maintenance needs and discuss with Commission	5/1/24	6/5/24	Postponed to 2025
	Determine maintenance needs for 2024 and create a maintenance schedule	6/5/24	9/15/24	Complete
Implement Policy for Acquisition of Public art	Post RFQ for Temporary Art Installation	1/2/24	1/15/24	Complete
	Form an Art Selection Panel	12/7/23	2/28/24	Complete
	Art Selection Panel to review RFQs	2/28/24	3/6/24	Complete
	Up to three artists selected to submit proposals	3/8/24	4/5/24	Complete
	Proposals reviewed by Art Selection Panel and recommendation made to Commission	4/15/24	5/1/24	Complete
	Phase 1: Design documentation including final design Installation details Fabrication budget and timeline	5/3/24	6/28/24	Postponed to 2025
	Phase 2: Fabrication and Installation	7/1/24	4/1/25	Postponed to 2025
	Plan a public engagement event for the temporary art installation for the community to engage in the process	1/1/24	10/17/24	Postponed to 2025
Create an online gallery of the Permanent Collection, complete with high-resolution images and artwork information	Research available collection management databases	2/15/24	3/15/24	Postponed to 2025
	Acquire updated images of all artwork and upload to database	4/1/24	11/15/23	Postponed to 2025
	Link database to City's website for public access	10/1/24	12/31/24	Postponed to 2025



GALLERIES

\$1,500 Total Budget (materials and supplies and marketing)

Goal/Strategy	Action Items	Target Start Date	Target Complete Date	Completed
Create diverse exhibits that are educational, engaging, and accessible for all residents and visitors	Research solutions for smoother application and review process for interested artists and organizations	12/1/23	1/15/24	Complete
	Seek marketing opportunities to better promote the gallery to artists	12/15/22	1/15/24	Complete
	Post call for artist for 2025 exhibits	2/1/24	3/1/24	Complete
	Consider reserving space for a specific juried exhibit where staff develops a theme or idea and individual artists submit artwork for selection	1/15/23	2/1/23	Complete
	Form selection panel to review and score applications for Concourse Gallery	3/1/24	3/15/24	In Process
	Schedule 2025 Concourse Gallery exhibits	3/15/24	4/30/24	In Process
	Incorporate engaging artist talks, demonstrations, and performances into gallery receptions	1/1/24	12/31/24	Ongoing
Highlight Upper Arlington Artists through the Arlington Gallery	Seek Upper Arlington artists to display in Arlington Gallery	12/1/23	3/15/24	No Longer Applicable
	Rotate art every 2-3 months in the Arlington Gallery	3/15/24	12/31/24	No Longer Applicable
	Highlight exhibits on social media and in e-newsletters	3/15/24	12/31/24	No Longer Applicable
	Begin considering needs for transition of Arlington Gallery to the community center	4/3/24	5/1/24	Complete
Design a plan for the new Community Center Gallery	Discuss goals of the gallery	4/3/24	5/1/24	Complete
	Post call for artists for the gallery	8/1/24	10/1/24	Complete
	Form selection panel to select artists for gallery	10/1/24	11/1/24	In Process
	Schedule exhibits for gallery	11/1/24	12/1/24	Postponed to 2025
	Open gallery	4/1/25	5/1/25	

CULTURAL ARTS DIVISION ADMINISTRATION

\$4,500 designated for Arts in Community Education City project or program

Goal/Strategy	Action Items	Target Start Date	Target Complete Date	Completed
Improve marketing and communication of art programs and special events	Determine additional marketing strategies to attract diverse artists and attendees	12/1/23	2/1/24	Complete
	Work with Community Affairs to develop a 2024 marketing plan	12/1/23	3/1/24	Complete
	Implement marketing plan	3/1/24	12/31/24	Complete
Identify viable funding options and processes	Continue to seek funding opportunities for Permanent Collection	1/1/24	12/31/24	Ongoing



to implement in relation to upcoming projects	Seek grant opportunities to continue to improve programs, event and art installations	1/1/24	12/31/24	Ongoing
Support student learning in the arts	Discuss plans for the Arts in Community Education program and how to best support students within existing programs.	1/1/24	3/1/24	Complete

2024 Tentative Cultural Arts Commission Work Plan Agenda Items

Ongoing

February 7, 2024
<ul style="list-style-type: none"> • Finalize 2024 Work Plan • 2023 year in review • Discuss Arts Academy and Arts in Community Education program
March 6, 2024
<ul style="list-style-type: none"> • Art in Work Spaces: Review of artwork that does not align with Guiding Principles
April 3, 2024
<ul style="list-style-type: none"> • Discuss goals for the new Community Center gallery space • Discuss plans for Arlington Gallery
May 1, 2024
<ul style="list-style-type: none"> • Temporary Art Installation Update – Final artists selected
June 5, 2024
<ul style="list-style-type: none"> • Recommendation from Art Selection Panel for temporary art installation • Review Maintenance Needs for Art in Community Spaces • Commissioners Spencer, Kemper and Dial terms expire
August 7, 2024
<ul style="list-style-type: none"> • Election of officers • Annual review of Bylaws • Temporary Art Installation Update
October 2, 2024
<ul style="list-style-type: none"> • Review of Labor Day Arts Festival • Temporary Art Installation Update
November 6, 2024
December 4, 2024
<ul style="list-style-type: none"> • Draft of 2025 Work Plan

2025 Cultural Arts Division Annual Work Plan

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KEY:

Continuing Goals and Strategies
New Goals and Strategies

2024 Accomplishments

Key successful events

- UA Performance Series
 - Produced the City’s first Black History Month Celebration in partnership with the UA Public Library, UA Community Relations Committee, Equal UA, UA Historical Society, and the UA Community Foundation. This event incorporated spoken word and dance and won 3rd place in the 2024 OPRA Awards of Excellence in the Historical & Cultural Arts category.
 - Party on the Plaza was paired with the opening reception of *Community Expressions: Artists of Upper Arlington*, drawing hundreds of attendees into the Concourse Gallery to meet local artists and view their work.
 - Improved marketing efforts in partnership with the Community Affairs Department that helped increase awareness and attendance at events.
 - Stories of Resilience: Black History Journey Through the Arts: 500
 - Jazz at the Barn: 400
 - Arts on Arlington: 2,500
 - Party on the Plaza: 1,500
 - Labor Day Arts Festival: 25,000
- Labor Day Arts Festival:
 - 310 visual and performing artists were engaged or funded at this year’s Labor Day Arts Festival. Increase of 17 from 2023.
 - Record breaking attendance throughout entire event.
 - Partnership with Learning Never Ends and UA Public Library to provide a sensory friendly room inside the library during the event.
 - Reduced expense and increased revenue from the 2023 event.
 - Improved Art Activities area, engaging attendees with working artists and exposing them to the artist’s process and unique art forms.

Critical Master Plan successes

- 3 public art sculptures in the Permanent Collection were professionally cleaned and restored.
 - Poised and Ready
 - The Flower
 - Egeria Fish
- Unique workshops brought to the Concourse Gallery in collaboration with exhibiting artists.
 - Exploring Portrait Drawing: Open Studio Workshop with artist Miriam Baranov
 - Origami Ornament Workshop with artist Michelle Renee Garrison
- Successfully completed a formal selection process following the Acquisition Policy to select an artist for a temporary art installation at NW Kiwanis Park.



2025 Work Plan

LABOR DAY ARTS FESTIVAL

Goal/Strategy	Action Items	Target Start Date	Target Complete Date	Completed
Ensure continued success of the Labor Day Arts Festival	Continue supporting local artists through the Emerging Artist Program			
	Continue partnership with UA Public Library to utilize the Tremont Library for a second performance stage and expanded event space			
	Continue to seek working artist to facilitate engaging art activities at the event to educate attendees on the art processes and techniques and inspire creativity.			
	Incorporate a variety of performances including poetry, spoken word, and dance			
	Develop a volunteer program for the Labor Day Arts Festival and other City events to create more engagement and retention of volunteers			

UA PERFORMANCE SERIES

Goal/Strategy	Action Items	Target Start Date	Target Complete Date	Completed
Ensure continued success	Establish core events as part of the UA Performance Series			
	Create 1-2 new events as part of the series in partnership with existing opportunities within the Department and City			
	Explore opportunities to reduce cost for alcohol service and increase sales.			
	Continue seeking talented performers and incorporate spoken word, poetry and dance into events			
	Support youth performers			



PERMANENT COLLECTION

Goal/Strategy	Action Items	Target Start Date	Target Complete Date	Completed
Implement Collection Management and Maintenance Policy	Review artwork that does not align with Guiding Principles and make recommendation to Commission for any deaccessions			
	Implement deaccession process for any selected artwork			
	Review Art in Community Spaces maintenance needs and discuss with Commission			
	Determine maintenance needs for 2025 and create a maintenance schedule			
Implement Policy for Acquisition of Public art for the Bob Crane Community Center	Develop goals and framework for Community Center public art call for artists			
	Post RFQ for Community Center Commission			
	Form an Art Selection Panel			
	Art Selection Panel to review RFQs			
	Up to three artists selected to submit proposals			
	Initiate community engagement process			
	Proposals reviewed by Art Selection Panel and recommendation made to Commission			
	Phase 1: Design documentation including final design Installation details Fabrication budget and timeline			
Phase 2: Fabrication and Installation				
Create an online gallery of the Permanent Collection, complete with high-resolution images and artwork information	Research available collection management databases			
	Acquire updated images of all artwork and upload to database			
	Link database to City's website for public access			



GALLERIES

Goal/Strategy	Action Items	Target Start Date	Target Complete Date	Completed
Create diverse exhibits that are educational, engaging, and accessible for all residents and visitors	Seek marketing opportunities to better promote the gallery to artists			
	Form selection panel to review and score applications for Concourse Gallery and Community Gallery			
	Schedule 2025-2026 Concourse and Community Gallery exhibits			
	Incorporate engaging artist talks, demonstrations, and performances into gallery receptions			

CULTURAL ARTS DIVISION ADMINISTRATION

Goal/Strategy	Action Items	Target Start Date	Target Complete Date	Completed
Support student learning in the arts	Seek partnerships to reach students in the community and connect them with working artists.			
Review Arts and Culture Master Plan	Review goals, strategies and accomplishments from the Arts and Culture Master Plan and prepare for the future of arts in UA.			

2025 Tentative Cultural Arts Commission Work Plan Agenda Items

February 5, 2025

- Finalize 2025 Work Plan
- 2024 year in review
- Art in Work Spaces: Review of artwork that does not align with Guiding Principles

April 2, 2025

- Discuss Maintenance needs for Permanent Collection
- Discuss and finalize next steps for Dodecahedron

June 4, 2025

- Discuss and finalize goals for Bob Crane Community Center Public Art

August 6, 2025

- Election of Officers
- Annual review of the by-laws
- Review and finalize RFQ and RFP for Community Center Call for Artists

October 1, 2025

- Labor Day Arts Festival Report

December 3, 2025

- Draft 2026 Work Plan
- Review Goals, Strategies and Accomplishments from the Arts and Culture Master Plan



CULTURAL ARTS DIVISION'S MONTHLY REPORT
December 2024

CONCOURSE GALLERY

Between the Mountains: Exploring the Great Plains of North America

Artist: Thomas Croce

November 20, 2024 - January 31, 2025

Explore the misunderstood beauty of the Great Plains and prairies of North America through the awe-inspiring photography of Thomas Croce. Contrary to the attention that a mountain landscape may command, Croce draws attention to the subtleties of the prairie landscape. While you may not find a specific focal point, get lost in the vast expanse of land and sky and glimpse back in time when prairies covered almost one third of North America and Bison roamed freely. Today, prairies and grasslands have diminished significantly and have become the world's most endangered ecosystem.



Closing Reception: Sunday, January 26 | 2-4 pm

Artist Talk | 2 pm

Join us for an engaging artist talk during the closing reception. Photographer Thomas Croce will delve into the history of the Great Plains, shedding light on the alarming decline of prairies and grasslands—now recognized as the world's most endangered ecosystem. Croce will share his experiences capturing the beauty of these landscapes and discuss their profound importance to our natural heritage. Don't miss this opportunity to gain insight into both the art and the urgency of preserving these vital spaces.

Explore the artwork, speak with the artist and enjoy light refreshments after the artist talk. All are welcome.

CALL FOR ARTISTS

CALL FOR PERFORMERS

Showcase your talent in the 2025
UA Performance Series in Upper Arlington, Ohio
Application Deadline: January 5, 2025

Bands

Dancers and Spoken Word

Individual Performers

The graphic features three circular images: a band performing on stage, three dancers in red tops, and a woman playing an acoustic guitar. A small logo of the City of Upper Arlington is in the bottom right corner.

2025 UA Performance Series

The Upper Arlington Cultural Arts Division is seeking applications for Bands, Singer-Songwriters, Youth Performers/Performance Groups, Dancers, Poets, and Storytellers for the 2025 UA Performance Series, including the Labor Day Arts Festival. We are looking for a diverse range of acts to provide a welcoming space in Upper Arlington for families and friends to come together to share performing art and cultural experiences. Help us unite people of differing life experiences through music. Over 20 performance opportunities available!

Application Link:

<https://airtable.com/appJfzWxWt4vUYAH6/pagG4FtAKH6ScbzRA/form>

Concourse Gallery Upper Arlington Community Gallery by Loann Crane

Upper Arlington's gallery spaces serve to highlight the City's ongoing commitment to the arts through revolving and diverse exhibits that are educational, engaging, and accessible for all residents and visitors.

The City of Upper Arlington offers two galleries for visual artists to share their work with the Upper Arlington community. Each gallery has unique features and goals. Click the button below for more information and to apply.

Application Link:

https://artist.callforentry.org/festivals_unique_info.php?ID=13429

APPLY TODAY!

JANUARY 10, 2025
APPLICATION DEADLINE

Now accepting artist applications to exhibit in the Concourse Gallery or the new Community Gallery located at the Bob Crane Community Center

PARKS & REC
City of Upper Arlington

CONCOURSE GALLERY

COMMUNITY GALLERY

The graphic features two images of gallery spaces: one with art on display and another with people sitting on a sofa in a modern lounge area.

CALL FOR ARTISTS

UPPER ARLINGTON LABOR DAY ARTS FESTIVAL

2850 TREMONT ROAD, UPPER ARLINGTON, OHIO
MONDAY, SEPTEMBER 1, 2025 | 10 AM-5 PM

APPLICATION DEADLINE: FEBRUARY 23, 2025
@UALaborDayArtsFestival | upperarlingtonoh.gov/LDAF

PARKS & REC
City of Upper Arlington

The graphic features a colorful abstract painting of a person's face and upper body.

Labor Day Arts Festival Applications open December 16

Since 1966, Upper Arlington Labor Day Arts Festival has celebrated and shared the arts with the community. Each year, more than 15,000 visitors flock to UA on Labor Day to immerse themselves in hands-on art activities, live music, and the opportunity to explore and purchase fine art. We are excited to produce this event in the central hub for the community; the beautifully designed parking lot adjacent to Northam Park and located between the UA Public Library, Tremont Elementary School, and the Tremont Pool.

2025 UA PERFORMANCE SERIES

Black History Month Celebration: Honoring Black Labor Through the Arts

Saturday, February 15 | 2-4 pm

Tremont Library | 2800 Tremont Road

Celebrate Black History Month with this showcase of the powerful legacy of African American workers. Through dynamic performances, a compelling art exhibit, and an engaging hands-on art activity, we will explore the resilience, creativity, and enduring contributions of Black labor. Join us for an inspiring tribute to the role of African Americans in shaping our nation's history and culture.

Soundwaves at the Center: A Celebration of Growth

Thursday, May 1 | 4-6 pm

Bob Crane Community Center - Event Center | 3200 Tremont Road

Experience an inspiring blend of performing and visual arts to celebrate the opening of the Bob Crane Community Center. Featuring live musical performances and interactive art activities, this event offers a creative space for all to enjoy. Attendees will also have the unique opportunity to meet the artist behind the upcoming temporary art installation planned for Northwest Kiwanis Park. Gain insight into Marcia Armstrong's creative process and plans for her installation. Join us for a celebration that harmonizes culture, community, and growth.

Arts on Arlington

Thursday, June 12 | 6-9 pm

Mallway Park | 2096 Arlington Ave

Join us for the return of this award-winning and favorite summertime event in Upper Arlington. Celebrating 4 years of bring local, talented artists and artisans, music, and community groups to The Mallway. Explore over 20 booths, support local businesses, and savor delicious food and drinks for a vibrant celebration of art and community!

Party on the Plaza

Thursday, July 17 | 6-9 pm

Municipal Services Center | 3600 Tremont Road

Embrace the spirit of summer and join us for a fun evening filled with fantastic music, delicious food, refreshing drinks and engaging art activities for all ages. Discover the perfect spot beneath a picturesque tree, where you can relish a delightful summer night surrounded by music, friends, and the vibrant energy of community.

Labor Day Arts Festival

Monday, September 1 | 10 am - 5 pm

Northam Park | 2850 Tremont Road

Since 1966, Upper Arlington Labor Day Arts Festival has celebrated and shared the arts with the community. Each year, more than 15,000 visitors flock to UA on Labor Day to immerse themselves in hands-on art activities, live music, and the opportunity to explore and purchase fine art. We are excited to produce this event in the central hub for the community; the beautifully designed parking lot adjacent to Northam Park and located between the UA Public Library, Tremont Elementary School, and the Tremont Pool.

Music at the Amelita Mirolo Barn

Thursday, October 16 | 5-7 pm

Amelita Mirolo Barn | 4395 Carriage Hill Lane

Offering a unique blend of live music and rustic charm, enjoy an evening of entertainment on the Barn lawn. This event features performances by talented local musicians, creating an intimate atmosphere perfect for friends and families. Whether you're a music enthusiast or just looking for a night out, come experience the warm acoustics, vibrant tunes, and community spirit at this special event.



City of **Upper Arlington**

Cultural Arts Division Report- | Page 3 of 4 | 11/27/24

Selection Panel and LDAF Jury Opportunities:

UA Performance Series Selection Panel:

- 3-4 Commissioners needed
- 4-8 hour commitment (at your own pace)
- Selection Panel Meeting (virtual): Thursday, January 9 | 9-10 am
- Application Review: January 13 – 26

UA Galleries Selection Panel:

- 1-2 Commissioners needed
- 4-8 hour commitment (at your own pace)
- Selection Panel Meeting (virtual): Friday, January 10 | 9-10 am
- Application Review: January 13 – 26
- Wrap up meeting (if needed): Friday, January 31 | 9-10 am

Labor Day Arts Festival Jury:

- 1 Commissioner needed
- 8-16 hour commitment (at your own pace)
- Jury Meeting (virtual): Friday, March 7 | 9-10 am
- Jury Process: March 10 – 23

