

11/21/2024 | 4:00 PM

**Municipal Services Center, Council Chamber
3600 Tremont Road**

The Community Relations Committee welcomes comments from the public at the close of each meeting. For Zoom attendees: the Chair will ask them to raise their hand in Zoom if they wish to speak and the meeting organizer will admit them as a meeting participant. Please note - any comments added to the Zoom chat feature will not be incorporated into the meeting minutes.

Join the Meeting: <https://us06web.zoom.us/j/87655884826>
Join by Phone: 877-853-5257
Meeting ID: 876 5588 4826
Passcode: 306404

- 1. Welcome**
- 2. Approval of Minutes**
 - a. October 24, 2024 Meeting Minutes
- 3. City Updates**
- 4. 2024 Innovation Grant Reports**
 - a. 2024 Grant Reports
- 5. 2025 Black History Month Event**
- 6. CRC Workshop Next Steps**
- 7. 2025 Look Ahead**
 - a. 2025 Programs & Events Schedule
 - b. 2025 Meeting Schedule
- 8. December 9 Annual Update to City Council**
- 9. Liaison Updates**
- 10. January 2025 Meeting Agenda Items**
- 11. Community Questions/Public Comments**

12. Adjournment

DRAFT MEETING MINUTES

October 24, 2024 | 4 pm

Members Present

Jason Sayat, Co-Chair	Elaine Alicea	Brent Theaker
Sumia Mohamed (remote)	Hana Abdelbaki	Monica Lee

City Staff & Others Present

Steve Schoeny, City Manager	Emma Speight, Community Affairs Director	April Gregory, Human Resources Administrator
Kristyn Anderson, UA Schools	Kathy Adams, City Council	

1. **Welcome**

2. **Approval of September 26, 2024 Meeting Minutes**

Motion: Brent Theaker

Second: Elaine Alicea

Minutes Approved

3. **City Updates**

- **Bob Crane Community Center Updates:** UA Parks & Rec has scheduled a series of Discovery Sessions for the community, to share updates on construction, employment opportunities, facility rentals, and holiday gift cards (<https://communitycenter.upperarlingtonoh.gov/bob-crane-community-center-discovery-sessions/>).
- **Envision Henderson Study:** The study process is wrapping up. The consultant provided an update to City Council on October 21. A final report is pending this winter (<https://upperarlingtonoh.gov/community-development/west-henderson-road-visioning-study/>).
- **CRC Annual Update to City Council:** December 9 is confirmed. A presentation outline will be shared at the November 22 meeting for review/discussion.
- **Boards and Commissions Mixer:** CRC members will be invited to a networking event scheduled for November 12, as part of City Council’s efforts to enhance the Board and Commission process.
- **Network UA/Business Community “Speed Dating” Event:** The second networking event designed to connect civic groups and non-profits with the business community is scheduled for December 4.
- **Accessibility in UA:** The Library is scheduling an initial meeting with a UA resident/accessibility advocate to discuss ways to help the community’s public spaces and businesses become more accessible to individuals with special needs. A working group is expected to emerge from this meeting.
- **New City Website:** Scheduled to launch in the Spring of 2025, the latest version of the City’s website will feature enhanced search options, meet ADA/accessibility requirements, etc.



- **Plans for New Sparky’s House:** The Fire Division is requesting funds in the 2025 budget to replace Sparky’s House – which is used as a youth fire safety training tool – with a modern, accessible version.

4. 2025 Innovation Small Grant Program

- Grant applications for the 2025 cycle will be accepted November 1-December 13, 2024.
- The review panel – Farida, Elaine, Hana, Monica, Steve, Emma – will meet and decide the recipients by early January.
- 2025 recipients will be announced at the January 23, 2025 CRC Meeting.
- An informational Zoom for prospective applicants will be held at Noon on November 13. Monica, Elaine and Hana will attend. Some past grant recipients will also be asked to participate.
- Liaisons will be asked to reach out to their respective entities with information on the grant program.

5. 2025 CRC Welcome Series

- The summary of past Welcome Series events was reshared. Members agreed the schedule of activities was robust and worked well in 2024, and some consistency in repetition will be good for a couple years to help build awareness.
- When discussing ideas for 2025:
 - There’s a desire to consider adding the Iftar Dinner if it can be opened up to the community.
 - There’s a desire for a combined Police and Fire program – perhaps tying into existing opportunities (to help with attendance, but also for securing personnel) – to help share information on the various safety and education programs offered by each division.
 - Opportunities within UA Schools are still to be determined – members liked the new families event in January, the hUmAn Connections Festival format may be changing. The idea of bringing other agencies into a Schools resource fair was discussed.
 - Both UA Historical Society programs have been well received – UAHS Quest and history 101 – and could be updated/repeated.
 - Black History Month plans are taking shape as a combined Library/Cultural Arts event at the Library. There will be an update on this event at the November CRC meeting.
 - The idea of pursuing an event tied to the reopening of the Lane Road Library was suggested.
 - Other plans that will repeat: Cherry Blossom Celebration; UA Culture & Artisans Fair; Parks & Rec arts/concert events.
 - Consider events/programs with community bookstores – safe places.
 - Consider something tied to the opening of the Bob Crane Community Center.
 - The local Desi community has been hosting a Dewali event. If the organizers consider opening this event up to the community, it could qualify for the Welcome Series, and qualify for CRC Innovation Grant support.
 - The Juneteenth and Pride flag raising events will be added to the Series.
 - The Farmers Market Community Booth was a success in 2024, and a week could be reserved for a Welcome Series component, or the CRC could develop a handout for residents.
 - Equal UA’s Porch Parties would also qualify as a Welcome Series activity, and the packets could include something from the CRC.

6. CRC Workshop Review & Next Steps

- **Elevator Pitch:** There being no edits from members, the final elevator pitch is below.

"The Upper Arlington Community Relations Committee (CRC) partners with residents and visitors to create events, programs, and activities that bring people together. We serve as the connecting point for anyone looking to get involved and help make UA a more welcoming place where everyone feels like they belong. As a diverse group



appointed by City Council, we work to strengthen the community and support other local groups with similar goals. Join us by attending an event, bringing a friend, or volunteering to help build a stronger community."

- **Decision-making Checklist:** Two small groups will work through the checklist and make refinements: UA Culture & Artisans Fair – Elaine, Hana, Emma; Iftar Dinner – Farida, Hana, Emma. Part of this focus will be to strengthen the document as a decision tree with end points, and possibly complementing the grant application. *NOTE: These meetings will be held in December.*
- **Infrastructure Review:**
 - Onboarding Process
 - New members Monica and Sumia found the City Clerk’s onboarding process helpful.
 - It would be helpful to incorporate an onboarding/new member agenda item for the July meeting.
 - The facilitated workshop was a great process for incoming members. Taking time periodically to revisit goals and strategies is a valuable process that also benefits new members.
 - Members discussed how the CRC is still new and has been evolving, becoming more consistent, structured and organized. They like the idea of a buddy/mentoring system for new members.
 - Other ideas for improvement included: An open house event in February/March, leading up to the annual application process, with board members in attendance to share insight on their respective roles and expectations of new members; simply encouraging applicants to attend a meeting for the board that interests them; including a Q&A session at board meetings for prospective members.
 - How are board and commission leaders are selected is being considered by Council leadership. Members discussed the CRC history: Council leadership selected Floyd Akins as Chair, Farida El Hennawy as Vice Chair when the CRC was formed. They then chose a Co-Chair approach when Floyd left, appointing Jason Sayat as the second Co-Chair. Members discussed researching how other boards address leadership, and then considering an approach that would address succession planning (Chair, Vice Chair, leads and seconds for Events, Grant Program, Liaisons). Members should also have a say in areas that interest them (some may not aspire to a leadership role). *NOTE: This will be a December research project for Emma, with plans to share options in advance of the January meeting.*
 - Library and Chamber representatives have been added to the CRC roster/notification email list, with hopes that they will attend CRC meetings when appropriate, similar to the UA Schools.
 - Members also discussed options for enhancing the agenda setting process. These ideas will be incorporated into the 2025 Meeting Schedule, to be shared at the November meeting.

7. Liaison Updates

- **Brent** – The UA Civic Association’s Golden Bear Scare was a success, with record attendance. Neighbors Night Out also went well, with about 600 attendees (down @ 100 from 2023). Cost, location and food are areas that will be considered for next year.
- **List of liaisons** – members discussed some options for mentoring new members as they take on liaison roles – possibly looking at a transition for outgoing members.



- **Schools Updates** – the District is in a cycle of community engagement activities – coffee and conversation events, and a new phase of facilities master planning. Postcards on both efforts have been mailed to UA households.

8. Community Questions/Public Comment

None

ADJOURNMENT

The meeting was adjourned at 5:37 pm





Equal
Upper
Arlington

KINDNESS CLOSE TO HOME: UA PORCH PARTIES REPORT

November 2024

FINANCIAL STATEMENT:  UA Porch Parties Expenses

NARRATIVE OF PROGRAM ACTIVITIES:

The *Kindness Close to Home: UA Porch Parties Program* launched in August, 2024 in collaboration with and through the support of Columbus Foundation's Center for HumanKindness, UA Community Foundation, and UA CRC. Its aim was to reduce loneliness and increase belonging across Upper Arlington by hosting small, casual gatherings with people who live nearby. Equal UA prepared party packs that consisted of the following: UA bear canvas bag, yard sign, UA bear window cling (party favors), Welcome-bear door hanger and ribbon, door-hanger invitations, [UA Trivia](#) (courtesy of the UA Historical Society), snacks to share and lemonade packets, black and gold napkins, name tags, markers, chalk and bubbles (optional) and ideas for throwing a successful party and building community. Then, it was up to each host to pick a date, send out invitations, and decide how they wanted to host (preferably before October 15). The idea was that the gatherings could be as casual or elaborate as each host wished.

PERFORMANCE METRICS PER STATED GOALS:

Equal had defined success quantitatively, aiming to support 30 parties. Estimating approximately 10 people per party, Equal hoped to impact 300 community members. Seventy-three people signed up to host parties. And while we did not receive feedback from all those who hosted, we know from the 27 who did that we achieved our goal of reaching at least 300 people. Based on their feedback alone, at least 435 (but possibly up to 590) people participated in a Porch Party.

Equal also defined success qualitatively—hosts and attendees met someone new, felt they knew at least one neighbor better than before, and planned and/or engaged in some follow-up activity. Of the 26 who responded to the question, 22 said they and/or their attendees met at least one new neighbor. Most of those who did not meet new people still reported feeling closer to the neighbors they already knew as a result of the party. Many survey respondents mentioned meeting older neighbors or those they would have been unlikely to meet otherwise. One host said,

We have several older neighbors who I think especially benefit from having a gathering right outside their door. We have a unique street for UA in that we have six or seven different nationalities among our neighbors. It makes for an interesting potluck with homemade falafel, homemade Chinese dishes, Indian samosas, Dutch potato salad etc. Our social circles don't necessarily intersect so a block party is really the only time we interact other than waving from the car.

Another host said,

I met a 84 year old woman who lives alone (recent widow) just maybe 10 houses down from me whom I had never met. I ended up going over for coffee the next day after I returned her plate. We had trick or treated at her home but I had never even seen her before in 8 years living here. She had a super interesting story living in an WWII internment camp as a child, a professional ballerina and an incredible artist. That connection was worth the party!

People mentioned not only older neighbors but also the benefit of building other kinds of relationships. A host said, “[It] feels nicer to know neighbors. But also, two neighbor kids met and are going to walk to middle school together. They each kind of needed a friend; their parents are delighted.”

Many of the respondents shared plans they had for future connections and gatherings. Plans include: a neighborhood Oktoberfest, starting a neighborhood Facebook page, and creating a neighborhood association. One of the hosts said, “Many discussions have stemmed from the party about what more we can do especially across the generations in the neighborhood. We have had a pumpkin carving neighborhood gathering for Halloween. We have had discussions about quarterly gatherings. This had been in the work in the neighborhood. I think that this party just has given it more steam.”

Overall, Equal UA believes the program was a success in bringing intentionality, accessibility, and ease to community building at the neighborhood level. Many of the participants shared this sentiment. The following are a selection of comments from participants that reflect the need for and value of relationship building:


- “We live in such isolation from each other. We need things like this!”
- “[As a result of this party, we will smile more, be outside more, and feel safer.”
- “We are better able to watch out for crime but more importantly, the sense of community was a great gift. “
- “We will perceive greater kindness in our community.”
- “Everyone was grateful for the get-together. They all understood the purpose and appreciated the opportunity to get to know neighbors so easily.”

Finally, it is Equal UA’s hope to replicate this program in 2025. We believe we can create an effective program with fewer costs in order to make the program more sustainable. Nonetheless, cost will be a barrier, so we are hoping we can again find partners who will link arms with us to extend our reach and build a greater sense of belonging in UA and beyond.

DATA COLLECTED

Registration Question: How connected do you currently feel to your neighbors? Rate your answer on a scale from 1 to 7, where 1 means you've never met your neighbors and 7 means you feel strongly connected to them.

2	8
3	15
4	19
5	14
6	9
7	7

Follow-up survey:  2024 Kindness Close to Home: UA Porch Parties Survey (Responses)

27 respondents

What were the most helpful items in the pack?

- Door hanger invitations
- Name tags
- Yard signs
- Door sign
- Chalk

What could we skip next time?

- No consistent answers

What other tweaks could be helpful?

- A customizable yard sign with space to include date and time of porch party
- More door hanger invitations (this was overwhelmingly the most consistent and emphasized feedback)
- A couple people said fall was too busy

Where did you learn about UA Porch Parties?

City eNews email - 7

Email - 3

Social media - 5

Instagram - 1

Facebook - 2

Equal newsletter - 5

UA Community Foundation - 1

Yard Sign - 4

Word of mouth - 1

Were your neighbors responsive to the idea of getting together?

Yes - 21

No - 4

N/A 1

Comments:

- “When presented with the invitation, they said it sounded like fun. However, the turn out was poor.”
- “Three households responded and attended. We placed about 15-20 door hangers. Other than the 3 households (all of whom we know), the others did not even RSVP.”
- “Very few were interested. Those who came were very nice.”
- “Yes! We have had block parties on our street before but we expanded with the door hangers to invite neighboring streets as well.”
- “Yes but some non responses from newer neighbors which was sad.”
- “Even though it was a small showing, I was so happy to meet 6 new people (and none of them had met before either!)”

Approximately how many people attended?

5 - 10: 8	40 - 80
10 - 15: 2	20 - 30
15 - 20: 5	75 - 100
20 - 30: 1	20 - 30
30 - 40: 2	60 - 80
40 - 50: 3	120 - 150
50 - 60: 2	100 - 120
	435 - 590

Did you and/or your guests meet neighbors you/they hadn't met before?

Yes: 22

No: 4

N/A: 1

How likely are you to recommend?

Highly: 20

Neutral: 6

Not likely: 0

N/A: 1

Feedback:

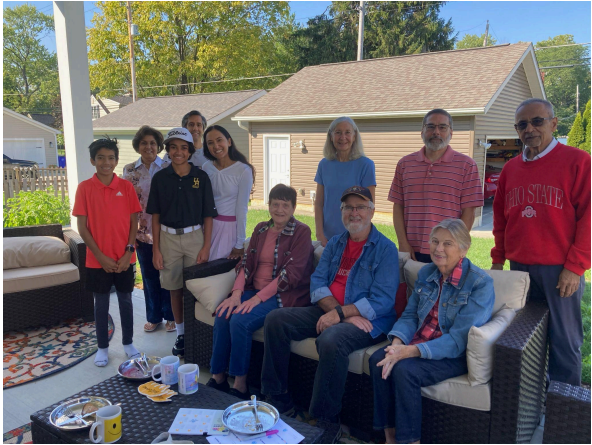
- “We had our gathering today. It was small. 4-5 families in our neighborhood and very diverse. We had neighbors from Syria, Belize, DR Congo and our family is originally from India. Languages spoken- Hindi, Arabic, Swahili, French and Mayan culture. One of our neighbors was with the Airforce and originally from Cleveland. His son also attended. It was nice meeting and speaking to new people. We are planning another gathering in 1 month- at the Riverside with native foods. Thanks for your and Columbus- Center for Kindness help in hosting this gathering.”
- “I hope we can "do our own thing" and continue to invite neighbors to "mingle". We have a neighborhood Euchre group that meets monthly and there is interest in neighborhood of a 4th of July gathering.”
- “Sure would! We plan to have an annual "Oktoberfest" gathering and happy to make it part of the Porch Parties - expand and grow our invites!”
- “We live in such isolation from each other. We need things like this!”
- “Feels nicer to know neighbors. But also, two neighbor kids met and are going to walk to middle school together. They each kind of needed a friend; their parents are delighted.”
- I think it's nice just to be able to know who lives nearby. I feel more connected to the street just knowing a few more people.”
- “[I think my neighbors/neighborhood will benefit from being more connected] by know[ing] people in case of an emergency, keep [ing] an eye out for everyone’s wellbeing, [and] build[ing] a support system of friends in close proximity.”
- “Many discussions have stemmed from the party about what more we can do especially across the generations in the neighborhood. We have had pumpkin carving, neighborhood gathering for Halloween. We have had discussions about quarterly gatherings. This had been in the work in the neighborhood. I think that this party just has given it more steam.”
- “We care about each other. We check in on each other. We socialize at the bus stops, after work/school, on dog walks, etc. Great to expand relationships and build new ones.”

- “We have several older neighbors who I think especially benefit from having a gathering right outside their door. We have a unique street for UA in that we have six or seven different nationalities among our neighbors. It makes for an interesting potluck with homemade falafel, homemade Chinese dishes, Indian samosas, Dutch potato salad etc. Our social circles don't necessarily intersect so a block party is really the only time we interact other than waving from the car.”
- “[I think my neighbors/neighborhood will benefit from being more connected] by feeling a sense of belonging. Recognizing people walking on the sidewalks.”
- “One new household attended and some genuine connections were made with the other 5 households, including a connection over a love of beans (one of our neighbors is in a bean club) and the new neighbor is going to build a small library for one of the neighbors he met tonight in honor of her mother who passed away last year. She had been trying to figure out how to get one built, and he is a woodworker.”
- “We will smile more, be outside more, feel safer.”
- “We are better able to watch out for crime but more importantly, the sense of community was a great gift. “
- “We will perceive greater kindness in our community.”
- “Everyone was grateful for the get-together. They all understood the purpose and appreciated the opportunity to get to know neighbors so easily.”
- “I met a 84 year old woman who lives alone (recent widow) just maybe 10 houses down from me whom I had never met. I ended up going over for coffee the next day after I returned her plate. We had trick or treated at her home but I had never even seen her before in 8 years living here. She had a super interesting story living in an WWII internment camp as a child, a professional ballerina and an incredible artist. That connection was worth the party!”
- “We blocked the street which made a TON more room for all the families & people to gather. We live on Henthorn so it is not a BUSY street, but we're obviously not a culdesac that gets NO traffic. People LOVED having it blocked. The kids were riding their bikes & running around, people brought their own chairs & posted up for the evening. The blow-up movie we had was also a great idea b/c the kids LOVED it (all ages). And the popcorn & candy kept them happy too :) If we hadn't blocked the street, I think only a handful of people may have actually attended b/c our yards are pretty small. But instead we had over 40 people/kids there enjoying a gorgeous Fall night!”
- “I was so impressed with the party pack - the nametags were KEY! Attendees loved the window clings and the kids had so much fun with the bubbles and chalk. We had our event on a Wednesday at 7:30 pm - we said all are welcome for dessert and drinks. We had a great range - small kids in PJ's to senior residents. Some families stayed for 30 minutes and others until 10pm. We are looking forward to finding more ways to

connect. Thank you for being so thoughtful with the communication, signs, note cards etc.”

- “I loved this initiative and fully support doing it again. I liked the conversation at The Big Table about having a “Porch Party Day” encouraging people to basically hop around their neighborhood meeting each other. “
- “Even though there was only one household that was new to our gatherings, it was fantastic to meet them, and I think they will continue coming to our street gatherings in the future. Another neighbor who attended said that next time it will be her turn to throw the Porch Party.”
- “Loved this opportunity, met folks we wouldn’t have had the chance to. Would love to host again. “
- “While my experiences with the neighbors were mostly positive, I wish the elderly neighbors who were invited actually showed up, but they didn't. We had the party on a Sunday evening and maybe that was why they didn't come.”
- “We were surprised at how many households showed up because it was raining! “
- “Hosting was fun. Turn out was low. I had to compete with a lot of football parties and conflicting schedules. Everyone who attended loved the idea and liked that I was able to host.”
- “We cohosted at a neighbor's house and that was a great approach. Teamwork made it more fun and we got to know each other better through the process.”
- “We had a nice intimate group. I knew the few that attended but 2 of the couples only met once before. They were able to connect and found out they had a lot in common. “
- “We were able to strengthen our current relationships and also to get to know each other better.”
- “People who attended were very nice. Disappointed not more responded or declined with the RSVP.”
- “We had about 20 guests and some stayed until 10:30pm! Met new friends, connected people with each other, and enjoyed great food and music. Wonderful idea, you should suggest this idea to everyone, great way to keep neighbors connected.”
- “We are trying to collaborate to reinstate Hastings Place association.”
- “One other thing I started on my street that you could try to promote with a Porch Party pack... is each neighborhood area starting their own Facebook page. My old neighborhood in Dublin had this and it was SO helpful. I think I've finally gotten all the emails from most of the houses on my street, and have sent them the link to a private FB page... but it's extremely helpful when you have a neighborly-question (did anyone receive my package.. anyone have a lawn service they love that already comes to our street? anyone have this tool I need for a house project, etc..).”

Images provided by participants:

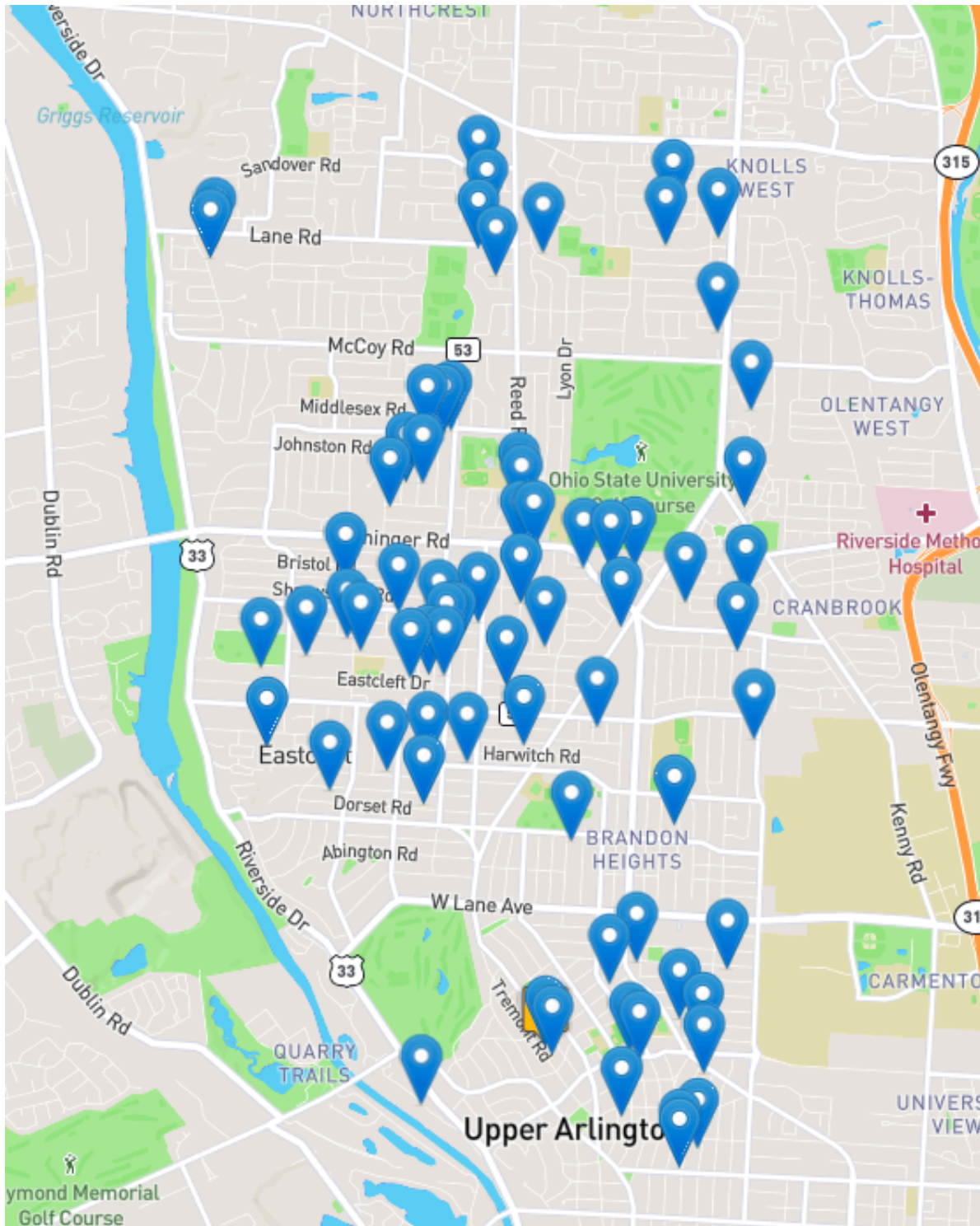


Upper Arlington Ohio Discussio...
Brooke Beasy · 5m · 📍
Happening now! Porch party at the corner of Lytham and Mountview 🍷 Come meet some neighbors until 12:30

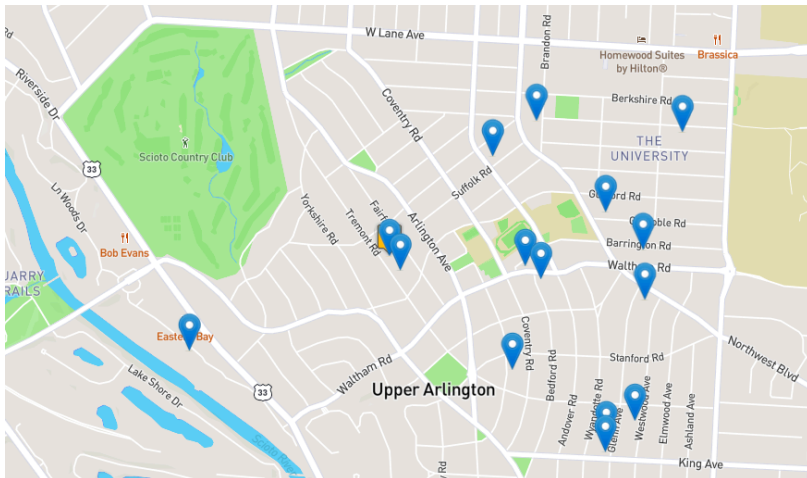
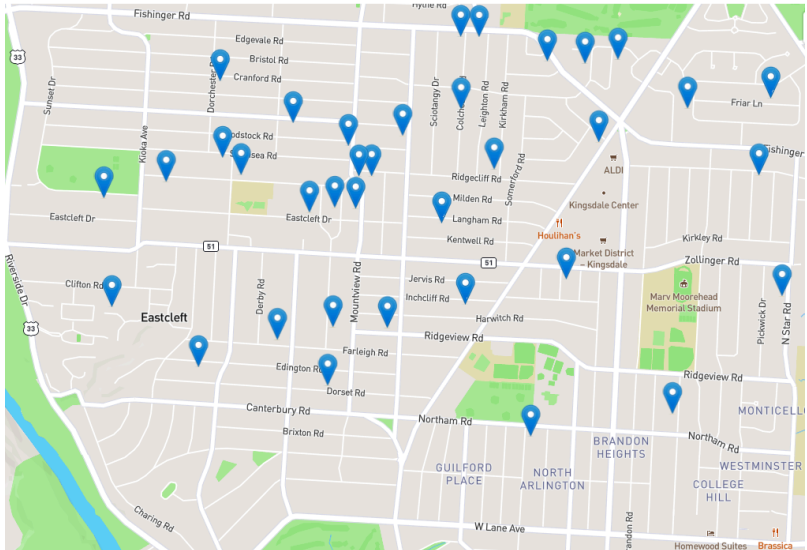
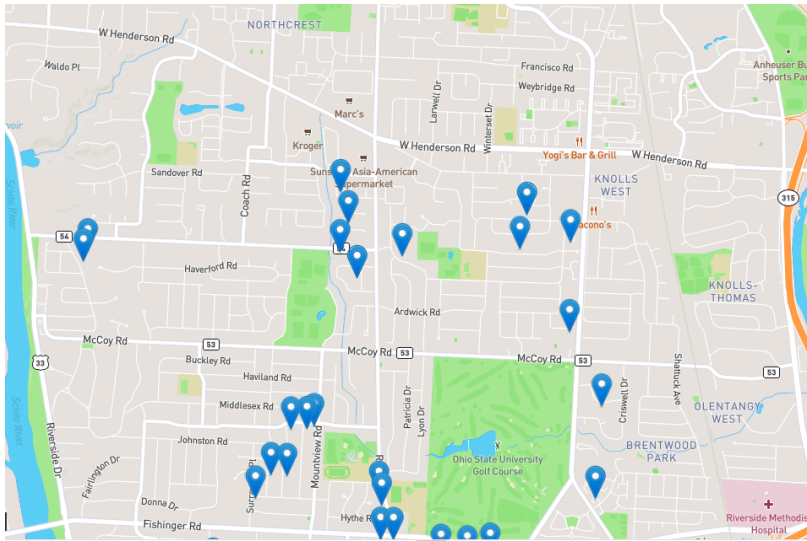


Where in UA were porch parties held?

In one snapshot...



Zooming in...



Item	Budget	Shop	Cost	Notes
Welcome bear door hanger	\$1,091.13	Etsy: Hyltons High Idea	\$2,073.14	we estimated \$1,350
Black ribbon	\$9.99	Amazon	\$19.65	door hanger
Hooks	\$23.98	Amazon	\$23.98	door hanger
Reusable Canvas Bags	\$1,065.90	Custom Ink	\$760.73	we estimated \$270;
Yard Sign	\$300	Signs on the Cheap	\$762.04	we estimated \$200.
Car Decals (window clings)	\$292	Sticker Mule	\$632.10	we estimated \$125.
Post Cards	\$93.50	Inskeep Brothers	\$59	budget to UACF, we
Post Card Design Cost	\$250.00			
Posters	\$24.50	Inskeep Brothers	\$24.50	Order of 25
Invitations	\$159	Inskeep Brothers	\$159	Order of 500
Lemonade	CFHK	Amazon	\$83.76	
M&Ms individual packs	CFHK	Amazon	\$139.42	
Popcorn	CFHK	Amazon	\$61.90	
Black Napkins	CFHK	Amazon	\$24.20	
Yellow Napkins	CFHK	Amazon	\$34.75	
Bubbles	\$75	Amazon	\$68.64	
Chalk	CFHK	Amazon	\$77.97	
Design Costs	\$1,750		\$1,000	
	Estimated Cost		Actual Cost	
TOTAL:	\$5,135.00		\$6,004.78	

UA Community Foundation Grant	\$3,000
Center for Human Kindness Grant	\$1,000
UA Community Relations Committee	\$1,800

Porch Parties Expenses 2024

Receipt 1	Receipt 2	Receipt 3	Receipt 4
le/d/1zLSZTbreXaN3xdtZ	/1RykWkcD1pJhFdiofq6x94		
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thecheap.com/?qs=95f18	/1OSex7ldWJTCNa7Fef4d6		
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Leadership UA 2024 Grant Report

August 29, 2024

Overview

Leadership UA was established in 1988 to develop local leaders to take an active role in their community. Participants are educated through programming that strengthens leadership skills, broadens understanding of local issues, and connects participants with others in the community. Since then, the program has developed 500 leaders who have become lifelong UA volunteers, local elected officials, and champions of UA projects and initiatives. Since its inception, the organization has been led by part-time staff and volunteers. In 2023, Leadership UA joined the Upper Arlington Community Foundation. The evolution includes full-time staff dedicated to the growth of the program, increased focus on leadership development, and a new priority on philanthropy in UA. The 2024 program year was held from January through May 2024 and included the following educational sessions:

Session 1

Part 1: Strengths Based Leadership with Ann Metzler, Leadership Organizational Effectiveness Consultant, OSU Wexner Medical Center

Part 2: UA Community Foundation, Community is Our Middle Name with Jessica Grisez Executive Director, UA Community Foundation

Session 2

City of UA Overview: Parks & Recreation, Economic Development, City Council with Steve Schoeny, City Manager and City Council members Heidi Munc and Brian Close

Session 3

Beyond the Shelves: Inside Look at UA Public Library with Beth Hatch, Library Director; Kate Porter, Assistant Director; Sara Ross, Librarian; and Sara Nagai, Digital Archives Specialist

Session 4

Part 1: Inclusive Leadership with Dr. Nanette Lacuesta-Kimmel, OhioHealth

Part 2: Intro to DEIB Organizations in UA - Commission on Aging, Community Relations Committee, Equal UA, Rainbow UA, Red Oak Family Foundation

Session 5

Part 1: Beyond the Curriculum, Inside Look at UA Schools with Dr. Bob Hunt, Superintendent; Keith Pomeroy, Chief Academic Officer; Andy Geistfeld, CFO; and Liz George Stump, Upper Arlington Board of Education member

Part 2: Intro to UA Education Foundation with Alice Finley, Director and Megan Potts, Assistant Director

Session 6

Part 1: Charity in UA: Intro to Local Nonprofits - Northwest Kiwanis, UA Civic Association, Tri-Village Lions, Tri-Village Rotary, UA Historical Society, UA Rotary

Part 2: Planning Session for Leadership Panel

Session 7

Part 1: Nonprofit Board Governance 101, Mollard Consulting

Part 2: Grant Making Deliberation, Dan Sharpe, The Columbus Foundation

Session 8 (Leadership Panel and Graduation)

Leadership panel: Laurie Aquilina, Ukeme Awakessien Jeter, Greg Guy, and Cameron Mitchell

Graduation to celebrate participants completing the program

Check Presentation to recipients of grant awards

Session 9

Community Safety with the Fire Division facilitated by Michael Bell, Assistant Fire Chief (Optional Session was added to program based on interest)

Optional Enrichment and Social Activities

Participants were informed of City of UA and Network UA community events and programs they could engage in throughout the program. Participants also enjoyed getting to know each other at a social happy hour, closed to the class.

2024 Cohort

The 2024 cohort included 16 participants from diverse professional backgrounds. One City of UA participant fee was waived and a full scholarship was provided to one participant who demonstrated financial need.

2024 LUA Final Project

Throughout the program, participants learned about local nonprofit organizations and how they can serve their community. The program culminated in a grant making deliberation session, where participants reviewed and discussed grant applications from local nonprofits, ultimately recommending three grants to the Upper Arlington Community Foundation Board of Trustees. Grant recipients included: UA Senior Association (\$6,000 awarded for Seniorpalooza), Equal UA (\$3,000 awarded for UA Porch Parties), Northwest Kiwanis (\$1,000 to launch Aktion Club).

2024 Program Evaluation

Participants provided anonymous feedback through session surveys and a comprehensive program evaluation. Results were shared with the LUA Advisory Committee for their review and feedback. The Committee analyzed the data and shared insights and recommendations on how to improve the program.

2025 Program Adjustments

Based on feedback and recommendations, the following updates will be made to 2025 Leadership program:

- Expanding the program from eight to eleven sessions to allow more time on various topics, enhance professional development, and reintroduce community safety to the curriculum.
- Adding an orientation session to help participants get to know each other and share their goals for the program.
- Adjusting session times to 5:30-8:30pm and increasing the cost from \$600 to \$900 to accommodate for the additional sessions. Partial scholarships will be made available by the Foundation.
- Including more time for participants to engage with community leaders throughout the program.

LUA Advisory Committee

When Leadership UA joined the Foundation, the Leadership UA Board of Directors transitioned to the Leadership UA Advisory Committee, formed to assess the success of the program. Advisory Committee members include Laurie Aquilina, Jennifer Faure, Joe Lotozo, Stacy McIntire, Michelle Montgomery, Linda Moulakis, and Emma Speight. The committee will expand to include one or two recent graduates of the program.

Budget

BUDGET FOR LUA 2024					
			2024 Estimated	2024 Actual	
Total Income			\$ 29,900	\$ 29,900	
Total expenses			\$ 27,714	\$ 27,214	
TOTAL RAISED			\$ 2,186	\$ 2,686	
INCOME					
		2024 Estimated	2024 Actual		
Grants and Fees				Contributions	
City of UA (restricted)	\$ 20,000	\$ 20,000	Corporate Sponsors	\$ -	
CRC grant	\$ 1,500	\$ 1,500			
Participants (\$600 each)	\$ 8,400	\$ 8,400	Individuals	\$ -	
Totals	\$ 29,900.00	\$ 29,900.00	Totals	\$ -	\$ -
EXPENSES					
		2024 Estimated	2024 Actual		
Programming				Graduation Event	
Speakers/facilitator	\$ 1,500	\$ 1,545	Food/Bev/Alcohol	\$ 2,500.00	\$ 2,269.17
Print materials	\$ -	\$ -	Venue	\$ 150.00	\$ 150.00
Venue rental	\$ 184	\$ 184	Linens	\$ 125.00	\$ -
Meals	\$ 2,500	\$ 2,164	Florals	\$ 125.00	\$ -
Course materials/ gift	\$ 500	\$ 398	Photography	\$ 100.00	\$ -
Marketing (1/3 video)	\$ -	\$ 375	Check presentation	\$ 30.00	\$ 33.29
Misc	\$ -	\$ 74	Certificates (folder)	\$ -	\$ 21.49
Totals	\$ 4,684.00	\$ 4,740.27	Totals	\$ 3,030	\$ 2,473.95
Staffing					
Comm Engagement Mgr	\$ 20,000	\$ 20,000			

CULTURE & ARTISANS FAIR 2024
Event Summary for Upper Arlington Community Relations Committee

Goals that were submitted with the grant application and their results:

1. Number and country of origin of artisans, musicians and chefs who participate
 - a) This year 20 artisans, three food trucks and a musician took part, an increase of two artisans, one food truck and one musician over 2023's event.
 - b) Artisan countries of origin included Uganda, Tanzania, Afghanistan, Ivory Coast, Mexico, Columbia, Peru, Bangladesh, DRC, Syria, Korea and Senegal.
 - c) Food trucks included Asian, Mexican and South African selections.
 - d) The musician, from Columbia, played a mixture of Latin songs.
 - e) The addition of the Asian American Community Services group was successful with robust sales.

2. Number of attendees that visit the Fair with a goal of 500
 - a) Over 450 sales transactions were managed by the Saint Mark's payment volunteers. We estimate that between 700 and 900 people attended the event.

3. Feedback from attendees on their enjoyment of the Fair and wish to see the event repeated in 2025
 - a) Attendees and volunteers from Saint Mark's, CRIS and Upper Arlington expressed enthusiasm for the fair and hope it becomes an annual event.
 - b) Saint Mark's is committed to supporting the fair in 2025 and future years.

4. Feedback from participants on their sense of value for the day. (Was the Fair a good experience for you? Would you participate again next year?)
 - a) Most artisans have asked to return and are planning the creation of appealing items with price points that will sell for the 2025 fair.
 - b) Two of the food trucks and the musician have committed to the 2025 fair.
 - c) Everyone expressed appreciation for the use of tents and for the organization of set-up and take-down.
 - d) The Boy Scouts provided a much-needed service by helping artisans as they arrived.

5. Total sales receipts across all vendors and artisans with a goal of at least \$300 per artisan.
 - a) Total sales were \$9,235, an increase of \$726 over 2023.
 - b) Artisan individual sales ranged from \$175 (knitted scarves) to \$735 (handmade items by Peruvian immigrant).
 - c) Average sales per artisan were around \$462. Some artisans were challenged by pricing or found they were not the only table offering handmade bags and clothing. (The logistics and planning team will consider this during artisan recruitment for the 2025 fair)
 - d) See final budget on the next page.

CULTURE & ARTISANS FAIR 2024
Event Summary for Upper Arlington Community Relations Committee

Income		Comments
UA Community Relations Grant	3,000.00	Funded in February 2024
UA Community Foundation Grant	0.00	Grant application denied
Saint Mark's Outreach contribution	6.70	Contribution to balance budget
Restricted donations	500.00	Applied to tent rental down-payment
International Night fundraiser	1,079.00	Contribution to cover Fair expenses
Total Income for Event	4,585.70	
Expenses		
Yard signs with wire stands	0.00	Reused 26 signs with stands from 2023 Fair
Banners	0.00	Used a-frame insert instead
Posters & flyers	0.00	CRIS supplied
Sales ticket books	104.97	60 books, 50 receipts per book
Music	1,000.00	For Leo Morales
Balloons and helium	0.00	Balloon arch donated by Saint Mark's family
Trash bags and holders	31.50	Purchased 1 new bag holder, reused others from 2023 Fair
Price stickers and shopping bags	114.68	8 packs of stickers, 360 bags (have 120 left from 2023)
Credit card fees	191.41	Per Square transaction report
20X40 ft tent rental including set-up and take-down with 24 tables	1,877.40	Paid in full 4-15-2024
Three canopies: UA/CRIS, payment, welcome	0.00	Used Saint Mark's canopies
4 interpreters @\$25/hour X 6 hours	600.00	For 4 interpreters: French, Spanish, Swahili and Arabic
Outdoor speaker rental (\$50-\$150)	0.00	Musician brought his own sound system
Sandwich board signage	0.00	Saint Mark's advertising budget covered this expense
Water for volunteers & artisans	0.00	gifted
8 magnetic badge holders	0.00	gifted
24 plastic tablecloths	0.00	gifted
15 rain ponchos	0.00	gifted
25 Bib aprons with pockets @\$3.29 + shipping	105.74	25 red aprons
Security	560.00	for 2 special duty officers @\$54 and \$58/hour times five hours
Miscellaneous	0.00	For unexpected costs
Total Expenses	4,585.70	

UACA Neighbors Night Out 2024 Grant Report for Community Relations Innovation Small Grant Program

Grant Year: 2024

Organization Name: Upper Arlington Civic Association

Project Title: UACA Neighbors Night Out

Date of Report Submission: November 15, 2024

Report Prepared By: Alexis Broderick Kress

Contact Information (Phone/Email): abroderickkress@uaca.org, 614.599.4286

1. Grant Overview

1.1. Project Description

Neighbors Night Out promises a fun evening of family friendly entertainment for current residents while also serving as a “welcome mat” for newer members of our community to meet their neighbors and learn more about the community and how to get involved.

A modern-day take on an Upper Arlington Civic Association (UACA) tradition was taken off the shelf and reimagined for today’s residents in 2023. From 1936-1962, UACA held a “Newcomers Day,” an event focused on community integration specifically targeted towards new residents. Neighbors Night Out is a revival of Newcomers Day, an inclusive opportunity to engage each diverse neighbor and promote community and inclusivity within Upper Arlington.

Neighbors Night Out additionally serves as the tentpole fundraiser for the all-volunteer organization best known for hosting a long list of complimentary family-friendly events, including--UA Stage, Golden Apple, Easter Egg Hunt, Memorial Day Run, Fourth of July, Labor Neighbor Day, Golden Bear Scare, and Christmas in the Park. Neighbors Night Out replaced UACA’s fundraiser, The Walk, in 2023 with the intention of providing more face-to-face engagement with our community and donors.

1.2. Total Grant Amount Awarded:

Amount: \$3,500

2. Project Outcomes and Impact

2.1. Alignment with Program Goals

- **Increasing knowledge, understanding, and appreciation of Upper Arlington Civic Association’s mission and community involvement.**
 - NNO connected a diverse range of community members with representation from several neighborhoods and all schools within Upper Arlington to allow current directors, officers, and alumni to engage and educate neighbors on UACA’s mission, programming, and available opportunities for participation in UACA events.
- **Increasing the sense of belonging and inclusion for all UA citizens, focusing on non-majority residents and those without pre-existing connections to UA.**
 - Neighbors Night Out focused on outreach to new residents to Upper Arlington in calendar year spanning from September 2023 through September 2024; and successfully doubled our attendance by new residents year over year.

2.2. Achievements and Successes

Neighbors Night Out 2024 had many successes and achieved several goals, including a goal established by the CRC to make tickets more affordable. In 2024, NNO offered early bird tiered pricing, allowing patrons to order tickets at a 30% discount before a certain date. Our new resident mailers successfully doubled our new resident attendance year over year. In addition to new neighbors, several UA businesses participated for the first time, including a new-to-the-community, female-owned bookstore in Tremont Center. The Fairway, another new business to the community, participated by offering a complimentary putter activity for the programming, increasing engagement opportunities for patrons. Feedback in 2024 confirmed we implemented lessons learned from the previous year to improve the patron experience and further establish the event as an annual tradition for the families of Upper Arlington.

2.3. Challenges and Lessons Learned

Our decision to host the event on an Ohio State Football by week placed Neighbors Night Out on the same day as Upper Arlington High School homecoming. In addition to limiting our junior director (high school senior volunteers) participation, it also impacted some families' ability to attend due to conflicts with pictures, dinner, drop off, and pick up. The date was two weeks earlier than 2023, placing NNO closer to Golden Bear Bash, which might have caused two back-to-back ticketed events to feel cost-prohibitive for some families. Neighbors Night Out had a budgetary deficit over the inaugural year due to diminished grant support from 2023, which did impact the final budget. The Neighbors Night Out planning committee is already strategizing on 2025 dates to ensure these learnings are considered and outcomes are more favorable to optimize attendance. The team is exploring and ideating on sponsorships, partnerships, and other opportunities to help offset costs and improve the event's bottom line.

3. Project Activities and Deliverables

3.1. Summary of Activities

- January 2024: Grant applications for CRC and UACF
- Spring 2024: planning committee convened, date and location confirmed, vendors booked, programming developed
- Summer 2024: marketing strategy developed, timelines set, outstanding details and deadlines finalized
- Fall 2024: volunteer support solidified, marketing strategy implemented, event hosted, event debriefed, budget finalized, grant recapping

3.2. Deliverables Achieved

Neighbors Night Out was a successful event incorporating various Upper Arlington businesses and entities while hosting an evening of community and entertainment for nearly 500 guests. All learnings from 2023 were applied making for a more streamlined event day and patron experience.

4. Financial Report

4.1. Itemized Budget Report.

Expense Category	Actual Amount
Food and Beverage	<u>\$10,943</u>
Marketing/Outreach	<u>\$1,600</u>
Supplies and Materials	<u>\$9,855</u>
Event Programming	<u>\$7,297</u>
Miscellaneous	<u>\$1,865</u>
Total	<u>\$31,560</u>

4.2. Explanation of Budget Variance

In an effort to improve the food and beverage experience based on learning and feedback from 2023, the FB line item nearly doubled. Overhead costs, including tents, fencing, restrooms, and band, were stagnant or slightly increased based on inflation/market demand. Additional fees were incurred for legal counsel to navigate alcohol permitting due to Littleton’s Market being an active, on-premises permit holder. Grant funding and some sponsorships from the previous year came in at lower amounts or were unavailable entirely. Lower-than-anticipated ticket sales also affected the budget due to projected revenue being higher than the actual finals.

5. Feedback and Community Engagement

5.1. Community Feedback

Feedback from the community, volunteer base, partner organizations, and participating businesses was wholly positive. Attendees recognized and appreciated the improvements from the inaugural event and enjoyed an evening centered on community and inclusion. Feedback for consideration on improvement points for future years was provided by internal and external stakeholders and will be utilized to drive future decision-making processes for upcoming editions of Neighbors Night Out.

5.2. Partnerships and Collaborations

Littleton’s Market contributed to the event by donating the pavilion usage at no cost and an additional in-kind contribution towards the total catering cost. Several local businesses and organizations, including Nurtur Salon, The Goodie Shop, Parks and Recs, UAFD, Goldfish Swim School, and The Fairway, contributed in kind to support event programming.

7. Conclusion

Neighbors Night Out met its goals of creating an opportunity for positive community interactions and welcoming our newest neighbors, helping bridge gaps between long-time residents and new residents while fostering a greater sense of belonging for all. It also fulfilled the goal of educating new and longer-term residents on Upper Arlington Civic Association’s offerings to the community and ways they can participate and support our programming and volunteer efforts.



Human Connection Festival - 2024



Grant Program Report

Upper Arlington Schools - hUmAn Connection Festival
Prepared for The City of Upper Arlington, Ohio
2024 Community Relations Innovation Small Grant Program

Program Narrative

The second year of the hUmAn Connection Festival (HCF) was a collaborative effort of the Upper Arlington Schools, Upper Arlington Education Foundation (UA+Ed) and the City of Upper Arlington. Funded by the City of Upper Arlington, UA+Ed, the UAHS PTO, and UAHS Vocal Music Boosters, this event brought together students, parents/guardians, staff and community members of diverse backgrounds to celebrate the cultures and diversity within and beyond our community. The expanded two-day format allows the entire UA community to explore diverse lived experiences, learn from various perspectives, and build new relationships. Interactive cultural exhibits and cultural arts performances allowed guests to meet new people, share cultural food, photography, traditions, visual and performing arts, games, and many more ways of building connections between people.

The UA Schools' staff planning committee included Denise Lutz, Chief Excellence and Engagement Officer; Nikole James, UAHS Assistant Principal; Kristyn Anderson, Executive Assistant; Tom Galligan, Performing Arts Center Supervisor; and the UAHS Building DEI Team: Amy Aspengren, Andrew Theado, Adele Vergis, Brandon Moss, Chelsey Cossman, Erica Hegedus, and Kaitlin Pizzimenti.

HCF took place at Upper Arlington High School (UAHS) on the evening of March 6th and during the school day on March 7th. Both events included:

- a. **Featured Performance** (in the Performing Arts Center): A musical performance designed to educate and celebrate cultural diversity and inclusion. The evening event featured the Columbus Jazz Arts Group, and the UAHS celebration featured the Harmony Project's Community Arts Program.
- b. **Exhibit Space (Golden Bear Boulevard)**: A dynamic display from student-led clubs and community members will feature interactive opportunities to develop **an appreciation for diverse cultures, perspectives, and lived experiences**. Our event will increase the visibility and lift the voices of the non-majority communities in Upper Arlington by inviting students, staff, families, and community members to visit our student-designed cultural exhibit space on Golden Bear Boulevard in UAHS.
- c. Student voice was the inspiration for the planning team. High school students were also involved in logo development, poster production, a student media video segment and exhibit designs.

We did not require registration to attend the evening event as a guest. We did request registration to host an evening exhibit table. We communicated through the community about both of these opportunities via:

- UA Schools Social Media
- UA Schools District Website
- Network UA
- Leadership UA
- Community Relations Committee
- UA+Ed
- Equal UA
- UA Schools Equity Advisory Board
- UA Schools PTO Diversity, Equity and Inclusion Chairs
- The Upper Arlington Public Library
- Cultural Arts Commission
- City Insight
- Board of Education
- UA Schools Staff Communication
- PTO Presidents
- Posters throughout the Community
- Direct emails to UA inclusion organizations
- Direct emails to families new to UA Schools

The daytime event was designed specifically for UAHS students and staff. We requested students and staff to register for an exhibit table. UAHS administrators contacted the previous year's exhibit hosts and

directly invited UA+Ed volunteers, Marck Harrison of Greenleaf Job Training Services, Preston Shepard with Columbus Therapeutic Recreation, and Michael Trenor to play bagpipes.

HCF evening exhibit hosts were required to state how their exhibit would help guests explore diverse lived experiences, learn from new perspectives, and build relationships to have a table at the event. We featured the following 29 exhibit tables for the evening:

- UA+Ed
- District PTO DEI Chairs
- Community Relations Committee
- Jones and Hastings Middle Schools
- St. Marks Episcopal
- Kiwanis Club of Northwest Columbus
- Upper Arlington Public Library
- Diversity UA Project
- Cameroonian Culture Table
- Rainbow UA
- Sudanese American Students
- Special Olympics Ohio
- UA Parks and Recreation
- Upper Arlington Police Division
- Tremont World Languages Staff, Student and Family Table
- Team Ferris
- A Fine Night for the Arts (UAHS Student Art Gallery)
- Fostering a Conversation Speaker Series
- Student Italian Club
- Equal UA
- Upper Arlington Boards and Commissions
- Greenleaf Job Training Services
- Student Arab League
- Chinese Culture Student Table
- Black Student Union
- GSA
- Student Women's Empowerment Club
- Indian Culture Table
- Columbus Therapeutic Recreation

After visiting the exhibit tables, guests were invited to join the Columbus Jazz Arts Group - Jazz Academy on Tour for a performance that offered a performing arts experience, as well as an education on the evolution of Jazz as an African-American musical tradition that includes a blend of ragtime, marches, blues, and other kinds of music.

The daytime event exhibit hosts were encouraged to fill out a registration form in order to have a table at the event. There were 22 exhibits for the daytime:

- Columbus Therapeutic Recreation
- Salsa Dancing
- Cameroonian Culture
- A Fine Night for the Arts (UAHS Student Art Gallery)
- Student Latin American Culture Team
- Student Hope Squad
- Student Fashion Club
- Student Women's Empowerment Club
- Student GSA
- Team Ferris
- Henna Artist
- Student Sudanese Culture
- Student Filipino Culture
- Student Chinese Culture
- Student Indian Culture
- Student Japanese Culture
- Black Student Union
- Student Korean Club
- Student Best Buddies Chapter
- Student Arab League
- Student Rwandan Culture
- UA+Ed
- Bagpipes

Prior to the exhibit gallery opening, students attended a performance by the Harmony Project's Community Arts Program choir - a chorus of over 80 differently-abled adults, some of whom have experienced homelessness or other housing trauma. The program focuses on empowering the voices of those seldom heard in our community by providing them with performance opportunities in the community and other opportunities to serve.

Program Milestones

- December 14, 2023 - CRC Small Grant application submitted
- December 19, 2023 - Confirm Columbus Jazz Arts Group perform

- January 5, 2024 - CRC Small Grant Awarded, Confirm Harmony Project perform
- January 7, 2024 - UA+Ed Grant Awarded
- January 9, 2024 - Secure ASL interpreters
- January 31, 2024 - Secure vocal music students as ambassadors to provide service and leadership upon Harmony Project's arrival
- February 5 - March 5, 2024 - Community all-call for attendance, exhibit registration opens & event advertisements take place
- March 6 & 7, 2024 - Event
- March 7 & 8 - Collect feedback via survey

Financial Statements

Program Cost Descriptions	Amount
Columbus Jazz Arts Group	\$650
Harmony Project	\$1200
Bagpiper	\$250
ASL Interpreters	\$500
Special Duty Officer	\$162
Marketing Poster Printing	\$630
T-shirts for Volunteers	\$850
Refreshments for performers	\$220
Student Exhibit Supplies	\$883
Staff Exhibit Supplies	\$880
General Supplies	\$341
Total Cost	\$6,566
Cost Paid by Upper Arlington CRC	\$2,500

Program Outcomes

Intention	Outcome
Positively enrich the lives of all students, staff, and community stakeholders by allowing the entire UA community to explore diverse lived experiences, learn from various perspectives, and build new relationships.	We produced 6 hours of programming accessible across diverse ages, abilities, languages, ethnicities, races, genders, and artistic genres.
We will consider student engagement in the design and planning process as a significant learning experience that shapes their	UAHS Administration hosted student luncheons on January 11, 2024, and February 22, 2024, to gather insight and enhance collaboration on

<p>understanding of self as a larger Upper Arlington community member.</p>	<p>school performance, marketing and the adjusted bell schedule. Our DEI committee also connected with Hannah Setterlin, a Digital Art student, to assist with logo graphic design for t-shirts and marketing. Brandon Moss organized Choral Ambassadors to welcome and greet the Harmony Project and assist them with check-in, departure and hospitality needs.</p>
<p>Expand the impact of the first year by creating an evening event that includes participation from Pre K-12 students and residents of all ages.</p>	<p>We were able to feature exhibits from K-12 students and residents.</p> <p>We were not able to secure a pre-K exhibit.</p> <p>There were pre-K children at the evening celebration who enjoyed the featured foods, etc.</p>
<p>The high school will strengthen the festival's connection to curriculum, standards, and the Profile of an Engaged Learner.</p>	<p>Students in our EL program shared positive feedback with staff, indicating increased participation and belonging and enhanced Skilled Communicator skills. Please click here for additional connections to the curriculum.</p>
<p>The evening event will include unique opportunities for students and families in our Pre-K-8 schools to engage in dynamic cultural experiences actively.</p>	<p>We did include these opportunities. Of note, the Diversity UA Project (UAPL) premiered its trailer at the event.</p>
<p>Design a community event that gathers stakeholders to experience the synergy between the City of Upper Arlington, the Community Relations Committee, and the school district.</p>	<p>The continuous collaboration between the UA Schools district office and the CRC positively impacted exhibits and attendance at the event.</p> <p>The city had an opportunity to communicate its efforts to diversify councils and commissions to participants at the evening event.</p>
<p>Create time and space for students and community members to develop an appreciation for diverse cultures, perspectives, and lived experiences.</p>	<p>The exhibits and performances allowed people to engage at their own pace, creating the possibility of a deeper connection. We required tables to be interactive so that guests engaged their senses and minds in the event.</p>
<p>Increase the visibility and lift the voices of the non-majority communities in Upper Arlington by inviting students, staff, families, and community members to visit our student-designed cultural exhibit space on Golden Bear Boulevard in UAHS.</p>	<p>See the lists above for a record of the non-majority communities that shared their stories through the event.</p>
<p>We will partner with a cultural arts leader beyond the City of Upper Arlington to create an evening and school-day performance that enriches our understanding of our neighbors and friends in the</p>	<p>We partnered with two cultural arts leaders who shared the stories of individuals in the area surrounding UA.</p>

Columbus area.	
Create an opportunity to impact the perspectives of Upper Arlington residents and our event partners who work in various Central Ohio communities.	See the data below.

Results and Impact

While not all evening attendees shared name/email addresses while at the festival, we could send 80 event feedback surveys to those who attended the event. We received 26 responses, a 33% response rate:

Quantitative Data

- Exhibit host feedback
 - 92% of responding hosts reported that they experienced a moment of connection with someone new.
 - 88% of responding hosts reported knowing where to learn more about the culture of a group they encountered by attending the event.
- Students, staff, parents and community feedback
 - 100% of guests who responded to the survey shared that during the evening event, they experienced a new art form, celebration, language, or cuisine
- Combined feedback from responding exhibit hosts and guests for the evening event:
 - 100% say the event supported their social well-being
 - 67% say it supported their emotional well-being
 - 46% responded that it supported their academic well-being
 - 17% reported that it supported their physical well-being
 - 72% reported knowing where to go to learn more about the culture of a group they encountered by attending the event.

Qualitative Data

- Reported and observed engagement of students, staff, caregivers and community:
 - *There are few opportunities to bridge that gap between schools and community members that do not have students in the system. This event was a wonderful way to welcome all community members and organizations in and make them feel welcome. What a wonderful celebration of culture and diversity within the community. I hope that this becomes an annual event. I could see a partnership for this event in the future with the performing arts component if that is something you would ever be interested in!*
 - *This event appeared to have a great turn out and we were glad we had the opportunity to attend alongside so many other amazing booths. We appreciated school staff for putting on the event and helping with technical difficulties to get us up and running.*
 - *This was a wonderful event and a great way to bring the community together to celebrate culture and diversity! What a wonderful bridge between the schools and community.*
 - *Thank you for everything you do for the community.*

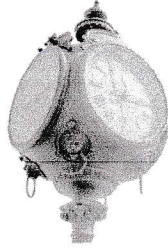
- *We need to listen to our young people. They have important things to say.*
- *Thank you so much for putting together this opportunity for encouraging connection and diversity, and thank you for opening it up and sharing it with the entire community. What a lovely event!*
- *This morning when I sat down next to one of our EL students in her class, she saw my Henna and her face lit up. I have never seen her look that happy! It happened again this afternoon when I arrived at the Arab League table. This truly makes a difference. It is wonderful to see our English Learners' pride in sharing their cultures,*
- *I learned a lot more about adaptive equipment*
- *Communication is easier across generations/ age groups than one might assume*
- *Highly exceeded expectations! Broad range of participants made the evening interesting. It was good to see adults and students participating in the same event.*
- *It was really nice to interact and learn from others on things they were passionate about.*
- *The jazz performance was terrific. I expected them to play jazz music, but they were able to connect it culturally to several different areas around the globe, which connected it so well to the event!*
- *The jazz singer sang The Girl from Ipanema in Portuguese. I loved it!! I recorded it and sent it to family members.*
- *The performance was amazing.*
- *WOW, WHAT A FANTASTIC EVENT.*
- *So much fun! Thank you!!*

Lessons Learned (* indicates direct participant feedback via surveys)

- Earlier and more collaborative “sub-account” budgeting could have two benefits:
 - A wider student population could access funding to support their table
- A “project management” approach with UAHS students could strengthen their learning.
 - Students could join the UAHS staff DEI committee planning meetings for direct, ongoing collaboration.
 - Collaborative review of print materials before ordering could reduce duplicating costs.
- **Starting promotions earlier and providing the groups with social graphics, flyers, etc., could help spread the word.*
 - Earlier logo development could support community awareness.
- The cultural arts performance during the evening session created competing opportunities and reduced attendance for the Columbus Jazz Arts Group
 - 52% of survey respondents reported feeling torn between attending the show and continuing to visit the tables.
- To get better attendance numbers for the community event, we can distribute something at entry and take a count of how many people entered.
- Students would benefit from pre-designed mini-lessons to prepare for the experience of welcoming The Harmony Project Community Arts Group to our building.
- To engage more K-8 students, we can clarify the purpose and invitation in K-8 schools so that parents and staff can support student participation.
 - Students could re-present what is shared during their building-level cultural events to highlight the cultural sharing that already takes place across schools.

Future Plans & Sustainability

- We need to have early conversations with stakeholders across all buildings to determine if there is interest in continuing to develop a community event with direct collaboration between a diverse group of student leaders and district staff.
- We need to identify additional funding sources and mechanisms so that cost is not a barrier to the event's continuation.
- Speak with PTO presidents to see if there is interest in having the building-level PTOs help the schools plan involvement in this event. Participation could be through art exhibits, performances, video recordings, etc.



U P P E R
A R L I N G T O N
H I S T O R I C A L
S O C I E T Y

November 5, 2024

To: Community Relations Committee

RE: 2024 Grant – Final Report

Executive Summary:

The CRC's grant of \$2000 was instrumental to pay for recording our History Speaks programming this year, preserving the information shared at the events and making it widely available to the public. Specifically, the funds allowed us to pay for **professional video recording** of five events. These are now posted on our YouTube channel (youtube.com/@uahistoricalsociety) under the History Speaks playlist.

- *Look to Lazarus* - The History of Lazarus Department store (154 views)
- *Eva's 1883 Diary* - Exploring what life was like near today's Reed & McCoy roads (176 views)
- *The History of CompuServe* - Highlighting the importance of this company when it was headquartered in Upper Arlington (585 views)
- *Indigenous Ohio Past and Present* - An overview of Native American life and viewpoints from 1600 - today (117 views)
- *The Heritage of the Fire Division of UA* - A deep-dive into the history of our fire division. (video currently in process)

Major points are as follows:

- > We spent a total of \$2400 (The Fire Division video is still being processed; expected bill = \$500 is included in this total.)
- > *Information.* Our events increased residents' knowledge, understanding, and appreciation of diversity through exposing audiences to different histories that occurred on our lands.
- > *Identity.* We increased the number of positive interactions non-UA residents have with our community by advertising these events throughout greater Columbus and welcoming anyone to join. Our speakers were, in most cases, non-UA residents, and all thoroughly were pleased with their experience.
- > *Inclusion.* We heightened the sense of belonging to our community through our (1) free-to-attend policy; (2) sharing the videos with the broader community so anyone can access; (3) connecting the topics directly to the history of UA.

Our average attendance at these events was 85 people / event.



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S O C I E T Y

We are grateful to the Community Relations Committee for extending the grant money to our organization in partnership to discover, preserve, and celebrate UA's history while enhancing our community's diversity profile. Please contact me with any questions.

Thank you,

Kristin Greenberg
Executive Director

THE UPPER ARLINGTON HISTORICAL SOCIETY^{Y1-65/749} 1219
 1670 FISHINGER RD.
 SUITE 220
 COLUMBUS, OH 43221

DATE Feb 13, 2024

PAY TO THE ORDER OF Advert Media Inc. \$ 450.00
Four hundred fifty and 00/100 DOLLARS ← Heat Reactive Ink

First Merchants Bank
 www.firstmerchants.com

MEMO Lazarus video Kristin A. Greenberg MP

⑆074900657⑆0000⑆30833⑆ 1219

LOOK FOR FRAUD-DETECTING FEATURES INCLUDING THE SECURITY SQUARE AND HEAT-REACTIVE INK. DETAILS ON BACK.

THE UPPER ARLINGTON HISTORICAL SOCIETY^{Y1-65/749} 1220
 1670 FISHINGER RD.
 SUITE 220
 COLUMBUS, OH 43221

DATE Mar 15, 2024

PAY TO THE ORDER OF Advert Media Inc. \$ 500.00
Five hundred and 00/100 DOLLARS ← Heat Reactive Ink

First Merchants Bank
 www.firstmerchants.com

MEMO Mar 7 - Bra video Kristin A. Greenberg MP

⑆074900657⑆0000⑆30833⑆ 1220

LOOK FOR FRAUD-DETECTING FEATURES INCLUDING THE SECURITY SQUARE AND HEAT-REACTIVE INK. DETAILS ON BACK.



U P P E R
A R L I N G T O N
H I S T O R I C A L
S O C I E T Y

THE UPPER ARLINGTON HISTORICAL SOCIETY 1-05/749 1253
 1670 FISHINGER RD.
 SUITE 220
 COLUMBUS, OH 43221

DATE May 1, 2024

PAY TO THE ORDER OF Advent Media Inc. \$ 450.00
Four hundred fifty and 00/100 DOLLARS ← Heat Reactive Ink

MEMO Computer vider Kristin A. Grealy

First Merchants Bank
 www.firstmerchants.com

⑆074900657⑆0000⑆30833⑆ 1253

LOOK FOR FRAUD-DETECTING FEATURES INCLUDING THE SECURITY SQUARE AND HEAT-REACTIVE INK. DETAILS ON BACK.

THE UPPER ARLINGTON HISTORICAL SOCIETY 1-05/749 1275
 1670 FISHINGER RD.
 SUITE 220
 COLUMBUS, OH 43221

DATE Oct 21, 2024

PAY TO THE ORDER OF Advent Media Inc. \$ 500.00
Five hundred and 00/100 DOLLARS ← Heat Reactive Ink

MEMO Oct 13 His Speaks. Kristin A. Grealy

First Merchants Bank
 www.firstmerchants.com

⑆074900657⑆0000⑆30833⑆ 1275

LOOK FOR FRAUD-DETECTING FEATURES INCLUDING THE SECURITY SQUARE AND HEAT-REACTIVE INK. DETAILS ON BACK.

[Last video of *The Heritage of the Fire Division of Upper Arlington* is still being processed. Estimated at \$500.]

2025 Programming

CRC UA Welcome Series & Event Participation Opportunities

DRAFT – November 20, 2024

Observance/Event	Date/Detail	CRC Support / Welcome Series?
January		
February		
Black History Month event	2-4 pm, February 15 Tremont Library	Library & Cultural Arts lead entities
UA Quest	February 22-March 2 Around UA Features a New Resident prize package	UA Historical Society
March		
April		
Cherry Blossom Celebration	5 pm, April __ Mallway Park	Jason Sayat
May		
Soundwaves at the Center: A Celebration of Growth	4-6 pm, Thursday, May 1 Bob Crane Community Center	UA Parks & Rec
UA Culture & Artisan Fair	10 am-3 pm, Saturday, May 3 St. Mark's Episcopal Church	

June

Pride Month Flag Raising	6 pm, Monday, June 2 MSC	
UA Pride	1-5 pm, Sunday, June 8 Sunny 95 Park	Rainbow UA
Arts on Arlington	6-9 pm, Thursday, June 12 Mallway Park	UA Parks & Rec
Juneteenth Flag Raising	Monday, June 16 MSC	

July

Party on the Plaza	6-9 pm, Thursday, July 17 MSC	UA Parks & Rec
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August

September

Labor Day Arts Festival	10 am-5 pm, Monday, September 1 Northam Park	UA Parks & Rec
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October

Music at the Amelita Mirolo Barn	5-7 pm, Thursday, October 16 Amelita Mirolo Barn	UA Parks & Rec
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November

December

Possibilities:

- UA History 101 (repeat/update from 2023?)
- Police & Community Relations for New Residents/Immigrants (repeat/update from 2023)
- Police & Fire combined program ideas
- Veterans Day Ceremony – Friday, November 7
- Get to Know the Library (repeat?)
- Tie in with Tri-Village Chamber/Network UA Events?
- Fourth of July new resident float
- Farmers Market – welcoming component within Community Booth, provision of resources
- Bob Crane Community Center
- Diwali event
- Library Health Fair – Saturday, March 8
- Schools Welcome event – still a possibility for January
- hUmAn Connections Festival – pending update from Schools
- Iftar Dinner (Ramadan)
- Lane Rd Library Reopening Event - May or June?
- UACA Neighbors Night Out – September
- Equal UA Porch Parties – September/October

Potential Partner Entities:

UA Community Foundation	Equal UA – quarterly conversations
Upper Arlington Education Foundation	Asian American Community Services
Kiwanis Club of Northwest Columbus	Tri-Village Chamber Partnership

Criteria for Qualifying as a Welcome Series Program

- Open to all community members
- Meets CRC checklist requirements/resources available
- Involvement options:
 - o Opportunity to provide information about CRC/purpose – elevator speech
 - o Opportunity to provide information on resources/services for new residents AND to enroll new residents for City Insight e-News
 - o CRC grant funding support
 - o No CRC involvement required other than promoting as a Welcome Series program
- Other criteria? _____

Booth Activities/Materials

Review/update CRC handouts/materials

Quick quiz activity (similar to “What do you love?” “What would you change?”)

- Diversity quiz wheel
- Themed on specific work group project/activity
- Photo opp/backdrop
- Plinko
- Maps

Use of banners, flags or other items that reflect a CRC member’s heritage

Welcome series promotion/giveaway

Community Relations Committee 2025 Meeting Schedule

Updated November 19, 2024

Time: 4-6 pm
Location: Lower Level Meeting Room
Municipal Services Center, 3600 Tremont Road

Thursday, January 23

Agenda Reminder – Monday, January 6

Agenda Suggestions Deadline – Monday, January 13

Agenda Planning Meeting – 4 pm, Thursday, January 16 – *Jason, Farida, Hana, Sumia*

Agenda Packet Distributed – Friday, January 17

AGENDA ITEMS

Approve Meeting Minutes

City Updates

Old Business:

- Update to City Council

- _____

2025 Innovation Grant Recipients Announced

2025 Programs & Events Schedule

CRC Bylaws – draft options

Liaison Updates (feedback from Fall/Winter touch base)

Community Questions/Public Comment

February Agenda Ideas

Thursday, February 27

Agenda Reminder – Monday, February 10

Agenda Suggestions Deadline – Monday, February 17

Agenda Planning Meeting – 4 pm, Thursday, February 20 – *Jason, Farida, Brent, Monica*

Agenda Packet Distributed – Friday, February 21

AGENDA ITEMS

Approve Meeting Minutes

City Updates

Old Business:

- _____

CRC Ambassador Program

2025 Programs & Events Schedule

Community Questions/Public Comment

April Agenda Items

SKIP MARCH MEETING – Spring Break, Ramadan

Thursday, April 24

Agenda Reminder – Monday, April 7

Agenda Suggestions Deadline – Monday, April 14

Agenda Planning Meeting – 4 pm, Thursday, April 17 – *Jason, Farida, Elaine, Deborah*

Agenda Packet Distributed – Friday, April 18

AGENDA ITEMS

Approve Meeting Minutes

City Updates

Old Business:

- _____

2025 Programs & Events Schedule

Liaison Updates (Spring touch base)

2025 Farmers Market presentation

Community Questions/Public Comment

May Agenda Items

Thursday, May 22

Agenda Reminder – Monday, May 5

Agenda Suggestions Deadline – Monday, May 12

Agenda Planning Meeting – 4 pm, Thursday, May 15 – *Jason, Farida, Howard, Hana*

Agenda Packet Distributed – Friday, May 16

AGENDA ITEMS

Approve Meeting Minutes

City Updates

Old Business:

- _____

2025 Programs & Events Schedule

Strategic Plan/Priorities Mid-Year Review

Last meeting for any outgoing members

Community Questions/Public Comment

July Agenda Items

SKIP JUNE MEETING – Al-Hijra (Islamic New Year) & Midst of Event Season

Thursday, July 24

Agenda Reminder – Monday, July 7
Agenda Suggestions Deadline – Monday, July 14
Agenda Planning Meeting – 4 pm, Thursday, July 17 – _____
Agenda Packet Distributed – Friday, July 18

AGENDA ITEMS

Approve Meeting Minutes
Incoming CRC members/orientation
Liaisons – Roles for new members
Strategic Plan/Six Month Check-In
City Updates
Old Business:
- _____
2025 Programs & Events Schedule

Community Questions/Public Comment
August Agenda Items

Thursday, August 28

Agenda Reminder – Monday, August 11
Agenda Suggestions Deadline – Monday, August 18
Agenda Planning Meeting – 4 pm, Thursday, August 21 – _____
Agenda Packet Distributed – Friday, August 22

AGENDA ITEMS

Approve Meeting Minutes
City Updates
Old Business:
- _____
2025 Programs & Events Schedule

Community Questions/Public Comment
August Agenda Items

Thursday, September 25

Agenda Reminder – Monday, September 8

Agenda Suggestions Deadline – Monday, September 15

Agenda Planning Meeting – 4 pm, Thursday, September 18 – _____

Agenda Packet Distributed – Friday, September 19

AGENDA ITEMS

Approve Meeting Minutes

City Updates

Old Business:

- _____

Community Questions/Public Comment

October Agenda Items

Thursday, October 23

Agenda Reminder – Monday, October 6

Agenda Suggestions Deadline – Monday, October 13

Agenda Planning Meeting – 4 pm, Thursday, October 16 – _____

Agenda Packet Distributed – Friday, October 17

AGENDA ITEMS

Approve Meeting Minutes

City Updates

Old Business:

- _____

Strategic Plan/Priorities One Year Review

2026 Grant Program

Community Questions/Public Comment

November Agenda Items

Thursday, November 20 – Third week due to Thanksgiving

Agenda Reminder – Monday, November 3

Agenda Suggestions Deadline – Monday, November 10

Agenda Planning Meeting – 4 pm, Thursday, November 13 –

Agenda Packet Distributed – Friday, November 14

AGENDA ITEMS

Approve Meeting Minutes

City Updates

Old Business:

-

Annual Report to City Council

2025 Grant Program Reports

2026 Meeting Schedule

2026 Programs & Events Schedule

Community Questions/Public Comment

January 2026 Agenda Items

SKIP DECEMBER MEETING
