

10/24/2024 | 4:00 PM

**Municipal Services Center, Council Chamber
3600 Tremont Road**

The Community Relations Committee welcomes comments from the public at the close of each meeting. For Zoom attendees: the Chair will ask them to raise their hand in Zoom if they wish to speak and the meeting organizer will admit them as a meeting participant. Please note - any comments added to the Zoom chat feature will not be incorporated into the meeting minutes.

Join the Meeting: <https://us06web.zoom.us/j/87655884826>
Join by Phone: 877-853-5257
Meeting ID: 876 5588 4826
Passcode: 306404

- 1. Welcome**
- 2. Approval of Minutes**
 - a. Approve September 26, 2024 Community Relations Committee Meeting Minutes
- 3. City Updates**
- 4. 2025 Innovation Small Grant Program**
 - a. 2025 Grant Program Plan & Draft Application
- 5. 2025 CRC Welcome Series**
 - a. Welcome Series Summary
- 6. CRC Workshop Review & Next Steps**
- 7. Liaison & Network UA Updates**
 - a. Draft Liaisons Plan
- 8. Community Questions/Public Comment**
- 9. Adjournment**

DRAFT MEETING MINUTES
September 26, 2024 | 4 pm

Members Present

Jason Sayat, Co-Chair	Farida El-Hennawy, Co-Chair	Brent Theaker
Sumia Mohamed	Howard Warner	Elaine Alicea
Hana Abdelbaki	Monica Lee	

City Staff & Others Present

Steve Schoeny, City Manager	Emma Speight, Community Affairs Director	April Gregory, Human Resources Administrator
Kristyn Anderson, UA Schools		

1. Welcome

2. Oath of Office

The Oath of Office was administered by Deputy City Clerk Abbie Emison for Monica Lee, Brent Theaker, and Sumia Mohamed.

3. Approval of June 27, 2024 Meeting Minutes

Motion: Howard Warner *Second:* Jason Sayat *Minutes Approved*

4. City Updates

- **Annual Update to City Council** – the tentative date is Monday, December 9, Council’s schedule permitting. It may be necessary to move the date to January.
- **Bob Crane Community Center** – construction continues on schedule. CRC members are invited to take a tour of the facility. Date/time options will be shared soon.
- **UA Big Table Conversations** – this year’s Big Table event was held September 25, and the City hosted a series of conversations in partnership with the Library, Community Foundation, Tri-Village Chamber Partnership, and Equal UA. Attendance was good for the three topics:
 - Creating and Supporting a Welcoming Community
 - UA Community Portal
 - Community Beautification
- **Schools Updates** – Krystin Anderson shared several updates with members (attached).

5. 2024 CRC UA Welcome Series & Program Schedule

- After a busy schedule attending various events, members will not host a booth at Fall Fest.
- Co-Chair Sayat shared his hopes for continuing to build on the success of the Welcome Series, encouraging members to share their ideas for programming in 2025 in advance of the October meeting.

6. CRC Workshop Review & Next Steps

- Members were in agreement that the August 24 Workshop was a worthwhile exercise, with many positive comments about the facilitator, Carolon Donnolly.
- **Elevator Pitch** – Steve Schoeny walked members through an exercise for developing a CRC “elevator pitch,” using the following framework:
 - **What do we do:** Partner and actively engage with the community to support and create events, programs and other activities that bring people together. We’re a connecting point for people who want to get involved in Upper Arlington
 - **Who do we offer it to:** Residents of UA and visitors.
 - **What problem are we trying to solve:** Make UA a more welcoming community where everyone feels like they belong.
 - **What makes the CRC unique:** We are a diverse group of community members appointed by City Council to do the hard work of building community, and uplift groups that are also doing this work.
 - **You can get involved:** Attend one of our events. Bring a friend, neighbor. Volunteer to help out.

This information was then run through ChatGPT to create the following draft pitch:

"The Upper Arlington Community Relations Committee (CRC) partners with residents and visitors to create events, programs, and activities that bring people together. We serve as the connecting point for anyone looking to get involved and help make UA a more welcoming place where everyone feels like they belong. As a diverse group appointed by City Council, we work to strengthen the community and support other local groups with similar goals. Join us by attending an event, bringing a friend, or volunteering to help build a stronger community."

Members were asked to revisit this draft and to share any edits with Steve/Emma, so that the draft can be reviewed and finalized at the October meeting.

- **Liaisons Roadmap** – members reviewed the Liaisons Roadmap outline developed at the August 24 workshop, and the current list of liaison groups. They discussed which groups should continue to have a CRC liaison, which should rely on Staff representation, and which to remove.

It was agreed that certain community events/programs with CRC support/representation should also be included on the slate of member assignments.

A list of questions and conversation starters will be updated so that CRC liaisons can speak with their groups this fall relative to plans for 2025, with a view to identifying:

- Major areas of focus for 2025 and which, if any, could be applicable for:
 - The CRC Innovation Small Grant Program
 - Incorporation into the CRC Welcome Series
 - Other possible CRC involvement/support

A revised CRC Liaison/Assignments document will be shared with members for their review and input.



- **Grant Program Role** – members agreed the Innovation Small Grant Program should continue its seed funding model for the short term, but may need to transition to a different approach at some point. It was agreed some of the events/programs that have secured grant funding align seamlessly with CRC goals, and transitioning to an ongoing financial support model in some instances might be appropriate for sustainability. The St. Marks Culture & Artisan Fair, and Equal UA’s Porch Parties were cited as examples of programs that hit the mark on many levels.

The grant application will be updated to require:

- The message to be conveyed by the event/program
- Plans for engaging with participants after the event/program
- How the message aligns with the work of the CRC

The judging process will be adjusted to have a rotation of four CRC members.

Planning for the 2025 grant cycle will begin soon, with a report to the CRC as a whole at the October meeting, and the call for applications launching November 1.

- **Decision-making Checklist** – members reviewed the checklist developed during the workshop, agreeing it was a good start for evaluating programs. The list will be turned into a form that will be used to assess existing events/programs at the October meeting.
- **Next steps** – a next steps schedule of future workshop follow up discussions was shared with the members (attached).

7. Liaison Updates

- **Howard** – the Northwest Board of Realtors are working through the commission structure changes impacting their industry.
- **Jason** – Equal UA’s Porch Parties have been a big success. UA Historical Society events are going well. Asian American Community Services’ office falls within the Envision Henderson boundary, and they are wondering about plans for the district that might impact them.
- **Hana** – Wellington’s new head of school is onboard, and the School is working on strengthening alumni relations.
- **Farida** – The Community Foundation’s Fostering a Conversation event went well, focused on mental health for teens.

8. Community Questions/Public Comment

None

ADJOURNMENT

The meeting was adjourned at 5:55 pm



Upper Arlington Schools Updates

Community Relations Committee Meeting - September 26, 2024

Coffee & Conversation

This year, the district expanded the Coffee & Conversation series launched last school year. This builds off of the success of Dr. Hunt's UAdventure events last year and the Board of Education's overall commitment to community engagement through the Listen Learn Lead series. There will be morning and evening opportunities, and many of the events will focus on specific topics of interest while also allowing time for general updates and questions.

The Coffee & Conversation series kicked-off in early September with a morning event focused on the "Year Ahead in Academics." The first evening coffee event took place on September 24th. The next event will be at 9 a.m. on Thursday, October 3rd, in the upper-level meeting room at Kingsdale Market District. The focus of this event will be an update from the Student Services department.

Link to the full schedule: [Coffee & Conversation Schedule](#)

Strategic planning update

After several months of work at the beginning of the year, the 70-plus student, staff and community volunteers finalized strategy recommendations for three strategic priority areas — Engaged Learning, Culture and Climate, and Connections — each strengthened by a focus on continuous improvement through Excellence and Innovation. Their work was informed by more than 8,500 touchpoints — from the Listen Learn Lead events in the spring of 2023, the UAdventure tour and the equity audit conducted last fall, and finally, the strategic planning feedback session in May.

This fall, the entire Upper Arlington Schools staff will be involved in the process to develop a cohesive and comprehensive implementation plan — or the specific action steps that need to be taken for each strategy and the data that will be analyzed to measure success. The implementation plan will then be shared with staff and our community before being finalized and presented to the Board of Education. Please save Tuesday, November 19th, for an interactive community town hall event to learn more. You can also visit the district website: www.uaschools.org/strategicplan.

Other possible family and community engagement programs to look forward to this year:

- Multi-lingual family info night at Tremont (October 3rd)
- Digital Safety Week with Screenagers film & panel discussion (October 15th)
- Tentative Human Connection Festival (February 2025)
- Tentative District-wide Family Book Read (Over a series of weeks/months)
- Ongoing new family outreach (Over a series of weeks/months)

2025 Community Relations Innovation Grant Program

Updated September 30, 2024

Timeline

Applications Accepted	November 1-December 13, 2024
Informational Zoom	Early November, for prospective applicants (see below)
Review of Applications	Week of December 16 OR Week of January 6, 2025
Grants Announced	CRC Meeting – January 23, 2025
Recipients Notified	January 24
Updates to CRC	Schedule as part of CRC meetings following conclusion of each grant funded program/event
Year-end Evaluation	October or November CRC Meeting. Determine any adjustments to program for 2026 Evaluate if/when the grant program should transition from seed funding to a different approach

Review/Judging Panel

- Rotation of members, 4 max
- Goal of two years on committee per interested CRC member

Judges

- **2025:** Farida El-Henawy, Elaine Alicea, Hana Abdelbaki, _____
- **2024:** Farida El-Henawy, Elaine Alicea, Deborah Carvalho
- **2023:** Hana Abdelbaki, Deborah Carvalho, Jason Sayat
- **2022:** Jason Sayat, JP Dorval, Karen Heiser
- *CRC judges should abstain from judging an application if there is a conflict of interest.

City Manager

Community Affairs Director

Grant Application Process Management

- Suzanne Beach
- Includes: contract/agreement; disbursement of funds; tracking; year-end report reminder

Informational Zoom for Prospective Applicants

- Schedule early/mid-November
- Record meeting and make publicly available
- **Invitees:**
 - o Network UA members – email, November 4 meeting
 - o CRC liaison contacts – phone, email, meetings
 - o Community – via City promotions
- **Presentation Content:**
 - o Welcome/Introductions
 - o Purpose of grant program
 - o Past recipients – insight on process, tips for success, things to avoid

- Run through the application/expectations
- Q&A

Application Form/Process Enhancements for 2025

- Encourage (require?) applicants to build in a feedback process for their events/programs.
- Require grant recipients to include a report on the feedback they've heard.
- Add a section requiring information on the message each applicant wants participants to take away from the event/program (Direct/Indirect).
- Will applicant continue to engage with participants after the program? If yes, how?
- Is the proposed program a good candidate for inclusion in the CRC Welcome Series, and what would the CRC role be?
- Other suggestions? _____

CRC Members Outreach Assistance

- Share announcement, application and details of the Informational Zoom session with liaison groups
- Coordinate conversations with Staff to answer any questions

City Promotions

Call for Applications:

- Email to Network UA groups, past year recipients – November 1
- Share details at October 15 and November 4 Network UA meetings
- **November/December UA Insight** print newsletter: application dates, about grant
- **City Insight e-news**: begin early November
- **Activity Link e-news**: November 6, December 4
- **City Website**:
 - For the Record Blog – early November call for applicants
 - For the Record Blog – early December deadline reminder
- **Social Media** – boosted/targeted posts throughout application period
- **CRC Website**:
 - Update with 2025 grant information & application form
 - News post on homepage

Announcement of Recipients:

- CRC January 23 Meeting
- City Insight e-news – January 24
- CRC Website – January 24
- UA Insight printed newsletter – March/April 2025



Background – In 2019 Upper Arlington (UA) City Council established the Community Relations Committee (CRC), to “promote understanding, mutual respect and a sense of belonging among all residents to affirm the value of each individual and foster a culture of shared community.”

The CRC Mission and Vision are:

Mission – *Together, we will work to nurture our deep sense of community and neighborliness through activities designed to enhance understanding, appreciation, communication, and mutual respect for all members of our community.*

Vision – *Upper Arlington is an inclusive community of opportunity for all people.*

Innovation Small Grant Program – The City, with guidance from the Community Relations Committee, has established a small grant program to support community-based, innovative approaches to fulfilling the CRC Purpose, Mission, and Vision. This program is designed to create opportunity spaces for new initiatives, and enhancements to existing community programs and events.

The Community Relations Innovation Small Grant Program is soliciting proposals from qualified applicants which address one or more of the following goals:

- **INFORMATION:** Increase UA residents’ knowledge, understanding, and appreciation of diversity within UA and throughout Central Ohio.
- **IDENTITY:** Increase the number, type, and quality of positive interactions by non-residents with the UA community.
- **INCLUSION:** Increase the sense of belonging and inclusion of all UA citizens with special focus on non-majority residents and those without pre-existing connections to UA.

Evaluation Criteria

Applications will be evaluated using the following criteria:

1. Direct link to one or more of the three goals above
2. Core program elements & activities - intentionally align with the CRC Mission and Purpose
3. Impact - individual and community; sustainability
4. Applicant Capabilities - nondiscriminatory and serving a public purpose
5. Management/Fiscal/Fiduciary Accountability

Award Amounts

Applications will be accepted for grants of up to \$5,000 for one year. The City will typically only issue grants for up to two years in a row for the same program (some exceptions may apply). Agencies must apply for funding each year.

Applications Accepted: November 1-December 13, 2024

Complete the attached form and submit it to:

By Mail: City Manager’s Office, City of Upper Arlington, 3600 Tremont Road

By Email: sbeach@uaoh.net

Applicant Evaluation

The City of Upper Arlington reserves the right to fund a lower scored application in order to achieve balance among the goals/aims of the program and minimize overlap/duplication.

PLEASE KEEP YOUR ANSWERS WITHIN THE SUGGESTED WORD COUNTS. YOU MAY ATTACH ADDITIONAL INFORMATION/SUPPORTING DOCUMENTATION TO YOUR APPLICATION.





Applicant Name:

Applicant Organization:

Program Title:

1. Program Description *Include the specific need your program addresses and how it engages and/or enhances understanding of target audiences. (<300 words) - 15 Points*

2. Community Relations Goal(s) Addressed *(check all that apply)*

- INFORMATION:** Increase UA residents' knowledge, understanding, & appreciation of diversity within UA and throughout Central Ohio.
- IDENTITY:** Increase the number, type, & quality of positive interactions non-residents have with the UA community.
- INCLUSION:** Increase the sense of belonging and inclusion of all UA citizens with special focus on non-majority residents and those without pre-existing connections to UA.

3. Program Goals *(<200 words) - 10 Points*



4. Program Activities/Timeline (<200 words) - 10 Points

- Attach timeline if possible

5. Current Environment. Briefly address the following questions, if relevant (< 200 words) - 10 Points

- If Applicant offers similar program, how would this grant expand capabilities? *and/or*
- Do other organizations offer similar programs/activities? If so, identify organization(s) and relevant activities. Will this program complement these other programs or compete for similar audiences and/or impact?

6. Participant Engagement (< 200 words) - 10 Points

- Describe your target audience. Who will benefit from the program?
- Estimate how many individuals will be engaged in the program, excluding staff & volunteers.
- What experience/data helped you reach this estimated target audience?

7. Program Participant Takeaways (< 150 words) - 10 Points

- What is the message you hope program participants will take with them?
- How will you measure your success in relaying that message?



8. Evaluation (< 250 words) - 10 Points

An end of program/annual report is required, to be submitted no later than November 15, 2025. The report must include:

- A financial statement of fund expenditures
 - A narrative of program activities
 - Performance metrics per stated goals
 - Participant feedback/survey results
- What data will the program collect, analyze, maintain, and report by the end of the year?
 - What tools will you use?

9. Continued Engagement (< 200 words) - 10 Points

- Will the applicant continue to engage with participants after the program?
- If yes, how?

10. Sustainability (< 150 words) - 10 Points

- What are the next steps for the program after 2025?
- IF additional funding were available, how would the program be maintained and/or grown?
- Could your organization support the program after this grant ends?



11. Applicant Experience & Resources (< 200 words) - 10 Points

- List prior activities which demonstrate the capacity of the Program Lead and organization to achieve its goals
- Identify other assets leveraged to support the program (cash, in-kind donations, and/or volunteers)

12. Personnel - paid and volunteer (< 150 words) - 10 Points

- Will the Lead Program Individual receive compensation from the grant?
- List at least two other designated program team members. Will they receive compensation from the grant?
- Will the program utilize volunteers? If yes, describe their role(s) and estimate how many.

13. Partners & Collaborators. *Briefly address the following questions, if relevant* - 10 Points

- Describe how you have involved community members in the development and planning of the program.
- List any other organizations/groups/individuals that will be meaningfully engaged in the program.
- Briefly identify their respective program roles.



14. Requested Funds & Proposed Budget *(Itemized expenditures by categories of personnel, supplies & materials, contracted services, other)* - **10 Points**

15. Management/Fiscal Accountability - *provide relevant details about your organization* - **5 Points**

- Type of organization, e.g., not-for-profit, faith-based, social service, governmental
- Year organization founded
- Board and/or organizational leadership
- Appropriate fiscal controls, e.g., external audit

Attachments *(optional; may or may not be considered in the selection process)* Submit additional information to complement descriptions above.

Applicant Signature: _____

Date:

Print Name:

Signature of Authorized Agent of Organization: _____

Date:

Print Name:

Job/Position in Organization:



CRC UA Welcome Series Summary

Proposed Criteria for Qualifying as a Welcome Series Program

- Open to all community members
- Meets CRC checklist requirements/resources available
- Involvement options:
 - o Opportunity to provide information about CRC/purpose – elevator speech
 - o Opportunity to provide information on resources/services for new residents AND to enroll new residents for City Insight e-News
 - o CRC grant funding support
 - o No CRC involvement required other than promoting as a Welcome Series program
- Other criteria? _____

2025 WELCOME SERIES IDEAS/OPPORTUNITIES

- Equal UA Porch Parties
- Pride Month Flag Raising
- Juneteenth Flag Raising
- Iftar Dinner (open to community?)
- Fourth of July Parade New Resident Float
- Veterans Appreciation Event
- UA Quest (Historical Society)
- Farmers Market Community Booth – promote community groups (ask them to incorporate a welcome series component into their booth)

2024 WELCOME SERIES

Event/Program	Date/Location	Detail
Schools Welcome event	January 16, UA High School	Members attended 2nd of 3 UA Schools events for new families Jason Sayat – provided info about CRC, programs Debbie McLaughlin – provided info on registration for camps, etc.
Black History Month event	February 24, Tremont Library	CRC welcome table – hot beverages, handed out programs. JP, Emma on event planning team
UA Quest (Historical Society)	March 2-10, around UA	Fun community quiz, included a new resident prize package (tickets to the 2024 Neighbors Night Out)
hUmAn Connections Festival	March 6, UA High School	Part of community and student exhibits. CRC table with info, ancestry map, plinko world candy game

Event/Program	Date/Location	Detail
Cherry Blossom Celebration	April 10, Mallway Park	Annual celebration of Spring/Japanese culture
St. Mark's Culture & Artisan Fair	Saturday, May 4	CRC welcome table at event. Emma, Elaine, Hana served on planning committee
UA Pride	Sunday, June 9, Sunny 95 Park	CRC welcome booth – ancestry map, plinko world candy game, CRC info. Elaine on event planning committee.
Arts on Arlington	Thursday, June 13, Mallway Park	CRC welcome booth – ancestry map, plinko world candy game, CRC info
Party on the Plaza	Thursday, July 18, MSC	CRC welcome booth – ancestry map, plinko world candy game, CRC info
Get to Know the Library	Sat, August 3, Tremont Library	CRC table, promoted as Welcome Series event
Labor Day Arts Festival	Mon, September 2, Northam Park	CRC welcome booth – ancestry map, plinko world candy game, CRC info
UACA Neighbors Night Out	Sat, September 14, Tremont Ctr	CRC and City info provided for new resident welcome bags

2023 WELCOME SERIES

Event/Program	Date/Location	Detail
Equal UA Farmers Market Booth	Wed, August 23, Tremont Center	Launch of Welcome Series
UACA's Neighbors Night Out	Sat, September 30, Tremont Center	CRC presence at new resident welcome table
UA History 101 Presentation	November, Tremont Library	Introduction to UA History, making sense of community markers, etc. presented by Kristin Greenberg, UA Historical Society
Police & Community Relations For New & Immigrant Families	December, MSC	Presentation by Community Relations Sergeant Bryan McKean

Community Relations Committee

Community Liaisons & Committee Representatives

DRAFT – September 30, 2024

Liaisons Roadmap

- Ensure the groups we partner with align with the CRC mission/vision/goals.
- Learn about what they do and who they are.
- Share about who we are and what we do.
- Build relationships and connections.
- What are their needs and upcoming focus areas?
- What are the opportunities for CRC involvement/support and what should that look like?
- Do they have programs that align with the CRC Welcome Series?
- Are they planning programs that could qualify for a CRC Grant?
- Use the decision-making checklist to decide the level of CRC involvement for any proposed partnerships.
- Establish agreed upon cadence for reconnecting/providing updates, and how/when those updates are brought back to CRC meetings.
- **What else belongs here?** _____

What groups do we want to partner with based on our mission/vision?

Mission: The Upper Arlington Community Relations Committee will promote understanding, mutual respect and a sense of belonging among all residents by fostering positive human relations, communication and addressing discrimination, while serving as a source of information and community collaboration.

Vision: Upper Arlington is an inclusive community of opportunity for all people.

Considerations

- How do we provide the opportunity for new CRC members to take on or shadow/transition into liaison roles?
- Farida, Hana and Howard’s terms run through June 30, 2025 – based on their intentions to seek/not seek reappointment, should these liaison spots be the ones we look at transitioning?
- Consider if any additional liaison entities should transition under the Network UA umbrella.

ENTITY	2024/2025 LIAISON	CURRENT LIAISON
Asian American Community Services	Jason Sayat	
Equal UA	Jason Sayat (also member of Equal UA Board)	
Kiwanis Club of Northwest Columbus	_____	Howard Warner
Leadership UA	Emma? (on advisory comm)	Jason Sayat
Northwest Realtors Association	_____	Howard Warner
Rainbow UA	Elaine Alicea	
Sustainable UA	Sumia Mohamed	
Syntero (Northwest Counseling)	_____	Deborah Carvalho
Tri-Village Chamber Partnership	Emma/Steve	
Upper Arlington City Council	Kathy Adams (attends CRC meetings)	
Upper Arlington Civic Association	_____	Brent Theaker
Upper Arlington Community Foundation	_____	Farida El-Hennawy
Upper Arlington Historical Society	_____	Jason Sayat

Upper Arlington Library

UA Parks & Rec

UA Police

Upper Arlington Rotary Club

Upper Arlington Schools

Wellington School

Hana Abdelbaki

Jodi Hatfield (attends meetings as appropriate)

Sergeant Bryan McKean (attends meetings as appropriate)

_____ Deborah Carvalho

Kristyn Anderson (attends CRC meetings)

Hana Abdelbaki

Network UA:

- UA Commission on Aging/UA Village
- UA Education Foundation
- Red Oak Family Foundation

Emma Speight (to share updates of note at CRC meetings)

- Tri-Village Lions Club
- Tri-Village Rotary Club
- Area Churches

Possible Additions?

Upper Arlington Special Olympics

Other ideas? _____

EVENTS & PROGRAMS

Black History Month Event

Cherry Blossom Celebration

St Mark’s Culture & Artisans Fair

Pride Flag Raising Ceremony

Juneteenth Flag Raising Ceremony

Rainbow UA’s Pride Event

Iftar Dinner

Other?

2025 LEADS

Jason Sayat, _____

Elaine Alicea, Hana Abdelbaki, Emma Speight

Elaine Alicea

Farida El-Hennawy, Hana Abdelbaki

MINIMUM ANNUAL SCHEDULE OF INTERACTIONS WITH SERVICE GROUPS

Fall 2024 Discussions

- Schedule a phone conversation, coffee or Zoom meeting. Invite Steve, Emma or April if it would be helpful.
- Reintroduction of CRC and its purpose – elevator speech.
- Share details of the CRC Welcome Series.
- Share details and timing of the CRC Grant Program.
- “The CRC wants to support and publicize (not duplicate) the great work already going on in UA. We’re reaching out to key organizations to gather some baseline information to inform this process.”
- Identify opportunities:
 - o What are the major focus areas of the entity for 2025?
 - o Discuss whether any of these focus areas align with the goals of the CRC.
 - o Would any of the programming that aligns with CRC goals be a suitable candidate for the Grant Program?

- Would this programming be a good candidate for incorporation into the Welcome Series?
- Would the planning committee for your event/program
- Are there other ways that the CRC might be able to assist with or participate?
- Next steps:
 - Would it be helpful for the CRC member to attend a meeting?
 - What would be a good schedule for reconnecting throughout the year?
 - When applicable, make sure the connections are made for the CRC Grant Program and Welcome Series.
 - Report back to CRC at October or November meetings.

Spring 2025 Discussions

- How are plans going for implementing the 2025 focus areas?
- Is there anything new on the horizon that might align with the goals of the CRC?
- Report back to CRC at April meeting.

Summer 2025 Discussions

- How are plans going for implementing the 2025 focus areas?
- Is there anything new on the horizon that might align with the goals of the CRC?
- Report back to CRC at August meeting.

Fall 2025 Discussions

- Repeat of in-depth conversations, transition of liaisons if appropriate.
- Schedule a phone conversation, coffee or Zoom meeting. Invite Steve, Emma or April if it would be helpful.
- Reintroduction of CRC and its purpose – elevator speech.
- Share details of the CRC Welcome Series.
- Share details and timing of the CRC Grant Program.
- “The CRC wants to support and publicize (not duplicate) the great work already going on in UA. We’re reaching out to key organizations to gather some baseline information to inform this process.”
- Identify opportunities:
 - What are the major focus areas of the entity for 2026?
 - Discuss whether any of these focus areas align with the goals of the CRC.
 - Would any of the programming that aligns with CRC goals be a suitable candidate for the Grant Program?
 - Would this programming be a good candidate for incorporation into the Welcome Series?
 - Would the planning committee for your event/program
 - Are there other ways that the CRC might be able to assist with or participate?
- Next steps:
 - Would it be helpful for the CRC member to attend a meeting?
 - What would be a good schedule for reconnecting throughout the year?
 - When applicable, make sure the connections are made for the CRC Grant Program and Welcome Series.