

8/7/2024 | 5:00 PM

**MUNICIPAL SERVICES CENTER, COUNCIL COMMITTEE ROOM  
3600 TREMONT ROAD**

If you are joining through Zoom, please click the link below to join the meeting:

<https://us06web.zoom.us/j/86807531925?pwd=RmhsbnhVQ0JMaU1ua0ord05GQzVDQT09>

Meeting ID: 868 0753 1925

Passcode: 522639

Join by Phone: 877-853-5257

1. **Call to Order/Roll Call/Excused Absences**
2. **New Business**
  - a. New and Reappointed Cultural Arts Commission Members Oaths of Office
  - b. Review Cultural Arts Commission Bylaws
  - c. Bob Crane Community Center Tour Schedule
3. **Approval of Minutes**
  - a. Approve June 5, 2024 Cultural Arts Commission Meeting Minutes
4. **Unfinished Business**
  - a. Chair-Elect Election Discussion
  - b. Excused Absences from June 5, 2024 Cultural Arts Commission Meeting
5. **Updates & Reports**
  - a. Cultural Arts Division Report
6. **Adjournment**

**BYLAWS  
UPPER ARLINGTON CULTURAL ARTS COMMISSION**

Article I. Title

The Upper Arlington Cultural Arts Commission exists per Chapter 152 of the Administrative Code of the City of Upper Arlington codified ordinances and exercises the powers, authority and responsibilities delegated by the Code.

Article II. Purposes

Section 1. The purpose of the Commission is to encourage engaging experiences throughout the city through art placement, preservation and programming, and to provide strategic guidance and leadership for the arts in the community by acting in an advisory capacity to city staff and city council. The Commission does not have legal authority to act on matters not authorized by Chapter 152 or City Council.

Section 2. The Commission shall also serve as ambassadors for the City by soliciting input from the community and by educating residents regarding the services provided by the City. If so directed by staff of City Council, the Commission shall receive public input and consider matters pertaining to the acquisition, development and maintenance of public art in furtherance of the duties established in section 152.03 of the Administrative Code.

Article III. Membership

Section 1. The Commission includes members as outlined in section 152.02 of the Administrative Code.

Article IV. Officers

Section 1. The officers shall be elected in June to one-year terms to commence immediately.

Section 2. The officers of the Commission shall consist of the Chair, Chair-Elect.

Section 3. The Chair of the Commission shall preside at all Commission meetings, shall sign the records thereof and assume other duties as required by Commission members.

Section 4. The Chair-Elect shall perform all duties of the Chair during the Chair's absence or disability and perform other duties as deemed appropriate by the Chair.

Section 5. Officers will move through the positions of Chair-Elect, and Chair in sequential order for one year terms except under special circumstances.

Article V. Meetings

Section 1. Notice of all meetings will be given as prescribed by the Rules of Council, City of Upper Arlington, Ohio and Ohio Open Meetings laws.

Section 2. Regular meetings shall be held nine times a year, typically skipping January, July and September or otherwise decided by the Commission. The date and hour to be set by the Commission at the first meeting of the year (June).

Section 3. Regular meetings will be held at the Upper Arlington Municipal Services Center, 3600 Tremont Road, unless a change of location, date or time is determined by a majority vote of the Commission or by the Staff Representative. A seven-day public notice will be given for regular meetings held elsewhere.

Section 4. Special meetings may be called by the Chair or by a majority of the Commission

**BYLAWS - UPPER ARLINGTON CULTURAL ARTS COMMISSION**

**PAGE 2**

- members. Twenty-four hour notice shall be given for any special meeting.
- Section 5. Four council-appointed members shall constitute a quorum necessary to transact Commission business.
- Section 6. Procedures will be in accordance with the Administrative Code, the Rules of Council and Roberts Rules of Order.
- Section 7. The Chair, Staff Representative, City Manager, or any three (3) members may place items on the agenda. The Chair shall notify the Staff Representative immediately upon placing an item on the agenda. Commission members shall contact the Chair or Staff Representative regarding placing the items on the agenda. The initiating Commission member shall notify, the Chair, and the Staff Representative of the item and list the supporting members. The agenda shall be established forty-eight (48) hours in advance of the meeting.
- Section 8. The Chair or Staff Representative may cancel a meeting at any time and provide notice to the Commission of the cancellation as specified in 152.06 of the Administrative Code.
- Section 9. The Commission is not permitted to communicate to the majority of members on Commission topics as provided under Ohio Open Meeting laws. Any communication from the public pertinent to their role shall be forwarded to the Staff Representative for purposes of maintaining the public records as required under the Ohio Sunshine laws.

Article VI. Public Participation

Section 1. Agenda Items

- A. The Commission shall provide opportunities for public comments on agenda items.
- B. Speakers will be required to sign in prior to the item being discussed and list the agenda item in which they wish to make comments.
- C. Each speaker will be limited to three minutes unless otherwise permitted by the Chair.
- D. If an agenda item has a large amount of attendees that desire to speak, the Chair may reduce speaking time to two minutes to allow more speakers or ask the attendees to have a spokesperson speak on behalf of the attendees that plan to provide the same position on a topic.
- E. The Chair may continue the item to a future agenda to allow additional speakers due to the time constraints set forth in these rules.
- F. The Chair or designee will be responsible to keep the speakers within the time limit and on their designated topic.
- G. The Commission desires to accommodate members of the public that may not be able to attend meetings. The public is permitted to provide comment via the City's website or email transmissions. Commission members shall forward correspondence pertinent to an agenda item to the Staff Representative for inclusion in the Commission packet.

Updated 10.4.22

**Section 2. Items not on the Meeting Agenda**

A procedure shall be in place for meeting attendees to list areas of concern or suggestions relating to the purposes of this Commission. The public shall be given an opportunity to suggest future agenda items and this shall be communicated to the Commission. An option will be available for residents that may not be able to attend the Commission meeting. Following the meeting, Staff shall establish a list of topics, initiating citizen, and employee to respond and forward the list to the Staff Representative and Chair. Unresolved items may be included in a future Commission agenda pursuant to these By-Laws. An update will be included in the Commission meeting packet.

**Article VII. Committees**

**Section 1.** The Commission may establish Committees for on-going purposes.

**Section 2.** Each Committee shall consist of no more than three members of the Commission appointed by the Chair and confirmed by the Commission.

**Section 3.** Each Committee shall follow the rules of the Commission and/or Rules of Council.

**Section 4** Each Committee shall meet a minimum of two times per year, allowing for flexibility in the number of meetings and dates.

**Section 5.** Each Committee shall act in an advisory capacity only, unless the Commission grants specific power to act.

**Section 6** Any Committee created by the Commission shall constitute a public body and be subject to Ohio Open Meeting laws.

**Article VIII. Responsibilities of Commissioners**

**Section 1.** Be informed; contribute; attend Commission meetings and cultural arts events. Be current about developments in the arts. Be informed about the Commission's mission, policies and programs. Participate in the annual reading of the by-laws at the August meeting for the benefit of all members.

**Section 2.** Members unable to attend a meeting will, at the earliest possible opportunity, direct notification of the anticipated absence to the Chair, Staff, or Director. The Commission, may, by motion, excuse the absence of a member from a meeting. Unexcused absences from three consecutive meetings or three meetings in a calendar year by any member shall cause the member's term to be vacated. Attendance, absence and excused absence of members of the Commission shall be noted in the minutes of each meeting.

**Article IX. Ethical Considerations for Commissioners**

**Section 1.** Participate fully in Commission meetings and actions.

**Section 2.** Respect the other members of the Commission and the constituents served.

**Section 3.** Be well informed about developments relevant to issues that may come before the Commission.

**Section 4.** Recognize that all authority is vested in the Commission as a whole and not with

Updated 10.4.22

- individual Commissioners.
- Section 5. Refer constituent issues to Staff Representative or Chair.
- Section 6. Recognize Commissioners act in an advisory capacity to Staff, not in a management capacity.
- Section 7. Declare all conflicts of interest with the Commission position and do not vote or participate on issues where there is a conflict of interest.
- Section 8. Avoid the appearance of impropriety.

Article X. Conflicts of Interest

- Section 1. This conflict of interest statement is to protect the Commission’s interest when it contemplates recommending Staff enter into a transaction or arrangement that might be of a personal benefit to an individual Commissioner member. This statement is intended to supplement but not replace any applicable state and federal laws governing conflict of interest.
- Section 2. Whenever a Commission member has a financial or personal interest in any business coming before the Commission, the affected person shall a) fully disclose the nature of the interest and b) withdraw from discussion and voting on the matter. Any transaction or vote involving a potential conflict of interest shall be approved only when a majority of disinterested Commission members determines that it is in the best interest of the Commission to do so. The minutes of meetings at which such votes are taken will record such disclosure, abstention and rationale for approval.

Article XI. Administrative Code Provisions in Bylaws

The provisions of the Upper Arlington Administrative Code applicable to the organization and activities of the Commission are incorporated in the Bylaws. In case of a conflict, the Upper Arlington Administrative Code prevails.

Article XII. Amendment

The Bylaws may be amended by the affirmative vote of two-thirds of Commission members, provided that the public notice of the proposed amendments was given in accordance with Rules of Council





Wednesday, June 5, 2024 | 5:00 pm

Council Committee Room

Also livestreamed via ZOOM

CALL TO ORDER

Meeting was called to order by Chair Kemper at 5:12 pm

**Members Present:**

x	Barry Baughman	x	Rebecca Kemper
x	Aparna Dial		Devon Oser
x	Kristan Hastrich	x	Martin Spencer

**Staff Present:**

X	Arts Manager Jodi Hatfield
X	Park Development and Arts Superintendent Jeff Anderson
	Parks and Recreation Director Debbie McLaughlin

**APPROVAL OF MEETING MINUTES**

Motion to approve minutes of the Cultural Arts Commission from the May 1, 2024 meeting.

**Motioned:** Commissioner Baughman

**Seconded:** Commissioner Spencer

**Commission Discussion:** None

**Voting Aye:** Commissioners Baughman, Dial, Hastrich, Kemper, and Spencer

**Abstain:** None

**Motion passed**

**ACTION/DISCUSSION ITEMS**

**AGENDA ITEM – New Business**

**a) Cultural Arts Commission Members Recognition**

Commissioners Spencer and Dial were thanked for their many years of service on the Cultural Arts Commission as their terms are coming to an end. Commissioner Dial has been instrumental in the successful completion of the Arts and Culture Master Plan. Her dedication and vision have helped shape the cultural landscape of Upper Arlington, ensuring a vibrant future for the arts in our community.



Commissioner Spencer showed great commitment and contributions to the Commission's goals, including the completion of art policies that will guide the future of art in Upper Arlington.

The Commission and Staff expressed gratitude to Commissioners Dial and Spencer for their exceptional service and contributions.

City Council is still in the process of selecting and appointing new Commissioners to fill the opening seats on the Commission. Commissioners questioned Parks and Recreation Staff's role in the selection process. Staff clarified that these decisions are made by City Council and Staff have no voting or selection authority.

## **b) Election of Officers**

Per CAC By-Laws, Chair Elect becomes 2024-2025 Chair effective this meeting. Chair Elect Baughman now becomes the Chair.

Commissioner Hastrich was nominated by Commissioner Baughman for Chair Elect. At this time, Commissioner Hastrich is unable to commit to serving as Chair-Elect.

Chair Baughman motioned to table the election of Chair Elect to the August Commission meeting.

**Motioned:** Commissioner Baughman

**Seconded:** Commissioner Dial

**Board Discussion:** None

**Voting Aye:** Commissioners Baughman, Dial, Hastrich, Kemper, and Spencer

**Abstain:** None

**Motion Passed**

## **c) Review Cultural Arts Commission Bylaws**

Arts Manager Hatfield asked Commissioners to review the Bylaws (Attached as Exhibit A) prior to the August meeting. She asked Commissioners to consider the following when reviewing the Bylaws:

- Meetings: Hatfield made a recommendation for the Commissioner to consider scheduling meetings every other month rather than every month. Since finalizing the Arts and Culture Master Plan and art policies, there may not be a need to meet on a monthly basis.
- Commissioners discussed updated the language to say "up to x times per year" to allow flexibility in the meeting schedule. Special meetings could be scheduled as needed.
- Commissioners also discussed reviewing the meeting day and times to ensure these align best with returning and newly appointed Commissioners.
- Commissioners discussed reviewing the officer term elections to better align with the new Council appointment schedule.

## **AGENDA ITEM – Updates and Reports**

### **a) Cultural Arts Division Report**



Arts Manager Hatfield reviewed the Cultural Arts Division Report (Attached as Exhibit B). Hatfield highlighted the shift in the Recreation Assistant position to Community Event Coordinator. This position will take on more of a role planning, coordinating and facilitating events for Cultural Arts and Parks and Recreation events. This will open the Arts Manager’s role to focus more on the arts and less on the logistics of events. While still heavily involved in art events, the Arts Manager will focus more on the art components of these events. The Community Events Coordinator position requires more experience and skills than the Recreation Assistant position.

Hatfield shared updates on the UA Performance Series events including Arts on Arlington and Party on the Plaza.

Hatfield shared an update on the RFQ for the Temporary Arts Installation including information on the three finalists that will complete a proposal for the project. Commissioners shared their excitement for the experience and talent of the finalists. Hatfield shared an update to the timeline for the project. Commissioner Hastrich will be serving on the review panel as a non-voting member. Commissioners shared their appreciation for the expanded length to ensure a successful process.

**ADJOURNMENT**

**Motioned:** Commissioner Dial

**Seconded:** Commissioner Spencer

**Board Discussion:** None

**Voting Aye:** Commissioners Baughman, Dial, Hastrich, Kemper, and Spencer

**Abstain:** None

**Motion Passed**

**Meeting was adjourned at 5:39 pm.**

ATTEST: \_\_\_\_\_ CHAIR: \_\_\_\_\_



## BYLAWS UPPER ARLINGTON CULTURAL ARTS COMMISSION

### Article I. Title

The Upper Arlington Cultural Arts Commission exists per Chapter 152 of the Administrative Code of the City of Upper Arlington codified ordinances and exercises the powers, authority and responsibilities delegated by the Code.

### Article II. Purposes

- Section 1. The purpose of the Commission is to encourage engaging experiences throughout the city through art placement, preservation and programming, and to provide strategic guidance and leadership for the arts in the community by acting in an advisory capacity to city staff and city council. The Commission does not have legal authority to act on matters not authorized by Chapter 152 or City Council.
- Section 2. The Commission shall also serve as ambassadors for the City by soliciting input from the community and by educating residents regarding the services provided by the City. If so directed by staff of City Council, the Commission shall receive public input and consider matters pertaining to the acquisition, development and maintenance of public art in furtherance of the duties established in section 152.03 of the Administrative Code.

### Article III. Membership

- Section 1. The Commission includes members as outlined in section 152.02 of the Administrative Code.

### Article IV. Officers

- Section 1. The officers shall be elected in June to one-year terms to commence immediately.
- Section 2. The officers of the Commission shall consist of the Chair, Chair-Elect.
- Section 3. The Chair of the Commission shall preside at all Commission meetings, shall sign the records thereof and assume other duties as required by Commission members.
- Section 4. The Chair-Elect shall perform all duties of the Chair during the Chair's absence or disability and perform other duties as deemed appropriate by the Chair.
- Section 5. Officers will move through the positions of Chair-Elect, and Chair in sequential order for one year terms except under special circumstances.

### Article V. Meetings

- Section 1. Notice of all meetings will be given as prescribed by the Rules of Council, City of Upper Arlington, Ohio and Ohio Open Meetings laws.
- Section 2. Regular meetings shall be held nine times a year, typically skipping January, July and September or otherwise decided by the Commission. The date and hour to be set by the Commission at the first meeting of the year (June).
- Section 3. Regular meetings will be held at the Upper Arlington Municipal Services Center, 3600 Tremont Road, unless a change of location, date or time is determined by a majority vote of the Commission or by the Staff Representative. A seven-day public notice will be given for regular meetings held elsewhere.
- Section 4. Special meetings may be called by the Chair or by a majority of the Commission

**BYLAWS - UPPER ARLINGTON CULTURAL ARTS COMMISSION**

**PAGE 2**

- members. Twenty-four hour notice shall be given for any special meeting.
- Section 5. Four council-appointed members shall constitute a quorum necessary to transact Commission business.
- Section 6. Procedures will be in accordance with the Administrative Code, the Rules of Council and Roberts Rules of Order.
- Section 7. The Chair, Staff Representative, City Manager, or any three (3) members may place items on the agenda. The Chair shall notify the Staff Representative immediately upon placing an item on the agenda. Commission members shall contact the Chair or Staff Representative regarding placing the items on the agenda. The initiating Commission member shall notify, the Chair, and the Staff Representative of the item and list the supporting members. The agenda shall be established forty-eight (48) hours in advance of the meeting.
- Section 8. The Chair or Staff Representative may cancel a meeting at any time and provide notice to the Commission of the cancellation as specified in 152.06 of the Administrative Code.
- Section 9. The Commission is not permitted to communicate to the majority of members on Commission topics as provided under Ohio Open Meeting laws. Any communication from the public pertinent to their role shall be forwarded to the Staff Representative for purposes of maintaining the public records as required under the Ohio Sunshine laws.

Article VI. Public Participation

Section 1. Agenda Items

- A. The Commission shall provide opportunities for public comments on agenda items.
- B. Speakers will be required to sign in prior to the item being discussed and list the agenda item in which they wish to make comments.
- C. Each speaker will be limited to three minutes unless otherwise permitted by the Chair.
- D. If an agenda item has a large amount of attendees that desire to speak, the Chair may reduce speaking time to two minutes to allow more speakers or ask the attendees to have a spokesperson speak on behalf of the attendees that plan to provide the same position on a topic.
- E. The Chair may continue the item to a future agenda to allow additional speakers due to the time constraints set forth in these rules.
- F. The Chair or designee will be responsible to keep the speakers within the time limit and on their designated topic.
- G. The Commission desires to accommodate members of the public that may not be able to attend meetings. The public is permitted to provide comment via the City's website or email transmissions. Commission members shall forward correspondence pertinent to an agenda item to the Staff Representative for inclusion in the Commission packet.

Updated 10.4.22

**Section 2. Items not on the Meeting Agenda**

A procedure shall be in place for meeting attendees to list areas of concern or suggestions relating to the purposes of this Commission. The public shall be given an opportunity to suggest future agenda items and this shall be communicated to the Commission. An option will be available for residents that may not be able to attend the Commission meeting. Following the meeting, Staff shall establish a list of topics, initiating citizen, and employee to respond and forward the list to the Staff Representative and Chair. Unresolved items may be included in a future Commission agenda pursuant to these By-Laws. An update will be included in the Commission meeting packet.

Article VII. Committees

- Section 1. The Commission may establish Committees for on-going purposes.
- Section 2. Each Committee shall consist of no more than three members of the Commission appointed by the Chair and confirmed by the Commission.
- Section 3. Each Committee shall follow the rules of the Commission and/or Rules of Council.
- Section 4. Each Committee shall meet a minimum of two times per year, allowing for flexibility in the number of meetings and dates.
- Section 5. Each Committee shall act in an advisory capacity only, unless the Commission grants specific power to act.
- Section 6. Any Committee created by the Commission shall constitute a public body and be subject to Ohio Open Meeting laws.

Article VIII. Responsibilities of Commissioners

- Section 1. Be informed; contribute; attend Commission meetings and cultural arts events. Be current about developments in the arts. Be informed about the Commission's mission, policies and programs. Participate in the annual reading of the by-laws at the August meeting for the benefit of all members.
- Section 2. Members unable to attend a meeting will, at the earliest possible opportunity, direct notification of the anticipated absence to the Chair, Staff, or Director. The Commission, may, by motion, excuse the absence of a member from a meeting. Unexcused absences from three consecutive meetings or three meetings in a calendar year by any member shall cause the member's term to be vacated. Attendance, absence and excused absence of members of the Commission shall be noted in the minutes of each meeting.

Article IX. Ethical Considerations for Commissioners

- Section 1. Participate fully in Commission meetings and actions.
- Section 2. Respect the other members of the Commission and the constituents served.
- Section 3. Be well informed about developments relevant to issues that may come before the Commission.
- Section 4. Recognize that all authority is vested in the Commission as a whole and not with

Updated 10.4.22

- individual Commissioners.
- Section 5. Refer constituent issues to Staff Representative or Chair.
- Section 6. Recognize Commissioners act in an advisory capacity to Staff, not in a management capacity.
- Section 7. Declare all conflicts of interest with the Commission position and do not vote or participate on issues where there is a conflict of interest.
- Section 8. Avoid the appearance of impropriety.

Article X. Conflicts of Interest

- Section 1. This conflict of interest statement is to protect the Commission’s interest when it contemplates recommending Staff enter into a transaction or arrangement that might be of a personal benefit to an individual Commissioner member. This statement is intended to supplement but not replace any applicable state and federal laws governing conflict of interest.
- Section 2. Whenever a Commission member has a financial or personal interest in any business coming before the Commission, the affected person shall a) fully disclose the nature of the interest and b) withdraw from discussion and voting on the matter. Any transaction or vote involving a potential conflict of interest shall be approved only when a majority of disinterested Commission members determines that it is in the best interest of the Commission to do so. The minutes of meetings at which such votes are taken will record such disclosure, abstention and rationale for approval.

Article XI. Administrative Code Provisions in Bylaws

The provisions of the Upper Arlington Administrative Code applicable to the organization and activities of the Commission are incorporated in the Bylaws. In case of a conflict, the Upper Arlington Administrative Code prevails.

Article XII. Amendment

The Bylaws may be amended by the affirmative vote of two-thirds of Commission members, provided that the public notice of the proposed amendments was given in accordance with Rules of Council

## CULTURAL ARTS DIVISION'S MONTHLY REPORT June 2024

### STAFFING UPDATES

Celeste Carpenter's last day is June 6, 2024

The Department has posted a Community Event Coordinator position. Applications are now closed and we are working through the initial screening process to fill that position. The Community Event Coordinator will play a pivotal role in shaping events and experiences for the community, while working alongside the Cultural Arts and Recreation Divisions.

### CONCOURSE GALLERY



#### **Ohio Art League 2024 Spring Juried Exhibition**

May 8 – July 12, 2024

75 attended reception on Sunday, May 12 from 2-4 pm

Since 1910, the Ohio Art League has been at the forefront of showcasing Ohio's artistic talent through its annual juried exhibitions. This year's exhibition features artwork from Ohio Art League members across the state, thoughtfully curated by our 2024 juror, Natalia Arbelaez. With an MFA from The Ohio State University and an extensive career in exhibitions and art residencies, Arbelaez applies

contemporary standards of excellence to select works of the highest merit. To learn more about the Ohio Art League and the 2024 Spring Juried Exhibition, visit [oal.org/2024-spring-juried](http://oal.org/2024-spring-juried).



#### **Community Expressions: Artists of Upper Arlington**

July 17 – September 13, 2024

Reception: Thursday, July 18 | 6-9 pm at Party on the Plaza

Celebrate the vibrant and diverse artistic talents flourishing within our community. This gallery exhibit showcases the unique perspectives, styles, and mediums of artists living and working in Upper Arlington. Each piece reflects the rich tapestry of our neighborhood's artistic heritage. Join us as we explore the depth and breadth of artistic talent thriving right here in Upper Arlington where community spirit thrives through art.

20 UA artists applied to exhibit – each artist will exhibit 2-3 pieces in the show

## UA PERFORMANCE SERIES

### **Arts on Arlington**

Thursday, June 13 | 6-9 pm

Mallway Park | 2096 Arlington Ave

Join us for the return of this award-winning and favorite summertime event in Upper Arlington. Celebrating 3 years of bringing local, talented artists and artisans, music, and community groups to The Mallway. Purchase unique handmade products, support local businesses, and savor delicious food and drinks for a vibrant celebration of art and community!

Performances:

- 6-7 pm | NACHO Street Band - Main Stage
- 7 – 7:30 pm | Jesse Powers - Mallway Park
- 7:30 – 9 pm | Fleetwood Gold - Main Stage

The following local vendors will have their handmade products for sale during the event:

- Stay Golden Sundries (soy wax candles and metal accessories) – UA Resident
- MGJE (jewelry)
- Deme Art Studio (paintings, jewelry and resin product)
- Art Rituals, LLC (jewelry and bags)
- Karen Pierson, Prism Marker Drawings – UA Resident
- ORRiginals (wood signs and home décor)
- Tetyana Hubska Art (paintings, prints and magnets)
- Little Creek Candles (gel candles and garden art)
- Valerie Long Jewelry – UA Resident
- oiseau (paintings)
- hunny.kissed.art and NM Aromatherapy (paintings, candles, aromatherapy products)
- Megan Lee Designs (screen printed apparel)
- Primitive Mud Pottery (ceramics)
- WeeNotes Paper (cards and paper Goods) – UA Resident

There are plenty of refreshments to enjoy. Beer, wine and seltzer will be for sale, provided by The Daily Growler (credit cards only). Several food trucks will also offer a range of delicious options:

- My Chick’N Bites
- Demo’s Grille
- CiaoCafe Gelato
- Red head Chef
- Drank Tank

Bring the family and enjoy hands on arts and craft activities for all ages!

- Pinwheels
- Collaborative coloring mural
- Sidewalk Chalk



City of **Upper Arlington**

Cultural Arts Division Report- | Page 2 of 10 | 5/31/24

Be sure to visit the following non-profit organizations serving UA and surrounding areas:

- Upper Arlington Commission on Aging
- United Arlington
- Upper Arlington Public Library
- LifeWise Academy

While local UA artists will not have artwork on display in Mallway businesses this year, we encourage you to check on the upcoming Concourse Gallery Exhibit, Community Expressions: Artists of Upper Arlington on display July 17 – September 13 at the Municipal Services Center.

Website Link: <https://upperarlingtonoh.gov/events/arts-on-arlington/>

Facebook Event: <https://www.facebook.com/share/4Cv6VGKJG153UoYE/>

## Party on the Plaza

Thursday, July 18 | 6-9 pm

Municipal Services Center | 3600 Tremont Road

Embrace the spirit of summer and join us for a fun evening filled with fantastic music, delicious food, refreshing drinks and engaging art activities for all ages. Discover the perfect spot beneath a picturesque tree, where you can relish a delightful summer night surrounded by music, friends, and the vibrant energy of community.

Performances:

- 6-7 pm | [Theo's Loose Hinges](#)
- 7-7:30 pm | [Musicologie](#) (performing inside the Concourse Gallery)
- 7:30 – 9 pm | [The Deeptones](#)

There are plenty of refreshments to enjoy. Beer, wine and seltzer will be for sale, provided by The Daily Growler (credit cards only). Several food trucks will also offer a range of delicious options:

- [My Chick'N Bites](#)
- [Demo's Grille](#)
- [CiaoCafe Gelato](#)
- [Drank Tank](#)

Bring the family and enjoy hands on arts and craft activities for all ages!

A gallery reception for the *Community Expressions: Artists of Upper Arlington* exhibit will be held in the Concourse Gallery during this event. Pop in to meet the artists and view this community art exhibit!

Be sure to visit the following non-profit organizations serving UA and surrounding areas:

- Upper Arlington Public Library
- LifeWise Academy

Website Link: <https://upperarlingtonoh.gov/events/party-on-the-plaza/>

Facebook Event: <https://www.facebook.com/share/5GenGKGxQbofRSgE/>



City of **Upper Arlington**

Cultural Arts Division Report- | Page 3 of 10 | 5/31/24

# PERMANENT COLLECTION

## Naturalized Park Areas Temporary Art Installation: RFQ Finalists

### Overview:

The City of Upper Arlington released a Request for Qualifications for artists and/or artist teams to submit their qualifications to envision, produce and exhibit a unique, surprising and inclusive temporary sculpture in naturalized areas at Burbank and/or Northwest Kiwanis Park that connects visitors to nature and celebrates the natural beauty of Upper Arlington.

An Artist Selection Panel was formed to review all the applications from the RFQ.

Three artists were selected to submit proposals and presentations for the project. A stipend of \$300 will be provided to each finalist for the development of a proposal and creation of presentation to the Artist Selection Panel.



The Artist Selection Panel will review the proposals and make the recommendation to the Cultural Arts Commission in accordance with the City’s acquisition policy.

### Project Goals:

- Inspire visitors to engage with nature and art to evoke reflection and conversation
- Bring a temporary art installation to Upper Arlington that celebrates the natural beauty of the community.
- Educate the community on the artist’s process of creating and installing a work of art.
- Bring awareness to naturalized areas in Northwest Kiwanis Park and/or Burbank Park

### Next Steps:

May 27 – September 6	Finalists prepare proposals
August 30	Deadline for questions regarding proposal (see Additional information below)
September 6	Proposals Due
September 9 - 15	Panel reviews proposals <b>Cultural Arts Commissioner and Parks and Forestry staff joins panel as non-voting members</b>
September 16-27	Artists Presentation to Panel
October 2	Panel makes recommendation to Cultural Arts Commission
October 4	Artists notified

# Marcia Armstrong



## **Artist Statement:**

As an environmental artist my work is interdisciplinary, intersecting the lines between art and science. Primarily interested in the natural world below our feet, my work is based on bringing to light the myriad of micro-ecosystems that work to keep our global ecosystem in balance. My challenge is to deconstruct these systems and create a visual expression that illustrates the underpinnings of the natural world. Projects frequently incorporate live plant material or plant material as a medium. Materials sourced have a direct relationship to the micro-ecosystem that informs the project. Attention is also given to the project's post installation: how will the materials biodegrade back into the environment? The viewer is offered a range of vantage points – from engaging with the installation as a work of art to following the science that is embedded into the project. Each project is an offering to the viewer and a recognition to the natural world which might otherwise go unnoticed.

## **Background:**

Marcia is a current resident of Upper Arlington and graduate of UAHS. She has been involved with the Cultural Arts Commission, Labor Day Arts Festival and Parks and Recreation programming for the City. Marcia previously owned a storefront at The Mallway called *Greystone Pottery*. Marcia is formally trained as a graphic and ceramic artist.

## **Brief Overview of Initial Concept:**

Corridor linking NW and Burbank Parks. Series of installations that tell a story of good stewardship and the impacts it has on restoration of the two parks. Corridor will lead viewer through an evolving cycle of changes until a healthy ecosystem is established. Installation will include a variety of plant materials including ground covers, mosses and live willow branches along with soil and clay. Visitors will be encouraged to visit the installation throughout the seasons, providing opportunities to pay greater attention to its lifecycle.

## **Artist's Skills, Experience and Resources:**

Marcia brings a unique combination of studio art and master gardening experience. Marcia has completed two, large-scale outdoor temporary installations centering on the natural world we cannot see. These installations were located at The Ohio State University's North Arboretum Research Lake and Schiller Park.

Marcia works in a large studio space allowing her to work on larger installations and she is proficient with software design programs which help her design successful proposals. She enjoys collaborating. *Weaving Intersections* at Shiller Park was a collaboration with Columbus Recreation and Parks Department.

**Community Engagement:**

Marcia proposed utilizing the following to engage the community in the installation:

- Leading discussions
- Mapping of project
- Open invitation for volunteers, collaborators, etc
- Creating a visual timeline documenting the process of the project
- Presentations and/or informal discussions (topics on invasive species, passive remediation, pollinators, etc)
- Artist talks on environmental art and how art intersects with science
- Community tours through the installation
- Programming for all ages
- Small published book

**References:**

“Marsha has developed two other public art installations, and they were incredibly well-received by the public and collaborators. I witnessed Marsha personally interacting with visitors to one of the installations and she made excellent interpersonal connections with the public” – Mike Hogan, OSU Agriculture & Natural Resources

“Marcia is very organized and detail oriented, and a highly effective communicator. She is patient and thorough when explaining her work and process, and she is open to and interested in others’ thoughts and ideas. These attributes are key to working with an organization and multiple individuals on a project.” – Kim Nagorski, Ohio Craft Museum

## Carrie Elvey



### **Artist Statement:**

I am a blacksmith and naturalist. As a naturalist, I am passionate about connecting people of all ages and abilities to the fascinating natural history stories happening in their own backyards. My art is inspired by the form, function, colors and textures of the natural world. I strive to use my art as both a teaching tool and a catalyst to spark wonder and forge lasting connections with nature. I believe the childhood joy of discovery is worth holding on to, and hope my art helps others rediscover their joy and find connection with the beauty around them.

### **Background:**

Carrie resides in Shreve, Ohio and is the owner of Darwin's Dream LLC, providing nature programs, interpretive planning, camp staff training, and connections to nature and art. She is also a Community Engagement Specialist for United Titanium Bug Zoo, Department of Entomology, The Ohio State University Wooster Campus.

### **Brief Overview of Initial Concept:**

Celebrate the conservation efforts being undertaken in the parks with a collection of 3-5 stations with forged insect sculptures along the trail of the prairie. Insects will be mounted on poles created from downed logs. Each station will feature metal insect sculptures, interpretive signage, and QR codes linked to take-home activity or citizen science project. This project aims to utilize fun and eye-catching insect sculptures to engage visitors with the conservation efforts under way in the park, and to provide UA residents with tools to improve their own corner of the city.

### **Artist's skills, experience and resources:**

Carrie has been a naturalist for 30 year and for 23 of those years, she worked at a nature center in Northeast Ohio. During that time, she designed, built, and installed interpretive displays. She worked closely with the maintenance/grounds crew to create displays that could withstand the rigors of public enjoyment. Carrie currently works with small local museums and nature centers to evaluate displays and create interpretive plans. This has given her a firm grounding in creating projects and working to connect the public to those projects.

Carrie has provided natural history talks, hikes, nature journaling, and art classes to thousands of children and adults each year, creating public engagement with art.

Carrie belongs to a strong community of artists and blacksmiths that she can lean on for brainstorming and support. And also has an installation assistant who has exemplary skills with equipment operations, construction, fabrication, welding, and problem solving.

### **Community Engagement:**

Carrie proposed utilizing the following to engage the community in the installation:

- Pre-installation: Blacksmithing demonstration in the park. Visitors can help add texture and shape to the artwork for the exhibit. They can come back to search for “their” creation in the finished sculpture.
- During fabrication: Images and videos can be provided for social media, highlighting the design process.
- Installation Opening: Walks led by Ohio Certified Volunteer Naturalist or others, artist talk, or demonstration.
- Duration of install: Visitors will engage with the signage and use the QR codes to learn more about conservation action. Carrie will provide training materials to programmers/teachers who wish to use the installation for instruction.
- Post Installation: The snags can be left in place and converted to insect homes. After removal, the sculptures could spend an extended period of time in UA as they “migrate” to other locations around the city. They could be incorporated into a scavenger hunt or other civic engagement activity.

### **References:**

“I would absolutely recommend Carrie! The organic nature of her artwork would lend itself beautifully to an outdoor display in a naturalized setting, complementing the remaining natural beauty of the area engaged in this stage of forest succession. The strong conservation messaging in her work, as well as her incredible knowledge of insects, is also ideal for the goals of this project. With an artist's eye, a naturalist's knowledge and an educator's training, I can't imagine anyone more perfect!” – Sara Brink, Wayne Center for the Arts

“Ms Elvey is an exceptional artist for this opportunity because of her interest and expertise in both biology and metal arts. Combining her passions gives her a unique perspective from which to develop a project with the potential for community impact and aesthetic value. Ms Elvey has strong skills in metal work and a supportive network of peers and mentors who would provide support for her in this endeavor.” – Anne Bojold, University of Louisiana at Lafayette

## Laura Oldham



### **Artist Statement:**

I'm driven by my passion to inspire rethinking our relationship with nature and the planet. The goal at the foundation of my work is to show that sustainability doesn't have to be as daunting as we've imagined it to be. Whether it's working with elementary school students to create seed paper with purple coneflower seed heads, printing a plant pot out of a mix of biodegradable PLA and nuisance algae at a local library or installing a sculpture created only out of biodegradable plant-based materials, I'm driven to show others than we're all connected. While the climate crisis is definitely overwhelming, we have the power to create small ripples of change in our community that hopefully lead to larger waves of transformation. My hope is to inspire those small changes in an easy-to-digest, accessible manner.

### **Background:**

Resident of Upper Arlington with a third grader at Barrington. Laura has been heavily involved with local organizations and elections and has grown to love the UA community. As an owner of Return to Sender and Starburst Media, Laura is a plant propagandist and sustainability educator as well as a digital marketing manager. Laura has previously exhibited at Seventh Son (supported by 934 Gallery) and at the Columbus Museum of Art (as part of a collaborate installation).

### **Brief Overview of Initial Concept:**

Whimsical, Seussian garden with oversized plants and pollinators. Laura plans to create giant native plants created out of materials such as UA's invasive honeysuckle branches twined together for stems and naturally dyed cotton to create the petals. Each giant plant or pollinator would give the opportunity for educational signage with a QR code on each that goes to a website built by Laura for the project.

In addition to the massive native plants and pollinators, imagine Alice in Wonderland walking through and interacting with other elements. This could be a giant mailbox that a visitor opens to discover seed packets or maybe they walk into a giant "pot" filled with native plant seedlings their encouraged to take with them.

Potential for vining pea plants and a tunnel created from sunflowers. Laura would like to include seed paper mâché so that as it rains seed paper petals drop and then the native seeds cultivated in UA would germinate. Themes will focus on the relationship between using all-natural items and how they return to the soil rather than rotting in a landfill. The limited plastic used in the installation would be recycled single-use plastic purposefully used to support pollinators; for example, a birdhouse 3D printed out of plastic contact cases or bee cups created from yogurt containers.

**Artist’s skills, experience and resources:**

Laura has worked for herself in digital marketing for over 15 years and thrives on deadlines and to-do lists. She has immersed herself in learning everything she can about sustainable landscaping.

Laura’s previous art exhibit experience includes an installation for a collaborative gallery pop up at Seventh Son Brewing with the help of 934 Gallery. This installation was created with plant and seed materials from Laura’s yard.

**Community Engagement:**

Laura proposes hosting an event in the fall creating giant sheets of seed paper that could be cut into flowers. In the winter, Laura would engage the public to gather invasive honeysuckle branches that would be the foundation for the installation. In the Spring, Laura would engage the public in planting pea plants to vine around the structure she plans to build.

Laura loves talking with community members of all ages about plants and sustainability.

**References:**

“Laura is really good about describing the impetus of her work—being a parent against the backdrop of climate crisis and working to channel the feelings of helplessness into art that inspires others to think about actions, large and small, that can improve our world. I’m sure she would talk about this project eloquently and thoughtfully in a way that is accessible to a broad audience.” – Dana Kletchka, The Ohio State University

“Laura is SUPER passionate about nature and native plants and incorporates that into her work. She is creative and collaborative and creates work that is interesting and engaging to a wide range of people.” – Liz Martin, 934 Gallery

“I would recommend this artist for a temp outdoor art install in a public park. Laura has consistently for years amplified diverse native plants, biodiversity, and why understanding our natural world is directly important to humans. Laura inspires me and many others to continue showing up in the sustainability space, and in everyday life, when there is such bad news all over the world – Laura’s art and knowledge is a bright space for many who know her art.” – Christy Walters, Sustainable Columbus

CULTURAL ARTS DIVISION'S MONTHLY REPORT  
August 2024

**STAFFING UPDATES**

The Community Event Coordinator position has been offered to the top candidate. Waiting for paperwork to process before scheduling a start date.

**CONCOURSE GALLERY**

**Community Expressions: Artists of Upper Arlington**

July 17 – September 13, 2024

Reception: Thursday, July 18 | 6-9 pm at Party on the Plaza

Celebrate the vibrant and diverse artistic talents flourishing within our community. This gallery exhibit showcases the unique perspectives, styles, and mediums of artists living and working in Upper Arlington. Each piece reflects the rich tapestry of our neighborhood's artistic heritage. Join us as we explore the depth and breadth of artistic talent thriving right here in Upper Arlington where community spirit thrives through art.



**Nature's Rhythm**

September 18 – November 15, 2024

Reception: Sunday, September 22 | 2-4 pm

Origami Mobile Art Activity at Labor Day Arts Festival

**Free Artist Workshop:**

Origami Ornament

Saturday, November 9 | 10 am – noon

Celebrate the vibrant and diverse artistic talents flourishing within our community. This gallery exhibit showcases the unique perspectives, styles, and mediums of artists living and working in Upper Arlington. Each piece reflects the rich tapestry of our neighborhood's artistic heritage. Join us as we explore the depth and breadth of artistic talent thriving right here in Upper Arlington where community spirit thrives through art.

# UA PERFORMANCE SERIES

## Arts on Arlington

Thursday, June 13 | 6-9 pm

Mallway Park | 2096 Arlington Ave

Attendance: Approximately 2,500

Alcohol Sales: \$1,607 (net sales after fees and supplies)

Video Recap:

[https://youtu.be/ItuHEJBij6s?si=d3tE\\_GvtmSnrXu-9](https://youtu.be/ItuHEJBij6s?si=d3tE_GvtmSnrXu-9)



City of Upper Arlington

Cultural Arts Division Report- | Page 2 of 7 | 8/5/24

## Party on the Plaza

Thursday, July 18 | 6-9 pm

Municipal Services Center | 3600 Tremont Road

Attendance: Approximately 1,500

Alcohol Sales: \$326 (net sales after fees and supplies)

Video Recap:

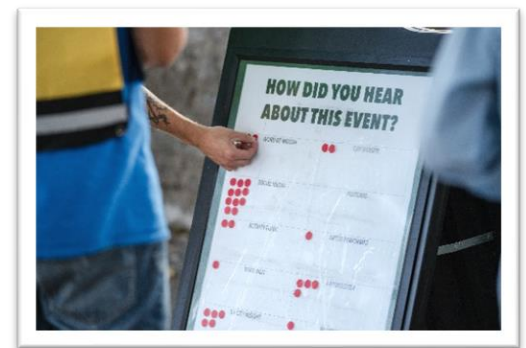
[https://youtu.be/gaVBSrf6fH0?si=2ZWf\\_7JKo6JHTy1G](https://youtu.be/gaVBSrf6fH0?si=2ZWf_7JKo6JHTy1G)



How did you hear about this event?		
	Arts on Arlington	Party on the Plaza
Word of Mouth	30	32
City Website	10	7
Social Media	44	50
Activity Guide	9	7
Yard Sign	13	8
UA City Insight	10	15
City Website	10	7
Postcard	4	0
Artist/Performer	11	12
E-Newsletter	7	12
Billboard	10	11

What activity did you enjoy the most?		
	Arts on Arlington	Party on the Plaza
Listening to Music	35	28
Shopping for/viewing art	5	3
Art Activities	3	5
Food Trucks	10	7
Spending time with friends/family	26	6
Visiting Community Booths	8	2

How was your experience?		
	Arts on Arlington (un-monitored)	Party on the Plaza (monitored)
😊	45	27
😐	7	1
😞	8	0



City of Upper Arlington

Cultural Arts Division Report- | Page 3 of 7 | 8/5/24

# PERMANENT COLLECTION

## 2024 Maintenance Schedule

### *Poised and Ready*

- Cleaning
- Oil treatment to slow corrosion and mitigate rust
- Relacquere and wax brass plaque and restore brass color to letters

### *The Flower*

- Stripped, treated and repainted
- Gently clean slate plaque

### *Egeria Fish*

- Color matching, resculpting any missing material, and repainting to restore original color as closely as possible

### *Egeria Fountain*

- Investigation into the water pump for Egeria



# LABOR DAY ARTS FESTIVAL

## Artists

2024 Artists: <https://www.zapplication.org/event-gallery.php?ID=12007>

## Performances

### MAIN STAGE

- 11 am | The Big Badd (Multi Genre)
- 12:30 pm | CYNTsation (Rhythm and Blues)
- 2 pm | Ladies of Longford (Irish)
- 3:30 pm | Columbus Soul and Salvage (Soul)

### READING GARDEN STAGE (inside library)

- 10 am | Musicologie
- 11 am | The Sazzbots
- 12:30 pm | Marjorie Jones School of Dance
- 1 pm | Saavan Arora
- 2 pm | UAPL Listen Columbus

### STREET PERFORMANCES

- 10 am | UA Marching Band
- 10:30 am | Joanie Calem
- 12 pm | Adena Brook
- 1:30 pm | Steven Riggs

## Art Activities

- Felted Butterflies | Ohio Craft Museum
- Community Mural | UA Community Foundation
- Popsicle Stick Collage | Learning Never Ends
- Button People | Richard Duarte Brown and Malik Carrington
- Fast Fashion Facts Puppet Show and No-Sew Bags and Jewelry | Columbus Fashion Academy
- Origami Mobile | Michelle Garrison (upcoming Concourse Gallery artist)
- Facepainting

## Community Booths

- Community Relations Committee
- Tri-Village Rotary
- Youth Advocate Services
- UA Commission on Aging
- UA Schools
- United Arlington
- LifeWise Academy
- Wexner Center for the Arts



City of Upper Arlington

Cultural Arts Division Report- | Page 5 of 7 | 8/5/24

## Refreshment Vendors

- Schmidt's Sausage Truck
- Fancy Feeding You
- Hibachi Run
- Tortilla Street Food
- Cupzilla
- Iron Grill BBQ
- Little Ladies Soft Serve
- Chilljoy
- Explorers Club
- Guelaguetza Street Food
- My Chick'N Bites
- Demo's Grille
- Rolling Bistro
- Red Head Chef
- Columbus Coffee Co.
- Giant Lemonade Cup
- Cosmic Kettle Corn
- J Pops
- Drank Tank

## Volunteers

Please help recruit and encourage the community to volunteer.

Volunteer Sign up: <https://www.signupgenius.com/go/20F0845ABA828A7F58-50579246-2024>



City of **Upper Arlington**

Cultural Arts Division Report- | Page 6 of 7 | 8/5/24

### **Coordinating Committee Needs:**

Help oversee volunteers and take lead on a specific area of Festival to ensure a successful event. These responsibilities are filled by Staff and Coordinating Committee Members. Members must attend a virtual meeting scheduled for **Thursday, August 22 from 2-4 pm.**

### **Artist Check-In**

Oversee volunteers as they check artists in. Monitor traffic and answer questions from artists.

- Sunday 11:30 am – 6:30 pm
- Monday 6:30 am – 10 am

### **Artist Tear Down**

Inspect artists tents during teardown – once artists have most items packed up, issue a vehicle access ticket they can use to access the site.

- Monday 5-7 pm

### **Artist Support**

Oversee volunteers to assist with traffic management during setup. Direct artists to their booth spaces and ensure artists are not blocking traffic and other artists.

- Sunday 11 am – 6 pm
- Monday 6:30 am – 10 am

### **Artist Breakfast**

Oversee volunteers to help setup and tear down artist breakfast in Central Information Tent. Welcome artists to the Labor Day Arts Festival.

- Monday 6:30 am – 10:30 am

### **Artist Booth Sitter and Artist Care**

Oversee volunteers and ensure they are walking through the event to distribute water and ask artists if they need a booth sitter. Assist in re-stocking water and ice as needed.

- Monday 10 am – 5 pm

### **Art Activities**

Assist with helping Art Activity vendors setup for event. Oversee this area and coordinate volunteers.

- Monday 8 am – 1:30 pm
- Monday 1 pm – 6 pm

### **Reading Garden Stage**

Assist performers with setup inside Tremont Library. Help switch out setup between performances and assist performers with whatever is needed throughout the day. Refill cooler with water and ice throughout the day.

- Monday 9 am – 2 pm

### **Refreshments**

Check in with vendors throughout the day and help staff sell and distribute ice. Ensure no vendors leave festival site prior to 5:30 pm.

- Monday 10 am – 5:30 pm

### **Community Booth Check-In**

Check in community groups and direct them to the proper location. Assist them with setup as needed.

- Monday 7 am – 10 am

