

6/5/2024 | 5:00 PM

**MUNICIPAL SERVICES CENTER, COUNCIL COMMITTEE ROOM
3600 TREMONT ROAD**

If you are joining through Zoom, please click the link below to join the meeting:

<https://us06web.zoom.us/j/86807531925?pwd=RmhsbnhVQ0JMaU1ua0ord05GQzVDQT09>

Meeting ID: 868 0753 1925

Passcode: 522639

Join by Phone: 877-853-5257

1. **Call to Order/Roll Call**
2. **Approval of Minutes**
 - a. Approve 5/1/24 Cultural Arts Commission Meeting Minutes
3. **New Business**
 - a. Cultural Arts Commission Members Recognition
 - b. Election of Officers
 - c. Review Cultural Arts Commission Bylaws
4. **Updates & Reports**
 - a. Cultural Arts Division Report
5. **Adjournment**

Wednesday, May 1, 2024 | 5:00 pm

Council Committee Room

Also livestreamed via ZOOM

CALL TO ORDER

Meeting was called to order by Chair Kemper at 5:10 pm

Members Present:

x	Barry Baughman	x	Rebecca Kemper
	Aparna Dial		Devon Oser
x	Kristan Hastrich	x	Martin Spencer

Staff Present:

X	Arts Manager Jodi Hatfield
X	Park Development and Arts Superintendent Jeff Anderson
	Parks and Recreation Director Debbie McLaughlin

APPROVAL OF MEETING MINUTES

Motion to approve minutes of the Cultural Arts Commission from the February 7, 2024 meeting. March 6, 2024 and April 3, 2024 meetings cancelled due to low quorum.

Motioned: Commissioner Spencer

Seconded: Commissioner Baughman

Commission Discussion: None

Voting Aye: Baughman, Hastrich, Kemper, Spencer

Abstain: None

Motion passed

EXCUSED ABSENCES

Motion to excuse Commissioners Dial and Oser from the May 1, 2024 meeting.

Motioned: Commissioner Baughman

Seconded: Commissioner Hastrich

Board Discussion: None

Voting Aye: Baughman, Hastrich, Kemper, Spencer

Abstain: None

Motion Passed



ACTION/DISCUSSION ITEMS

AGENDA ITEM – New Business

a) Community Center Gallery Discussion

Arts Manager Hatfield shared the City of Upper Arlington Exhibit Opportunities document with the Commission (attached as Exhibit A). The Call for Artists for the Concourse Gallery is on pause until the goals for the Community Center Gallery is finalized so when artists apply, they can select which gallery they are interested in displaying their artwork in. Hatfield recommended that the Arlington Gallery transition to the Community Gallery, located in the Bob Crane Community Center. The current Arlington Gallery is designated specifically for Upper Arlington artists. With these narrow criteria, it is difficult to keep this gallery filled with artwork.

The artwork displayed in the Community Gallery must support the function of the space as an event center for the community due to its location adjacent to the Event Center. This gallery is suitable for 2-dimensional artwork only. Commissioners asked about accessibility of the gallery being on the 5th floor of the facility. Visitors would need to check in at the front desk, however will not need a membership or pass to view the artwork. Gallery receptions will be offered for both gallery spaces.

Commissioners recommended adding “established and emerging artists” to the first goal for the Community Gallery to align with the Concourse Gallery goals. Commissioners discussed the benefits of opening the space to local artists outside of Upper Arlington. This gallery has the potential to elevate artists that have lived and/or graduated from Upper Arlington along with other local artist from UA and surrounding areas.

Commissioners recommended adding language about arts groups or organizations to the second goal for the Community Gallery.

Motion to support the transition of the Arlington Gallery to the Community Gallery located at the Bob Crane Community Center.

Motioned: Commissioner Hastrich

Seconded: Commissioner Kemper

Commission Discussion: None

Voting Aye: Baughman, Hastrich, Kemper, Spencer

Abstain: None

Motion passed

AGENDA ITEM – Updates and Reports

a) Cultural Arts Division Report

Arts Manager Hatfield reviewed the May Cultural Arts Division Report (attached as Exhibit B). The following items were highlighted:



- Commissioners were asked to help spread the word regarding the upcoming Concourse Gallery Exhibit, Community Expressions: Artists of Upper Arlington. Applications are open through May 15 for UA artists to apply to exhibit their work.
- Hatfield updated Commissioners on the Temporary Art Installation process. The Artist Selection Panel is currently reviewing the RFQs for the project.
- A Commissioner was asked to join the Artist Selection Panel for the RFP process. Commissioner Hastrich volunteered to join the panel as a non-voting member.
- Jazz at the Barn was a very successful event with an overall attendance of 400. Most attendees left around 8:30 pm when it began to get dark.
- The Upper Arlington Tremont Library will be hosting their Listen Columbus event inside the library as part of the afternoon performances on the Reading Garden Stage for the Labor Day Arts Festival. The performers for this event are local singer-songwriters and are included in the library's Listen Columbus online database.

b) RecTrac Registration Update

Hatfield updated Commissioners on new instructional videos posted to the Parks and Recreation website demonstrating how to navigate the registration website and register for programs. Commissioners were thankful for this resource.

c) Boards and Commission application and process update

Hatfield updated the Commissioners on the new Boards and Commission application process. Applications for all City Boards and Commissions will be posted and close at the same time so City Council can review all applications at once. All renewing members must re-apply. Four seats will be open on the Cultural Arts Commission. New Commissioners will begin their terms in July with their first meeting in August. Commissioner Spencer shared his appreciation for his time on the Commission.

d) Presentation to City Council – May 6

Hatfield will be presenting to City Council on May 6 with an update on the 2024 UA Performance Series and Temporary Art Installation. City Council had specifically asked for an update on the 2024 UA Performance Series. Commissioners discussed informing City Council about the transition of the Arts Academy programming to the Recreation Division. It was decided not to include the transition since art instruction will continue to be offered within our Department.

ADJOURNMENT

Motioned: Commissioner Spencer

Seconded: Commissioner Baughman

Board Discussion: None

Voting Aye: Baughman, Hastrich, Kemper, Spencer

Abstain: None

Motion Passed

Meeting was adjourned at 6:08 pm.

ATTEST: _____ CHAIR: _____



City of Upper Arlington



CITY OF UPPER ARLINGTON EXHIBIT OPPORTUNITIES

About the City of Upper Arlington Cultural Arts Division:

MISSION: We provide and promote a diverse, lively and welcoming arts environment that enriches the lives of all

VISION: Our vision is a future where art is integrated throughout the community, diverse in medium and content and accessible to all residents and visitors to Upper Arlington

The Cultural Arts Division provides a variety of arts and culture programming throughout the year and is also responsible for managing the City's extensive collection of interior and exterior public art. Arts programming includes public galleries featuring an annual schedule of, educational programming, summer outdoor concerts, and the City's signature special event – the Labor Day Arts Festival. The City's art collection includes many inspiring and creative permanent installations located in parks and public grounds throughout the City, as well as an extensive collection of interior art pieces installed in public buildings.

Housed within the Parks & Recreation Department, the Division is advised and supported by the Cultural Arts Commission. The Commission is a seven-member group that is appointed by City Council for the purpose of fostering and encouraging the development and preservation of arts in the community.

About the Galleries:

Upper Arlington's gallery spaces serve to highlight the City's ongoing commitment to the arts through revolving and diverse exhibits that are educational, engaging, and accessible for all residents and visitors.

The City of Upper Arlington offers two galleries for visual artists to share their work with the Upper Arlington community.



CONCOURSE GALLERY

3600 Tremont Road, Upper Arlington, Ohio 43221

Open M-F | 8 am-5pm and by appointment
Free Admission and Parking
ADA Accessible

Since its inception in the 1970s, the Concourse Gallery has stood as a beacon of artistic excellence within Upper Arlington, hosting renowned artists and serving as a premier exhibition space. Nestled within the Municipal Services Center, this space remains dedicated to providing a platform for professional, emerging, and student artists to showcase their creations in a variety of mediums. Free and accessible to all, this gallery encourages engagement with the community through the arts.



Features:

- 181 linear feet and 3,500 square feet of space
- Suitable for 2D, 3D, and installations
- Exhibits typically hung for 2-3 months
- Best for individual artists with a large body of work or collaborative shows

Goals:

(artwork does not need to meet every goal to be exhibited)

- Provide opportunities for emerging and established artists to exhibit their work in a community focused space through a formal selection process
- Enrich the community's cultural experience by offering diverse exhibitions that expose residents and visitors to a wide spectrum of artistic styles, perspectives, and cultural traditions, fostering a deeper appreciation for arts and culture.
- Foster an inclusive, accessible and educational space for the community to gather
- Create fun experiences to engage with art to draw people in that wouldn't normally explore a gallery or museum

Eligibility:

- Works submitted for consideration may be either 2-dimensional or 3-dimensional.
- Artists must enter only their original work. No reproductions accepted.
- All 2-dimensional artwork must be framed and ready for hanging.
- Application open to Individual Artists, Art League, Group or Collective, and Collaborating Artists.

COMMUNITY GALLERY

3200 Tremont Road, Upper Arlington, Ohio 43221

Open Monday – Sunday | Timed TBD
Free Admission and Parking
ADA Accessible

Introducing the newest addition to Upper Arlington’s vibrant art scene: the Community Gallery. Perched on the fifth floor of the brand new Bob Crane Community Center, this gallery may be small, but it packs a punch in terms of creativity and community impact. Situated within a bustling public community space, this gallery offers local artists a unique opportunity to showcase their work amidst the pulse of community life.



Features:

- 40 linear feet
- Suitable for 2D works
- Exhibits typically hung for 2-3 months
- Best for individual artists with smaller bodies of work or smaller collaborative shows

Goals:

(artwork does not need to meet every goal to be exhibited)

- Provide opportunities for artists to exhibit their work in a smaller setting.
- Support and elevate artists residing and working in Upper Arlington and surrounding regions, providing them with opportunities for recognition and growth within the community.
- Enrich the community’s cultural experience by offering diverse exhibitions that expose residents and visitors to a wide spectrum of artistic styles, perspectives, and cultural traditions, fostering a deeper appreciation for arts and culture.
- Foster an inclusive, accessible and educational space for the community to gather in the Bob Crane Community Center.
- Create fun experiences to engage with art to draw people in that wouldn’t normally explore a gallery or museum

Eligibility:

- Works submitted for consideration must be 2-dimensional.
- Artists must enter only their original work. No reproductions accepted.
- All work must be framed and ready for hanging.
- Application open to Individual and Collaborating Artists.

Application Process and Guidelines

Application Process

All applications must be submitted electronically through CaFÉ. The following will be required:

- Artist(s) information
- Artist biography
- Artist Statement or description of art league, group or collaborative
- Website and Social Media pages (if applicable)
- Exhibit Proposal – Title or theme of proposed show and short description of concept
- 5-10 high resolution images of work including the following information
 - Title, medium, size, price (if applicable)
- 1-3 videos if applicable

Nature of Exhibitions

All artwork must be suitable for public viewing in a government office building and community center frequented by citizens of diverse opinions, backgrounds, physical abilities, and ages. The City reserves the right to reject any artwork which, in the City Manager's sole discretion, is either unsafe or not appropriate in theme, content, or quality to the building's primary function.

The Community Gallery is directly adjacent to the Event Center at the Bob Crane Community Center. Artwork displayed must support the function of the space as an event center for the community.

Installation

- Artists are responsible for delivering their artworks to the gallery.
- All work must be framed, mounted, or presented in as professional a manner as possible.
- 2-dimensional artwork will be hung using a Walker System. Pieces should be wired or have D-rings installed for hanging.
- Hanging work may not exceed 6' x 6' or 60 lbs.
- Artists considering a floor installation (Concourse Gallery only) need to be aware of the limited space available and the need to maintain traffic flow.
- Artists proposing video or computer-based artworks must provide necessary equipment for display.
- Pedestals and hanging shelves can be used for 3-dimensional work in the Concourse Gallery.
- Any special requests for painting or marking on walls, altering the floors, miscellaneous floor and wall treatments, suspension of objects from the ceilings, special lighting needs or requirements, works requiring electrical components or use of video equipment must be cleared by City Staff.
- All artwork must remain installed during the entire duration of the exhibit, including sold work.

Artwork Labels & Exhibit Information

- The City shall produce either a Gallery Guide with corresponding numbers or labels for each work. The artist should provide the following information no later than 1 month prior to the opening of the exhibit:
 - Artist biographical information
 - Artist Statement specific to exhibit
 - Image of artist (optional)
 - List of artworks:
 - Title of Work
 - Medium
 - Size
 - Price or NFS (Not for Sale)
 - Description of artwork (optional)



Sales

The City will process all sales transactions of art contained in exhibit, based on the prices provided by the artist(s) unless other arrangements are made. The City will compensate the artist/organization 90% of the purchased price within 45 days after the exhibit has closed and will retain 10% of sales.

Exhibit Reception

Artists may choose to host a reception for the exhibit. These are typically held weeknights or Sunday afternoons for 2 hours. The City will provide light refreshments.

Exhibit Promotions

A high-resolution image to promote the exhibit should be submitted to the Arts Manager no less than 3 months prior to the event. The Arts Manager will work with artist(s) to formulate a description for each exhibit. The City will promote the exhibit through the City's Website, the Parks & Rec Activity Guide, social media, seasonal rack cards listing upcoming exhibits, and e-newsletters. The Arts Manager will seek additional promotional opportunities as they see fit.

Liability

- The City will not accept responsibility for any damaged or stolen artwork. However, staff will take all possible care to safeguard the exhibits. This is a public space; each artist hangs at their own risk.
- The City does not provide insurance for artwork on display and will not be responsible for damages due to artwork improperly hung or installed.

Selection Process:

- All applications are reviewed by a scored by a selection panel. The following rubric is used to score each application:

Artistic Excellence: 40 Points	
• Originality and creativity of the artist's work	20 points
• Quality of the artwork	10 points
• Technical proficiency	10 points
Relevance to Gallery Purpose and Goals: 30 Points	
• Fits with the gallery's focus on diverse and inclusive representation	10 points
• Aligns with the gallery's mission to educate and engage visitors	10 points
• Demonstrates a connection to the community	10 points
Professionalism: 20 Points	
• Artistic resume and experience	10 points
• Artwork presented professionally and would fill space appropriately	10 points
Suitable for Public Viewing: 10 Points	
• Artwork is suitable for a government office building frequented by citizens of diverse opinions, backgrounds, physical abilities, and ages	10 points



CULTURAL ARTS DIVISION'S MONTHLY REPORT
May 2024

CONCOURSE GALLERY

High School Student Exhibit

April 3 – May 3, 2024

National Art Honor Society Reception: April 23 | 5:30 – 7 pm

Wellington Reception: Tuesday, April 30 | 6-7:30 pm



Ohio Art League 2024 Spring Juried Exhibition

May 8 – July 12, 2024

Reception: Sunday, May 12 | 2-4 pm

Since 1910, the Ohio Art League has been at the forefront of showcasing Ohio's artistic talent through its annual juried exhibitions. This year's exhibition features artwork from Ohio Art League members across the state, thoughtfully curated by our 2024 juror, Natalia Arbelaez. With an MFA from The Ohio State University and an extensive career in exhibitions and art residencies, Arbelaez applies contemporary standards of excellence to select works of the highest merit. To learn more about the Ohio Art League and the 2024 Spring Juried Exhibition, visit oal.org/2024-spring-juried.



Community Expressions: Artists of Upper Arlington

July 17 – September 13, 2024

Reception: Thursday, July 18 | 6-9 pm at Party on the Plaza

Celebrate the vibrant and diverse artistic talents flourishing within our community. This gallery exhibit showcases the unique perspectives, styles, and mediums of artists living and working in Upper Arlington. Each piece reflects the rich tapestry of our neighborhood's artistic heritage. Join us as we explore the depth and breadth of artistic talent thriving right here in Upper Arlington where community spirit thrives through art.

Artist applications open through May 15:

<https://airtable.com/app5Uy1hydQHfHnbY/pagyGpyN4HkvmrgfF/form>

CALL FOR ARTISTS

Naturalized Park Areas Temporary Art Installation

Deadline to apply was March 31

18 artists applied - Artist Selection Panel currently reviewing applications.

Artist Selection Panel:

Anna Talarico | Public Art Coordinator, Designing Local

Anna consults on public art implementation, project management, and policy services for Designing Local. Holding a Master's degree in Contemporary Art and Curatorial Practice from The Ohio State University, Anna's past experience includes curation and management at the Cleveland Museum of Art.

Ava Morgan | Public Art Manager, Dublin Arts Council

Ava manages the Art in Public Places program and develops educational opportunities for both inside and outside the gallery for the Dublin Arts Council. Ava received her Ph.D. in Arts Education from the Ohio State University in 2020, a M.A. in Arts Administration from Goucher College in 2015 and a B.A. in Philosophy from Earlham College in 2009. While working on her doctorate, Ava served on the education team for Art & Resilience, a suite of gallery-based programs at the Wexner Center for the Arts. She also served as Executive Assistant for Ohio Humanities, the state-based affiliate of the National Endowment for the Humanities.

Robie Benve | Art Coordinator, The Ohio State University Faculty Club | Upper Arlington Resident

Born and raised in Italy, Robie currently resides in Upper Arlington. With a professional background in business, Robie gravitated toward things that would bring her joy and began learning all she could about painting after moving to UA. Over 13 years later, she developed into a professional artist now working in mixed media. Robie is an active member of the Ohio Plein Air Society, the Ohio Art League, the Central Ohio Branch of the National League of American Pen Women and the Dublin Area Art League.

Timeline:

April 22 – May 10	RFQ Jury Dates
May 15	Artist Notification
May 20 – July 12	Top artists prepare Proposal
July 15	Proposals Due
July 16 – 26	Panel reviews proposals Cultural Arts Commissioner and Parks staff joins panel as non-voting members
July 29 – August 2	Artists Presentation to Panel
August 7	Panel makes recommendation to Cultural Arts Commission
August 12	Artists notified

Arts on Arlington – Call for Artists and Artisans

Thursday, June 13 | 6-9 pm

Applications open March 15 – May 15

<https://upperarlingtonoh.portal.opengov.com/categories/1074/record-types/6511>

Calling all Central Ohio artists and artisans to exhibit in this annual summertime event. Established in 2023, this award-winning event is dedicated to showcasing the immense talent of our local artists and artisans. With only 25 artist booths, this is your chance to shine and share your unique creations with our vibrant community.

CONCOURSE GALLERY – Call for Upper Arlington Artists

Community Expressions: Artists of Upper Arlington

July 17 – September 13, 2024

Applications open March 15 – May 15

<https://airtable.com/app5Uy1hydqHfHnbY/pagyGpyN4HkvmrgfF/form>

Are you an artist living and/or working in Upper Arlington? The Concourse Gallery invites you to showcase your talents in our upcoming exhibition, Community Expressions: Artists of Upper Arlington. This exhibition aims to celebrate the vibrant artistic community thriving within UA. Whether you're a painter, sculptor, photographer, or mixed-media artist, we want to showcase the diversity of creative expression within our community.

UA PERFORMANCE SERIES

Jazz at the Barn

Thursday, April 18 | 6-9 pm

Attendance: 400

Re-cap video: https://fb.watch/rLsb67hJ_9/



Upcoming UA Performance Series Event:

Arts on Arlington

Thursday, June 13 | 6-9 pm

Mallway Park | 2096 Arlington Ave

Join us for the return of this award-winning and favorite summertime event in Upper Arlington. Celebrating 3 years of bringing local, talented artists and artisans, music, and community groups to The Mallway. Explore over 20 booths, support local businesses, and savor delicious food and drinks for a vibrant celebration of art and community!

Performances:

- **6-7 pm** | [NACHO Street Band](#)
- **7 – 7:30 pm** | [Jesse Powers](#)
- **7:30 – 9 pm** | [Fleetwood Gold](#)

Artist/Artisan vendors as of 4/29/24:

- MGjewelry Expressions (MGJE)
- [Deme Art Studio](#)
- [Art Rituals, LLC](#)
- [Karen Pierson, Prism Marker Drawings](#)
- [ORRiginals](#)
- [Art Quilts by Molly Todd Inc](#)
- [Tetyana Hubska Art](#)
- [Little Creek Candles](#)
- [oiseau](#)
- [Hunny.kissed.art](#) and [NM Aromatherapy](#)
- [Megan Lee Designs](#)
- [Primitive Mud Pottery](#)
- [WeeNotes Paper](#)
- [Valerie Long Jewelry](#)

Party on the Plaza

Thursday, July 18 | 6-9 pm

Municipal Services Center | 3600 Tremont Road

Embrace the spirit of summer and join us for a fun evening filled with fantastic music, delicious food, refreshing drinks and engaging art activities for all ages. Discover the perfect spot beneath a picturesque tree, where you can relish a delightful summer night surrounded by music, friends, and the vibrant energy of community.

Performances:

- **6-7 pm** | [Theo's Loose Hinges](#)
- **7-7:30 pm** | [Musicologie](#) (performing inside the Concourse Gallery)
- **7:30 – 9 pm** | [The Deeptones](#)



City of **Upper Arlington**

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Labor Day Arts Festival

Monday, September 2 | 10 am – 5 pm
Northam Park Adjacent | 2850 Tremont Road

Since 1966, Upper Arlington Labor Day Arts Festival has celebrated and shared the arts with the community. Each year, more than 15,000 visitors flock to UA on Labor Day to immerse themselves in hands-on art activities, live music, and the opportunity to explore and purchase fine art. We are excited to produce this event in the central hub for the community; the beautifully designed parking lot adjacent to Northam Park and located between the UA Public Library, Tremont Elementary School, and the Tremont Pool.

MAIN STAGE

- 11 am – 12 pm | [The Big Badd](#)
- 12:30 – 1:30 pm | [CYNTsation](#)
- 2 – 3 pm | [Ladies of Longford](#)
- 3:30 – 5 pm | [Columbus Soul and Salvage](#)

STREET PERFORMERS

- 10 – 10:30 am | UA Marching Band
- 10:30 – 11 am | [Joanie Calem](#)
- 12 – 12:30 pm | [Adena Brook](#)
- 1:30 – 2 pm | [Steven Riggs](#)

READING GARDEN STAGE (inside library)

- 10 – 10:30 am | [Musicologie](#)
- 11 – 12 pm | [The Shazzbots](#)
- 12:30 – 1 pm | Marjorie Jones School of Dance
- 1 – 1:30 pm | Saavan Arora
- 1:30 – 2 pm | [GOREE Drum and Dance](#)
- 2 – 5 pm | [UAPL Listen Columbus](#)

2024 EMERGING ARTISTS



[Jane Martin](#)



[Jena Reif](#)



[Emily Morgan](#)



[Erika Pickrell](#)



[Keith Scanlon](#)



City of Upper Arlington

Cultural Arts Division Report- | Page 5 of 5 | 4/29/24

**BYLAWS
UPPER ARLINGTON CULTURAL ARTS COMMISSION**

Article I. Title

The Upper Arlington Cultural Arts Commission exists per Chapter 152 of the Administrative Code of the City of Upper Arlington codified ordinances and exercises the powers, authority and responsibilities delegated by the Code.

Article II. Purposes

Section 1. The purpose of the Commission is to encourage engaging experiences throughout the city through art placement, preservation and programming, and to provide strategic guidance and leadership for the arts in the community by acting in an advisory capacity to city staff and city council. The Commission does not have legal authority to act on matters not authorized by Chapter 152 or City Council.

Section 2. The Commission shall also serve as ambassadors for the City by soliciting input from the community and by educating residents regarding the services provided by the City. If so directed by staff of City Council, the Commission shall receive public input and consider matters pertaining to the acquisition, development and maintenance of public art in furtherance of the duties established in section 152.03 of the Administrative Code.

Article III. Membership

Section 1. The Commission includes members as outlined in section 152.02 of the Administrative Code.

Article IV. Officers

Section 1. The officers shall be elected in June to one-year terms to commence immediately.

Section 2. The officers of the Commission shall consist of the Chair, Chair-Elect.

Section 3. The Chair of the Commission shall preside at all Commission meetings, shall sign the records thereof and assume other duties as required by Commission members.

Section 4. The Chair-Elect shall perform all duties of the Chair during the Chair's absence or disability and perform other duties as deemed appropriate by the Chair.

Section 5. Officers will move through the positions of Chair-Elect, and Chair in sequential order for one year terms except under special circumstances.

Article V. Meetings

Section 1. Notice of all meetings will be given as prescribed by the Rules of Council, City of Upper Arlington, Ohio and Ohio Open Meetings laws.

Section 2. Regular meetings shall be held nine times a year, typically skipping January, July and September or otherwise decided by the Commission. The date and hour to be set by the Commission at the first meeting of the year (June).

Section 3. Regular meetings will be held at the Upper Arlington Municipal Services Center, 3600 Tremont Road, unless a change of location, date or time is determined by a majority vote of the Commission or by the Staff Representative. A seven-day public notice will be given for regular meetings held elsewhere.

Section 4. Special meetings may be called by the Chair or by a majority of the Commission

BYLAWS - UPPER ARLINGTON CULTURAL ARTS COMMISSION

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- members. Twenty-four hour notice shall be given for any special meeting.
- Section 5. Four council-appointed members shall constitute a quorum necessary to transact Commission business.
- Section 6. Procedures will be in accordance with the Administrative Code, the Rules of Council and Roberts Rules of Order.
- Section 7. The Chair, Staff Representative, City Manager, or any three (3) members may place items on the agenda. The Chair shall notify the Staff Representative immediately upon placing an item on the agenda. Commission members shall contact the Chair or Staff Representative regarding placing the items on the agenda. The initiating Commission member shall notify, the Chair, and the Staff Representative of the item and list the supporting members. The agenda shall be established forty-eight (48) hours in advance of the meeting.
- Section 8. The Chair or Staff Representative may cancel a meeting at any time and provide notice to the Commission of the cancellation as specified in 152.06 of the Administrative Code.
- Section 9. The Commission is not permitted to communicate to the majority of members on Commission topics as provided under Ohio Open Meeting laws. Any communication from the public pertinent to their role shall be forwarded to the Staff Representative for purposes of maintaining the public records as required under the Ohio Sunshine laws.

Article VI. Public Participation

Section 1. Agenda Items

- A. The Commission shall provide opportunities for public comments on agenda items.
- B. Speakers will be required to sign in prior to the item being discussed and list the agenda item in which they wish to make comments.
- C. Each speaker will be limited to three minutes unless otherwise permitted by the Chair.
- D. If an agenda item has a large amount of attendees that desire to speak, the Chair may reduce speaking time to two minutes to allow more speakers or ask the attendees to have a spokesperson speak on behalf of the attendees that plan to provide the same position on a topic.
- E. The Chair may continue the item to a future agenda to allow additional speakers due to the time constraints set forth in these rules.
- F. The Chair or designee will be responsible to keep the speakers within the time limit and on their designated topic.
- G. The Commission desires to accommodate members of the public that may not be able to attend meetings. The public is permitted to provide comment via the City's website or email transmissions. Commission members shall forward correspondence pertinent to an agenda item to the Staff Representative for inclusion in the Commission packet.

Updated 10.4.22

Section 2. Items not on the Meeting Agenda

A procedure shall be in place for meeting attendees to list areas of concern or suggestions relating to the purposes of this Commission. The public shall be given an opportunity to suggest future agenda items and this shall be communicated to the Commission. An option will be available for residents that may not be able to attend the Commission meeting. Following the meeting, Staff shall establish a list of topics, initiating citizen, and employee to respond and forward the list to the Staff Representative and Chair. Unresolved items may be included in a future Commission agenda pursuant to these By-Laws. An update will be included in the Commission meeting packet.

Article VII. Committees

Section 1. The Commission may establish Committees for on-going purposes.

Section 2. Each Committee shall consist of no more than three members of the Commission appointed by the Chair and confirmed by the Commission.

Section 3. Each Committee shall follow the rules of the Commission and/or Rules of Council.

Section 4 Each Committee shall meet a minimum of two times per year, allowing for flexibility in the number of meetings and dates.

Section 5. Each Committee shall act in an advisory capacity only, unless the Commission grants specific power to act.

Section 6 Any Committee created by the Commission shall constitute a public body and be subject to Ohio Open Meeting laws.

Article VIII. Responsibilities of Commissioners

Section 1. Be informed; contribute; attend Commission meetings and cultural arts events. Be current about developments in the arts. Be informed about the Commission's mission, policies and programs. Participate in the annual reading of the by-laws at the August meeting for the benefit of all members.

Section 2. Members unable to attend a meeting will, at the earliest possible opportunity, direct notification of the anticipated absence to the Chair, Staff, or Director. The Commission, may, by motion, excuse the absence of a member from a meeting. Unexcused absences from three consecutive meetings or three meetings in a calendar year by any member shall cause the member's term to be vacated. Attendance, absence and excused absence of members of the Commission shall be noted in the minutes of each meeting.

Article IX. Ethical Considerations for Commissioners

Section 1. Participate fully in Commission meetings and actions.

Section 2. Respect the other members of the Commission and the constituents served.

Section 3. Be well informed about developments relevant to issues that may come before the Commission.

Section 4. Recognize that all authority is vested in the Commission as a whole and not with

Updated 10.4.22

- individual Commissioners.
- Section 5. Refer constituent issues to Staff Representative or Chair.
- Section 6. Recognize Commissioners act in an advisory capacity to Staff, not in a management capacity.
- Section 7. Declare all conflicts of interest with the Commission position and do not vote or participate on issues where there is a conflict of interest.
- Section 8. Avoid the appearance of impropriety.

Article X. Conflicts of Interest

- Section 1. This conflict of interest statement is to protect the Commission's interest when it contemplates recommending Staff enter into a transaction or arrangement that might be of a personal benefit to an individual Commissioner member. This statement is intended to supplement but not replace any applicable state and federal laws governing conflict of interest.
- Section 2. Whenever a Commission member has a financial or personal interest in any business coming before the Commission, the affected person shall a) fully disclose the nature of the interest and b) withdraw from discussion and voting on the matter. Any transaction or vote involving a potential conflict of interest shall be approved only when a majority of disinterested Commission members determines that it is in the best interest of the Commission to do so. The minutes of meetings at which such votes are taken will record such disclosure, abstention and rationale for approval.

Article XI. Administrative Code Provisions in Bylaws

The provisions of the Upper Arlington Administrative Code applicable to the organization and activities of the Commission are incorporated in the Bylaws. In case of a conflict, the Upper Arlington Administrative Code prevails.

Article XII. Amendment

The Bylaws may be amended by the affirmative vote of two-thirds of Commission members, provided that the public notice of the proposed amendments was given in accordance with Rules of Council



CULTURAL ARTS DIVISION'S MONTHLY REPORT
June 2024

STAFFING UPDATES

Celeste Carpenter's last day is June 6, 2024

The Department has posted a Community Event Coordinator position. Applications are now closed and we are working through the initial screening process to fill that position. The Community Event Coordinator will play a pivotal role in shaping events and experiences for the community, while working alongside the Cultural Arts and Recreation Divisions.

CONCOURSE GALLERY



Ohio Art League 2024 Spring Juried Exhibition

May 8 – July 12, 2024

75 attended reception on Sunday, May 12 from 2-4 pm

Since 1910, the Ohio Art League has been at the forefront of showcasing Ohio's artistic talent through its annual juried exhibitions. This year's exhibition features artwork from Ohio Art League members across the state, thoughtfully curated by our 2024 juror, Natalia Arbelaez. With an MFA from The Ohio State University and an extensive career in exhibitions and art residencies, Arbelaez applies

contemporary standards of excellence to select works of the highest merit. To learn more about the Ohio Art League and the 2024 Spring Juried Exhibition, visit oal.org/2024-spring-juried.



Community Expressions: Artists of Upper Arlington

July 17 – September 13, 2024

Reception: Thursday, July 18 | 6-9 pm at Party on the Plaza

Celebrate the vibrant and diverse artistic talents flourishing within our community. This gallery exhibit showcases the unique perspectives, styles, and mediums of artists living and working in Upper Arlington. Each piece reflects the rich tapestry of our neighborhood's artistic heritage. Join us as we explore the depth and breadth of artistic talent thriving right here in Upper Arlington where community spirit thrives through art.

20 UA artists applied to exhibit – each artist will exhibit 2-3 pieces in the show

UA PERFORMANCE SERIES

Arts on Arlington

Thursday, June 13 | 6-9 pm

Mallway Park | 2096 Arlington Ave

Join us for the return of this award-winning and favorite summertime event in Upper Arlington. Celebrating 3 years of bringing local, talented artists and artisans, music, and community groups to The Mallway. Purchase unique handmade products, support local businesses, and savor delicious food and drinks for a vibrant celebration of art and community!

Performances:

- 6-7 pm | [NACHO Street Band](#) - Main Stage
- 7 – 7:30 pm | [Jesse Powers](#) - Mallway Park
- 7:30 – 9 pm | [Fleetwood Gold](#) - Main Stage

The following local vendors will have their handmade products for sale during the event:

- [Stay Golden Sundries](#) (soy wax candles and metal accessories) – UA Resident
- MGJE (jewelry)
- [Deme Art Studio](#) (paintings, jewelry and resin product)
- [Art Rituals, LLC](#) (jewelry and bags)
- [Karen Pierson](#), Prism Marker Drawings – UA Resident
- [ORRiginals](#) (wood signs and home décor)
- [Tetyana Hubska Art](#) (paintings, prints and magnets)
- [Little Creek Candles](#) (gel candles and garden art)
- [Valerie Long Jewelry](#) – UA Resident
- [oiseau](#) (paintings)
- [hunny.kissed.art](#) and [NM Aromatherapy](#) (paintings, candles, aromatherapy products)
- [Megan lee Designs](#) (screen printed apparel)
- [Primitive Mud Pottery](#) (ceramics)
- [WeeNotes Paper](#) (cards and paper Goods) – UA Resident

There are plenty of refreshments to enjoy. Beer, wine and seltzer will be for sale, provided by The Daily Growler (credit cards only). Several food trucks will also offer a range of delicious options:

- [My Chick’N Bites](#)
- [Demo’s Grille](#)
- [CiaoCafe Gelato](#)
- [Red head Chef](#)
- [Drank Tank](#)

Bring the family and enjoy hands on arts and craft activities for all ages!

- Pinwheels
- Collaborative coloring mural
- Sidewalk Chalk



Be sure to visit the following non-profit organizations serving UA and surrounding areas:

- Upper Arlington Commission on Aging
- United Arlington
- Upper Arlington Public Library
- LifeWise Academy

While local UA artists will not have artwork on display in Mallway businesses this year, we encourage you to check on the upcoming Concourse Gallery Exhibit, Community Expressions: Artists of Upper Arlington on display July 17 – September 13 at the Municipal Services Center.

Website Link: <https://upperarlingtonoh.gov/events/arts-on-arlington/>

Facebook Event: <https://www.facebook.com/share/4Cv6VGKJG153UoYE/>

Party on the Plaza

Thursday, July 18 | 6-9 pm

Municipal Services Center | 3600 Tremont Road

Embrace the spirit of summer and join us for a fun evening filled with fantastic music, delicious food, refreshing drinks and engaging art activities for all ages. Discover the perfect spot beneath a picturesque tree, where you can relish a delightful summer night surrounded by music, friends, and the vibrant energy of community.

Performances:

- 6-7 pm | [Theo's Loose Hinges](#)
- 7-7:30 pm | [Musicologie](#) (performing inside the Concourse Gallery)
- 7:30 – 9 pm | [The Deeptones](#)

There are plenty of refreshments to enjoy. Beer, wine and seltzer will be for sale, provided by The Daily Growler (credit cards only). Several food trucks will also offer a range of delicious options:

- [My Chick'N Bites](#)
- [Demo's Grille](#)
- [CiaoCafe Gelato](#)
- [Drank Tank](#)

Bring the family and enjoy hands on arts and craft activities for all ages!

A gallery reception for the *Community Expressions: Artists of Upper Arlington* exhibit will be held in the Concourse Gallery during this event. Pop in to meet the artists and view this community art exhibit!

Be sure to visit the following non-profit organizations serving UA and surrounding areas:

- Upper Arlington Public Library
- LifeWise Academy

Website Link: <https://upperarlingtonoh.gov/events/party-on-the-plaza/>

Facebook Event: <https://www.facebook.com/share/5GenGKGxQbofRSgE/>



City of **Upper Arlington**

Cultural Arts Division Report- | Page 3 of 10 | 5/31/24

PERMANENT COLLECTION

Naturalized Park Areas Temporary Art Installation: RFQ Finalists

Overview:

The City of Upper Arlington released a Request for Qualifications for artists and/or artist teams to submit their qualifications to envision, produce and exhibit a unique, surprising and inclusive temporary sculpture in naturalized areas at Burbank and/or Northwest Kiwanis Park that connects visitors to nature and celebrates the natural beauty of Upper Arlington.

An Artist Selection Panel was formed to review all the applications from the RFQ. Three artists were selected to submit proposals and presentations for the project. A stipend of \$300 will be provided to each finalist for the development of a proposal and creation of presentation to the Artist Selection Panel.



The Artist Selection Panel will review the proposals and make the recommendation to the Cultural Arts Commission in accordance with the City’s acquisition policy.

Project Goals:

- Inspire visitors to engage with nature and art to evoke reflection and conversation
- Bring a temporary art installation to Upper Arlington that celebrates the natural beauty of the community.
- Educate the community on the artist’s process of creating and installing a work of art.
- Bring awareness to naturalized areas in Northwest Kiwanis Park and/or Burbank Park

Next Steps:

May 27 – September 6	Finalists prepare proposals
August 30	Deadline for questions regarding proposal (see Additional information below)
September 6	Proposals Due
September 9 - 15	Panel reviews proposals Cultural Arts Commissioner and Parks and Forestry staff joins panel as non-voting members
September 16-27	Artists Presentation to Panel
October 2	Panel makes recommendation to Cultural Arts Commission
October 4	Artists notified

Marcia Armstrong



Artist Statement:

As an environmental artist my work is interdisciplinary, intersecting the lines between art and science. Primarily interested in the natural world below our feet, my work is based on bringing to light the myriad of micro-ecosystems that work to keep our global ecosystem in balance. My challenge is to deconstruct these systems and create a visual expression that illustrates the underpinnings of the natural world. Projects frequently incorporate live plant material or plant material as a medium. Materials sourced have a direct relationship to the micro-ecosystem that informs the project. Attention is also given to the project's post installation: how will the materials biodegrade back into the environment? The viewer is offered a range of vantage points – from engaging with the installation as a work of art to following the science that is embedded into the project. Each project is an offering to the viewer and a recognition to the natural world which might otherwise go unnoticed.

Background:

Marcia is a current resident of Upper Arlington and graduate of UAHS. She has been involved with the Cultural Arts Commission, Labor Day Arts Festival and Parks and Recreation programming for the City. Marcia previously owned a storefront at The Mallway called *Greystone Pottery*. Marcia is formally trained as a graphic and ceramic artist.

Brief Overview of Initial Concept:

Corridor linking NW and Burbank Parks. Series of installations that tell a story of good stewardship and the impacts it has on restoration of the two parks. Corridor will lead viewer through an evolving cycle of changes until a healthy ecosystem is established. Installation will include a variety of plant materials including ground covers, mosses and live willow branches along with soil and clay. Visitors will be encouraged to visit the installation throughout the seasons, providing opportunities to pay greater attention to its lifecycle.

Artist's Skills, Experience and Resources:

Marcia brings a unique combination of studio art and master gardening experience. Marcia has completed two, large-scale outdoor temporary installations centering on the natural world we cannot see. These installations were located at The Ohio State University's North Arboretum Research Lake and Schiller Park.

Marcia works in a large studio space allowing her to work on larger installations and she is proficient with software design programs which help her design successful proposals. She enjoys collaborating. *Weaving Intersections* at Shiller Park was a collaboration with Columbus Recreation and Parks Department.

Community Engagement:

Marcia proposed utilizing the following to engage the community in the installation:

- Leading discussions
- Mapping of project
- Open invitation for volunteers, collaborators, etc
- Creating a visual timeline documenting the process of the project
- Presentations and/or informal discussions (topics on invasive species, passive remediation, pollinators, etc)
- Artist talks on environmental art and how art intersects with science
- Community tours through the installation
- Programming for all ages
- Small published book

References:

“Marsha has developed two other public art installations, and they were incredibly well-received by the public and collaborators. I witnessed Marsha personally interacting with visitors to one of the installations and she made excellent interpersonal connections with the public” – Mike Hogan, OSU Agriculture & Natural Resources

“Marcia is very organized and detail oriented, and a highly effective communicator. She is patient and thorough when explaining her work and process, and she is open to and interested in others’ thoughts and ideas. These attributes are key to working with an organization and multiple individuals on a project.” – Kim Nagorski, Ohio Craft Museum



Carrie Elvey



Artist Statement:

I am a blacksmith and naturalist. As a naturalist, I am passionate about connecting people of all ages and abilities to the fascinating natural history stories happening in their own backyards. My art is inspired by the form, function, colors and textures of the natural world. I strive to use my art as both a teaching tool and a catalyst to spark wonder and forge lasting connections with nature. I believe the childhood joy of discovery is worth holding on to, and hope my art helps others rediscover their joy and find connection with the beauty around them.

Background:

Carrie resides in Shreve, Ohio and is the owner of Darwin's Dream LLC, providing nature programs, interpretive planning, camp staff training, and connections to nature and art. She is also a Community Engagement Specialist for United Titanium Bug Zoo, Department of Entomology, The Ohio State University Wooster Campus.

Brief Overview of Initial Concept:

Celebrate the conservation efforts being undertaken in the parks with a collection of 3-5 stations with forged insect sculptures along the trail of the prairie. Insects will be mounted on poles created from downed logs. Each station will feature metal insect sculptures, interpretive signage, and QR codes linked to take-home activity or citizen science project. This project aims to utilize fun and eye-catching insect sculptures to engage visitors with the conservation efforts under way in the park, and to provide UA residents with tools to improve their own corner of the city.

Artist's skills, experience and resources:

Carrie has been a naturalist for 30 year and for 23 of those years, she worked at a nature center in Northeast Ohio. During that time, she designed, built, and installed interpretive displays. She worked closely with the maintenance/grounds crew to create displays that could withstand the rigors of public enjoyment. Carrie currently works with small local museums and nature centers to evaluate displays and create interpretive plans. This has given her a firm grounding in creating projects and working to connect the public to those projects.

Carrie has provided natural history talks, hikes, nature journaling, and art classes to thousands of children and adults each year, creating public engagement with art.



Carrie belongs to a strong community of artists and blacksmiths that she can lean on for brainstorming and support. And also has an installation assistant who has exemplary skills with equipment operations, construction, fabrication, welding, and problem solving.

Community Engagement:

Carrie proposed utilizing the following to engage the community in the installation:

- Pre-installation: Blacksmithing demonstration in the park. Visitors can help add texture and shape to the artwork for the exhibit. They can come back to search for “their” creation in the finished sculpture.
- During fabrication: Images and videos can be provided for social media, highlighting the design process.
- Installation Opening: Walks led by Ohio Certified Volunteer Naturalist or others, artist talk, or demonstration.
- Duration of install: Visitors will engage with the signage and use the QR codes to learn more about conservation action. Carrie will provide training materials to programmers/teachers who wish to use the installation for instruction.
- Post Installation: The snags can be left in place and converted to insect homes. After removal, the sculptures could spend an extended period of time in UA as they “migrate” to other locations around the city. They could be incorporated into a scavenger hunt or other civic engagement activity.

References:

“I would absolutely recommend Carrie! The organic nature of her artwork would lend itself beautifully to an outdoor display in a naturalized setting, complementing the remaining natural beauty of the area engaged in this stage of forest succession. The strong conservation messaging in her work, as well as her incredible knowledge of insects, is also ideal for the goals of this project. With an artist's eye, a naturalist's knowledge and an educator's training, I can't imagine anyone more perfect!” – Sara Brink, Wayne Center for the Arts

“Ms Elvey is an exceptional artist for this opportunity because of her interest and expertise in both biology and metal arts. Combining her passions gives her a unique perspective from which to develop a project with the potential for community impact and aesthetic value. Ms Elvey has strong skills in metal work and a supportive network of peers and mentors who would provide support for her in this endeavor.” – Anne Bojold, University of Louisiana at Lafayette

Laura Oldham



Artist Statement:

I'm driven by my passion to inspire rethinking our relationship with nature and the planet. The goal at the foundation of my work is to show that sustainability doesn't have to be as daunting as we've imagined it to be. Whether it's working with elementary school students to create seed paper with purple coneflower seed heads, printing a plant pot out of a mix of biodegradable PLA and nuisance algae at a local library or installing a sculpture created only out of biodegradable plant-based materials, I'm driven to show others than we're all connected. While the climate crisis is definitely overwhelming, we have the power to create small ripples of change in our community that hopefully lead to larger waves of transformation. My hope is to inspire those small changes in an easy-to-digest, accessible manner.

Background:

Resident of Upper Arlington with a third grader at Barrington. Laura has been heavily involved with local organizations and elections and has grown to love the UA community. As an owner of Return to Sender and Starburst Media, Laura is a plant propagandist and sustainability educator as well as a digital marketing manager. Laura has previously exhibited at Seventh Son (supported by 934 Gallery) and at the Columbus Museum of Art (as part of a collaborate installation).

Brief Overview of Initial Concept:

Whimsical, Seussian garden with oversized plants and pollinators. Laura plans to create giant native plants created out of materials such as UA's invasive honeysuckle branches twined together for stems and naturally dyed cotton to create the petals. Each giant plant or pollinator would give the opportunity for educational signage with a QR code on each that goes to a website built by Laura for the project.

In addition to the massive native plants and pollinators, imagine Alice in Wonderland walking through and interacting with other elements. This could be a giant mailbox that a visitor opens to discover seed packets or maybe they walk into a giant "pot" filled with native plant seedlings their encouraged to take with them.

Potential for vining pea plants and a tunnel created from sunflowers. Laura would like to include seed paper mâché so that as it rains seed paper petals drop and then the native seeds cultivated in UA would germinate. Themes will focus on the relationship between using all-natural items and how they return to the soil rather than rotting in a landfill. The limited plastic used in the installation would be recycled single-use plastic purposefully used to support pollinators; for example, a birdhouse 3D printed out of plastic contact cases or bee cups created from yogurt containers.

Artist’s skills, experience and resources:

Laura has worked for herself in digital marketing for over 15 years and thrives on deadlines and to-do lists. She has immersed herself in learning everything she can about sustainable landscaping.

Laura’s previous art exhibit experience includes an installation for a collaborative gallery pop up at Seventh Son Brewing with the help of 934 Gallery. This installation was created with plant and seed materials from Laura’s yard.

Community Engagement:

Laura proposes hosting an event in the fall creating giant sheets of seed paper that could be cut into flowers. In the winter, Laura would engage the public to gather invasive honeysuckle branches that would be the foundation for the installation. In the Spring, Laura would engage the public in planting pea plants to vine around the structure she plans to build.

Laura loves talking with community members of all ages about plants and sustainability.

References:

“Laura is really good about describing the impetus of her work—being a parent against the backdrop of climate crisis and working to channel the feelings of helplessness into art that inspires others to think about actions, large and small, that can improve our world. I’m sure she would talk about this project eloquently and thoughtfully in a way that is accessible to a broad audience.” – Dana Kletchka, The Ohio State University

“Laura is SUPER passionate about nature and native plants and incorporates that into her work. She is creative and collaborative and creates work that is interesting and engaging to a wide range of people.” – Liz Martin, 934 Gallery

“I would recommend this artist for a temp outdoor art install in a public park. Laura has consistently for years amplified diverse native plants, biodiversity, and why understanding our natural world is directly important to humans. Laura inspires me and many others to continue showing up in the sustainability space, and in everyday life, when there is such bad news all over the world – Laura’s art and knowledge is a bright space for many who know her art.” – Christy Walters, Sustainable Columbus