

4/10/2024 | 6:30 PM

**Municipal Services Center, Lower Level Conference Room
3600 Tremont Road**

If you are joining through Zoom, please click the link below to join the meeting:

<https://us06web.zoom.us/j/87383605075?pwd=UCtWVE9Pcm02R2tMRC94a3E2ZE1udz09>

Meeting ID: 873 8360 5075

Passcode: 562065

Join by Phone: 877-853-5257

- 1. Call to Order/Roll Call**
- 2. Approval of Minutes**
 - a. Approve February 14, 2024 Parks & Recreation Advisory Board Meeting Minutes
- 3. Old Business**
 - a. Bob Crane Community Center Update
 - b. Naturalized Areas Update
- 4. New Business**
 - a. 2024 Athletic Field Maintenance Program
- 5. Reports**
 - a. Director's Report
- 6. Board Member Comments and Setting Future Agenda Items**
- 7. Adjournment**

Wednesday, February 14, 2024
6:30 pm
Lower Level Meeting Room

CALL TO ORDER

Meeting was called to order by Chair Christ at 6: 30pm.

Members Present:

<u> </u> Sean Caine	<u> X </u> Caroline O'Donnell
<u> X </u> Lindsey Christ	<u> X </u> Craig Smith
<u> X </u> Mary Duchi	<u> X </u> Allison Thomas
<u> X </u> Brian Noble	

Staff Present:

 X Parks & Recreation Director Debbie McLaughlin
 X Administrative Assistant Brooke Bowman

Other Staff Present: Recreation Superintendent Matt Leber, Park Development & Arts Superintendent Jeff Anderson

Guests Present: None

Motion to excuse Sean Caine from the February 14, 2024 Parks & Recreation Advisory Board meeting.

Motioned: Duchi

Seconded: O'Donnell

Voting Aye: Christ, Duchi, Noble, O'Donnell, Smith, Thomas

Abstain: None

Motion Passed

APPROVAL OF MEETING MINUTES

Motion to approve minutes of the Parks & Recreation Advisory Board from the December 13, 2023 meeting.

Motioned: Noble

Seconded: Smith

Board Discussion: None

Voting Aye: Christ, Duchi, Noble, O'Donnell, Smith, Thomas

Abstain: None

Motion Passed

ACTION/DISCUSSION ITEMS- OLD BUSINESS

AGENDA ITEM- Bob Crane Community Center Update

Park Development & Arts Superintendent Jeff Anderson showed the board updated images of the construction progress made at the Bob Crane Community Center including the start of enclosing the building. We are scheduled to be

completely enclosed and ready to turn on building mechanicals in mid-April. The Kingsdale parking deck was approved which will add 310 parking spots with construction starting April 1st and finishing around November 17th. E-Sports support services was brought to Council for approval. Lastly furniture, fixtures and equipment have been viewed and final selections are being made.

Director McLaughlin proceeded with the presentation covering the operations side sharing that focus groups had 277 people sign up and will begin in February and go through June. There will be focus groups with students at the Middle Schools and High School as well. Currently working on the operating budget including staffing level, expenses, membership fees and rental program. Also working with the City Departments on operational aspects that impact their services including Human Resources, Communications, IT and Police & Fire. (Attached hereto and incorporated in as exhibit A).

ACTION/DISCUSSION ITEMS- NEW BUSINESS

AGENDA ITEM- Election of Officers

Noble nominated Lindsey Christ as Chairman of the Board. There being no further nominations offered, the nominations for Chairman are declared closed and called for vote.

Motioned: Duchi

Seconded: Craig

Board Discussion:

Voting Aye: Christ, Duchi, Noble, O'Donnell, Smith, Thomas all in favor of electing Lindsey Christ as Chairman of the Parks and Recreation Advisory Board.

Abstain: None

Motion Passed

Noble nominated Caroline O'Donnell as Vice Chairman of the Board. There being no further nominations offered, the nominations for Vice Chairman are declared closed and called for vote.

Motioned: Duchi

Seconded: Craig

Board Discussion: None

Voting Aye: Christ, Duchi, Noble, O'Donnell, Smith, Thomas all in favor of electing Caroline O'Donnell as Vice Chairman of the Parks and Recreation Advisory Board.

Abstain: None

Motion Passed

AGENDA ITEM- Capital Improvements Program

Mr. Anderson presented what Capital improvement projects are upcoming in the next five years including:

- Thompson Park Water Line
- Thompson Park Playground
- Northam Park Service Building and Tennis Complex
- Devon Pool Toddler Feature
- Fancyburg Park Master Plan

The rendering of the Thompson Park Playground that received the most votes from the online service was shown. Regarding Northam Park the bids came back favorably so the project is moving forward. Staff worked with Council to add underground irrigation for clay courts and a kitchenette to the service building. Devon pool project will begin community engagement during the 2024 season, bid in 2025 and start construction the end of the 2025 season. Fancyburg Park master plan will begin community engagement in fall of 2024, budget updated in 2025, detailed designs in 2026 and construction would begin in 2027. Mr. Anderson than showed the five-year CIP plan from 2025 to 2029.

A board member asked about the well at Thompson Park and asked for a status update on that.

Mr. Anderson responded that he can find out and bring the information back to the Board.

AGENDA ITEM- 2024 Cultural Arts Events

Mr. Anderson proceeded with the presentation introducing the UA Performance Series events this year and the new evolution of the Music in the Parks series. The 6 events this year include, Stories of Resilience: Black History Journey Through the Arts in February, Jazz at the Barn in April, Arts on Arlington in June, Party on the Plaza in July, Labor Day Arts Festival and Art in the Park in October.

AGENDA ITEM- Directors Report

Director McLaughlin gave updates on the following items:

- The Department attended the Ohio Parks and Recreation Association State Conference last week and the Department received the first-place award for the 3132 Sports Court in the Capital Improvement Projects- Up to \$1 million category.

Duchi made a **MOTION** for the Parks & Recreation Advisory Board to formally commend the Department for their success and recognition at the Ohio Parks and Recreation Association Conference.

Motioned: Duchi

Seconded: Smith

Board Discussion: None

Voting Aye: Christ, Duchi, Noble, O'Donnell, Smith, Thomas

Abstain: None

Motion Passed

Director McLaughlin continued the Directors Report

- The Department is working on updating the Comprehensive Plan and planning to have an update to this Board at the June meeting
- Mr. Anderson gave an update on Old Timers and Bear Cub Baseball Association replacing the existing fencing out there
- Mr. Leber shared an update about recreation events, and informed the board that we are not holding Summer Celebration in 2024 and are holding off on a new event until after the community center opens
- Director McLaughlin showed the Board the new swag items

AGENDA ITEM- Board Member Comments and Setting Future Agenda Items

- Turf Maintenance update
- Bob Crane Community Center operations update

ADJOURNMENT

Motioned: Duchi

Seconded: Noble

Voting Aye: Christ, Duchi, Noble, O'Donnell, Smith, Thomas

Abstain: None

Motion Passed

Meeting was adjourned at 8:06 pm

ATTEST: _____
Secretary

Chairperson

Parks & Recreation Advisory Board

February 14, 2024



Community Center Update















Upcoming Schedule

Top Out	February 12 th
Pool Excavation	April 2024
Building “Dried-In”	Mid April 2024
Interior Finishes Begin	Mid May 2024
FF&E Contracts to Council	Late May 2024
Exterior Complete	Late August 2024
Center Opens	Spring/Summer ‘25



COMMUNITY CENTER

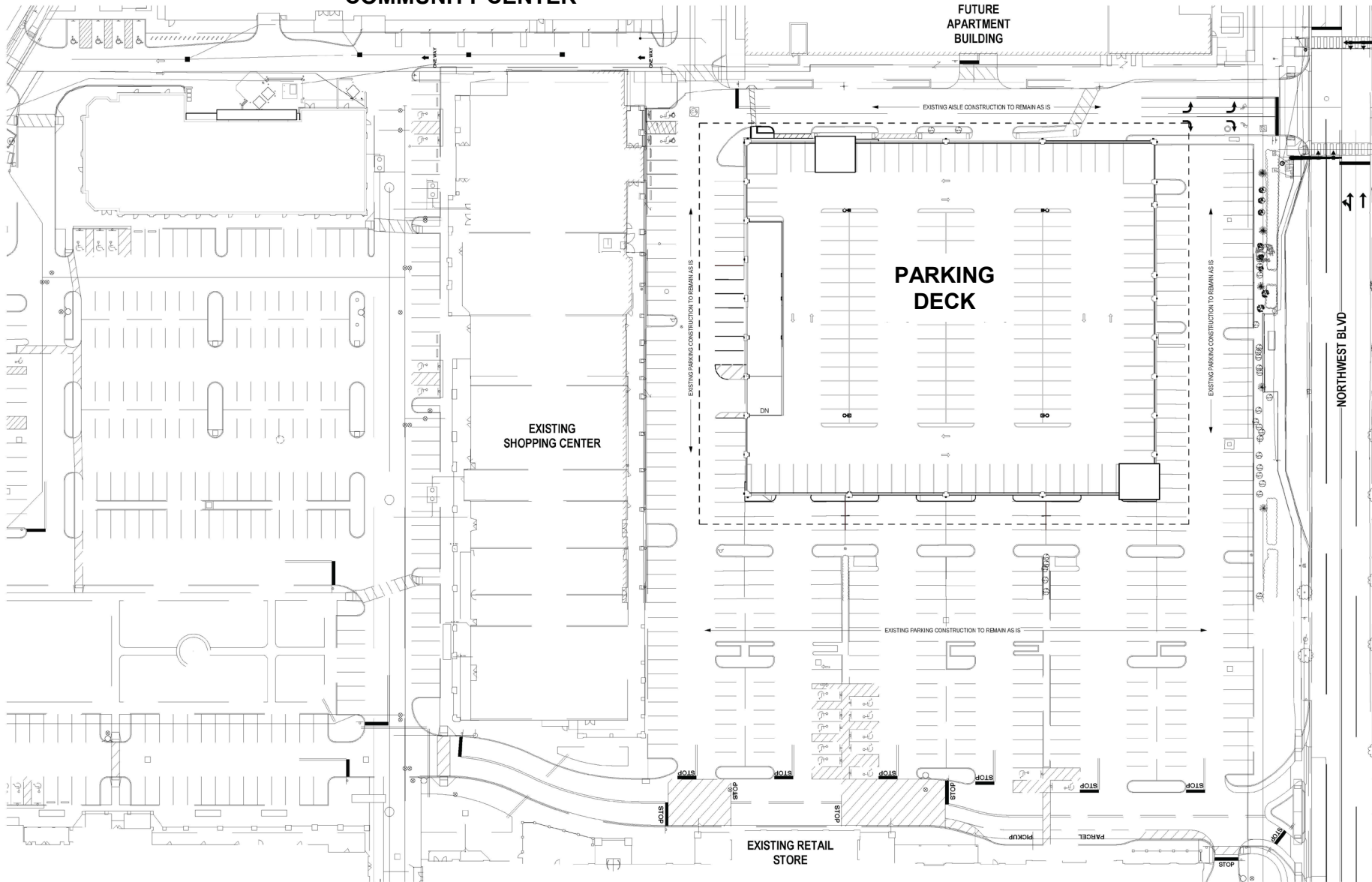
FUTURE APARTMENT BUILDING

PARKING DECK

EXISTING SHOPPING CENTER

EXISTING RETAIL STORE

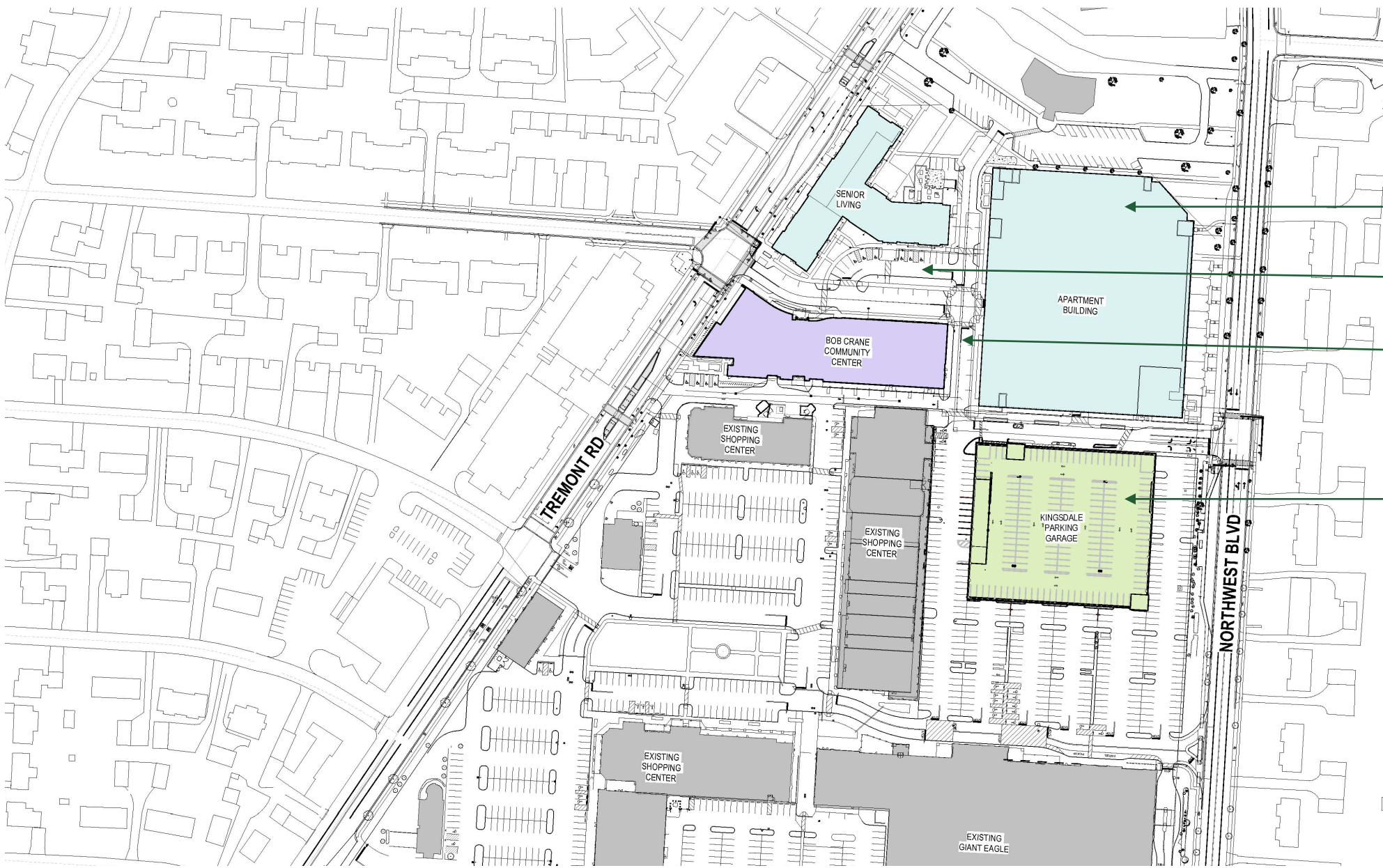
NORTHWEST BLVD



Kingsdale Parking Deck

- 310 space parking garage
- Construction April 1 to November 17
- Over 900 spaces provided in the Kingsdale Mixed Use Project





586 Parking Spaces
(Includes 37 Ltd. Mobility & 12 ADA)

17 Parking Spaces
(Includes 6 ADA)

31 Parallel Spaces
(Includes 9 Ltd. Mobility)

310 Parking Spaces
(Includes 8 ADA)



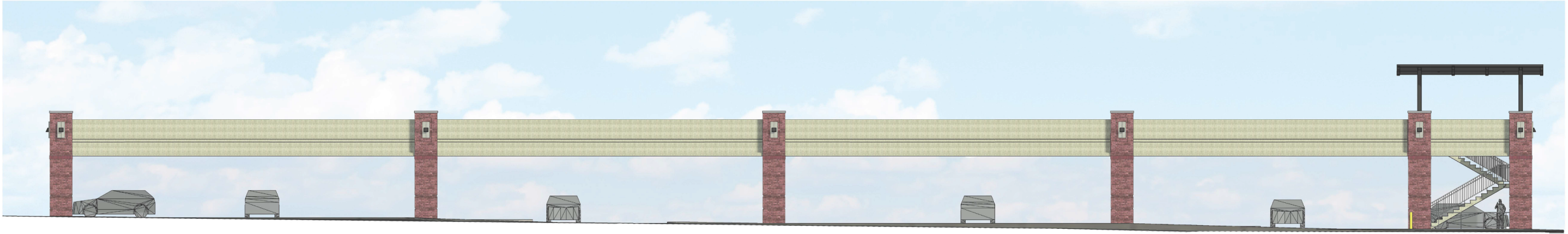


WEST ELEVATION

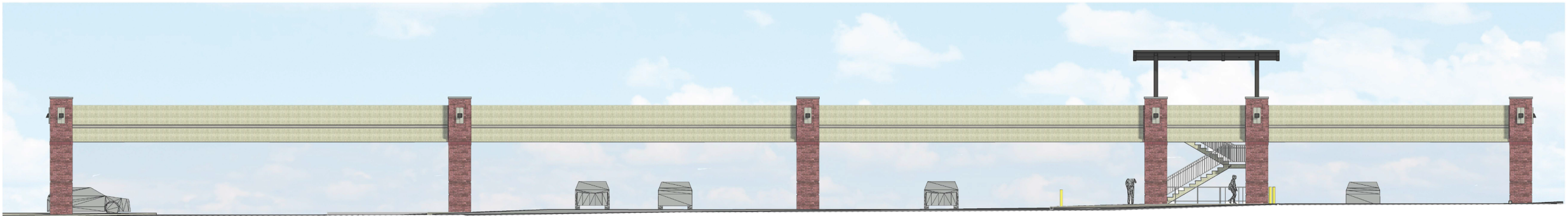


EAST ELEVATION





SOUTH ELEVATION



NORTH ELEVATION





E-Sports Support Services

ggLeap – cloud based e-sports operating system

ggRock – diskless boot software

ggCircuit Managed Services –updates, new game additions, technical support

Equipment – PC Hardware, Diskless Boot Server Hardware, Monitors, Peripherals (mouse, keyboard and headset), Desks and Chairs



FLOOR 1

CAFE



LG-02



T-13



T-03



CH-04



LG-03



BS-01

Furniture, Fixtures and Equipment



Operations

Community Engagement

- Focus Groups
 - Programs (Youth & Adult) and Operations
 - Public groups - 277 people signed up
 - High School
 - Middle School
 - Timeline
 - February – June
- Website Update

Operations

- Budget
 - Staff levels
 - Membership structure and fees
 - Rental program
- City Department Support
 - Human Resources
 - Communications
 - Information Technology
 - Police & Fire
- Sports Supervisor Recruitment



Capital Improvement Plan



2024 Capital Projects

- Thompson Park Water Line
- Thompson Park Playground
- Northam Park Service Building and Tennis Complex
- Devon Pool Toddler Feature
- Fancyburg Park Master Plan







Thompson Park
Option 2



23-4927D



UA Parks & Rec 2024 Project Schedules

2024											
JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Devon Pool											
			Pool Season								
			RFP	Feasibility Study			SDs				
				Community Engagement							
Fancyburg Park Master Plan											
			RFP	Site Analysis			Preliminary Concepts				
				Community Engagement							

Devon Pool

- Community Engagement during 2024 season
- Bidding Spring 2025
- Start work at conclusion of 2025 swim season

2025											
JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Devon Pool											
			Pool Season								
	DDs	CDs	Permit	Bidding	Procurement	Site Work					
Fancyburg Park Master Plan											
Concept Development		Cost Estimate				Update CIP Budget		Design RFP			
	Add'l Engage										

Fancyburg Park

- Community Engagement Fall of 2024
- Update budget in 2025
- Detailed design in 2026
- Construction in 2027

2026											
JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Devon Pool											
			Pool Season								
Site Work											
Fancyburg Park Master Plan											
Detailed Design					Permit	Bidding					



Five Year CIP Plan

2025

- Devon Toddler Pool

2026

- Northam East Athletic Fields
- Reed Road and Thompson Park Path Repair

2027

- Fancyburg Park Phase I Improvements
- Smith Nature Park Bridge

2028

- Fancyburg Park Phase II Improvements
- Northwest/Burbank Path Repair

2029

- Athletic Field Improvements
- Northwest Kiwanis Playground
- Mallway Park Improvements



UA Performance Series



2024 UA Performance Series

Stories of Resilience: Black History Journey Through the Arts

- Saturday, February 24 | 2-4 pm | Tremont Library

Jazz at the Barn

- Thursday, April 18 | 6-9 pm | Amelita Mirolo Barn

Arts on Arlington

- Thursday, June 13 | 6-9 pm | Mallway Park

Party on the Plaza

- Thursday, July 18 | 6-9 pm | Municipal Services Center

Labor Day Arts Festival

- Monday, September 2 | 10 am – 5 pm | Northam Park Adjacent

Art in the Park

- Thursday, October 17 | Time TBD | Burbank/NW Kiwanis Park



Parks & Recreation Advisory Board

04/10/2024





Natural Areas Management Update



Natural Areas: on the horizon

Northwest Kiwanis Park Tree Removal and Vegetation Clearing

-  Area of work approximately 1.5 acres
-  Area within work zone close to storm water ditch



Northwest Kiwanis Park



Wyandot Park

Maintenance: Brush-hogging at Thompson



Athletic Turf Management 2024



2024 Program – *so far*

- Winter
 - Planning
 - System wide
 - Northam
 - Cultural practices
 - Filling Divots
 - Grow tarps



Grow Tarps: At Fancyburg



Grow Tarps: At Thompson north field



Grow Tarps: At Thompson south field



Grow Tarps: At Thompson south field



2024 Program

- Field Conditions

- 19X Maintenance Level 2

- Fancyburg, Thompson, Sunny 95, Reed, Northwest Kiwanis, Northam East

- 3X Maintenance Level 3

- Thompson Diamond #3
 - Reed Road Diamond #2
 - Miller

- Maintenance Level 1 & Rescue = 0

- Spring conditions = WET



2024 Program

- Thompson Diamond #3



2024 Program

- Products
 - Seed
 - Spring and Fall
 - Foliar sprays
 - Organic materials, fertilizer
 - May, June, July, and August Apps
 - Soil Surfactant – 1 app in trial areas
 - Fertilizer
 - Prescriptive, based on soil tests
 - March, May, August, and October Apps
 - Pesticides
 - Based on current conditions none scheduled currently



Equipment



Spring Diamond Renovation Project – Reed #2



Spring Diamond Renovation Project – Reed #2



Spring Diamond Renovation Project – Reed #2



