



2/13/2024 | 2:00 PM

**MUNICIPAL SERVICES CENTER, COUNCIL CHAMBER
3600 TREMONT ROAD**

- 1. Call to Order/Roll Call**
- 2. Approval of Minutes**
 - a. Approve October 24, 2023 Records Commission Meeting minutes.
- 3. Proposed Changes to Records Retention Schedule**
 - a. Police Department: Add Traffic Management Camera Video (GEN-124)
 - b. Mayor's Court: Modify Case Files-Traffic (MC-105)
- 4. Unfinished Business**
 - a. Review of Legislation for Establishing City Records Commission
 - b. Appointment Recommendation for Electronic Records Expertise
- 5. Adjournment**