

10/11/2023 | 5:00 PM

**MUNICIPAL SERVICES CENTER, LOWER LEVEL CONFERENCE ROOM
3600 TREMONT ROAD**

If you are joining through Zoom, please click the link below to join the meeting:

<https://us06web.zoom.us/j/86807531925?pwd=RmhsbnhVQ0JMaU1ua0ord05GQzVDQT09>

Meeting ID: 868 0753 1925

Passcode: 522639

Join by Phone: 877-853-5257

1. **Call to Order/Roll Call/Excused Absences**
2. **Approval of Minutes**
 - a. Approve August 2, 2023 Cultural Arts Commission Meeting Minutes
3. **New Business**
 - a. Labor Day Arts Festival Review
4. **Updates & Reports**
 - a. Cultural Arts Division Report
5. **Adjournment**

Wednesday, August 2, 2023 | 5:00 pm

Council Committee Room

Also livestreamed via ZOOM

CALL TO ORDER

Meeting was called to order by Chair Kemper at 5:01 pm.

Members Present:

<input checked="" type="checkbox"/>	Barry Baughman	<input type="checkbox"/>	Devon Oser
<input checked="" type="checkbox"/>	Aparna Dial	<input checked="" type="checkbox"/>	Martin Spencer
<input checked="" type="checkbox"/>	Kristan Hastrich	<input checked="" type="checkbox"/>	Judy Yesso
<input checked="" type="checkbox"/>	Rebecca Kemper		

Staff Present:

<input checked="" type="checkbox"/>	Arts Manager Jodi Osborne
<input checked="" type="checkbox"/>	Park Development and Arts Superintendent Jeff Anderson
<input type="checkbox"/>	Parks and Recreation Director Debbie McLaughlin

Other Staff Present: Recreation Assistant Celeste Carpenter

Guests Present:

APPROVAL OF MEETING MINUTES

Motion to approve minutes of the Cultural Arts Commission from the June 7, 2023 meeting.

Motioned: Commissioner Yesso

Seconded: Commissioner Dial

Commission Discussion: None

Voting Aye: Baughman, Dial, Hastrich, Kemper, Spencer, Yesso

Abstain: None

Motion passed



ACTION/DISCUSSION ITEMS

AGENDA ITEM – Old Business

a) Temporary Art Installation Update

Arts Manager Jodi Osborne shared an update on the RFQ process for a temporary art installation. The goal would be to post the RFQ at the end of August with a selection made by the Art Selection Panel in late October. Work on the installation would not begin until 2024.

Osborne asked for recommendations from the Commission for the Art Selection Panel. The Art Selection Panel must consist of a majority of art professionals familiar with the special characteristics of a first ring suburb; have a background in the visual arts and have previously been involved in a public art selection process; be free of conflict of interest or the potential for financial gain from the project, be willing to sign a conflict of interest statement; and be assembled with cultural, racial and gender diversity as a goal. At least one member should be a resident of Upper Arlington. Commissioners recommended having a landscape architect on the panel as well as faculty or staff from The Ohio State University.

AGENDA ITEM – New Business

a) Annual Review of By-Laws

The Cultural Arts Commission Bylaws were reviewed by Commissioners (attached as Exhibit A). Osborne reminded Commissioners that in August 2022, the Bylaws were aligned with the updated Code of Ordinances and the language regarding the meeting dates were updated. Commissioners had no future changes to the Bylaws.

AGENDA ITEM – Updates and Reports

a) Cultural Arts Division Report

Arts Manager Osborne shared the following highlights from the Cultural Arts Division Report (attached as Exhibit B).

- Concourse Gallery:
 - *Endangered*: Dublin Area Art League Juried Exhibit:
 - Over 100 people attended the gallery reception for this exhibit. Local Upper Arlington artist, Robie Benvie did an exceptional job facilitating the exhibit and coordinating with artists and the City. DAAL selected Cat Sheridan to jury the exhibit. Awards were announced and distributed by the DAAL and Sheridan at the reception. The People's Choice Award will be granted after August 20th. A live tree was on display in the gallery and attendees were asked to provide feedback on how to make the world a more equitable and sustainable place. Answers were written on seed paper created by DAAL. The tree will be planted in UA after the exhibit and the seed paper will be planted in naturalized areas.



- Arlington Gallery:
 - Current exhibition from Ronald Mlicki will come down next week with Ed Quinn's exhibition to follow.
- UA Performance Series:
 - **Party on the Plaza:** The attendance for this event was estimated to be around 500. The location worked well for the event with shaded areas and access to restrooms and gallery indoors. Very few people stayed for the movie at the end of the event. Overall, the crowd was very diverse and a lot more families and children attended than expected.

Commissioners shared the following feedback from the event:

- The event went too late, causing people to leave early.
- High visibility from people driving by.
- The flow of the event didn't work great. There was not a great area for kids to play or be entertained. The plaza felt very separate from the performance area.
- Respect movie paired well with the Undesign the Redline exhibit.
- A lot more families and children came to the event than expected. Should have had more activities for children.
- Parking was easy and convenient for attendees.
- Created an awareness of the Concourse Gallery.
- Low traffic at the community booths. Should consider re-locating these booths in the future.
- Too many food trucks.

This feedback will be taken into consideration when planning future UA Performance Series Events

- **Music at Miller:** Despite the rain, attendance for this event was high at around 700 attendees. Partnership with the UA Library was a huge success. The Miller Park Library provided a variety of fun and interactive activities for children and families. Marketing for the event could be improved with on-site signage at Miller Park before the event. Marketing as individual events rather than a performance series might be more successful. Having the Community Center will help with awareness for events in the community. Commissioners recommended shortening the event since young children attend the event. The crowd dispersed around 8pm and the last hour was very slow. Commissioners discussed which day of the week that would work best for concerts in the future. Hosting these events on Thursdays helps with rentals, bands, setup, teardown, etc. Weekends can be very busy for families.
- **Arts on Arlington:** Similar attendance to last year's event around 2,500. The attendance dropped significantly from 9-10pm. Artists were expecting higher attendance for the event and did not sell as much as they had hoped. Consider types of vendors selected for this event to manage expectations for sales. Marketing could also be improved for this event. Commissioners discussed how to draw attendees with the



expectation to buy from vendors. Commissioners also discussed how to better engage Mallway businesses to draw more attention to the event. Commissioners suggested helping Mallway businesses promote their identity as a UA business through this event. Mallway businesses are happy to see the area activated with events.

- **Labor Day Arts Festival:** Osborne shared a current map and reviewed the changes to the layout for this year's event. Commissioners asked how attendees will know that activities will take place in the library. Signage and maps will direct attendees to the library. Restrooms will be open inside the library for guests as well. Attendees will be welcome to bring food inside the library as well. Commissioners supported setting up the Reading Garden Stage inside the library as long as signage directs attendees to inside the library. The Tremont Pool will be closed for the event this year. The Devon Pool will be the extended season pool this year. Commissioners Kemper, Spencer and Yesso volunteered to serve on the Coordinating Committee to assist with the event.

EXCUSED ABSENCES

Motion to excuse Commissioner Oser from the August 2, 2023 meeting.

Motioned: Commissioner Dial

Seconded: Commissioner Spencer

Board Discussion: None

Voting Aye: Baughman, Dial, Hastrich, Kemper, Spencer, Yesso

Abstain: None

Motion Passed

ADJOURNMENT

Motioned: Commissioner Spencer

Seconded: Commissioner Hastrich

Board Discussion: None

Voting Aye: Baughman, Dial, Hastrich, Kemper, Spencer, Yesso

Abstain: None

Motion Passed

Meeting was adjourned at 5:16 pm.

ATTEST: _____ CHAIR: _____



BYLAWS UPPER ARLINGTON CULTURAL ARTS COMMISSION

Article I. Title

The Upper Arlington Cultural Arts Commission exists per Chapter 152 of the Administrative Code of the City of Upper Arlington codified ordinances and exercises the powers, authority and responsibilities delegated by the Code.

Article II. Purposes

- Section 1. The purpose of the Commission is to encourage engaging experiences throughout the city through art placement, preservation and programming, and to provide strategic guidance and leadership for the arts in the community by acting in an advisory capacity to city staff and city council. The Commission does not have legal authority to act on matters not authorized by Chapter 152 or City Council.
- Section 2. The Commission shall also serve as ambassadors for the City by soliciting input from the community and by educating residents regarding the services provided by the City. If so directed by staff of City Council, the Commission shall receive public input and consider matters pertaining to the acquisition, development and maintenance of public art in furtherance of the duties established in section 152.03 of the Administrative Code.

Article III. Membership

- Section 1. The Commission includes members as outlined in section 152.02 of the Administrative Code.

Article IV. Officers

- Section 1. The officers shall be elected in June to one-year terms to commence immediately.
- Section 2. The officers of the Commission shall consist of the Chair, Chair-Elect.
- Section 3. The Chair of the Commission shall preside at all Commission meetings, shall sign the records thereof and assume other duties as required by Commission members.
- Section 4. The Chair-Elect shall perform all duties of the Chair during the Chair's absence or disability and perform other duties as deemed appropriate by the Chair.
- Section 5. Officers will move through the positions of Chair-Elect, and Chair in sequential order for one year terms except under special circumstances.

Article V. Meetings

- Section 1. Notice of all meetings will be given as prescribed by the Rules of Council, City of Upper Arlington, Ohio and Ohio Open Meetings laws.
- Section 2. Regular meetings shall be held nine times a year, typically skipping January, July and September or otherwise decided by the Commission. The date and hour to be set by the Commission at the first meeting of the year (June).
- Section 3. Regular meetings will be held at the Upper Arlington Municipal Services Center, 3600 Tremont Road, unless a change of location, date or time is determined by a majority vote of the Commission or by the Staff Representative. A seven-day public notice will be given for regular meetings held elsewhere.
- Section 4. Special meetings may be called by the Chair or by a majority of the Commission

BYLAWS - UPPER ARLINGTON CULTURAL ARTS COMMISSION

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- members. Twenty-four hour notice shall be given for any special meeting.
- Section 5. Four council-appointed members shall constitute a quorum necessary to transact Commission business.
- Section 6. Procedures will be in accordance with the Administrative Code, the Rules of Council and Roberts Rules of Order.
- Section 7. The Chair, Staff Representative, City Manager, or any three (3) members may place items on the agenda. The Chair shall notify the Staff Representative immediately upon placing an item on the agenda. Commission members shall contact the Chair or Staff Representative regarding placing the items on the agenda. The initiating Commission member shall notify, the Chair, and the Staff Representative of the item and list the supporting members. The agenda shall be established forty-eight (48) hours in advance of the meeting.
- Section 8. The Chair or Staff Representative may cancel a meeting at any time and provide notice to the Commission of the cancellation as specified in 152.06 of the Administrative Code.
- Section 9. The Commission is not permitted to communicate to the majority of members on Commission topics as provided under Ohio Open Meeting laws. Any communication from the public pertinent to their role shall be forwarded to the Staff Representative for purposes of maintaining the public records as required under the Ohio Sunshine laws.

Article VI. Public Participation

Section 1. Agenda Items

- A. The Commission shall provide opportunities for public comments on agenda items.
- B. Speakers will be required to sign in prior to the item being discussed and list the agenda item in which they wish to make comments.
- C. Each speaker will be limited to three minutes unless otherwise permitted by the Chair.
- D. If an agenda item has a large amount of attendees that desire to speak, the Chair may reduce speaking time to two minutes to allow more speakers or ask the attendees to have a spokesperson speak on behalf of the attendees that plan to provide the same position on a topic.
- E. The Chair may continue the item to a future agenda to allow additional speakers due to the time constraints set forth in these rules.
- F. The Chair or designee will be responsible to keep the speakers within the time limit and on their designated topic.
- G. The Commission desires to accommodate members of the public that may not be able to attend meetings. The public is permitted to provide comment via the City's website or email transmissions. Commission members shall forward correspondence pertinent to an agenda item to the Staff Representative for inclusion in the Commission packet.

Updated 10.4.22

Section 2. Items not on the Meeting Agenda

A procedure shall be in place for meeting attendees to list areas of concern or suggestions relating to the purposes of this Commission. The public shall be given an opportunity to suggest future agenda items and this shall be communicated to the Commission. An option will be available for residents that may not be able to attend the Commission meeting. Following the meeting, Staff shall establish a list of topics, initiating citizen, and employee to respond and forward the list to the Staff Representative and Chair. Unresolved items may be included in a future Commission agenda pursuant to these By-Laws. An update will be included in the Commission meeting packet.

Article VII. Committees

Section 1. The Commission may establish Committees for on-going purposes.

Section 2. Each Committee shall consist of no more than three members of the Commission appointed by the Chair and confirmed by the Commission.

Section 3. Each Committee shall follow the rules of the Commission and/or Rules of Council.

Section 4 Each Committee shall meet a minimum of two times per year, allowing for flexibility in the number of meetings and dates.

Section 5. Each Committee shall act in an advisory capacity only, unless the Commission grants specific power to act.

Section 6 Any Committee created by the Commission shall constitute a public body and be subject to Ohio Open Meeting laws.

Article VIII. Responsibilities of Commissioners

Section 1. Be informed; contribute; attend Commission meetings and cultural arts events. Be current about developments in the arts. Be informed about the Commission's mission, policies and programs. Participate in the annual reading of the by-laws at the August meeting for the benefit of all members.

Section 2. Members unable to attend a meeting will, at the earliest possible opportunity, direct notification of the anticipated absence to the Chair, Staff, or Director. The Commission, may, by motion, excuse the absence of a member from a meeting. Unexcused absences from three consecutive meetings or three meetings in a calendar year by any member shall cause the member's term to be vacated. Attendance, absence and excused absence of members of the Commission shall be noted in the minutes of each meeting.

Article IX. Ethical Considerations for Commissioners

Section 1. Participate fully in Commission meetings and actions.

Section 2. Respect the other members of the Commission and the constituents served.

Section 3. Be well informed about developments relevant to issues that may come before the Commission.

Section 4. Recognize that all authority is vested in the Commission as a whole and not with

- individual Commissioners.
- Section 5. Refer constituent issues to Staff Representative or Chair.
- Section 6. Recognize Commissioners act in an advisory capacity to Staff, not in a management capacity.
- Section 7. Declare all conflicts of interest with the Commission position and do not vote or participate on issues where there is a conflict of interest.
- Section 8. Avoid the appearance of impropriety.

Article X. Conflicts of Interest

- Section 1. This conflict of interest statement is to protect the Commission's interest when it contemplates recommending Staff enter into a transaction or arrangement that might be of a personal benefit to an individual Commissioner member. This statement is intended to supplement but not replace any applicable state and federal laws governing conflict of interest.
- Section 2. Whenever a Commission member has a financial or personal interest in any business coming before the Commission, the affected person shall a) fully disclose the nature of the interest and b) withdraw from discussion and voting on the matter. Any transaction or vote involving a potential conflict of interest shall be approved only when a majority of disinterested Commission members determines that it is in the best interest of the Commission to do so. The minutes of meetings at which such votes are taken will record such disclosure, abstention and rationale for approval.

Article XI. Administrative Code Provisions in Bylaws

The provisions of the Upper Arlington Administrative Code applicable to the organization and activities of the Commission are incorporated in the Bylaws. In case of a conflict, the Upper Arlington Administrative Code prevails.

Article XII. Amendment

The Bylaws may be amended by the affirmative vote of two-thirds of Commission members, provided that the public notice of the proposed amendments was given in accordance with Rules of Council

CULTURAL ARTS DIVISION'S MONTHLY REPORT August 2023

Concourse Gallery

Endangered: Dublin Area Art League Juried Exhibit

July 12 - September 15, 2023

Endangered refers to something or someone that is at risk of harm, loss, failure, or social deprivation, and is in danger of becoming extinct. Capturing the essence of this theme, members of the Dublin Area Art League bring thought-provoking artwork in a variety of media to this juried exhibit. Come and experience this captivating display of art that inspires action towards a more sustainable and equitable world.

An opening reception was held on Thursday, July 20 from 5-7pm. Approximately 100 attended this event. The Dublin Area Art League awarded artists with 1st, 2nd and 3rd place awards. Attendees were asked to think about what endangered means to them and how we can make the world a more sustainable and equitable place to live. They wrote their answers on seed paper created by members on the league and hung them on a live tree on display in the gallery. The tree and seed paper will be planted in a naturalized area in the City at the conclusion of the exhibit.



Walking Among Angels

Artist: Eliana Saari

September 20 – November 10, 2023

Reception: Sunday, September 24 | 2-4pm



Award winning national and international artist Eliana Saari combines her fashion design and printmaking experience to bring a life size installation to the Concourse Gallery. Saari recreates the feeling of being surrounded by everyday people unaware of their purpose. Suspended from the ceiling, silk panels are printed with images of people walking and standing, allowing the viewer to participate and lose themselves in the crowd. Walk amongst the figures and experience moments of beauty and mystery as you ask yourself who these people are and where they are going.

Arlington Gallery

Current and Upcoming Exhibits:



Ronald Mlicki

June 5 – August 5, 2023

Award-winning UA artist, Ron Mlicki, has a passion for capturing a person's mood and their unique personality and surroundings in his paintings. Mlicki graduated from the Cooper School of Art in Clevelenad, Ohio and has studied with nationally recognized artist, Burton Silverman.



Ed Quinn

August 7 – October 6, 2023

Growing up on Long Island, self-taught artists Ed Quinn developed a passion for the shoreline and its habitats, and has found a way to convey his love of the coast through his artwork. After retiring from The Ohio State University where he worked in IT, Ed took up drawing and painting as a hobby and developed a unique style. Ed has lived in Upper Arlington for almost 40 years.



City of **Upper Arlington**

UA Performance Series

Party on the Plaza

Thursday, June 8 | 6-11 pm
Municipal Services Center

Attendance: approximately 500



City of **Upper Arlington**

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Music at Miller

Thursday, June 22 | 6-9 pm

Miller Park

Attendance: approximately 700



City of **Upper Arlington**

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Arts on Arlington
Thursday, July 13 | 6-10 pm
Mallway Park

Attendance: approximately 2,500



City of **Upper Arlington**

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Labor Day Arts Festival

Monday, September 4 | 10 AM – 6 PM

Northam Park

Main Performance Stage:

- 10:30 AM – Whirlybirds
- 12 PM – Roots Society
- 1:30 PM – Topher James and Biscuit Brigade
- 3 PM – Andy Shaw Band
- 4:30 PM – The British Invasion

Additional Performances:

- 10 AM – UAHS Marching Band (strolling)
- 11:15 AM – SupaFun Band (strolling)
- 1:15 PM – Musicologie
- 3:15 PM – School of Rock Columbus

Art Activities Area:

- Ohio Craft Museum: Woven Bracelets and Bookmarks
- UAHS AAPI Association: Chinese Calligraphy and Guzheng Performance
- Learning Never Ends: Collaborative Popsicle Stick Mural and Keychains
- Dublin Area Art League: Artist Exchange Cards and Collage Art facilitated by Donna Dleditsch

Artists:

- 126 artists including 5 emerging artists and 3 award winners from the 2022 show.
- Exhibiting Upper Arlington artists:
 - Sonja Sheriff – Jewelry
 - Vivian Ripley – Painting
 - Chris Leiter - Wood
 - JD Davison and JD Shipengrover (Lab Partners) – Jewelry
 - Megan Arce - Wood (Emerging Artist)
 - Valerie Long - Jewelry
 - Treffry Caldwell (Pluma Jewelry)
 - Chelsea Bernardo (Marie + Co Studio) – 2D Mixed Media
- States artists will be traveling from:
 - Arizona (1)
 - California (1)
 - Florida (2)
 - Georgia (1)
 - Indiana (11)
 - Kansas (1)
 - Kentucky (2)
 - Michigan (7)
 - Ohio (97)
 - Pennsylvania (1)
 - South Carolina (1)



Arts Academy

Discovering Dance with Ballet Met

July 17-21 | 9am-Noon | 6-8 year olds – 13 enrolled



City of Upper Arlington

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CULTURAL ARTS DIVISION'S MONTHLY REPORT
October 2023

Concourse Gallery

Walking Among Angels

Artist: Eliana Saari

September 20 – November 10, 2023

Reception: Sunday, September 24 | 2-4pm – approximately 30 attended

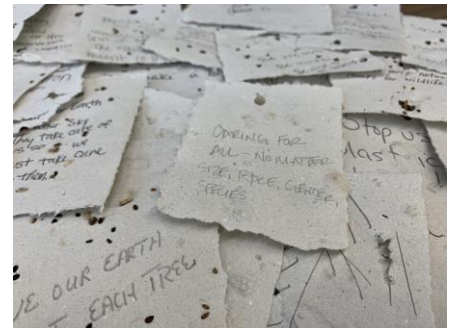


Award winning national and international artist Eliana Saari combines her fashion design and printmaking experience to bring a life size installation to the Concourse Gallery. Saari recreates the feeling of being surrounded by everyday people unaware of their purpose. Suspended from the ceiling, silk panels are printed with images of people walking and standing, allowing the viewer to participate and lose themselves in the crowd. Walk amongst the figures and experience moments of beauty and mystery as you ask yourself who these people are and where they are going.

Dublin Area Art League Tree Planting

Monday, September 25

As part of the [Dublin Area Art League](#) (DAAL) Endangered Exhibit, a live tree was placed in the Concourse Gallery. Visitors of the exhibit were asked the questions "What does endangered mean to you?" and "How do we make the world more sustainable and equitable?" These answers were written on seed paper, created by members of the DAAL, and hung on the tree. Now that the exhibit has ended, we had the exciting opportunity to plant the tree at the Municipal Services Center with local UA artists Robie Benve, Bev Goldie and Ed Quinn. The seed paper will be planted in naturalized areas throughout UA.



Arlington Gallery

Current Exhibit:



UA and Beyond: Kathy Cole

October 9 – December 8

Kathy Cole is an award-winning hobby photographer who enjoys the journey and push to keep taking photos that a weekly photography challenge provides. She grew up in a Cleveland suburb and came to Columbus to attend Ohio State. She settled in Upper Arlington, where she lives with her husband and two children. This is her first show.

UA Performance Series



Help us celebrate the art of songwriting! This welcoming event will feature local singer-songwriters, great food and a taste of beer, wine and cocktails. Held at the beautiful Amelita Mirolo Barn, this is sure to be an enjoyable evening out. Grab the family, a friend or a date and come join the fun.

Performance Lineup:

- 6-6:30pm: [Tiffani Marie](#)
- 6:45-7:45pm: [TJ George](#)
- 8-9pm: [The Goldsberrys](#)

Food Trucks:

- Hogback Bbq Pit (Barbeque)
- Zaki Grill (Lebanese, Middle Eastern, Turkish)
- Habachi Run (Asian Fusion, Japanese)
- Holy Crepes (French, Desserts)
- Drank Tank (Coffee and Tea)

Activities:

- Collaborative Songwriting
- Click Clackers – kid's musical instrument art activity
- Songwriting prompts



City of **Upper Arlington**

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Labor Day Arts Festival



Community Bead Weave

Led by UA artist Abby Kamagate

During the Labor Day Arts Festival, participants sat down together in ceremony to weave a beaded tapestry. Each person added their own bead choice & pattern to an on-going strand. Through this exercise, individual creativity was combined and interwoven to create a tapestry bursting with micro stories, secrets, dreams and shared ideas. The finished product was hung at Northam Park and will remain up through the first of November.



City of **Upper Arlington**

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