



TUESDAY AUGUST 1, 2023 7:30 A.M.
FANCYBURG SHELTERHOUSE
3375 KIOKA AVE

- Welcome: call to order and roll call – Chair Hala Zahreddine/ Veronica Trommer
- Approval of Minutes from June 6, 2023 – Chair Hala Zahreddine
- Public Attendance - Chair Hala Zahreddine
- Discussion items – Chair Hala Zahreddine
 - Hilliard Tree Commission Meeting - Chair Hala Zahreddine and Sam Simmons
 - Education Outreach – JP, Karla, Laura
 - Booth at Farmer’s Market
 - 1. New date options: 9/6,9/20,10/11,10/25
 - Tree Trek ID
 - Planting Plans
 - ODNR Urban Reforestation Grant - Fall plan
 - Northam Planting – Fall & future plan
- Updates from staff: - Chair/Sam Simmons
 - General/Operational Forestry updates
 - Contracts
 - Park updates
 - CIP
 - Development
- Friends of UA Parks Update – Karla Gengler-Nowak
- Horticulture Update – Libby Roach
- Future meetings – topics and location
- Adjournment – Chair Hala Zahreddine



Next Meeting – October 3, 2023

THE PUBLIC IS CORDIALLY INVITED TO ATTEND ALL COMMISSION MEETINGS.

Upon request to the City Clerk’s office, special accommodations for people with disabilities (i.e., interpreting services, audio recording, etc.) will be arranged for any City meetings open to the public. Requests for special accommodations should be submitted at least 72 hours in advance.



June 6, 2023

The City Tree Commission met at Northwest Kiwanis Park, and was called to order at 7:38 AM by Chair Hala Zahreddine.

1. Welcome: Call to order with attendance

MEMBERS PRESENT:

X Chair Hala Zahreddine

X Vice-Chair Kim Landsbergen

X J.P. Ratajczak

X Craig Thompson

X Scott Zanon

X Laura Fay

X Kathy Duke

ALSO PRESENT:

Debbie McLaughlin Director of Parks and Recreation, Superintendent of Parks and Forestry Samantha Simmons, and Forestry Administrative Assistant Veronica Trommer.

Craig Thompson left the meeting at 7:40 a.m. and returned at 7:57 a.m.

MEMBERS ABSENT:

Associate Members Karla Gengler-Nowak and Libby Roach

2. Approval of Minutes

Motion to approve the minutes of the Tree Commission meeting for April 4, 2023.

Motioned: Chair Hala

First: Scott

Second: Kim

Motion passed

3. Public Participation

No public participation

4. Discussion Items

New Commissioner

- A new Commissioner has been appointed, welcome Kathy Duke. She was formerly an Inventory Specialist for the Forestry Division.

Education / Outreach

- Brian and Maggie (the new Community Affairs Specialist) will be working with JP on the social media calendar. Maggie will be automatically scheduling items for the commission to get on their monthly calendar. She can populate information and give it back to us with a schedule.
- The commission can be represented by having a booth at the Farmer's Market on a yearly basis. Ideas are needed to keep residents' interest. The market is on Wednesday afternoons from 3 – 6 p.m.
- Commissioners agreed that Wednesday September 13th would be a good date to be at the Farmer's Market.
- JP, Karla, and Laura will continue to work as a smaller group with staff on putting together information.
- Kathy will also be working with Sam on content.
- The label maker is purchased and ready to be used for labeling tree trek trees. Kim will be using it to make the labels the Northam Park Tree Trek.

5. Staff Reports

General/Operational Updates

- The Parks department is working on digitalizing our park work order system. Tablets are on order for staff who will start using Public Work's Hiperweb system to enter work orders.
- Resident is concerned about planting large species trees at their home. They may try to appeal with the Tree Commission but Debbie and Sam may have resolved the issue.

Forestry Update:

- We combined the removal and stump contract this year and it has been working well.
- We had an intense storm recently causing a lot of storm damage. Parks and Forestry staff continues to work on clean up. Public Works and Fire also helped with emergency services when streets, sidewalks and driveways were initially obstructed.
- The planting contract began last week and the grant matched planting began at Northwest Kiwanis Park this week.
- The tree crew continued planting cost share trees this spring.

Horticulture Update:

- The contractor has been working on weed and mulch control.
- Annuals were installed at Westover Park and Five Points. We are getting a booster pump installed at the History Walk before planting the annuals there so that they don't have to be hand watered.

Park Update:

- We have been brush hogging natural areas (Cardiff woods and Smith Park) to try to control invasives.
- Thompson Park water line repairs continue.

CIP Update:

- Northam Park restoration will continue through next spring
- The 4th of July fireworks will be on the east side of Northam Park due to the ongoing construction.
- The Community Center is progressing well.
- Development is working on gateways, multiuse, and senior living facilities

6. FOUAP Update:

- Clearing invasives from Smith Park on Saturday June 10th

7. New Business & future topics

- Hala and Sam will be attending the Hilliard Shade Commission meeting and will report back at the next Tree Commission meeting in August.
- Future meeting locations and topics for discussion.

8. **Motion to Adjourn**

Motioned: Chair Hala

First: Scott

Seconded: Kim

Adjourned: 8:50 A.M.

ATTEST: _____

Secretary Veronica Trommer

Chairperson Hala Zahreddine

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The next Commission meeting is scheduled for August 1st at 7:30 a.m.