



MINUTES

PARKS & RECREATION ADVISORY BOARD

3600 Tremont Road | Upper Arlington, OH 43221
614-583-5030 | upperarlingtonoh.gov

Wednesday, April 12th 2023
6:30 pm
Lower Level Conference Room

CALL TO ORDER

Meeting was called to order by Vice Chair O'Donnell at 6:33 pm

Members Present:

 X Lindsey Christ (6:38)
 X Mary Duchi
 X Caroline O'Donnell
 Brian Noble

 X Matt Petersen
 X Allison Thomas

Staff Present:

 X Parks & Recreation Director Debbie McLaughlin
 X Administrative Assistant Brooke Bowman

Other Staff Present: Parks Development & Arts Superintendent Jeff Anderson, Recreation Superintendent Matt Leber, Parks & Forestry Superintendent Sam Simmons

Guests Present: None

APPROVAL OF MEETING MINUTES

Motion to approve minutes of the Parks & Recreation Advisory Board from the February 8, 2023 meeting.

Motioned: Duchi

Seconded: Thomas

Board Discussion: None

Voting Aye: Duchi, O'Donnell, Petersen, Thomas

Abstain: None

Motion Passed

ACTION/DISCUSSION ITEMS- OLD BUSINESS

AGENDA ITEM- Introduction

Director McLaughlin and Recreation Superintendent Matt Leber introduced the new Aquatics Manager Mike Hamer to the Board and shared his background with aquatics. Board members welcomed Mike.

AGENDA ITEM- Community Center Update

Parks Development & Arts Superintendent Jeff Anderson gave a presentation that provided an update on the community center (Attached hereto and incorporated as Exhibit A). The presentation went into details that covered parking updates, floor plan, timeline and process. Ground breaking ceremony will be held on Monday April 17th at 4pm. Funding update showed the community center is on track for the \$85 million total project cost that was budgeted.

AGENDA ITEM- Department Brand Update

Recreation Superintendent Matt Leber gave an update on the first roll out of the new Department Brand (Attached hereto and incorporated as Exhibit B). The presentation showed examples from the new Activity Guide including the process and feedback moving forward. Some items that have been transitioned to the new brand include seasonal hiring ads, flyer templates, sign templates and pool signs. Seasonal staff will be in new brand apparel this year featuring the green color of the brand.

AGENDA ITEM- Athletic Field Usage and Maintenance Update

Parks & Forestry Superintendent Sam Simmons gave an update on the maintenance plan. (Attached hereto and incorporated as Exhibit B). This spring the maintenance planned is focused on core services such as fertilizing. This is a learning year on a new specialty formulated fertilized made based on soil testing specific to UA. The presentation included photos taken of the current field conditions as they are today. Looking forward Council did support the purchase of a turf sprayer equipment. Turf Specialist Ryan Kopke has accepted another position and will be leaving the City opening up his position for a new Turf Specialist. Ms. Simmons stated the division is stretched thin while trying to hire for seasonal positions and will be focusing on core services, field assessments and prescribed solutions. Ms. Simmons showed images of the division's use of a growth blanket to grow new grass.

Recreation Superintendent Matt Leber followed Ms. Simmons update with an update on the athletic field usage. (Attached hereto and incorporated as Exhibit B). Mr. Leber shared that organizations are maximizing usage of available fields, we consolidated church softball leagues into recreation leagues and travel organizations are using more facilities outside the parks system. Mr. Leber said soccer this year is accommodating 2 new organizations and able to accommodate all requests while keeping games at or under the approximate goal of 310 games.

Board member Duchi shared the concern of golf carts driving into the parks for sporting events and to playgrounds and Director McLaughlin stated she would work with Community Affairs to share a reminder to the public on no golf carts in parks.

AGENDA ITEM- Party on the Plaza Update

Parks Development & Arts Superintendent Jeff Anderson stated that they reviewed the comments and feedback from this Board and relooked at the layout for Party on the Plaza and shared it with the Board (Attached hereto and incorporated as Exhibit B). Mr. Anderson shared that the Concourse Gallery will be open during the event with the Undesign the Redline Exhibit for viewing.

Board member Duchi reiterated her concern with safety at this event and asked that someone with a safety background reviewed the plans. Mr. Anderson stated that conversations and planning with police and fire are happening.

AGENDA ITEM- Northam Park Renovation Assessment Discussion Timeline

Director McLaughlin shared the revised budget for replacement of service building and tennis courts and wanted to use this time to share with the Board the process and timeline. (Attached hereto and incorporated as Exhibit B). The process includes the following steps: working with design consultant OHM Advisors to reduce renovation scope within the budget, Recreation consultant Ballard King tennis market assessment, look at other tennis facilities, membership history, court utilization from 2022 and operating budget. The timeline includes the overview given tonight and tomorrow with the Northam Park Tennis Advisory Committee following that will be the City Council meeting on May 1st.

Chair Christ also asked the Board to listen to the presentation to Council on May 1st to prepare for discussion at our May 10th meeting.

Chair Christ asked the interest of the Board in having the May 10th Special Meeting take place of the June 14th meeting.

ACTION/DISCUSSION ITEMS- Updates and Reports

AGENDA ITEM- Board Appointment Update

Director McLaughlin informed Board members that Sean Caine has been appointed by Council and will join the Board in May. Craig Smith was also appointed to the Board and will be joining in July 2023.

Director McLaughlin shared that Civic Clerk is the new software system for agendas and packets. Director McLaughlin also shared that moving forward new Board members will no longer receive a binder containing Board documents but will be given access to them digitally through one drive. Finally Director McLaughlin showed the Board members how to access the City Clerks website to find munidocs and search for past minutes.

AGENDA ITEM- Directors Report

Director McLaughlin gave an update on the following items:

- Play UA 2023 Update- YTD revenue is \$3605.75.
- Safety town new bikes have been assembled.
- Ribbon cutting for the 3132 Sports Court was held on Saturday April 8th and went well.
 - There has been an issue with the timing component of the lights on the court that are being looked into.
- Looking into replacing the leash law signs in the Parks.
- Seasonal hiring is going well, currently looking for long season seasonal Parks staff.

AGENDA ITEM- Board Member Comments and Setting Future Agenda Items

- Special Meeting on May 10th
- Updating Park Rules and bringing draft to this Board

Board member asked where the Fireworks are going to be this year. Mr. Anderson responded that the fireworks will be in the same location but Party in the Park will be shifted slightly.

Motion to excuse Brian Noble from the April 12th, 2023 Parks & Recreation Advisory Board meeting.

Motioned: Duchi

Seconded: Petersen

Voting Aye: Christ, Duchi, O'Donnell, Petersen, Thomas

Abstain: None

Motion Passed

ADJOURNMENT

Motioned: Petersen

Seconded: O'Donnell

Voting Aye: Christ, Duchi, O'Donnell, Petersen, Thomas

Abstain: None

Motion Passed

Meeting was adjourned at 8:35 pm

ATTEST: _____
Secretary

Chairperson

Upper Arlington Community Center

Parks & Recreation Advisory Board Update

April 12, 2023



Agenda

Process

UA Community Center Imagery

UA Community Center Finish Concept

Guaranteed Maximum Price

What is in the GMP?

What is not in the GMP?

Financial Update

Partnership Update

Parking

Gratitude



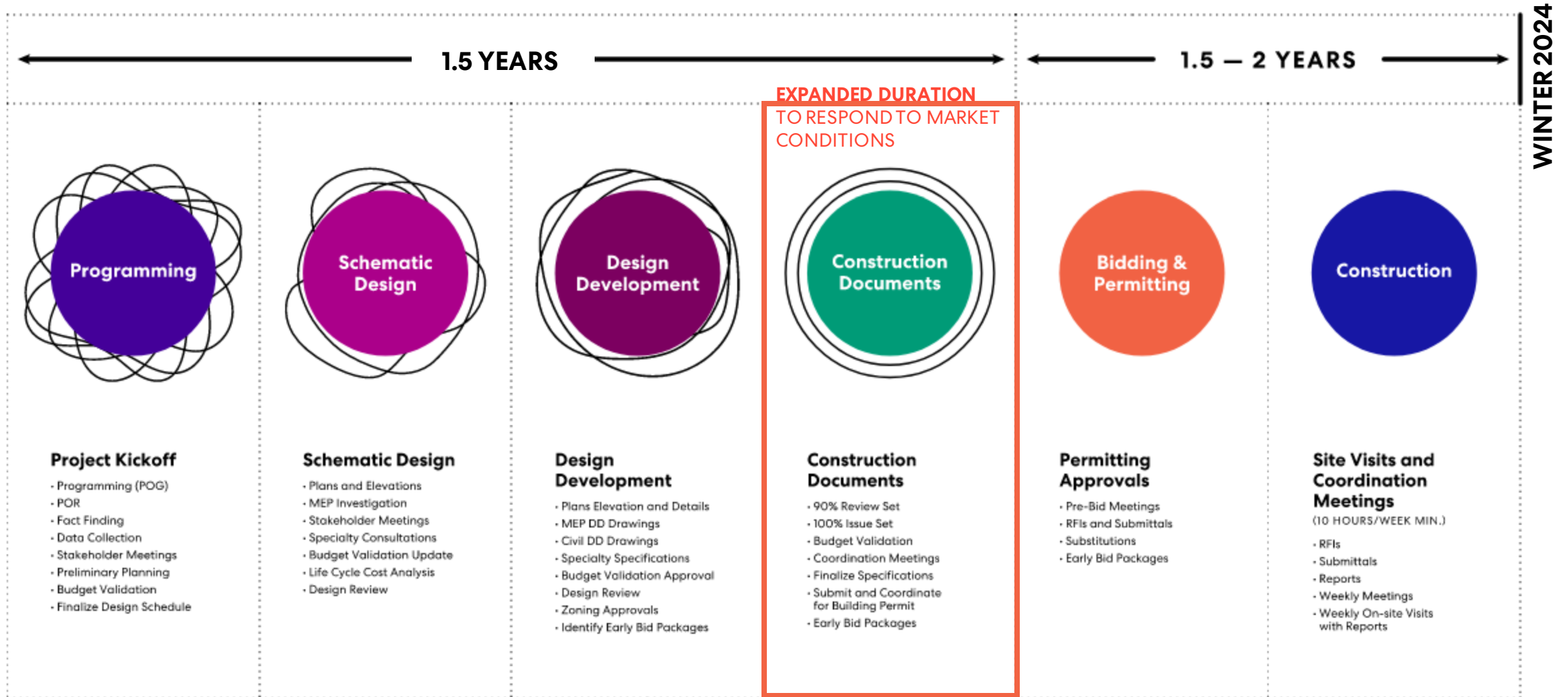
Process

Upper Arlington Community Center Project Schedule

Target Project Schedule

*Note subject to change

WE ARE HERE



Community Engagement



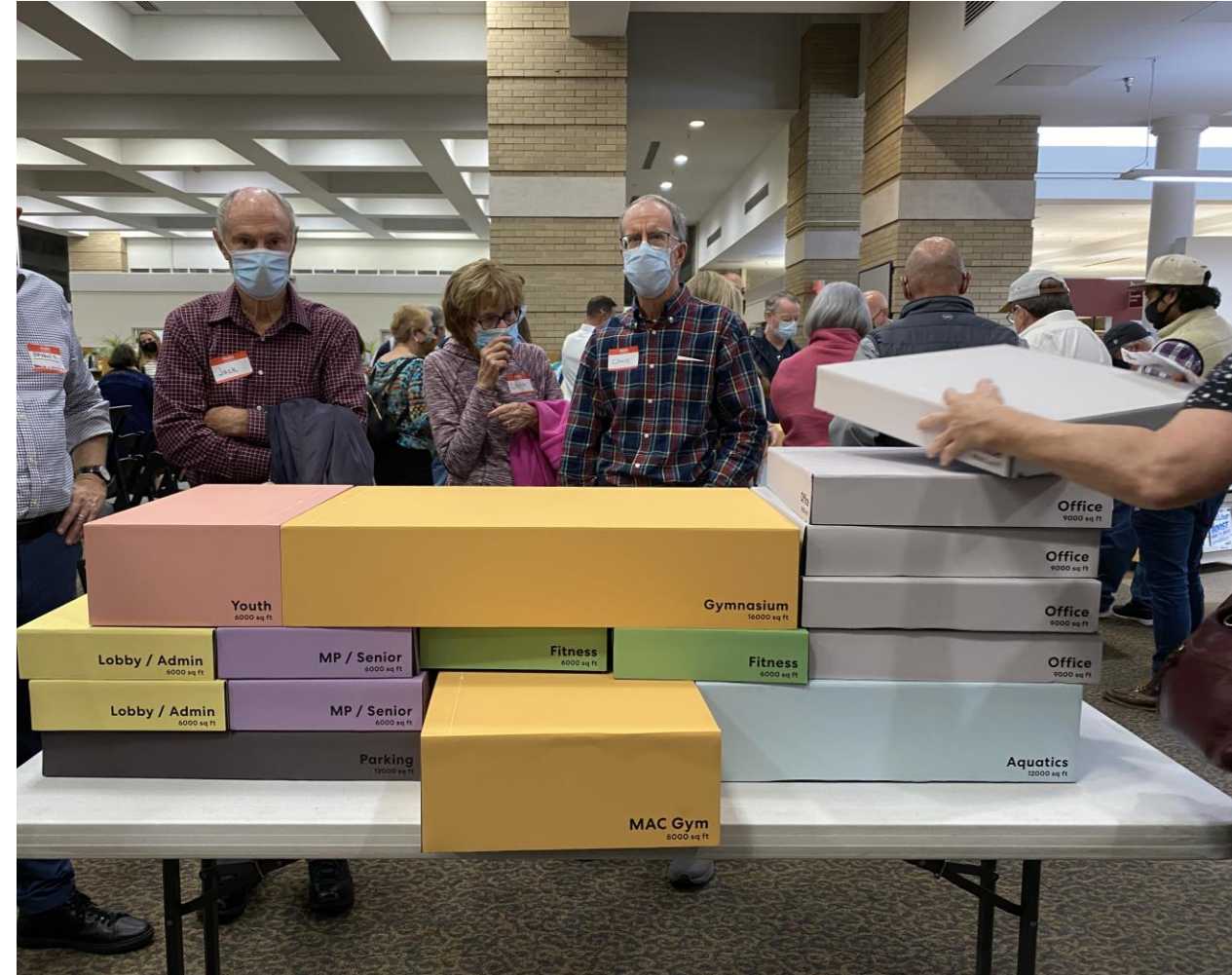
Getting Started (Fall 2021)

- Blue Brick Idea Wall
- UA Community Center Open House #1
- UA Community Center Open House #2



Dialing In (Winter 2021/2022)

- Question of the Week
- Focus Groups (8 Sessions):
 - Senior Programming
 - Youth & Teens
 - Neighbors
- Work Groups (9 Sessions):
 - Aquatics
 - Inclusivity & Accessibility
 - Sustainability
- Online Survey (2,600 responses)
- State of the City Presentation (Feb 2022)



Community Engagement



Focusing on the Details (Spring/Summer 2022)

- State of the City Follow Up Small Groups (10 Sessions, Over 220 Participants)
- Update to City Council
- Building Access and Parking Discussions (3 Sessions, 54 Participants)



Getting Ready to Build (Fall 2022)

- City Council Update / Community Engagement Session
- Community Center Operations Review

UACommunityCenter.com

- Average 2,800 unique views, 3,336 total views per month
- Over 600 sign ups to the contact list

Outreach Summary Statistics

Since August 2019, at least...

7 community meetings

54 City Council meetings where elements of the Community Center were on the agenda

29 focus group meetings

15 CCFTF Full Task Force Meetings

16 CCFTF Sub Committee Meetings

24 Pop-up or small group update events

145 public meetings or events in the last 43 months = 3.4 per month

Elements of the Community Center were on the City Council Agenda at 54 meetings

3,300 monthly webpage visits

600 emails registered for automatic updates

3,500 survey responses

9,476 votes cast

Guaranteed Maximum Price

GMP: Guaranteed Maximum Price

By definition, a GMP is:

A **guaranteed maximum price** contract is a cost-type contract that the contractor is compensated for actual costs incurred plus a fixed fee, limited to a maximum price. The contractor is responsible for cost overruns greater than the guaranteed maximum price, unless the GMP has been increased by a formal change order. Savings resulting from unexpectedly low costs are returned to the client.

Bid Process Review

Subcontractor outreach and bid participation

- ECBC engaged multiple contractors during the SD/DD phases to not only influence our estimates, but to also garner attention and interest in the project.
- The GMP bid package was sent to 150 +/- subcontractors, and each subcontractor was reviewed with the project team ahead of solicitation.
- During the bid window, the ECBC team made multiple outreach efforts to ensure participation would be at the level required to ensure a competitive environment.

Bid Process Review

Diversity efforts in achieving the 15% goal

- ECBC/City conducted a kickoff meeting to review the diversity inclusion goals and discuss the tracking mechanisms
 - The team will be utilizing the OFCC's "EDGE" documents to track the total percentage within each subcontract, as well as tracking the billing of these subcontractors monthly.
- ECBC held diversity inclusion meetings on two separate occasions to garner the attention of diverse subcontractors and prequalify ahead of the bid solicitations.
 - Utilized our team's network of contacts
 - Utilized the Department of Development and City
 - Advertisements included in local newspapers and publishing
- Bid review meetings are specifically addressing the percentage of diverse subcontractors carried in each proposal. We are recognizing a mix of direct bid diverse subcontractors and many being carried as potential third-tier subcontractors

Bid Process Review

GMP submission schedule

- All bids were received on 2/1, and ECBC will be conducting review meetings for each scope package through the month of February
- Our GMP draft will be assembled for the 3/6 review meeting with the ownership team
- Final GMP amendment is to be provided to the ownership team on 3/13
- First City Council reading of the GMP amendment will be on 3/20

What is in the GMP?

What is in the GMP?

Drawings and Specifications, Including Addenda

Proposed Guaranteed Maximum Price, Including Allowances and Alternates

Clarifications and Assumptions

Construction Schedule

Sub-Contractors and Diverse Participation Efforts

Proposed Guaranteed Maximum Price

Construction Fees

Construction Costs.....	\$64,419,024
Construction Manager Staff and General Conditions.....	\$1,842,435
General Insurance.....	\$495,570 (0.70% of GMP)
Construction Bond.....	\$495,570 (0.70% of GMP)
Construction Manager Fee.....	\$805,238 (1.25% of Cost of Work)
Construction Contingency.....	\$805,238 (1.25% of Cost of Work)
Owner Contingency.....	\$1,932,571 (3.00% of Cost of Work)

Total Guaranteed Maximum Price..... \$70,795,646

Allowances

An allowance is a specific dollar amount available to be spent on a specific construction item

Used where a particular scope of work is anticipated, but the extent of the work required is not fully known

Examples

- Floor leveling at Basketball Courts
- Signage and Graphics

Alternates

Defined portion of the work that is priced separately to provide options for the Owner in determining the final scope of the project

Accepted Alternates focused on items that will improve the overall operations of the facility. Examples include:

- Additional Basketball Hoops
- Divider Curtain in the MAC Gym
- Finishing Facility Administration Offices

“Value Added” Alternates may be incorporated as work progresses. Examples include:

- Ceiling Fans
- Additional Restroom Tile

Alternates

<u>Description</u>	<u>Value</u>	<u>Selection Deadline</u>
Alternate No. 1: Provide Wood Flooring in Group Exercise, Room M12.....	Included	
Alternate No. 2: Provide High Volume Low Speed (HVLS) Fans.....	\$99,557.....	07/01/2024
Alternate No. 3: Provide Additional Basketball Hoops in 2 Court Gym.....	Included	
Alternate No. 4: Alternate Landscaping Plan at Level 2 Terrace.....	Excluded.....	06/01/2023
Alternate No. 5: Not Used		
Alternate No. 6: Provide Range and Hood in Catering Kitchen.....	\$88,382.....	02/01/2024
Alternate No. 7: Add Divider Curtain in Mac Gym, Room 310.....	Included	
Alternate No. 8: Stainless Steel Pool In Lieu of Concrete Pool.....	Excluded	
Alternate No. 9: Finish Facility Admin Suite.....	Included	
Alternate No. 10: Pavers on North Side Roof Level 2.....	\$59,942.....	12/01/2023
Alternate No. 11: Tile Finish at Pool Deck and Associated Spaces.....	\$305,459.....	04/01/2024
Alternate No. 12: Full Tile in Group Restroom.....	\$29,551.....	04/01/2024
Alternate No. 13: Accent Tile in Group Restroom.....	\$40,576.....	04/01/2024
Alternate No. 14: Provide Glass at South Rated Stair ST-2.....	Included	
Alternate No. 15: Add Hand Dryers in Restrooms.....	\$65,589.....	02/01/2024
Alternate No. 16: Interactive Pool Slide.....	Included	
Alternate No. 17 (Voluntary): Non-Deep Aggregate Polished Concrete.....	Included	
Alternate No. 18 (Voluntary): Stainless-Steel Drip Edge.....	Declined	
Alternate No. 19 (Voluntary): Air Force One Temperature Controls.....	Declined	

Clarifications and Assumptions

List of the clarifications and assumptions made by the Construction Manager in the preparation of the GMP proposal

Supplements the information contained in the drawings and specifications

Types of Clarifications & Assumptions

- Technical – Products, Materials, Details
- Legal – Schedule, Exclusions

Reviewed by MSA Sport, Bricker & Eckler, Pizzuti Solutions and City Staff

Schedule

Council Approval.....	March 27, 2023
Bond Sale.....	March 29, 2023
Notice to Proceed.....	April 3, 2023
Site Work Begins.....	April 10, 2023
Ground Breaking Ceremony.....	April 17, 2023 at 4:00
Structural Steel Top Out.....	February 2024
Building Enclosure Complete.....	June 2024
Construction Complete.....	Winter 2025
Center Opens.....	Spring/Summer 2025

Diverse Participation Efforts

Participation goal of 15% (DBE/MBE/WBE)

GMP includes an estimated diverse participation of **17.84%**

Team will continue to track participation through the billing of subcontractors on a monthly basis throughout the project

What is not in the GMP?

Owner's Soft Costs

Professional Services

- Design Team (MSA Sport)
- Owner's Representative (Pizzuti Solutions)
- Material Testing and Special Inspections (CTL)
- Construction Manager's Pre-Construction Services (ECBC)

Plan Review and Approval

Builders Risk Insurance

Future Items

Parking Deck

Furniture, Fixtures and Equipment

- Fitness Equipment
- E-Sports
- Cameras and Door Access Control

Utility Aid to Construction / Tap and Capacity Fees

Temporary Utility Use

Unforeseen Conditions

Tenant Costs

Tenant Space Build Out (Café and Office)

Financial Update

Community Center Funding Update

	Original Plan 11/2020	Revised Plan 05/2022	Revised Plan 02/2023
Community Center			
Bonds [^]	\$58.7M	\$63.0M	\$62.55M
Existing City Cash ^{^^}	5.0M [*]	14.0M ^{**}	14.00M
Private Funding	5.4M	8.0M	8.00M
State Grant			0.45M
Total Project	\$69.1M	\$85.0M	\$85.0M

Notes:

- [^] There will be separate bonds issues for the Community Center and the leasable office space. The allocation between the two will determined once the GMP has been established.
- ^{^^} The \$9.3M has been deposited into the Infrastructure Fund as of 12/31/22. Remaining \$4.7M transfer to the Infrastructure Fund included in adopted 2023 budget.
- ^{*} Increased to \$9M with adoption of the 2022 budget.
- ^{**} Does not include potential state grant award.

Community Center Funding Update

Debt Repayment Source	Kingsdale Parking Garage	Community Center*	Leasable Office*
Kingsdale TIF Revenues	X(1)	X(2)	
Office Lease Revenues		X(2)	X(1)
Hotel Tax Revenues		X	
Existing TIF Revenues		X	
Income Tax Revenues (generated from site)		X	
Other Revenues (as needed) ^		X	

Notes:

- * - Community Center bond issuance expected on March 29, 2023.
 - Bond ratings received March 20, 2023 (*Moody's – AAA; S+P Global – AAA*)
- * - Leasable office bond issuance timeline to be determined (based on tenant).
- ^ - Available sources from the General Fund could include the excess reserve funds (approx. \$18M) or portions of the following annual allocations: CIP (\$1.25M), Economic Development (\$250K), Capital Equipment (\$315k).

Partnership Update

Partnership Update

The Ohio State University Wexner Medical Center

- Chosen as a Wellness Partner through competitive RFP process (February 2021)
- Letter of Intent Completed (September 2021)

As the building design has been completed, the City has reengaged with OSUWMC to finalize their lease rates and begin design on their space

Future updates will be provided to Council when the lease is completed

Parking

Background

Parking ratios developed during BZAP approval process

- Apartments.....1-2 spaces per bedroom dependent on type
- Senior Housing Assisted Living.....0.75 space per unit
- Senior Housing Independent.....1.25 spaces per unit
- Restaurant.....4 spaces per 1,000 SF
- Community Center.....2.5 spaces per 1,000 SF
- Office.....4 spaces per 1,000 SF

Overall parking requirements were confirmed for ***peak parking demand*** using Urban Land Institute (ULI) 2019 shared parking metrics

Parking needs may be further reduced due to potential for mode-share with walking, biking, transit and carpooling

Parking approved by BZAP in March '21 utilizing a shared parking approach

Community Center Schematic Design – June 2022

Design proposed below grade parking, resulting in an overall reduction in the number of parking spaces

Site constraints limited the usability of underground parking resulting in many angled, parallel and compact parking spots and an awkward one way traffic flow

Focus Groups held in July recommended that the below grade parking was ***not*** practical and the other options should be explored

Community Center Final Design – January 2023

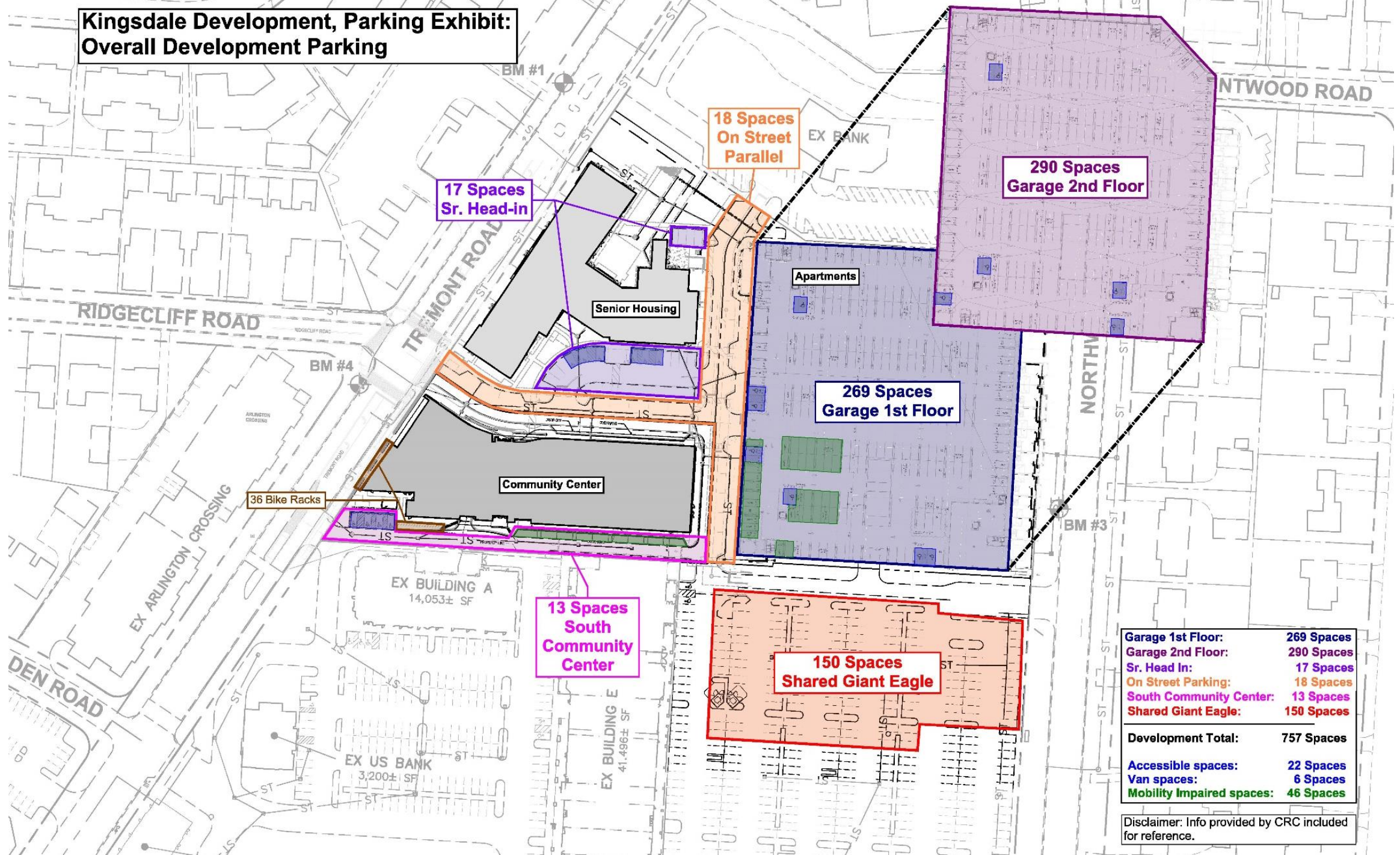
Underground parking removed, 13 parking spaces provided adjacent to the community center

ADA compliant parking located adjacent to the community center, in front of the senior housing and in the parking garage

Additionally, 37 limited mobility parking spaces provided in convenient locations on the first floor of the apartment building garage

Reduction of parking under the community center results in limited availability during ***peak parking demand*** based upon the BZAP approved ratios

Kingsdale Development, Parking Exhibit: Overall Development Parking



Garage 1st Floor:	269 Spaces
Garage 2nd Floor:	290 Spaces
Sr. Head In:	17 Spaces
On Street Parking:	18 Spaces
South Community Center:	13 Spaces
Shared Giant Eagle:	150 Spaces

Development Total: 757 Spaces

Accessible spaces:	22 Spaces
Van spaces:	6 Spaces
Mobility Impaired spaces:	46 Spaces

Disclaimer: Info provided by CRC included for reference.

Parking: Next Steps

Potential Additional Parking

City owned property at 1615 Fishinger Road

- 23 existing, ±27 potential additional spaces (50 total)

Northwest Boulevard on street parking

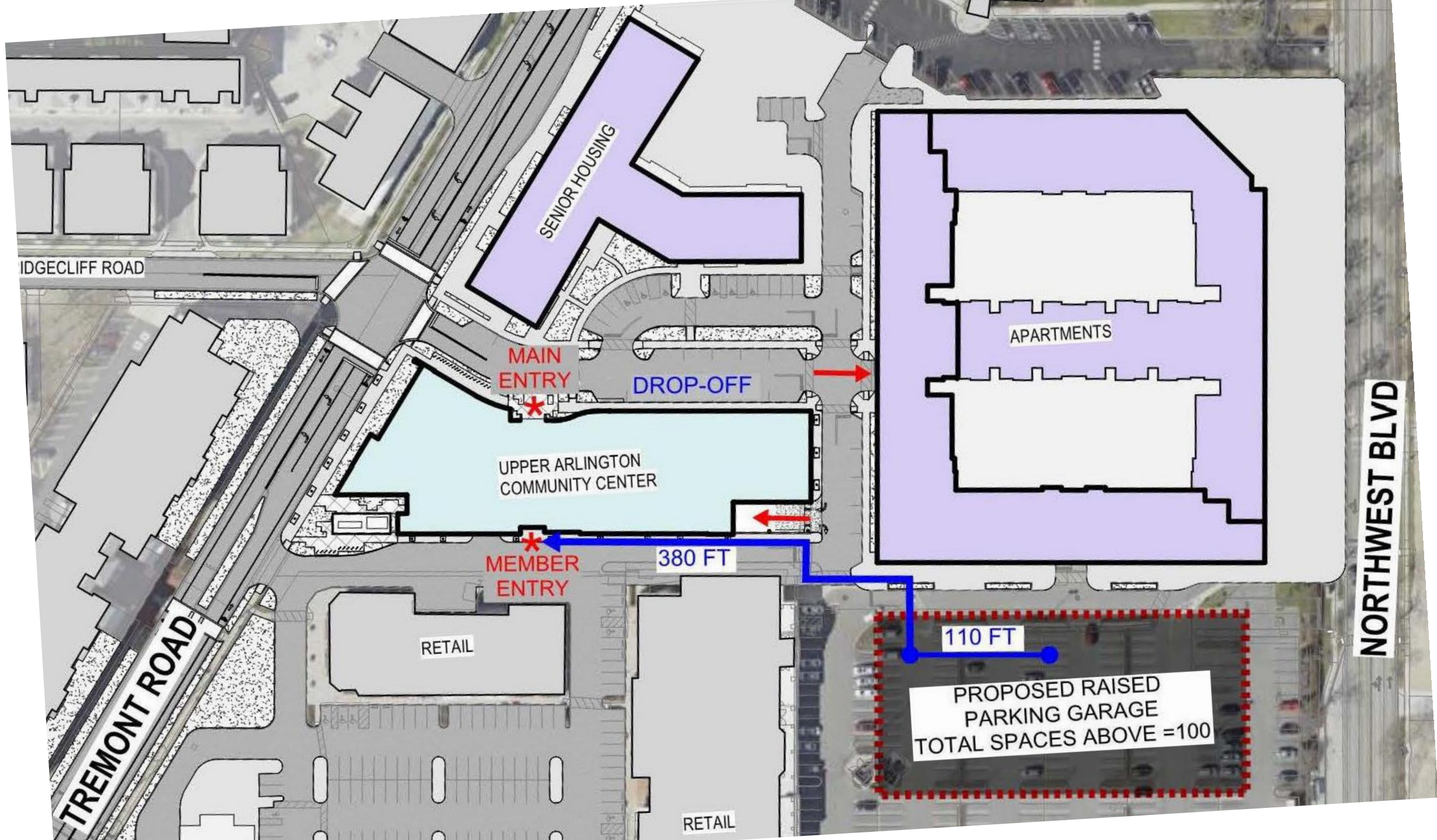
- ±10 potential spaces

Parking deck on north end of Giant Eagle parking lot

- ±100 potential spaces



**23 Ex. Spaces
±50 Potential Spaces**



IDGECLIFF ROAD

SENIOR HOUSING

MAIN
ENTRY

DROP-OFF

UPPER ARLINGTON
COMMUNITY CENTER

MEMBER
ENTRY

380 FT

APARTMENTS

NORTHWEST BLVD

RETAIL

110 FT

PROPOSED RAISED
PARKING GARAGE
TOTAL SPACES ABOVE =100

RETAIL

TREMONT ROAD

Parks & Recreation Advisory Board

April 12, 2023

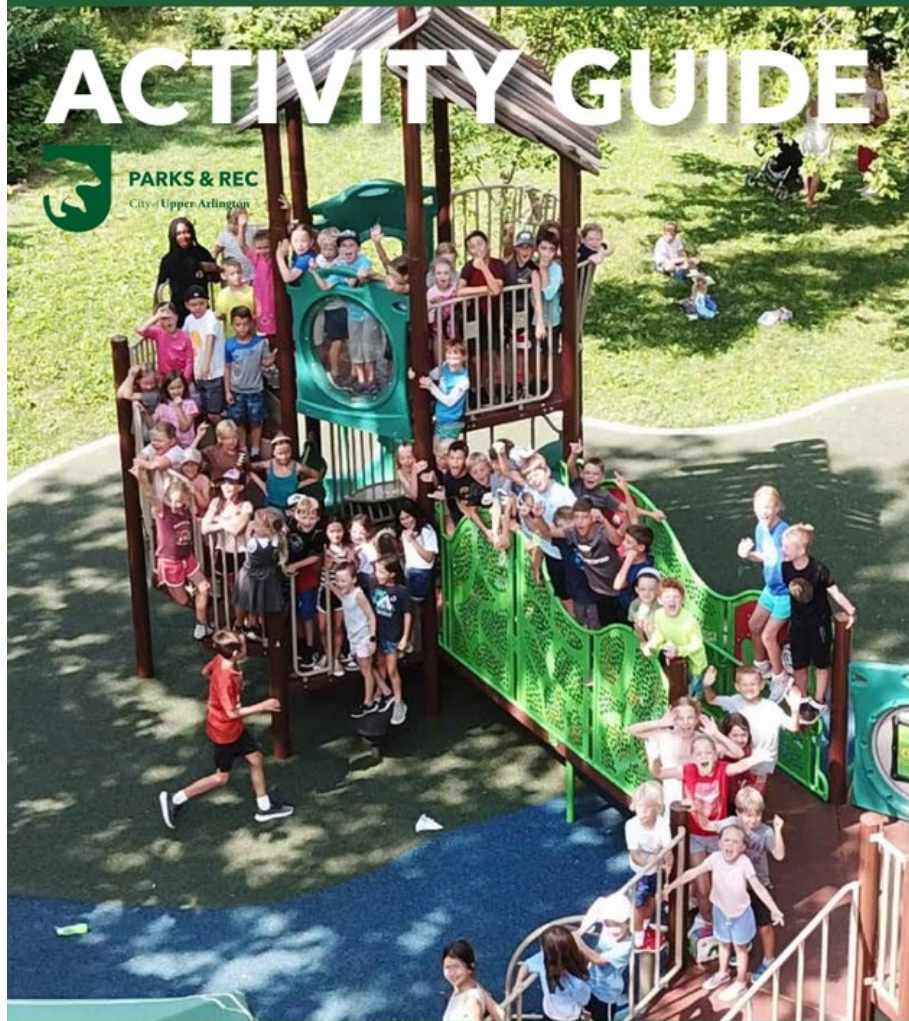


Department Brand Update



PARKS & REC
City of Upper Arlington

ACTIVITY GUIDE



Aquatics & Tennis Registration Options

Pool and tennis memberships are currently on sale online at parks.uaoh.net, by calling our office at 614-583-5300 or visiting the Parks & Rec Office at 3600 Tremont Road, Upper Arlington. Office Hours: M-F, 8 am-5 pm.

Beginning Sunday, May 6 season tennis passes may also be purchased at the Northam Tennis Courts during facility operating hours.

Beginning Sunday, May 27 season pool passes may also be purchased at any of the three aquatic facilities during operating hours.

Aquatics & Tennis Season

Pass Rates	AQUATICS		TENNIS		COMBINED	
	R	N	R	N	R	N
Individual	\$135	\$205	\$279	\$421	\$333	\$502
Family of 2	\$193	\$292	\$371	\$557	\$454	\$683
Family of 3	\$257	\$385	\$495	\$742	\$604	\$900
Family of 4	\$304	\$432	\$557	\$835	\$689	\$1,010
Add-on	\$35	\$53	\$44	\$62	\$43	\$61
Child Caregiver Add-on	\$70	\$105				
Senior Individual	\$112	\$170	\$248	\$371	\$285	\$430
Senior Couple	\$158	\$228	\$309	\$464	\$369	\$557
Junior Tennis (ages 18yrs. & under)			\$73	\$109		

Pass Information

R - Resident must live or work in Upper Arlington. Please provide a copy of a utility bill, lease, deed, paycheck or tax record.

NR - Non-resident

Aquatics - Membership provides unlimited access to all three aquatic facilities.

Family - Maximum of two adults and/or their dependent children. All pass holders must live at the same address. Children ages 2 yrs. & under are free and are not included in a family membership.

Senior - Valid for members 60 yrs. and over.

Dependent Children - Unmarried, under 24 years, living at home or foster children with verification. Special needs adults that are not independent qualify.

Add-on - For the fifth family member and each additional family member after that. Add-ons must meet the established family criteria to be considered.

Child Caregiver - An individual employed by the family to provide extended childcare to the family's child or children. Limit one (1) child caregiver pass per family.

Junior - Ages 10-17

Parks & Recreation Department
Municipal Services Center
3600 Tremont Road
614-583-5300
Office hours: M-F, 8 am-5 pm



Activity Guide Process and Feedback

- Held multiple sessions at Senior Center to walk participants through the guide and splash page
- Positive feedback on look and feel of the branding
- Positive feedback on the new look for each pillar
- Some love the programs organized by category instead of age, some do not
- Yellow font did not translate well to digital or print
- Design may have too much color for the page quality we utilize, may need to adjust
- Will move tennis programs to Enrich, Place travel in differently
 - Changed location of some items mid design and proper placement was a challenge
- Improve transitions between Enrich categories



Splash Page

[HOME](#) [ENRICH ▾](#) [EXPERIENCE ▾](#) [EXPLORE ▾](#) [CONTACT US](#) [DONATIONS](#) [CREATE AN ACCOUNT](#) [CHECKOUT](#) [CART \(0 ITEMS\)](#) [MY ACCOUNT](#) [SIGN IN / REGISTER](#)



PARKS & REC

City of Upper Arlington



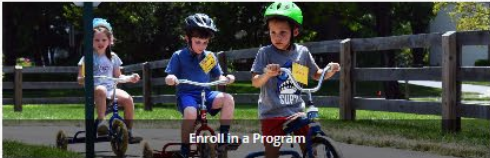
Enrich



Experience

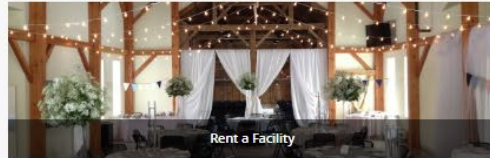


Explore

[Enroll in a Program](#)

[Spring/Summer Activity Guide](#)

[Purchase a Season Pass](#)

[Rent a Facility](#)

[Purchase a Daily Pass](#)

[Make a Court Reservation](#)

[PLAY UA Financial Assistance Program](#)

[Apply for a Job](#)



PARKS & REC
City of Upper Arlington



The City of
Upper Arlington is

HIRING LIFEGUARDS

FREE certification provided ages 15 & up

upperarlingtonoh.gov/uajobs



The City of
Upper Arlington is

HIRING SUMMER CAMP STAFF

Get Paid to Play!

UA Parks & Rec is looking for Summer Day Camp Leaders

Must have completed Junior Year of High School

10 week position, 40 hours per week, Monday-Friday, 7am-6pm

No Nights, No Weekends!



PARKS & REC
City of Upper Arlington



The City of
Upper Arlington is

HIRING SEASONAL WORKERS

Competitive Wages

upperarlingtonoh.gov/uajobs



PARKS & REC
City of Upper Arlington



Style Pointers

Updated November 2021

- Write class descriptions in present tense (not future tense)
- Single spacing between sentences.
- Dates don't get to have suffixes: **Correct** - June 10 **Incorrect** – June 10th
- When writing numbers, one to nine are written in full, 10 and above are numbers: **This seven-week series; this 12-week series**
- Commas and periods, etc. go inside quotation marks: “Betsy Lou,” “Dilly Dally” and “Bing Bong.”
- Typically, you don't need a comma before and: **Try our tap, ballet and disco moves.**
- You can use a comma when it helps to separate the last piece of information from what came before.
 - **Learn how to brush your horse, clean its feet, braid its mane and tail, and how to put on all the tack.**
- For times, no :00 if the class is on the hour
- Use Noon, instead of 12 pm
- When a class time starts in the morning but ends in the afternoon, you need to include am: **10 am-12:30 pm**
- If a class begins and ends in the morning or evening, only one am/pm is needed: **9-10:30 am**
- Include one space between the time and am/pm
- Less of the exclamation points, it looks like everyone is YELLING!!!
- If something is plural, no apostrophe is needed: **Rick has 11 Fords**
- However, an apostrophe is appropriate when talking about Henry Ford's factory
- When you abbreviate years, you do need an apostrophe at the start, to show the abbreviation – class of '76 is GOOD. You DO NOT need one at the end. 76' is BAD
- When talking about an era, you DO NOT need apostrophe. 1970s is good, 1970's is BAD
- Using dashes: This 45-minute class is blah blah or the class lasts 45 minutes
- Use italics when referencing the *Activity Guide*, *Sentinel*, *UA Insight*, etc., as well as for any book titles or magazines
- Some programs are trademarked or registered and should include the appropriate insignia whenever used:

SilverSneakers®

Zoomba Gold®

Bingocize®

Renew Active™

POOL RULES

Please follow these rules to ensure safety for you, your family and all pool participants

Children under 10 years of age must be accompanied by a parent or qualified guardian

A parent or guardian must accompany a child in the wading pool area

Do not talk with lifeguards while they are in their chair. Refer all questions to the office

All swimmers must wear bathing suits. Cut-offs and athletic shorts are not considered proper swimwear. For more info on proper swim attire scan the QR Code



Running, rough play & personal conduct endangering the safety of others is prohibited

Dunking and holding others underwater is prohibited

Spitting on the pool deck or water is prohibited

Swimmers using the diving area or other deep-water areas must be able to swim one length of the lap lane without stopping and tread water for 30 seconds

Back dives or flips from the side of the pool or wading area is prohibited

The use of rafts, tubes and other flotation devices may be restricted when the swimming load is heavy

Flotation devices are not permitted in deep water areas

The following items are **NOT** allowed on the pool grounds:

Alcohol
Illegal drugs or substances
Firearms
Tobacco products
Glass bottles or containers
Pets – except service dogs

614-583-5300 | upperarlingtonoh.gov





PARKS & REC
City of Upper Arlington

Athletic Field Usage and Maintenance Update



Athletic Field Maintenance

- Update
 - Fall/winter
 - Core services
 - Dormant season treatment
 - Approximately 20 acres
 - Spring
 - Core services
 - Fertilizer specialty formulated for UA based on soil testing



Athletic Field Maintenance

- Current Conditions



Athletic Field Maintenance

- Current Conditions



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Athletic Field Maintenance

- Looking forward:
 - Turf Sprayer Equipment
 - Turf Specialist Position
 - Focus on core services
 - Field assessments
 - Prescribed solutions



Food Waste
Compost Courier
GoZERO
Services



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Athletic Field Usage

- How are we accommodating baseball/softball while Northam 1 and 4 are being rebuilt?
 - Organizations are maximizing usage of available fields
 - We consolidated church softball leagues into recreation leagues
 - Travel organizations are using more facilities outside the parks system
- What does soccer look like this year?
 - Accommodating 2 new organizations (Approximately 12 games)
 - Able to accommodate all requests while keeping games at or under the approximate goal of 310 games



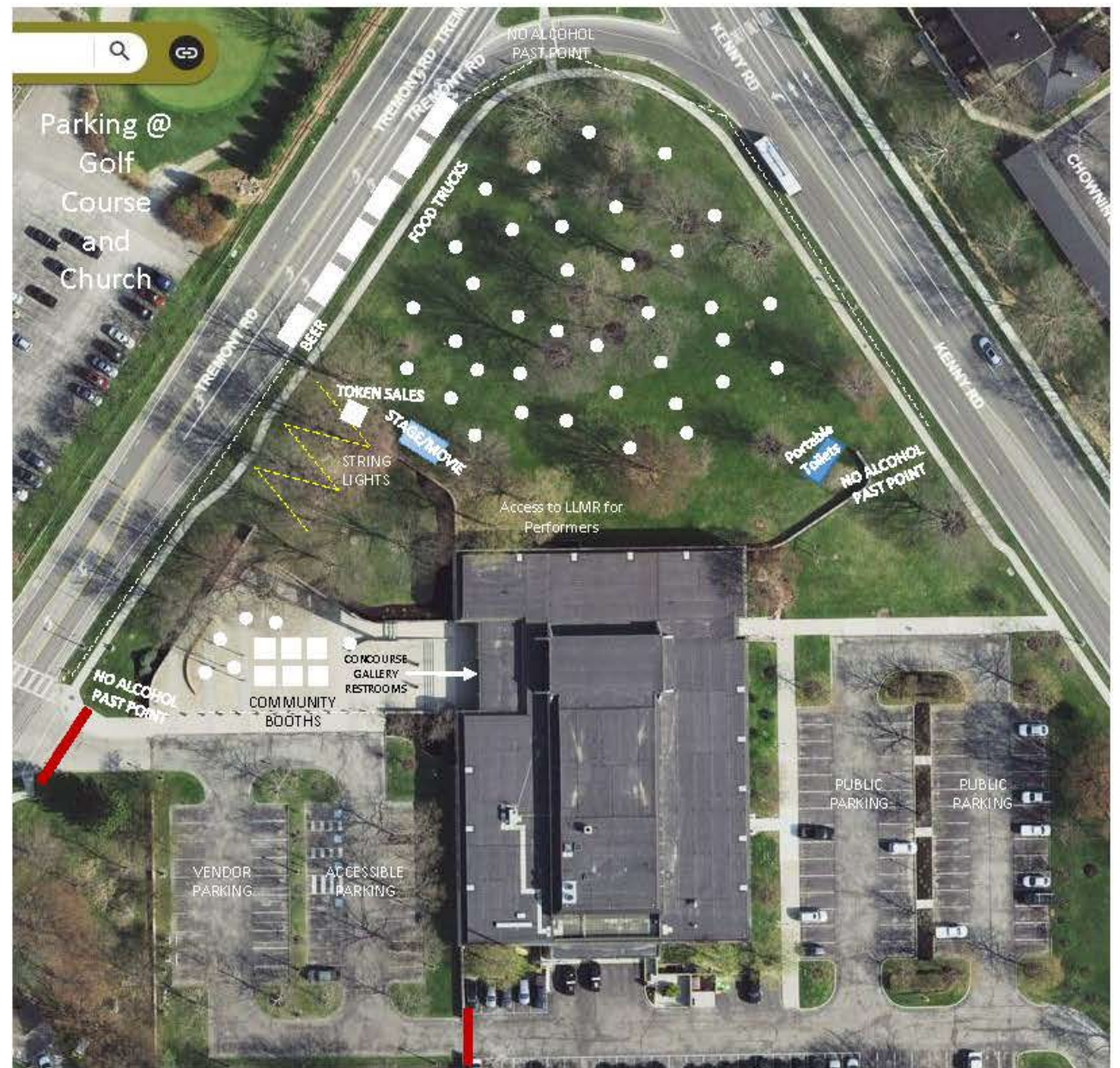
Party on the Plaza Update



Party on the Plaza

Thursday, June 8 | 6-11 pm
Municipal Services Center

Kick off summer with the hottest music event in town, featuring live music, food, drinks and fun. Enjoy an evening of great music from talented local musicians, [Sydney McSweeney](#) and [Honey and Blue](#). Bring a chair or blanket and wrap up the evening with an outdoor movie screening of Respect (PG-13) on the lawn at 9 pm. The Concourse Gallery will also be open during the event. Don't miss your chance to view the [Undesign the Redline Exhibit](#) and [artwork](#).



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Undesign the Redline Exhibit

- June 1 – July 7
- Reception: Thursday, June 1 | 5-7pm (Presentation & art activity beginning 6pm)
- Art activity facilitated by artist Tiana Ferguson Nieves (one of the exhibiting artists)
- Explore the history of structural racism caused by the 1938 redlining maps and how this inequality continues to impact our communities today, focusing on the ways in which we can come together to “undesign” these systems with intentionality. View the YWCA’s art collection featuring artwork created by local artists, portraying themes inspired by the effects of redlining in Columbus.



Northam Park



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Northam Park Renovation

Revised budget for replacement of service building and tennis courts

- Determine revised scope to be within the budget
 - Service building components and size
 - Number of tennis courts
 - Site improvements

Northam Park Renovation Budget			
	<i>Proposed</i>	<i>Revised</i>	<i>Difference</i>
Phase 03 - West Athletic Fields	\$1,878,800	\$1,900,000	\$21,200
Phase 04 - Service Building & Tennis Courts	\$5,389,700	\$4,200,000	(\$1,189,700)
Phase 05 - East Athletic Fields	\$2,391,800	\$2,014,000	(\$377,800)
Total	\$9,660,300	\$8,114,000	(\$1,546,300)
			Total Difference



Northam Park Renovation - Process

- Work with Design consultant OHM Advisors to reduce renovation scope within budget
 - Establish priorities for Service Building and Tennis Courts
 - Review construction costs
- Recreation consultant Ballard*King tennis market assessment
- Tennis facilities
 - Greater Columbus Tennis Association facilities - Public & Private
 - Public Clay Courts in Ohio
 - National Benchmarking Level of Service
- Membership history
- Court utilization from 2022 reservation system
- Operating budget



Northam Park Renovation - Timeline

- **April 12 at 6:30 PM – Parks & Recreation Advisory Board (PRAB) – overview of process**
- **April 13 at 11:30 AM – Northam Park Tennis Advisory Committee (NPTAC) – overview of process**
- **May 1 at 7PM – City Council presentation**
- **TBD (early May) – NPTAC meeting to discuss information**
- **May 10 at 6:30 PM – PRAB meeting to discuss information**
- **May 15 at 7PM – City Council presentation**



Board Member Update



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Board Member Access to Documents

- **Civic Clerk**
 - **Agendas and Packets**
- **Shared File**
- **Access to Meeting Minutes**

<https://upperarlingtonoh.gov/city-council-city-clerk/>



Director's Update



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PLAY UA – 2023 Update

YTD-2023 - 20 Households with 83 individuals

2022 Total - 35 households with 141 individuals

Assistance utilized for 29 enrollments

- **11 Aquatic lessons**
- **12 Recreation programs (youth – adult)**
- **6 Senior programs**

Year-To-Date Revenue	\$3,605.75
Year-To-Date Assistance	\$1,613.50



Safety Town

UA Community Foundation Donations

Replaced 25 bikes

Assembled by Tri-Village Rotary Club



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