

4/12/2023 | 2:00 PM

**MUNICIPAL SERVICES CENTER, COUNCIL CHAMBER
3600 TREMONT ROAD**

- 1. Call to Order/Roll Call**
- 2. Approval of Minutes**
 - a. Approve Records Commission Meeting Minutes from September 14, 2022
- 3. Approve Updated Records Retention Schedule**
 - a. Proposed Records Retention Schedule Updates
- 4. Updates & Reports**
- 5. Adjournment**