



**JUNE 2, 2026 7:30 A.M.
THE BOB CRANE COMMUNITY CENTER
3200 TREMONT RD**

The City Tree Commission met at the boardroom of the Bob Crane Community Center and was called to order at 7:31 am by Chair J.P. Ratajczak

1. Welcome: Call to order and roll call - Chair J.P. Ratajczak / Laura Fay

MEMBERS PRESENT:

 X Chair J.P. Ratajczak
 X Kathy Duke
 X Scott Zanon
 Blythe Price

 X Vice-Chair Laura Fay
 Vacant
 X Kim Landsbergen

ALSO PRESENT:

Community liaison Karla Gengler-Nowak, Parks & Recreation Director Debbie McLaughlin, Deputy Director of Parks & Rec. Jeff Anderson, Superintendent Samantha Simmons, Forestry Supervisor Matt Stewart, and the OHM Team.

MEMBERS ABSENT: Blythe Price

Motion to excuse commission member Blythe Price

Motioned: J.P.

First: Laura

Second: Kathy

Motion passed

2. Approval of Minutes

Motion to approve the minutes of the Tree Commission meeting for April 7, 2026 with the noted change of species from Swamp White to Chinkapin oaks being planted at Sunny 95 on Arbor Day.

Motioned: J.P.

First: Laura Fay

Second: Scott

Motion passed

3. Public participation

No public participation

4. Discussion items



- a. Urban Forestry Master Plan discussion with consultant, OHM Advisors.
 - 1. Presentation Attached
 - Jeff Anderson gave an overview of the process for the City's Master Plan, Parks and Rec Master Plan and Urban Forestry Master Plan (UFMP).
 - Rick Fay and Sarah Hudda from OHM presented the UFMP progress and led a discussion to hear from the Tree Commission members.
 - Discussion included some themes that members indicated were important to review and/or plan for in the future:
 - Outreach and education
 - Resources and protections for residents
 - Partnerships with other communities, schools, agencies and organizations for innovations and resources.
 - Trees and Development
 - Utilizing volunteers
- b. Education / Outreach
 - i. Farmer's Market 7/29
 - Discussed ideas for engagement including tree give away and mulch volcanoes

5. Updates from staff

- a. General/Operational Forestry Updates-
 - DLL planted 250 b & b trees, and 100 bare root trees were planted by city staff.
 - Board and Commission Applications - in review process

6. Friends of UA Parks

- FOUAP will be working at Miller Park on June 27th to remove invasives

7. Future meetings – August meeting at Fancyburg Shelter house

Adjournment

Motioned: J.P.

First: Laura Fay

Second: Kathy

Meeting adjourned: 9:00 a.m.

ATTEST:

Secretary: Laura Fay

Chair: J.P. Ratajczak

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The next Commission meeting is scheduled for August 4th at 7:30 a.m.