



5/19/2026 | 6:00 PM

**Municipal Services Center, Centennial Meeting Room
3600 Tremont Road**

This meeting will be conducted in-person; however, individuals who would like to watch remotely can use the following Microsoft Teams information:

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Meeting ID: 275 524 023 151 87

Passcode: PS2nT7Qy

- 1. Call to Order/Roll Call**
 - a. a. Designation of Officers (Rule 3B)
- 2. Approval of Minutes**
- 3. Unfinished Business**
 - a. Proposed changes to Civil Service Rules 7E, 8A, and 8B
- 4. New Business**
- 5. Updates & Reports**
- 6. Adjournment**

Rule 7E. - Eligibility for Promotion—Police and Fire Division.

CURRENT

1.

Before being eligible for examination for promotion to the next higher grade in either the Division of Police or Division of Fire, a person shall have completed a minimum of three (3) years of work experience as a certified police officer or firefighter in the respective field.

(a)

For the purposes of this rule, up to two years of experience with another agency in an active assignment as a certified police officer or firefighter, respectively, may count toward this minimum if the experience was within five years of employment with the City.

Rule 7E. - Eligibility for Promotion—Police and Fire Division.

PROPOSED

1.

Before being eligible for examination for promotion to the next higher grade in either the Division of Police or Division of Fire, a person shall have completed a minimum of ~~three (3)~~ five (5) years of work experience as a certified police officer or firefighter in the respective field.

Rule 8A. - Creation of a Competitive Examination Eligibility List.

CURRENT

7. Service Credit: Service credit shall only apply to public safety forces promotional lists.

(a) Service Credit shall equal three (3) points for service between five (5) and ten (10) years and five (5) points for service of more than ten (10) years.

(b) The number of years and days of all interruptions of service as a sworn member of Upper Arlington public safety forces, including but not limited to suspensions and unpaid leaves of absence, shall be subtracted from the overall total.

(c) Leave caused by service with the Armed Forces of the United States shall not be deducted provided that the employee meets the provisions of the Uniformed Services Employment and Reemployment Rights Act (USERRA) or a comparable Ohio statute that mandate that the employee will continue to receive service credit during this period.

8. Educational points: Candidates will be awarded one (1) point for an Associate degree, two (2) points for a Bachelor's degree, or three (3) points for a Master's degree.

9. Military points: Applicants who have been honorably discharged, are on active duty, or in current reserve status are eligible for one (1) point.

10. Lateral transfer from another agency points: Applicants who currently hold the position being applied for in good standing at another agency are eligible for five (5) points if they have served in that capacity for at least a year and hold the required certifications for the position.

Rule 8A. - Creation of a Competitive Examination Eligibility List.

PROPOSED

7. Service Credit: Service credit shall only apply to public safety forces promotional lists.

(a) Service Credit shall ~~be awarded after five years of service as follows; one (1) point per year for years six through fifteen for a total of ten points maximum. equal three (3) points for service between five (5) and ten (10) years and five (5) points for service of more than ten (10) years.~~

| YEARS | POINTS |
|-------|--------|
| 6 | 1 |
| 7 | 2 |
| 8 | 3 |
| 9 | 4 |
| 10 | 5 |
| 11 | 6 |
| 12 | 7 |
| 13 | 8 |
| 14 | 9 |
| 15 | 10 |

(b) The number of years and days of all interruptions of service as a sworn member of Upper Arlington public safety forces, including but not limited to suspensions and unpaid leaves of absence, shall be subtracted from the overall total.

(c) Leave caused by service with the Armed Forces of the United States shall not be deducted provided that the employee meets the provisions of the Uniformed Services Employment and Reemployment Rights Act (USERRA) or a comparable Ohio statute that mandate that the employee will continue to receive service credit during this period.

8. Educational points: Candidates ~~can be will~~ be awarded one (1) point for an Associates degree, two (2) points for a Bachelor's degree, or three (3) points for a Master's degree.

9. Military points: Applicants who have been honorably discharged, are on active duty, or in current reserve status are eligible for ~~one (1) point~~ five (5) points.

10. Lateral transfer from another agency points: Applicants who currently hold the position being applied for in good standing at another agency are eligible for five (5) points if they have served in that capacity for at least ~~a year~~ four years and hold the required certifications for the position.

11. A maximum of 10 points shall be awarded from 8, 9, and 10 above.

Rule 8B. - Selection of Applicants from Eligible List.

CURRENT

1.

The Appointing Authority shall follow the "Rule of Three" for the selection of the successful applicant(s) in a promotional appointment, and the "Rule of Ten" for the selection of the successful applicant(s) in an original appointment. For purposes of this Section, the "Rule of Three" or "Rule of Ten" shall mean the three (3) or ten (10) names of those applicants who have scored and are rated highest in the testing procedure.

PROPOSED

1.

The Appointing Authority shall follow the "Rule of ~~Three~~ Five" for the selection of the successful applicant(s) in a promotional appointment, and the "Rule of Ten" for the selection of the successful applicant(s) in an original appointment. For purposes of this Section, the "Rule of ~~Three~~ Five" or "Rule of Ten" shall mean the ~~three (3)~~ five (5) or ten (10) names of those applicants who have scored and are rated highest in the testing procedure.