

8/6/2025 | 5:30 PM

**Bob Crane Community Center, Board Room
3200 Tremont Road**

- 1. Call to Order/Roll Call**
- 2. Approval of Minutes**
 - a. Approve June 4, 2025 Cultural Arts Commission Meeting Minutes
- 3. New Business**
 - a. New Cultural Arts Commission Member
 - b. Review Cultural Arts Commission Bylaws
 - c. Review dates and time for meetings
 - d. Election of Officers
- 4. Updates & Reports**
 - a. Cultural Arts Division Report
- 5. Adjournment**

Wednesday, June 4, 2025 | 5:30 pm
Bob Crane Community Center Board Room

CALL TO ORDER

Meeting was called to order by Chair Baughman at 5:39 pm

Members Present:

<input checked="" type="checkbox"/>	Barry Baughman	<input checked="" type="checkbox"/>	Michael Paulus
<input type="checkbox"/>	Devon Oser	<input checked="" type="checkbox"/>	Sheryl Pfeil
<input checked="" type="checkbox"/>	Rebecca Kemper	<input type="checkbox"/>	Cheryl Smoot
<input type="checkbox"/>	Vacant		

Staff Present:

<input type="checkbox"/>	Arts Manager Jodi Hatfield
<input checked="" type="checkbox"/>	Park Development and Arts Superintendent Jeff Anderson
<input checked="" type="checkbox"/>	Parks and Recreation Director Debbie McLaughlin

EXCUSED ABSENCES

Motion to excuse Commissioners Oser and Pfeil from the June 4, 2025 meeting.

Motioned: Commissioner Kemper

Seconded: Commissioner Baughman

Commission Discussion:

Voting Aye: Commissioners Baughman, Kemper, Paulus, Pfeil

Abstain: None

Motion passed

APPROVAL OF MEETING MINUTES

Motion to approve minutes of the Cultural Arts Commission from the February 5, 2025 and April 2, 2025 meeting.

Motioned: Commissioner Pfeil

Seconded: Commissioner Baughman

Commission Discussion: None

Voting Aye: Commissioners Baughman, Kemper, Paulus, Pfeil

Abstain: None



Motion passed

ACTION/DISCUSSION ITEMS

AGENDA ITEM – New Business

a) Discuss and Finalize Goals for Bob Crane Community Center Public Art

Park Development and Arts Superintendent Jeff Anderson shared a presentation (attached as Exhibit A) with the Commission to help guide the Commission in a discussion on the goals for public art at the Bob Crane Community Center (BCCC). Funding for the project has been allocated through the City's 10-year Capital Improvements Plan (CIP), and the work will be accessioned into the Art in Community Spaces collection.

The goals of the 2025 temporary art installation were shared as a point of reference. The BCCC architectural team submitted documentation outlining potential locations for public art, which were shared with Commissioners for feedback.

The following ideas were discussed by the Commission:

Location Considerations:

- High-traffic, highly visible areas include the first floor, outdoor spaces, and the fifth floor. Wayfinding locations may be high view areas.
- The fifth floor already features the Community Gallery, contributing to existing visual interest, however, would help draw attention to and celebrate the arts in this space.
- The Level 2 balcony could be considered, though installation may be challenging due to lack of hanging infrastructure.
- Public spaces may be suited for larger, signature pieces, while corridors may accommodate rotating exhibitions.

Artistic Direction:

- Support for suspended/hanging art, similar to the Current by Janet Echelman installed over Gay Street in Columbus.
- Art should be responsive to the building's architecture and complement its design.
- Emphasis on 3D artwork that helps define and reflect the purpose of the space.
- Art should serve as a connector to the community, incorporating themes such as community, sports, and local identity.
- Preference for pieces that are bold, bright, and site-specific, offering unique opportunities that wouldn't be possible elsewhere in the city.
- Consider future changes and development in the Kingsdale area when considering location of piece, especially if an outdoor space is selected.

Community Engagement:

- Commissioners emphasized the importance of involving the community in the artistic process, helping build understanding and appreciation.



- Reference was made to artist Marcia Armstrong’s ongoing engagement during the 2025 temporary art installation process, which could serve as a model.

Goal Themes Identified:

- 3D or sculptural work.
- Artwork that defines the space.
- Ensure work is reflective of the space and community.

City staff will return to the Commission with a draft list of goals for review and finalization at an upcoming meeting.

b) Artwork Maintenance: Ribbon Dancer and Egeria Pump Update

Ribbon Dancer by Alred Tibor located at the Miller Park library roundabout was damaged during a storm and is currently in storage. The City is in the process of finalizing a contract with Blind Eye Restoration for its repair and reinstallation, anticipated later this year.

The water pump serving the Egeria sculpture will be evaluated this year, either by internal maintenance staff or a licensed plumbing contractor.

Commissioners reiterated the importance of updated, branded signage for pieces in the Permanent Collection. This remains a long-term goal for the City.

ADJOURNMENT

Motioned: Commissioner Pfeil

Seconded: Commissioner Kemper

Board Discussion: None

Voting Aye: Commissioners Baughman, Kemper, Paulus, Pfeil

Abstain: None

Motion Passed

Meeting was adjourned at 6:10 pm

ATTEST: _____ CHAIR: _____

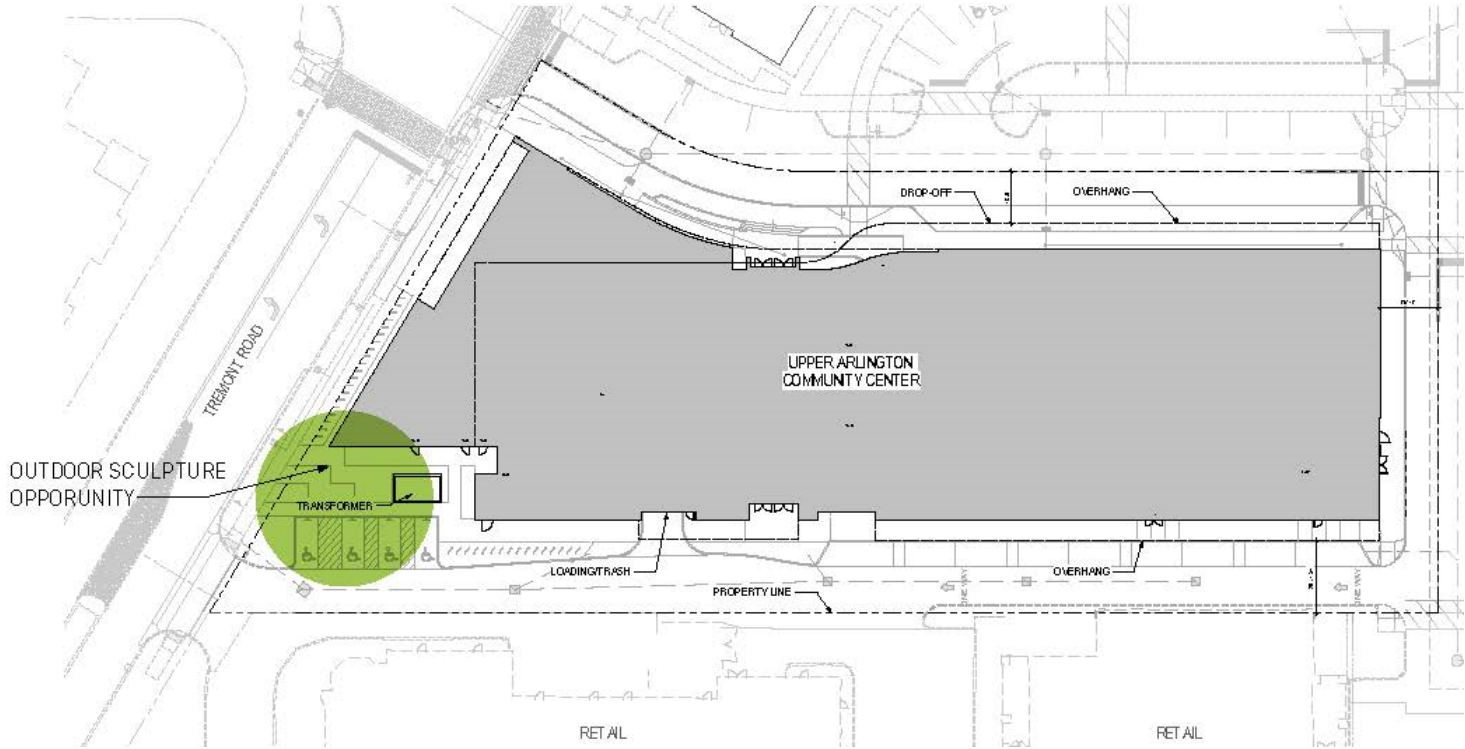


Cultural Arts Commission Bob Crane Community Center Public Art

06/04/2025

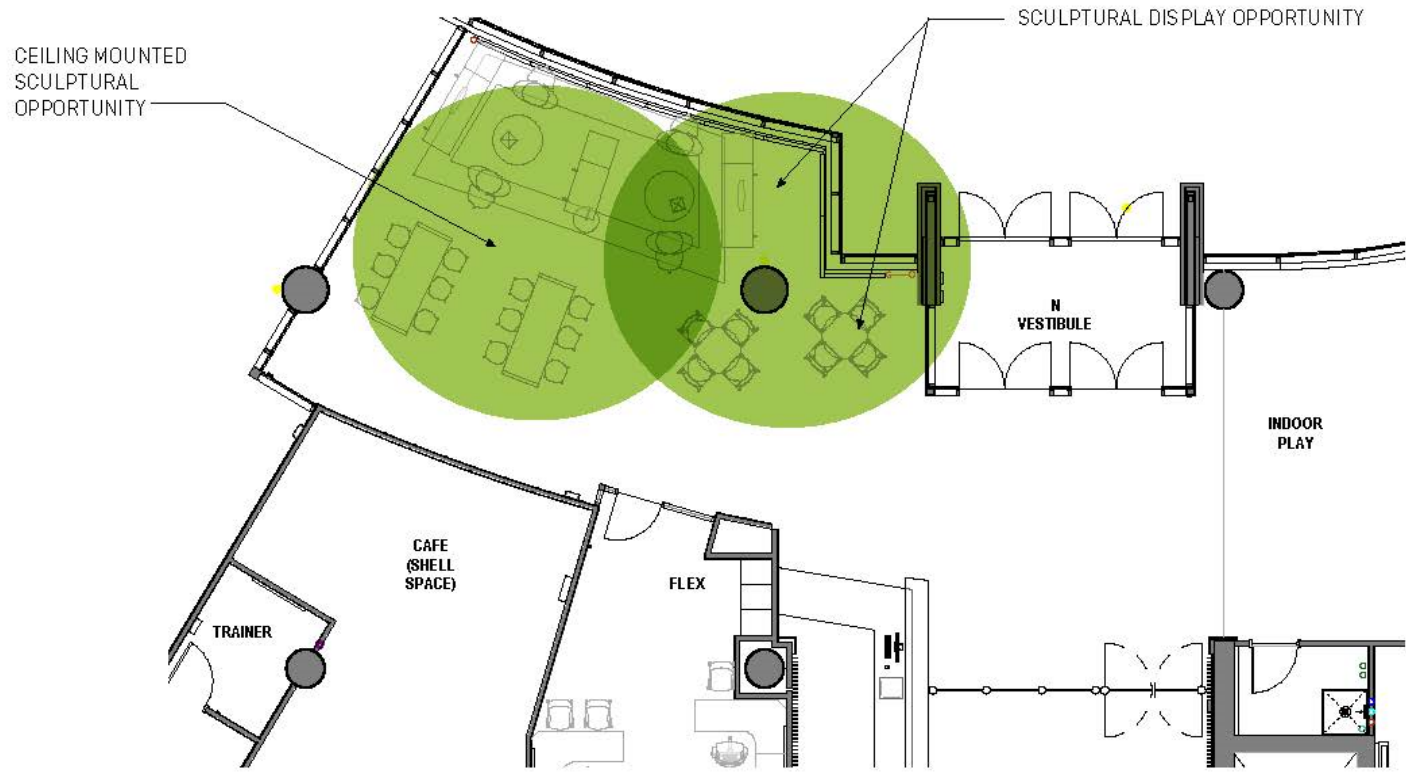


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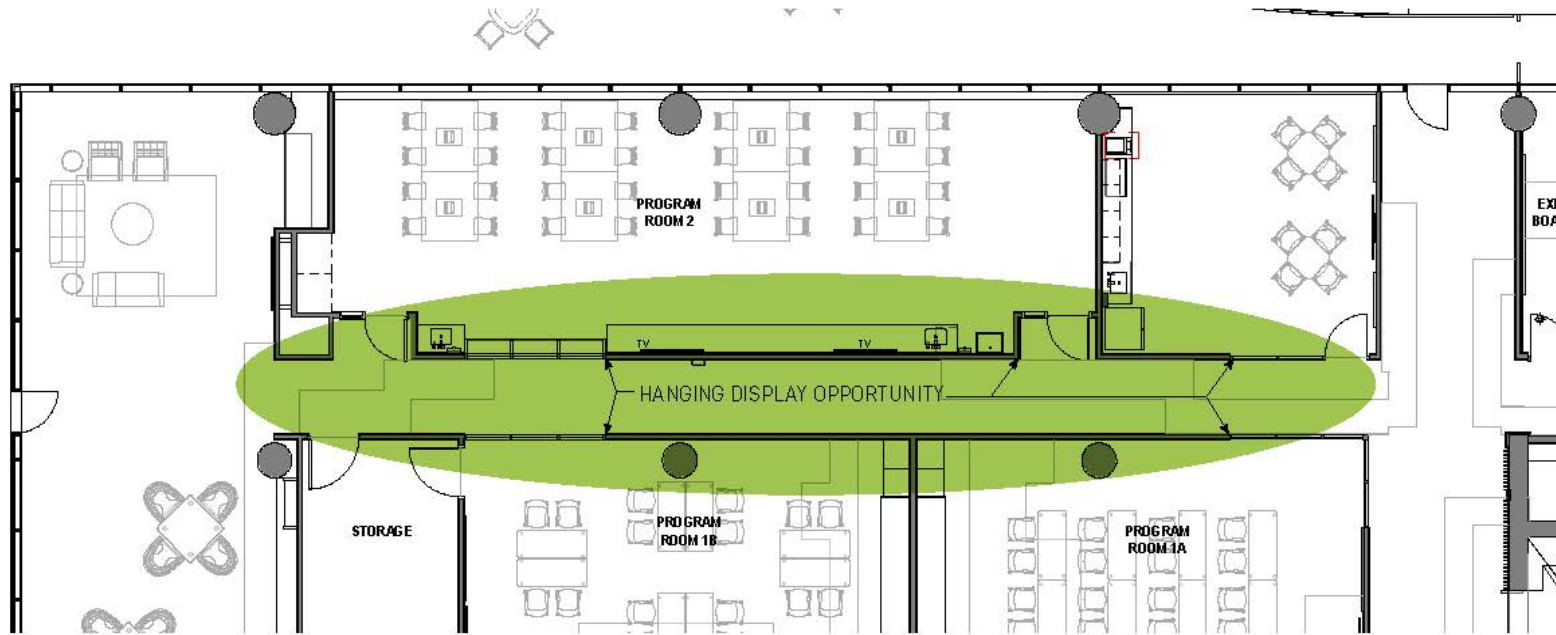


PARKS & REC
City of Upper Arlington

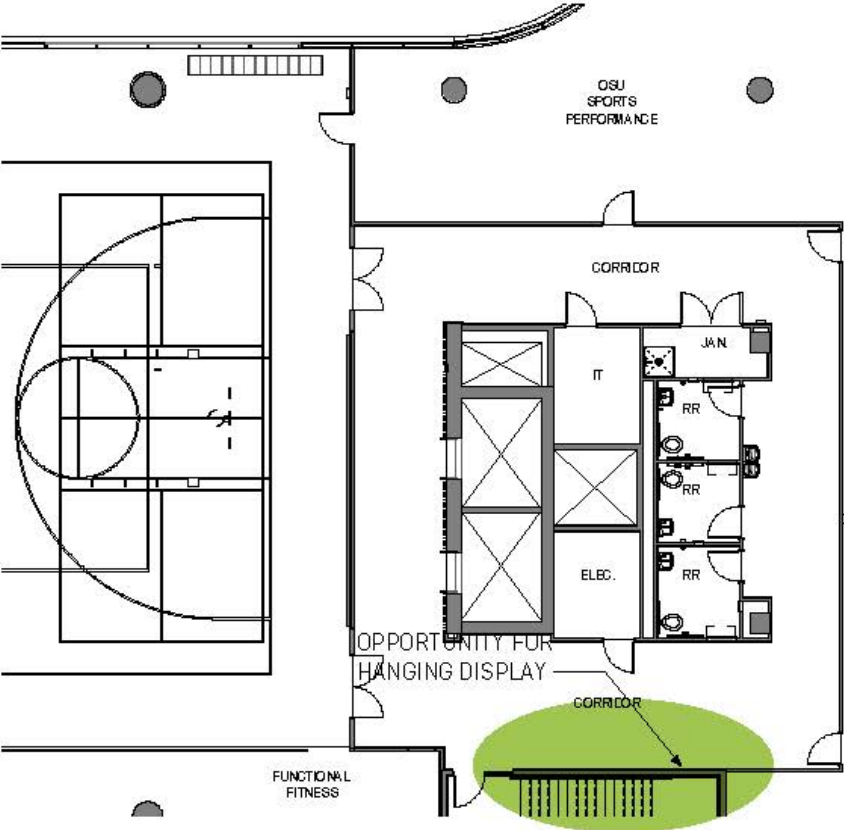
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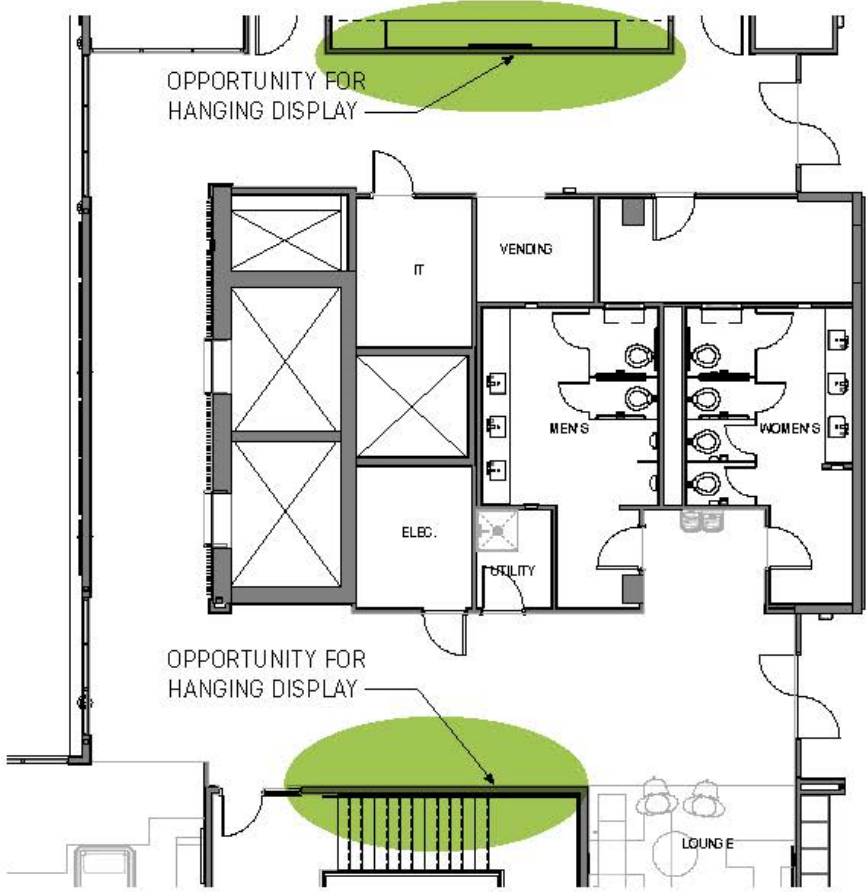
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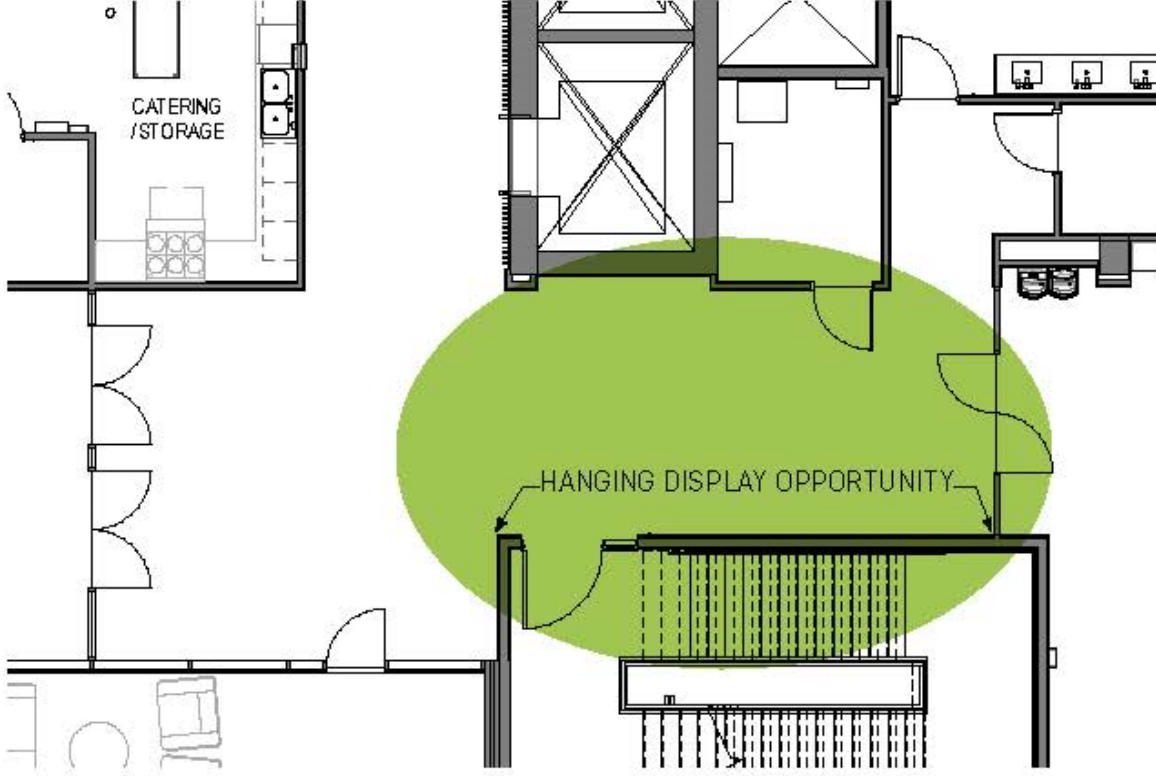
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CORRIDORS



FIFTH FLOOR SOUTH LOBBY





BYLAWS UPPER ARLINGTON CULTURAL ARTS COMMISSION

Article I. Title

The Upper Arlington Cultural Arts Commission exists per Chapter 152 of the Administrative Code of the City of Upper Arlington codified ordinances and exercises the powers, authority and responsibilities delegated by the Code.

Article II. Purposes

- Section 1. The purpose of the Commission is to encourage engaging experiences throughout the city through art placement, preservation and programming, and to provide strategic guidance and leadership for the arts in the community by acting in an advisory capacity to city staff and city council. The Commission does not have legal authority to act on matters not authorized by Chapter 152 or City Council.
- Section 2. The Commission shall also serve as ambassadors for the City by soliciting input from the community and by educating residents regarding the services provided by the City. If so directed by staff of City Council, the Commission shall receive public input and consider matters pertaining to the acquisition, development and maintenance of public art in furtherance of the duties established in section 152.03 of the Administrative Code.

Article III. Membership

- Section 1. The Commission includes members as outlined in section 152.02 of the Administrative Code.

Article IV. Officers

- Section 1. The officers shall be elected in August to one-year terms to commence immediately.
- Section 2. The officers of the Commission shall consist of the Chair, Chair-Elect.
- Section 3. The Chair of the Commission shall preside at all Commission meetings, shall sign the records thereof and assume other duties as required by Commission members.
- Section 4. The Chair-Elect shall perform all duties of the Chair during the Chair's absence or disability and perform other duties as deemed appropriate by the Chair.
- Section 5. Officers will move through the positions of Chair-Elect, and Chair in sequential order for one-year terms except under special circumstances.



Article V. Meetings

- Section 1. Notice of all meetings will be given as prescribed by the Rules of Council, City of Upper Arlington, Ohio and Ohio Open Meetings laws.
- Section 2. Regular meetings shall be held bi-monthly beginning in February, typically skipping January, March, May, July, September, and November, or otherwise decided by the Commission. The date and hour to be set by the Commission at the first meeting of the year (August).
- Section 3. Regular meetings will be held at the Upper Arlington Municipal Services Center, 3600 Tremont Road, unless a change of location, date or time is determined by a majority vote of the Commission or by the Staff Representative. A seven-day public notice will be given for regular meetings held elsewhere.
- Section 4. Special meetings may be called by the Chair or by a majority of the Commission members. Twenty-four-hour notice shall be given for any special meeting.
- Section 5. Four council-appointed members shall constitute a quorum necessary to transact Commission business.
- Section 6. Procedures will be in accordance with the Administrative Code, the Rules of Council and Roberts Rules of Order.
- Section 7. The Chair, Staff Representative, City Manager, or any three (3) members may place items on the agenda. The Chair shall notify the Staff Representative immediately upon placing an item on the agenda. Commission members shall contact the Chair or Staff Representative regarding placing the items on the agenda. The initiating Commission member shall notify, the Chair, and the Staff Representative of the item and list the supporting members. The agenda shall be established forty-eight (48) hours in advance of the meeting.
- Section 8. The Chair or Staff Representative may cancel a meeting at any time and provide notice to the Commission of the cancellation as specified in 152.06 of the Administrative Code.
- Section 9. The Commission is not permitted to communicate to the majority of members on Commission topics as provided under Ohio Open Meeting laws. Any communication from the public pertinent to their role shall be forwarded to the Staff Representative for purposes of maintaining the public records as required under the Ohio Sunshine laws.

Article VI. Public Participation

- Section 1. Agenda Items
- A. The Commission shall provide opportunities for public comments on agenda items.
 - B. Speakers will be required to sign in prior to the item being discussed and list the agenda item in which they wish to make comments.
 - C. Each speaker will be limited to three minutes unless otherwise permitted by the Chair.
 - D. If an agenda item has a large amount of attendees that desire to speak, the Chair may reduce speaking time to two minutes to allow more speakers or ask the attendees to have a spokesperson speak on behalf of the attendees that plan to provide the same position on a topic.
 - E. The Chair may continue the item to a future agenda to allow additional speakers



due the time constraints set forth in these rules.

- F. The Chair or designee will be responsible to keep the speakers within the time limit and on their designated topic.
- G. The Commission desires to accommodate members of the public that may not be able to attend meetings. The public is permitted to provide comment via the City's website or email transmissions. Commission members shall forward correspondence pertinent to an agenda item to the Staff Representative for inclusion in the Commission packet.

Section 2. Items not on the Meeting Agenda

A procedure shall be in place for meeting attendees to list areas of concern or suggestions relating to the purposes of this Commission. The public shall be given an opportunity to suggest future agenda items and this shall be communicated to the Commission. An option will be available for residents that may not be able to attend the Commission meeting. Following the meeting, Staff shall establish a list of topics, initiating citizen, and employee to respond and forward the list to the Staff Representative and Chair. Unresolved items may be included in a future Commission agenda pursuant to these By-Laws. An update will be included in the Commission meeting packet.

Article VII. Committees

- Section 1. The Commission may establish Committees for on-going purposes.
- Section 2. Each Committee shall consist of no more than three members of the Commission appointed by the Chair and confirmed by the Commission.
- Section 3. Each Committee shall follow the rules of the Commission and/or Rules of Council.
- Section 4. Each Committee shall meet a minimum of two times per year, allowing for flexibility in the number of meetings and dates.
- Section 5. Each Committee shall act in an advisory capacity only, unless the Commission grants specific power to act.
- Section 6. Any Committee created by the Commission shall constitute a public body and be subject to Ohio Open Meeting laws.

Article VIII. Responsibilities of Commissioners

- Section 1. Be informed; contribute; attend Commission meetings and cultural arts events. Be current about developments in the arts. Be informed about the Commission's mission, policies and programs. Participate in the annual reading of the by-laws at the August meeting for the benefit of all members.
- Section 2. Members unable to attend a meeting will, at the earliest possible opportunity, direct notification of the anticipated absence to the Chair, Staff, or Director. The Commission, may, by motion, excuse the absence of a member from a meeting. Unexcused absences from three consecutive meetings or three meetings in a calendar year by any member shall cause the member's term to be vacated. Attendance, absence and excused absence of members of the Commission shall be noted in the minutes of each meeting.



Article IX. Ethical Considerations for Commissioners

- Section 1. Participate fully in Commission meetings and actions.
- Section 2. Respect the other members of the Commission and the constituents served.
- Section 3. Be well informed about developments relevant to issues that may come before the Commission.
- Section 4. Recognize that all authority is vested in the Commission as a whole and not with individual Commissioners.
- Section 5. Refer constituent issues to Staff Representative or Chair.
- Section 6. Recognize Commissioners act in an advisory capacity to Staff, not in a management capacity.
- Section 7. Declare all conflicts of interest with the Commission position and do not vote or participate on issues where there is a conflict of interest.
- Section 8. Avoid the appearance of impropriety.

Article X. Conflicts of Interest

- Section 1. This conflict of interest statement is to protect the Commission’s interest when it contemplates recommending Staff enter into a transaction or arrangement that might be of a personal benefit to an individual Commissioner member. This statement is intended to supplement but not replace any applicable state and federal laws governing conflict of interest.
- Section 2. Whenever a Commission member has a financial or personal interest in any business coming before the Commission, the affected person shall a) fully disclose the nature of the interest and b) withdraw from discussion and voting on the matter. Any transaction or vote involving a potential conflict of interest shall be approved only when a majority of disinterested Commission members determines that it is in the best interest of the Commission to do so. The minutes of meetings at which such votes are taken will record such disclosure, abstention and rationale for approval.

Article XI. Administrative Code Provisions in Bylaws

The provisions of the Upper Arlington Administrative Code applicable to the organization and activities of the Commission are incorporated in the Bylaws. In case of a conflict, the Upper Arlington Administrative Code prevails.

Article XII. Amendment

The Bylaws may be amended by the affirmative vote of two-thirds of Commission members, provided that the public notice of the proposed amendments was given in accordance with Rules of Council

CULTURAL ARTS DIVISION'S MONTHLY REPORT
August 2025

UA GALLERIES

Upper Arlington's gallery spaces serve to highlight the City's ongoing commitment to the arts through revolving and diverse exhibits that are educational, engaging, and accessible for all residents and visitors.

The City of Upper Arlington offers two galleries for visual artists to share their work with the Upper Arlington community. Each gallery has unique features and goals.

Concourse Gallery



Portrait of Columbus: Sandra Rocha

July 9 – September 12, 2025

Reception: Thursday, July 17 | 6-8 pm

In Portrait of Columbus, artist Sandra Rocha captures the essence of the city through a series of expressive paintings that blend iconic landmarks with quiet, lesser-known corners of its many neighborhoods. From the glowing neon of Katz's Deli at night to the mirrored architecture behind the Columbus Theatre courtyard, Rocha's work invites viewers to rediscover the city with fresh eyes.

Sandra Rocha has been painting professionally since graduating from Rhode Island College in 2000. She continued her studies at the Art Students League of New York, where she earned an apprenticeship with renowned artist Robert Cenedella. Her work has been exhibited in Manhattan, Brooklyn, and more recently, at Blockfort Gallery here in Columbus.

Community Gallery by Loanne Crane

Hues & Harmony: Exploring Painted Worlds

July 23 – September 19

Reception: Sunday, August 3 | 2-4 pm

Immerse yourself in the vivid imagination of Greg Strouse with an exhibit that invites you to see the familiar through a whimsical, vibrant lens. Strouse's paintings emerge from a deeply personal, therapeutic process, transforming thoughts and emotions into visual form and bringing his unique perception of the world to life on canvas.

Look closer, question what you see, and contemplate the beauty, mystery, and meaning of human existence.



2025 UA PERFORMANCE SERIES

Soundwaves at the Center: A Celebration of Growth

Thursday, April 17 | 6-8 pm

Bob Crane Community Center | 3200 Tremont Road

- Lower attendance – approximately 15 for Marcia Armstrong’s Artist Talk and 30 for the performance
- A preview of Marcia’s work was on display in the Community Gallery during the event

SOUNDWAVES AT THE CENTER
a Celebration of Growth

Thursday, May 1 | 6-8 pm
Bob Crane Community Center | 3200 Tremont Road
Event Center, Level 5
Free - No Membership Required

PERFORMANCE LINEUP
6-6:30 pm | Artist Talk with Marcia Armstrong
6:30-8 pm | Bourbon Legend

GALLERY EXHIBIT
Marcia Armstrong: A Preview
April 30-May 9

PARKS & REC
COURTESY OF BOB CRANE COMMUNITY CENTER



Arts on Arlington

Thursday, June 12 | 6-9 pm

Mallway Park | 2096 Arlington Ave

- Attendance: 900 (2024 attendance: 1,600)
- Alcohol Sales: 326 (2024 sales: 518)



Party on the Plaza

Thursday, July 17 | 6-9 pm

Municipal Services Center | 3600 Tremont Road

- Unfortunately this event was cancelled due to high chance of thunderstorms
- Sandra Rocha's reception was still held in the Concourse Gallery –approximately 15 people attended

LABOR DAY ARTS FESTIVAL

Monday, September 1 | 10 am – 5 pm
Northam Park Adjacent

Artists

2025 Exhibiting Artists: <https://www.zapplication.org/event-gallery.php?ID=13026>

Performances

As part of the UA Performance Series, the Labor Day Arts Festival includes a variety of live performances at 2 locations throughout the event.

MAIN STAGE

- 11 am | [NACHO Street Band](#)
- 12:30 pm | [Austin & the Syd Experience](#)
- 2 pm | [Columbus Soul and Salvage](#)
- 3:30 pm | [Lightning Express Everly Brothers Tribute](#)

READING GARDEN STAGE (located inside the Tremont Library)

- 10:30 am | [Marjorie Jones School of Dance](#)
- 11:30 am | UAHS Chamber Orchestra
- 1 pm | [Boogie Woogie Kid](#)
- 2:30 pm | Saavan Arora
- 3:30 pm | [K Studio](#)

ROAMING PERFORMANCES

- 10 am | UA Marching Band

Art Activities

Hands on art activities lead by local artists and arts organizations enrich the Labor Day Arts Festival and inspire students and adults to keep creating! This area of the festival allows patrons to interact with artists, be inspired and try their hand at a variety of art activities.

Enjoy the following FREE engaging art activities for all ages:

- **Felted Flowers** | Ohio Craft Museum
- **Sustainable Fashion** | Columbus Fashion Academy
- **Button People** | Richard Duarte Brown and Malik Carrington
- **Face painting** | Events by Maddy
- **TBD** | Upper Arlington Community Foundation
- **Foam Stamped Robots and Gelli Plate Printmaking Demonstration** | Christine Abbott
- **TBD** | Learning Never Ends



City of **Upper Arlington**

Refreshments

Festival would not be enjoyable without some great eats for attendees to enjoy! Food trucks are scheduled through the Central Ohio Food Truck Association. COFTA is the industry non-profit association advocating for food truck owners and operators serving Central Ohio.

Check out this year's food truck lineup here: <https://streetfoodfinder.com/LaborDayArtsFest>

An addition, these favorites will be returning to this year's event:

- Giant Lemonade Cup
- Cosmic Kettle Corn
- J Pops
- Drank Tank

Volunteers

The Labor Day Arts Festival would not be possible without a dynamic team of staff and volunteers. Be part of the art in Upper Arlington and help make this year's event possible! Earn community service hours (if needed), meet new friends and receive a fashionable t-shirt!

Click here to sign up for a shift: <http://signupgenius.com/go/10C0B4AADAC29A5FEC52-57693242-2025/185398826#/>

Coordinating Committee Needs

Help oversee volunteers and take lead on a specific area of Festival to ensure a successful event. These responsibilities are filled by Staff and volunteers. **Members must attend a virtual meeting scheduled for Wednesday, August 27 from 10 am - Noon.**

Artist Check-In and Support

Oversee volunteers to assist with artist check-in and traffic management during setup. Direct artists to their booth spaces and ensure artists are not blocking traffic and other artists.

- Sunday 11:30 am – 6:30 pm
- Monday 6:30 am – 10 am

Artist Tear Down

Inspect artists tents during teardown – once artists have most items packed up, issue a vehicle access ticket they can use to access the site.

- Monday 5-7 pm

Artist Booth Sitter and Artist Care

Oversee volunteers and ensure they are walking through the event to distribute water and ask artists if they need a booth sitter. Assist in re-stocking water and ice as needed.

- Monday 10 am – 5 pm

Art Activities

Assist with helping Art Activity vendors setup for event. Oversee this area and coordinate volunteers.

- Monday 8 am – 1:30 pm
- Monday 1 pm – 6 pm



Main Performance Stage

Check in with performers when they arrive and ensure they are abiding by parking restrictions. Assist performers and Pagetech (sound company) as needed. Refill cooler with waters and ice throughout the event.

- Monday 10 am – 4 pm

Reading Garden Stage

Assist performers with setup inside Tremont Library. Help switch out setup between performances and assist performers with whatever is needed throughout the day. Refill cooler with water and ice throughout the day.

- Monday 10 am – 4 pm

TEMPORARY ART EXHIBIT



Marcia Armstrong collaborated with Howard Peller from Living Willow Farm and the UA Parks team to install the willow tunnel entry in April. Marcia is working to complete approximately 8 bird nests that will be installed throughout the park this month. Marcia shared a preview of her work and progress on the installation in the Community Gallery April 30 – May 9. She also gave an artist talk at the Soundwaves at the Center event on May 1. Marcia has traveled to all 4 of the UA Summer Camp sites and worked with campers to create ceramic tiles with natural impressions to install in the park alongside the willow tunnel and bird nests. City Staff is working on signage for the installation.

