



6/16/2025 | 7:00 PM

**Municipal Services Center, Council Chamber
3600 Tremont Road**

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance Led By Council Member Heidi Munc**
- 3. Consent Agenda**
 - a. Approve June 9, 2025 City Council Meeting Minutes
 - b. Ordinance No. 18-2025 - An ordinance authorizing the City Manager to enter into contract with the Upper Arlington School District for site work at 1945 Ridgeview Road; and to appropriate funds
 - c. Ordinance No. 19-2025 - An ordinance authorizing the issuance of not to exceed \$43,790,000 of General Obligation Limited Tax bonds, in one or more series, for the purpose of refunding a portion of certain outstanding General Obligation bonds of the City; and authorizing and approving related matters
 - d. Ordinance No. 20-2025 - An ordinance authorizing the City Manager to enter into contract with Korda Nemeth Engineering for design professional services for the renovation of the East Athletic Fields at Northam Park
 - e. Ordinance No. 22-2025 - An ordinance authorizing the City Manager to enter into contract with BRINC for the purchase of a safety operations drone and associated software services for the Police Division
 - f. Ordinance No. 23-2025 - An ordinance authorizing the City Manager to enter into contract with Breck's Paving for construction-related services for the 2025 Street Maintenance Program (SMP) Part II Project
 - g. Ordinance No. 24-2025 - An ordinance authorizing the City Manager to enter into contract with Double Z Construction for construction-related services for the 2025 Waterline Replacement Project
 - h. Ordinance No. 25-2025 - An ordinance authorizing the City Manager to enter into contract with Newcomer Concrete for the 2025 Sidewalk Maintenance Program Replacement Contract

- i. Ordinance No. 26-2025 - An ordinance authorizing the City Manager to enter into contract with Precision Concrete Cutting Inc. for construction-related services for the 2025 Sidewalk Maintenance Program Grinding & Leveling Construction Project
- j. Ordinance No. 27-2025 - An ordinance authorizing the City Manager to enter into contract with Strawser Paving Company for construction-related services for the 2025 Sidewalk Gap Project

4. Reports/Presentations

- a. Curbside Food Waste Program Update, Presented by Management Assistant Katy Rees
- b. Fancyburg Park Master Plan Update, Presented by Park Development and Arts Superintendent Jeff Anderson
- c. Finance Director Report - May 2025, Presented by Finance Director Brent Lewis

5. Legislative Items for Second Reading/Public Hearing/Council Action

- a. Ordinance No. 17-2025 - An ordinance amending § 3.06 - Enforcement and Penalties and various parts of Chapter 1401 - Amendments, Deletions and Modifications to the ICC International Property Maintenance Code, 2003 Edition of the Upper Arlington Code of Ordinances *(and to waive the third reading required by Council Rules, Article IV(4)) (Munc)*
- b. Ordinance No. 21-2025 - An ordinance amending the 2025-2026 Employee Strength Table as authorized by Ordinance No. 69-2024 to add two sworn police officer positions within the Police Division *(Lynch)*

6. Legislative Items for First Reading/Public Hearing/Council Action

- a. Resolution No. 6-2025 - A resolution adopting the tax budget for the Upper Arlington Public Library for the fiscal year beginning January 1, 2026, and submitting the same to the Franklin County Budget Commission *(Adams)*
- b. Resolution No. 7-2025 - A resolution adopting the tax budget for the City of Upper Arlington, Ohio, for the fiscal year beginning January 1, 2026, and submitting the same to the Franklin County Budget Commission *(Close)*
- c. Resolution No. 8-2025 - A resolution authorizing the Board of Zoning and Planning to serve as the Board of Building Standards until further action of Council *(Kulewicz)*

7. Liquor Control

- a. Ohio Division of Liquor Control Notice to Legislative Authority: Transfer of Liquor Permit from Windward Passage LLC to BX3JR LLC DBA Windward Passage *(no action needed from Council unless there is an objection)*

8. Motions

- a. To appoint board and commission members for terms commencing July 1, 2025 as described in Exhibit A

9. City Manager Update

10. Council Liaison Report

11. Adjournment

June 9, 2025

City Council met in regular session in the Council Chamber of the Municipal Services Center, 3600 Tremont Road, and the meeting was called to order by President Awakessien Jeter at 7:00 p.m.

Members Present: President Ukeme Awakessien Jeter, Kathy Adams, John Kulewicz, Jim Lynch, Heidi Munc, and Todd Walter

Staff Present: City Manager Steven Schoeny, City Attorney Darren Shulman, Assistant City Manager Jackie Thiel, City Clerk Krystal Gonchar, Finance Director Brent Lewis, IT Director Jeff Kasson, Community Development Director Chad Gibson, Public Service Director Gary Wilfong, HR Director Don Essex, Community Affairs Director Emma Speight, Police Chief Keith Hall, Assistant Fire Chief Mike Bell, Economic Analyst James Russell, Code Compliance Officer Mike Morris, Code Compliance Assistant Nick Schrader, Police Lieutenant Jason Messer, Parks & Recreation Director Debbie McLaughlin, and Park Development & Arts Superintendent Jeff Anderson

Pledge of Allegiance

The Pledge of Allegiance was led by Council Member Kathy Adams.

Consent Agenda

a. Approve City Council Meeting Minutes for May 12, 2025

Mr. Kulewicz moved, seconded by Ms. Adams, to approve the Consent Agenda. The motion carried with the following vote:

Voting Aye: Adams, Kulewicz, Lynch, Munc, Walter, and President Awakessien Jeter

Absent: Close

Reports/Presentations

a. Master Plan Request for Proposals (RFP) Update, Presented by Community Development Director Chad Gibson

The Community Development Director provided an update on the issuance of a request for proposal (RFP) to update the City's Master Plan (presentation attached as Exhibit A). He outlined the timeline, stating that the RFP would be issued at the end of June, with proposals due by August 4, 2025. Mr. Gibson highlighted the importance of previous long-range planning studies and their positive impact on the community. He discussed the governance structure for the Master Plan process, including involvement from City Council, a steering committee, various boards and commissions, and public input.

b. Code Compliance Update, Presented by Community Development Director Chad Gibson, Code Compliance Officer Mike Morris, and Code Compliance Assistant Nick Schrader

Code Compliance Officer Mike Morris and Code Compliance Assistant Nick Schrader presented an update on code enforcement activities (presentation attached as Exhibit B). Mr. Morris explained their goal of enforcing various codes to preserve residential neighborhoods and maintain property values. He highlighted their collaboration with organizations like Ohio Department of Natural Resources (ODNR) and Franklin County Public Health. Mr. Morris emphasized that their primary aim was to achieve voluntary compliance, with over 90-percent of cases resolved without fines or court appearances.

Mr. Morris presented statistics on new code enforcement cases for the year, breaking them down by complaint-driven and proactive inspections. He discussed common types of violations and the team's approach to grass and weed violations. Mr. Schrader explained their proactive inspection plan, which divides the city into 10 zones.

Council Members thanked the team for their hard work, raised questions about benchmarking, resources, and the use of technology in code enforcement. The City Manager suggested researching peer communities' practices. President Awakessien Jeter emphasized the importance of balancing community needs with compassionate enforcement.

Legislative Items for First Reading/Public Hearing

a. Ordinance No.17-2025 - An ordinance amending § 3.06 - Enforcement and Penalties and various parts of Chapter 1401 - Amendments, Deletions and Modifications to the ICC International Property Maintenance Code, 2003 Edition of the Upper Arlington Code of Ordinances

Mr. Gibson summarized the ordinance, explaining that it would provide staff with a reclassification of violations, potentially allowing for stiffer penalties for repeat offenders or situations with extreme impacts on neighborhoods. The amendments aim to address problem properties more effectively while balancing empathy for residents who face challenges such as financial or mental health issues.

The City Attorney provided a detailed explanation of the proposed changes, outlining how the new ordinance would shift from minor misdemeanors, which carry a maximum fine of \$150, to

unclassified misdemeanors with fines up to \$1,000 for certain violations. This change aims to increase the potential deterrent effect of the penalties, ensuring quicker compliance especially in cases involving chronic violations impacting community standards. Mr. Shulman further explained that the ordinance allows for the use of civil penalties in cases where criminal proceedings are impractical, such as when a property owner is out of state and it is difficult to serve them. Mr. Shulman also noted that there is a proposed change to move the property code appeals process from the Board of Building Standards (BBS) to the Board of Zoning and Planning (BZAP). Additional legislation is proposed for later in the year.

In response to President Awakessien Jeter's invitation to speak, the following speakers came forward:

- **Patrick O'Connell** expressed concern about a vacant home on Criswell Drive, citing overgrown vegetation, rodent infestations, and long-term vacancy. He urged the City to adopt stronger codes addressing property maintenance, rodent control, and vacancy duration, with escalating penalties for non-compliance, especially for repeat offenders who own problem properties in other cities.
- **Carly Fisher** shared frustration about living next to an abandoned home, describing it as a safety and health hazard due to rodents. She supported stronger penalties for negligent property owners.
- **Laura Radulovich** spoke in support of affected neighbors, noting that current code enforcement is limited. She emphasized the burden vacant homes place on City services like police and fire, highlighted health and sanitation concerns, and advocated for adopting vacant property registration similar to other cities.

Mr. Shulman noted that increased penalties for code enforcement are already in place. Mr. Lynch stated the property on Criswell Drive was not previously on his radar but acknowledged that surrounding residents maintain their properties. He inquired if the Development Director was aware, and Mr. Gibson confirmed staff are aware of the referenced homes and that they have open violations.

Mr. Walter asked about a vacant home ordinance. Mr. Schoeny explained Ohio law prohibits such ordinances, but citations can typically be issued after six months of vacancy when the property is not maintained. Mr. Shulman added that if a property owner cannot be located, civil penalties can be billed to property taxes, though due process must be followed.

Mr. Kulewicz asked which violations carry jail time, and Mr. Shulman responded that repeat offenders can face a fourth-degree misdemeanor. Ms. Adams inquired about discretion in enforcement, and Mr. Shulman confirmed it is used to encourage compliance. He emphasized that civil penalties will be particularly useful when owners cannot be located and will aid in quicker resolution.

In hoarding cases, Mr. Shulman explained that the City cannot remove items from backyards without court approval. The goal of the proposed changes is to strengthen enforcement tools. Ms. Munc asked if the proposed changes would help in the Criswell Road case, and Mr. Shulman noted that registration blocks and tax bill impacts may prompt compliance.

Mr. Walter asked about placing a property lien on the home, and Mr. Shulman confirmed it is possible, though it may take time. Mr. Schoeny added that bankruptcy cases present the greatest

delay. When asked about resource impacts, Mr. Shulman said changes in notice requirements should reduce workload and improve efficiency, citing one case where an officer made 27 unsuccessful attempts to serve notice.

Mr. Gibson commented that it's rare for one individual to own multiple problem properties. In rodent cases, officers prioritize identifying and removing food sources to address infestations. Mr. Walter asked for research to be done on vacant home regulation.

President Awakessien Jeter explained that the ordinance requires a code change and three readings with 30-day effective date. Mr. Kulewicz suggested waiving the third reading but did not support the need for emergency passage. Mr. Lynch did not support an emergency clause. Ms. Munc supported passage in two readings. Mr. Walter supported waiving the third reading, but noted that he would be absent from the next Council meeting. Ms. Adams did not support an emergency clause but did support passage in two readings. Mr. Shulman noted that the Clerk should indicate on the next agenda that the item would be voted on with a suspension of Council Rules.

President Awakessien Jeter advised that a Second Reading/Public Hearing/Council Action upon approval of waiving the third reading will occur on June 16, 2025.

b. Ordinance No. 21-2025 – An ordinance amending the 2025-2026 Employee Strength Table as authorized by Ordinance No. 69-2024 to add two sworn police officer positions within the Police Division

Mr. Kulewicz recused himself and left chambers at 8:39 p.m. Mr. Kulewicz returned to chambers at 8:41 p.m.

The Assistant City Manager provided details about the proposed ordinance to amend the Employee Strength Table to add two sworn police officer positions within the Police Division. Ms. Thiel explained that one of the positions was designated for a Wellington school resource officer. Under the agreement with Wellington, the school would pay the salary of the officer, as well as any associated training costs, for an amount not to exceed \$135,000.00. This amount would be subject to annual increases aligned with the Fraternal Order of Police (FOP) contract increases for officers. Ms. Thiel noted that the agreement with Wellington would be reviewed annually, allowing either party to terminate the agreement as needed, with a check-in scheduled every January 1st.

Regarding the second position, Ms. Thiel described it as a 24-month hire ahead for a DEA agent, anticipating an upcoming retirement. This temporary addition to the strength table would be phased out once the retirement occurred.

In response to President Awakessien Jeter's invitation to speak, there were no questions or comments from the public relative to Ordinance No. 21-2025.

Council Members discussed the specifics of the arrangement with Wellington, particularly in terms of cost and benefit implications. Council Members inquired whether this agreement with Wellington could serve as a model for similar arrangements with other schools in the area,

should they express such interest. Ms. Thiel confirmed that any additional schools seeking a dedicated school resource officer would need to undergo the same process of evaluation and negotiation to determine their specific needs, and willingness to enter into a comparable financial arrangement, which would then go to Council for approval.

President Awakessien Jeter advised that the Second Reading/Public Hearing/Council Action will occur on June 16, 2025.

c. Ordinance No. 18-2025 - An ordinance authorizing the City Manager to enter into contract with the Upper Arlington School District for site work at 1945 Ridgeview Road; and to appropriate funds

Ms. Thiel provided background on the agreement with the school district regarding the transfer of the former Senior Center site. She explained that the City would reimburse the school district for demolition and parking lot resurfacing, with a not-to-exceed amount of \$500,000.00. Ms. Thiel noted that the project was not included in the original budget but that they were working with Finance to appropriate the funds.

In response to President Awakessien Jeter's invitation to speak, there were no questions or comments from the public relative to Ordinance No. 18-2025.

President Awakessien Jeter advised that the Second Reading/Public Hearing/Council Action will occur on June 16, 2025.

d. Ordinance No. 19-2025 - An ordinance authorizing the issuance of not to exceed \$43,790,000 of General Obligation Limited Tax bonds, in one or more series, for the purpose of refunding a portion of certain outstanding General Obligation bonds of the city; and authorizing and approving related matters

The Finance Director summarized the ordinance, explaining that it would authorize the refinancing of bonds if market conditions are favorable. He noted that current projections showed potential savings of around 10-percent on one series of bonds. Mr. Lewis also mentioned that this particular series of bonds had a call date of three years, and they had leveraged a strategic "buydown" technique during the initial issuance, which had little to no cost, allowing them to act sooner on refinancing opportunities. Mr. Lewis emphasized the importance of monitoring the market closely and staying agile to capture potential savings.

John Payne, the City's municipal advisor, provided additional context on market conditions and the potential benefits of refinancing. Mr. Payne explained that the municipal bond market had seen a good deal of volatility recently but had settled down a bit, revealing opportunities to secure favorable rates for the City. He highlighted that currently, the City's interest rates are right in the middle of where they have been historically over the last 30 years, offering a good environment for potential savings.

In response to President Awakessien Jeter's invitation to speak, there were no questions or comments from the public relative to Ordinance No. 19-2025.

Mr. Kulewicz brought up a resident's interest in potentially purchasing some of the newly issued bonds directly. Mr. Lewis acknowledged the interest and confirmed that they were planning to offer this option to residents in the future.

President Awakessien Jeter advised that the Second Reading/Public Hearing/Council Action will occur on June 16, 2025.

e. Ordinance No. 20-2025 - An ordinance authorizing the City Manager to enter into contract with Korda Nemeth Engineering for design professional services for the renovation of the East Athletic Fields at Northam Park

In response to President Awakessien Jeter's invitation to speak, there were no questions or comments from the public relative to Ordinance No. 20-2025.

President Awakessien Jeter inquired about the state of the Northam fields during the spring season to gauge the success of the previously completed renovations. The Parks & Recreation Director confirmed that the baseball and softball seasons were successful and went as planned. Ms. McLaughlin noted that the newly renovated fields were performing well and meeting the expectations set forth by the project despite the significantly rainy weather. This feedback indicated that the structural integrity and drainage systems implemented during the renovations were effective in maintaining playable conditions.

President Awakessien Jeter advised that the Second Reading/Public Hearing/Council Action will occur on June 16, 2025.

f. Ordinance No. 22-2025 - An ordinance authorizing the City Manager to enter into contract with BRINC for the purchase of a safety operations drone and associated software services for the Police Division

Ms. Thiel and Police Lieutenant Jason Messer summarized the request. This would be the City's first safety drone, featuring voice commands, lights, sirens, and thermal imaging. The funds from police seizure would be used for the purchase.

In response to President Awakessien Jeter's invitation to speak, there were no questions or comments from the public relative to Ordinance No. 22-2025.

Council Members inquired about capabilities, operator training, and privacy issues. Lt. Messer stated that 17 officers were interested in using the drone and would undergo extensive training, including FAA certification, and highlighted a public transparency dashboard to track drone usage.

President Awakessien Jeter advised that the Second Reading/Public Hearing/Council Action will occur on June 16, 2025.

g. Ordinance No. 23-2025 - An ordinance authorizing the City Manager to enter into contract with Breck's Paving for construction-related services for the 2025 Street Maintenance Program (SMP) Part II Project

In response to President Awakessien Jeter's invitation to speak, there were no questions or comments from the public or City Council relative to Ordinance No. 23-2025.

President Awakessien Jeter advised that the Second Reading/Public Hearing/Council Action will occur on June 16, 2025.

h. Ordinance No. 24-2025 - An ordinance authorizing the City Manager to enter into contract with Double Z Construction for construction-related services for the 2025 Waterline Replacement Project

The City Engineer provided an update on the Lead Abatement Program (presentation attached as Exhibit C). He explained that updated regulations require all lead service lines to be identified by November, 2027 and entirely replaced by November, 2037. This mandate affects not only public water lines but also private service lines leading to individual properties. Mr. Scott elaborated that the City of Columbus, as the primary water supplier, will be responsible for identifying and replacing all lead service lines, relieving Upper Arlington from directly funding this extensive project. Mr. Scott explained that the identification process will involve a significant undertaking by Columbus, particularly focusing on a coordinated effort with contract communities such as Upper Arlington.

Mr. Scott explained that Columbus plans to collaborate with these communities in identifying unknown service lines, which currently represent a substantial portion of the potential problem areas, according to existing data. These efforts will include a proactive outreach to schools and daycares, deemed higher-risk areas, to assess and address any lead contamination issues promptly. Mr. Scott warned that despite these measures, handling and rectifying lead service lines would likely lead to increased water rates as Columbus implements the necessary infrastructure changes and updates. Additionally, as part of their Enhanced Meter Replacement Program, Columbus aims to replace all water meters citywide, which should help identify unknown private side service lines. This will ensure progress toward meeting the EPA's compliance deadlines and ensure safer drinking water systems.

In response to President Awakessien Jeter's invitation to speak, there were no questions or comments from the public or City Council relative to Ordinance No. 24-2025.

President Awakessien Jeter advised that the Second Reading/Public Hearing/Council Action will occur on June 16, 2025.

i. Ordinance No. 25-2025 - An ordinance authorizing the City Manager to enter into contract with Newcomer Concrete for the 2025 Sidewalk Maintenance Program Replacement Contract

In response to President Awakessien Jeter's invitation to speak, there were no questions or comments from the public relative to Ordinance No. 25-2025.

Ms. Adams asked about the increased costs for residents who opt to use the City's contractor for sidewalk repairs, and noted that the jump in pricing seemed substantial.

In response, Mr. Scott addressed these concerns by acknowledging the significant rise in prices compared to previous years. Mr. Scott explained that this increase reflected current market conditions, emphasizing that they had observed similar trends across adjacent projects and in the broader market for concrete sidewalk work. He mentioned that the pricing received from Newcomer Concrete was reflective of these market challenges, and they were considered competitive given the specific nature of the program.

Mr. Scott also shared that only one bid was ultimately received for the project, which came from Newcomer Concrete, a contractor with a history of working on similar projects within the community. In previous instances, Newcomer Concrete had been recognized as one of the lower bidders, suggesting that transferring this approach to the current environment would still yield fair and equitable results.

Additionally, Mr. Scott noted that the City's sidewalk maintenance program often involves work that is spread out over diverse locations, which can affect the overall pricing due to the lack of economies of scale that might be present in more concentrated projects. He assured Council that they would continue to explore alternative bidding strategies in the future with the aim of potentially reducing costs and ensuring that residents could benefit from more favorable pricing if market conditions were to stabilize or improve.

President Awakessien Jeter advised that the Second Reading/Public Hearing/Council Action will occur on June 16, 2025.

j. Ordinance No. 26-2025 - An ordinance authorizing the City Manager to enter into contract with Precision Concrete Cutting Inc. for construction-related services for the 2025 Sidewalk Maintenance Program Grinding & Leveling Construction Project

In response to President Awakessien Jeter's invitation to speak, there were no questions or comments from the public or City Council relative to Ordinance No. 26-2025.

President Awakessien Jeter advised that the Second Reading/Public Hearing/Council Action will occur on June 16, 2025.

k. Ordinance No. 27-2025 - An ordinance authorizing the City Manager to enter into contract with Strawser Paving Company for construction-related services for the 2025 Sidewalk Gap Project

In response to President Awakessien Jeter’s invitation to speak, there were no questions or comments from the public or Council relative to Ordinance No. 27-2025. President Awakessien Jeter noted that this project was part of the Council priorities that came out of this year’s City Council Retreat.

President Awakessien Jeter advised that the Second Reading/Public Hearing/Council Action will occur on June 16, 2025.

City Manager Update

Mr. Schoeny asked Public Service Director Gary Wilfong to provide an update. Mr. Wilfong reported that the City had been successful in obtaining Ohio Department of Transportation (ODOT) funding for a crosswalk enhancement project at an 80-20 split, resulting in nearly \$400,000.00 in funding. He credited Mr. Scott for preparing the successful application.

Mr. Schoeny also reminded Council Members and staff about the upcoming Juneteenth flag raising ceremony before the next Council meeting, with State Senator Hearcel Craig as the featured speaker.

Executive Session

A motion was made by Mr. Lynch, seconded by Ms. Adams to enter into Executive Session pursuant to O.R.C. Section 121.22 (G)(1) – To consider negotiations for economic development assistance, which may include information such as marketing plans, specific business strategies, production techniques, trade secrets, or personal financial statements, or related to negotiations with other political subdivisions as to requests for economic development assistance, pursuant to Article II (13)(A)(8) of the City Council Rules and R.C. 121.122 (G)(8)(a)(b)

<u>Roll Call</u>	<u>Vote</u>
Lynch	Aye
Adams	Aye
Munch	Aye
Walter	Aye
Kulewicz	Abstain
Close	Absent
Awakessien Jeter	Aye

The motion carried and Council went into Executive Session at 9:28 p.m. City Council reconvened into open session at 9:46 p.m.

* * *

There being no further business to come before City Council, President Awakessien Jeter called for a motion to adjourn the meeting. Ms. Munc moved, seconded by Mr. Lynch to adjourn. The motion carried unanimously and the meeting adjourned at 9:46 p.m.

Master Plan RFP Update

Monday, June 9, 2025

Chad Gibson, Community Development Director



Timeline (2025)

- Presented to PRAB on June 4
- Presented to Council on June 9
- To be issued on June 30
- Consultant question deadline on July 14 (responses by July 21)
- RFP responses due by August 4
- Internal review committee to convene in August-September
- Consultant interviews and selection by October
- Public process to commence in 2026



Context

- 2001 Master Plan (2013 internal update)
- 2011 Urban Forestry Master Plan
- 2017 Parks & Rec Comprehensive Plan (2024 internal update)
- 2018 River Ridge/Kingsdale West Study
- 2019 Arts & Culture Master Plan
- 2020 Lane Avenue Study
- 2021-22 Neighborhood Compatibility Review
- 2022-23 Police & Fire Operations Study
- 2024 Envision Henderson Study
- 2025 Housing Study



Governance

- Groups with direct involvement
 - City Council
 - Master Plan Steering Committee
 - BZAP
 - PRAB
 - City Tree Commission
 - Other Boards and Commissions as appropriate



Questions?



Code Compliance

Mike Morris, Code Compliance Officer

Nick Schrader, Assistant Code Compliance Officer

June 9, 2025



What is Code Enforcement?

2

- Enforces the International Property Maintenance Code, Unified Development Ordinance and City Building Code
- Collaborates with the Building and Zoning teams to inform and educate residents and contractors
- Works to Preserve residential neighborhoods
- Works to resolve existing city code violations
- Conducts proactive inspections to ensure compliance and maintain property values



Code Compliance Resource Referrals

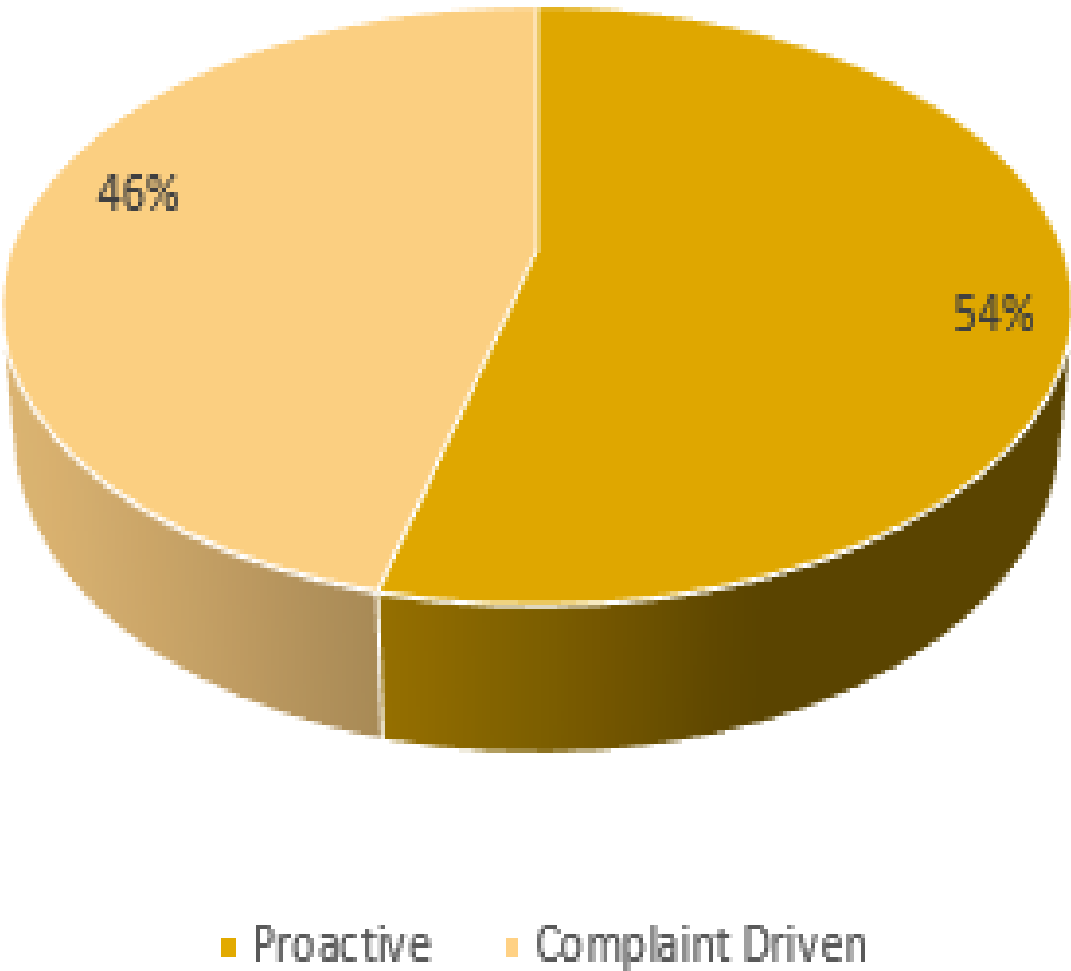
3



Code Compliance Statistics

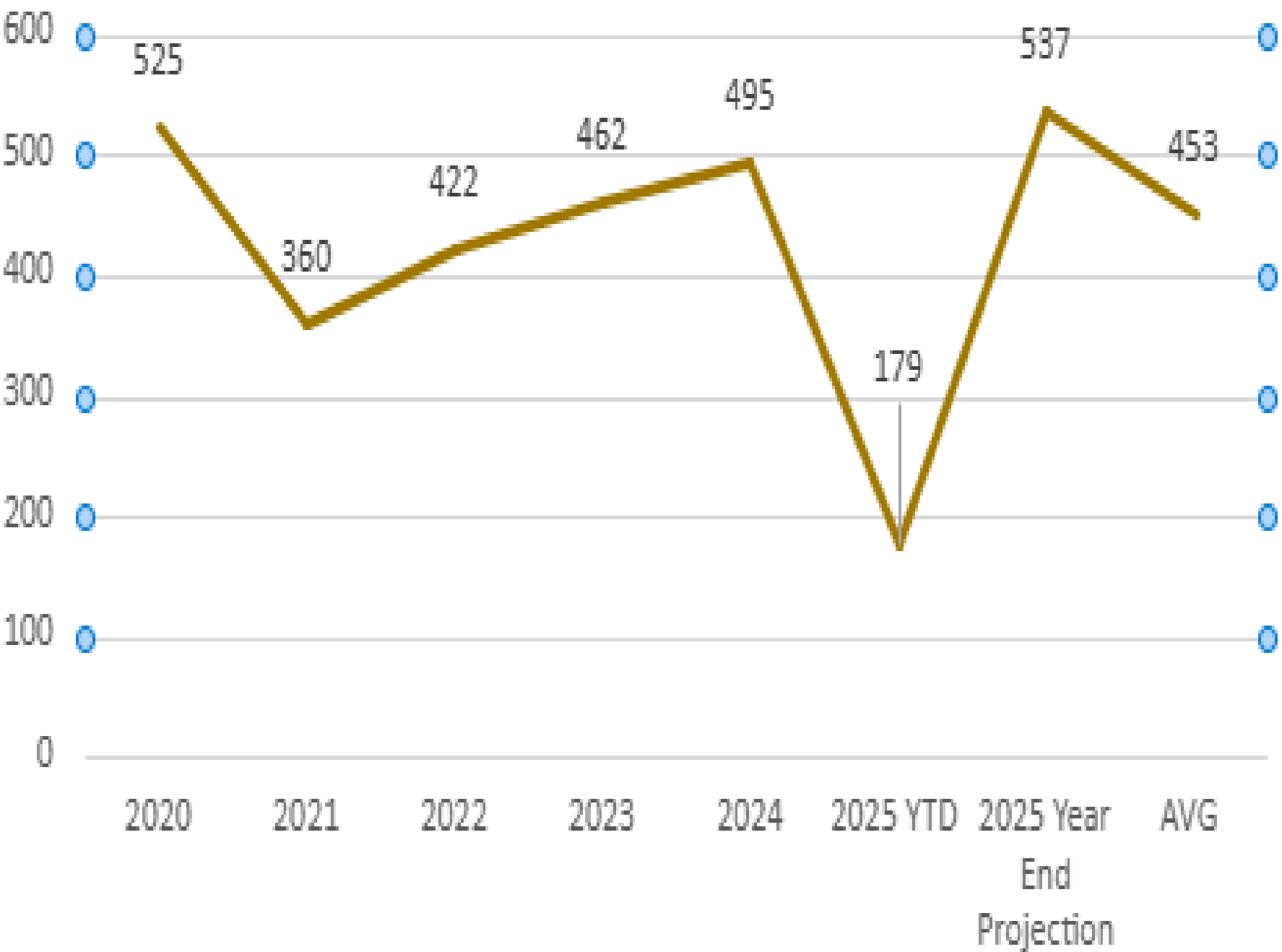
2025 YTD (As of April 30)	
Total Inspections	146
Complaint Initiated Inspections	67
Proactive Inspections	79
Complaint Initiated Inspections	46%
Proactive Inspections	54%

2025 YTD Proactive vs Complaint Driven

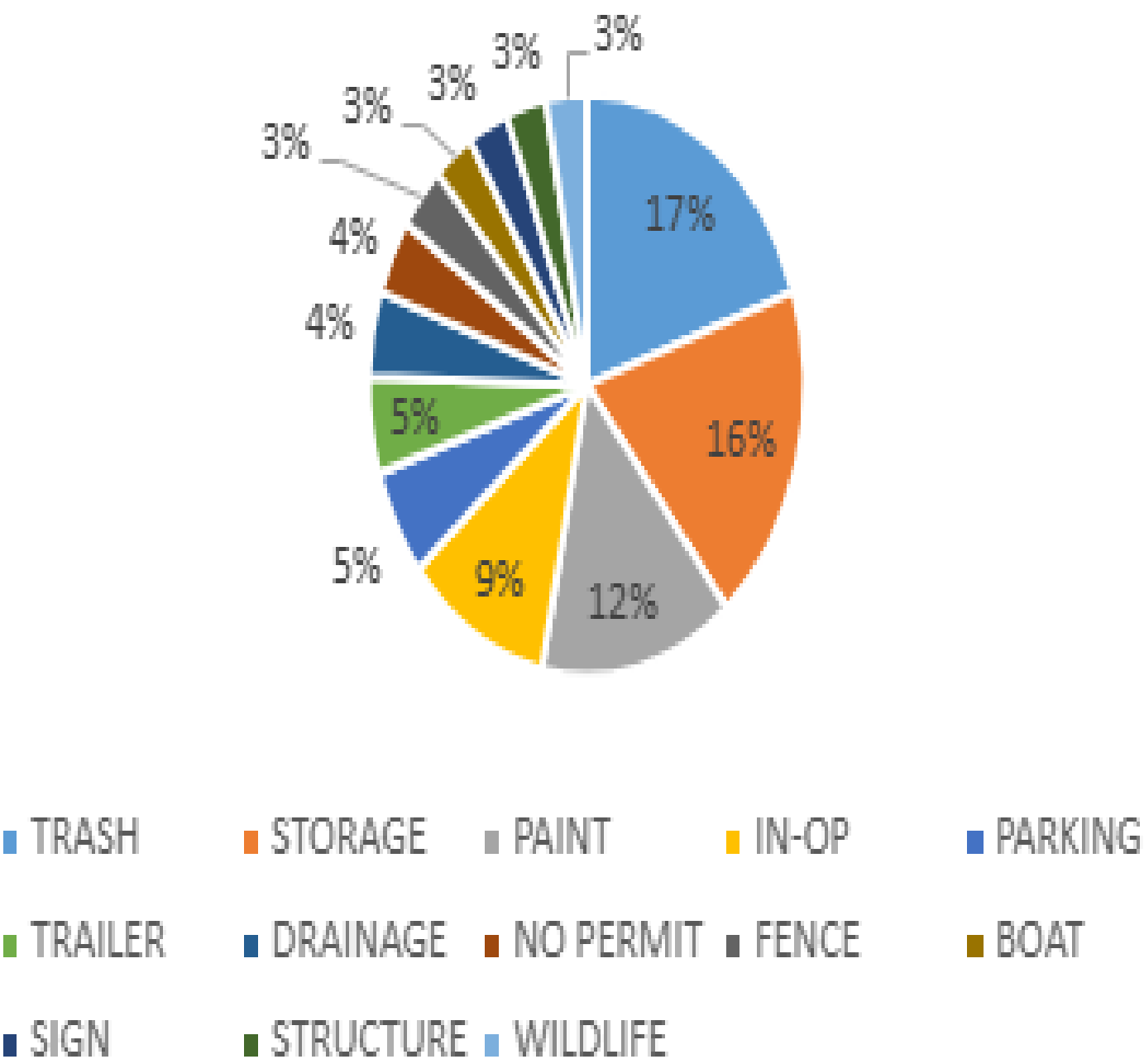


Code Compliance Statistics

Code Enforcement Total Inspections by Year (2020-2025 YTD)



2025 YTD Code Violations by Percentage



Code Compliance Statistics

6

- Bulk Trash and containers left out
- Exterior Hoarding
- Crumbling Driveways
- Inoperable vehicles
- Work with No Permits



Grass and Weeds

7



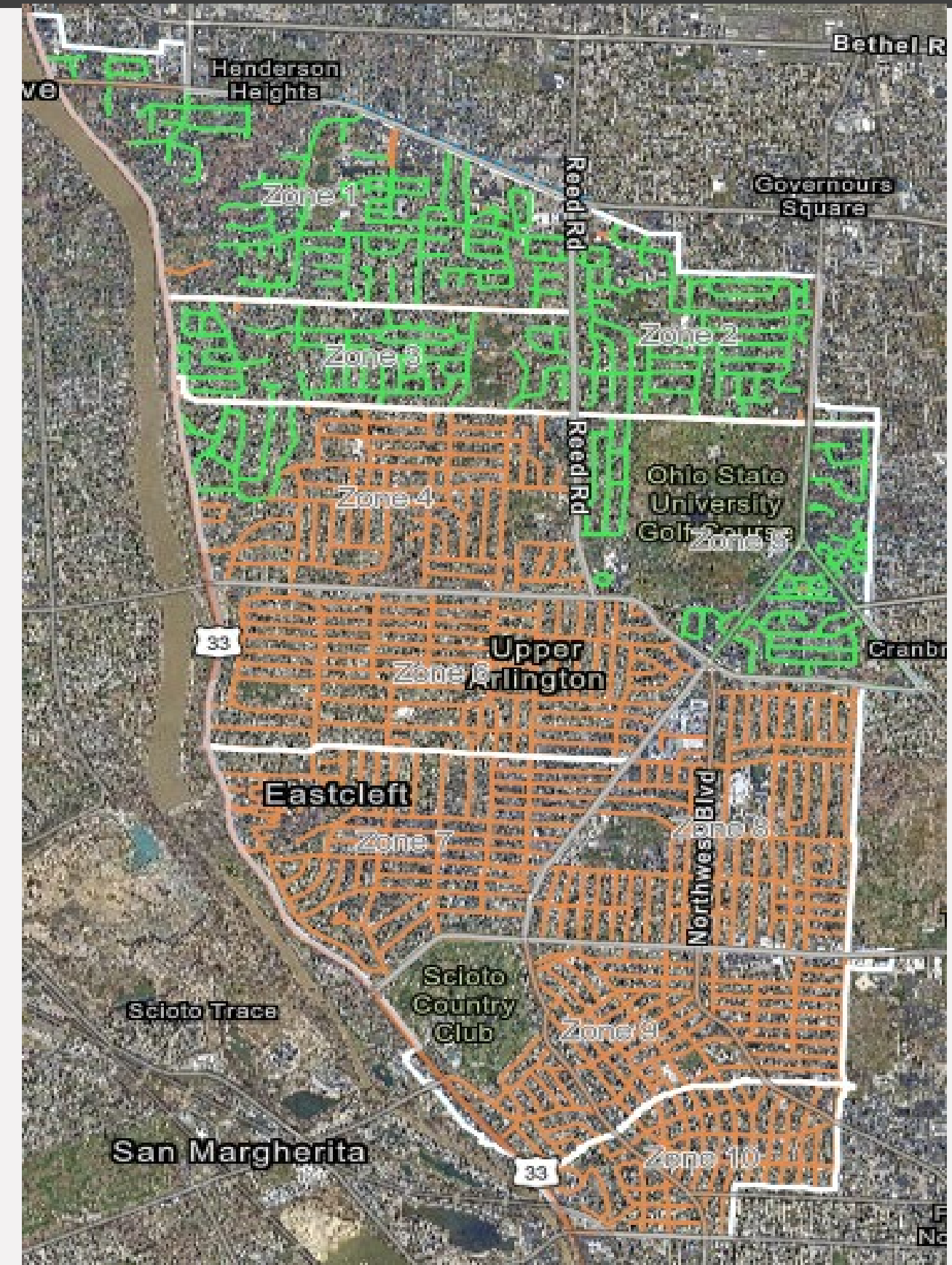
- Grass and Weed Complaints: 54
- The Property Maintenance Code (PMC) **§302.4** requires all exterior property areas and adjacent right-of-way to be maintained free from weeds, grass or other plant growth in excess of eight (8) inches in height
- Total Abatements: 9
- Clover Landscape, 5-Year Contract



Proactive Plan for 2025

8

- Created a map of City to divide into various zones, in order to efficiently conduct proactive Code Enforcement
- 10 Zones, using major roadways for the Zones boundaries
- Worked with GIS engineers to create digital map
- Goal for 2025 includes Zones 4 and 6



Before and After

9



Before and After

10



Before and After

11



Before and After

12



Before and After

13



Thank you

14

Questions?



Lead Waterline Abatement Program

Aaron Scott, P.E.
City Engineer

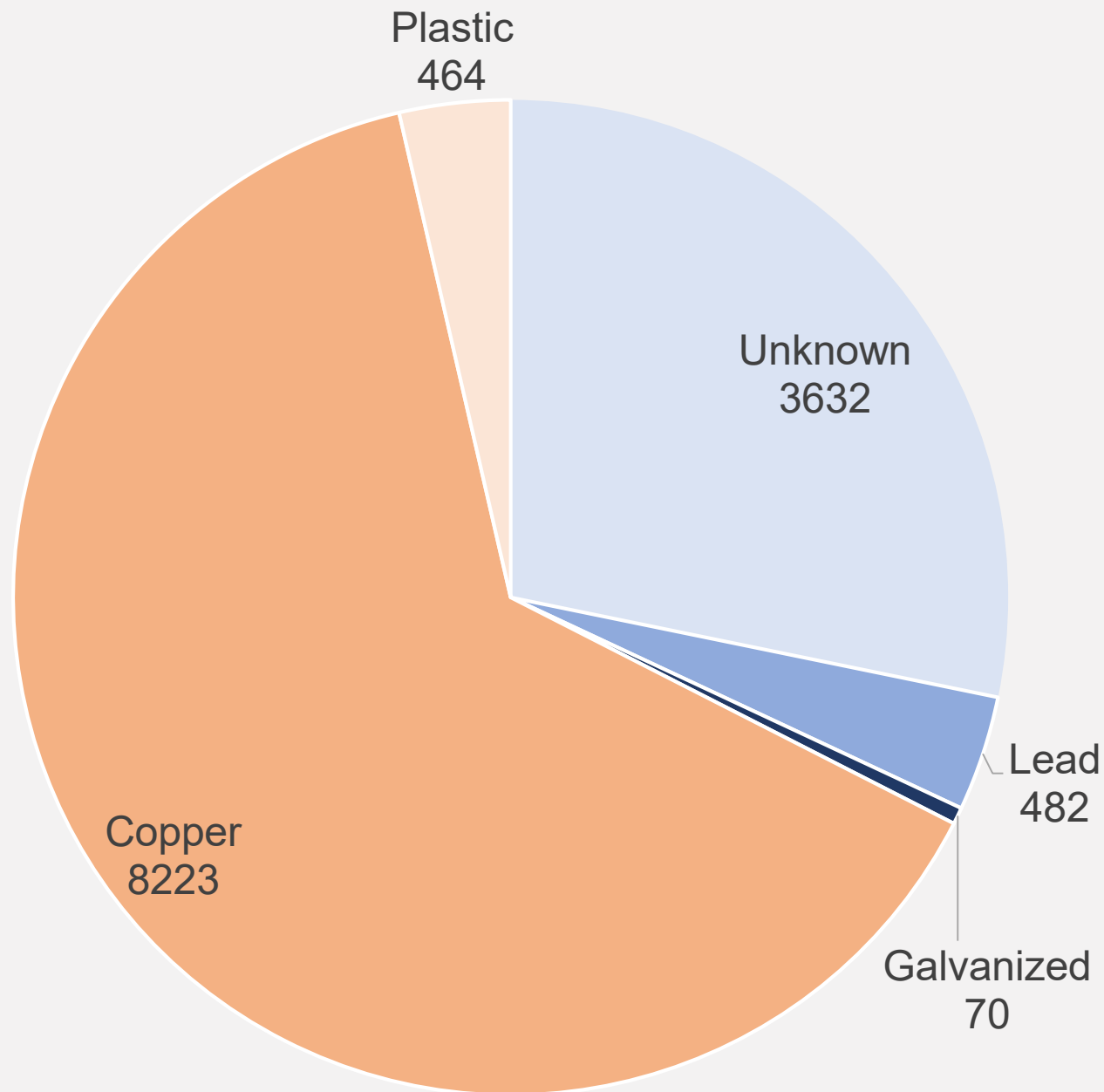
June 9, 2025

EPA Regulations

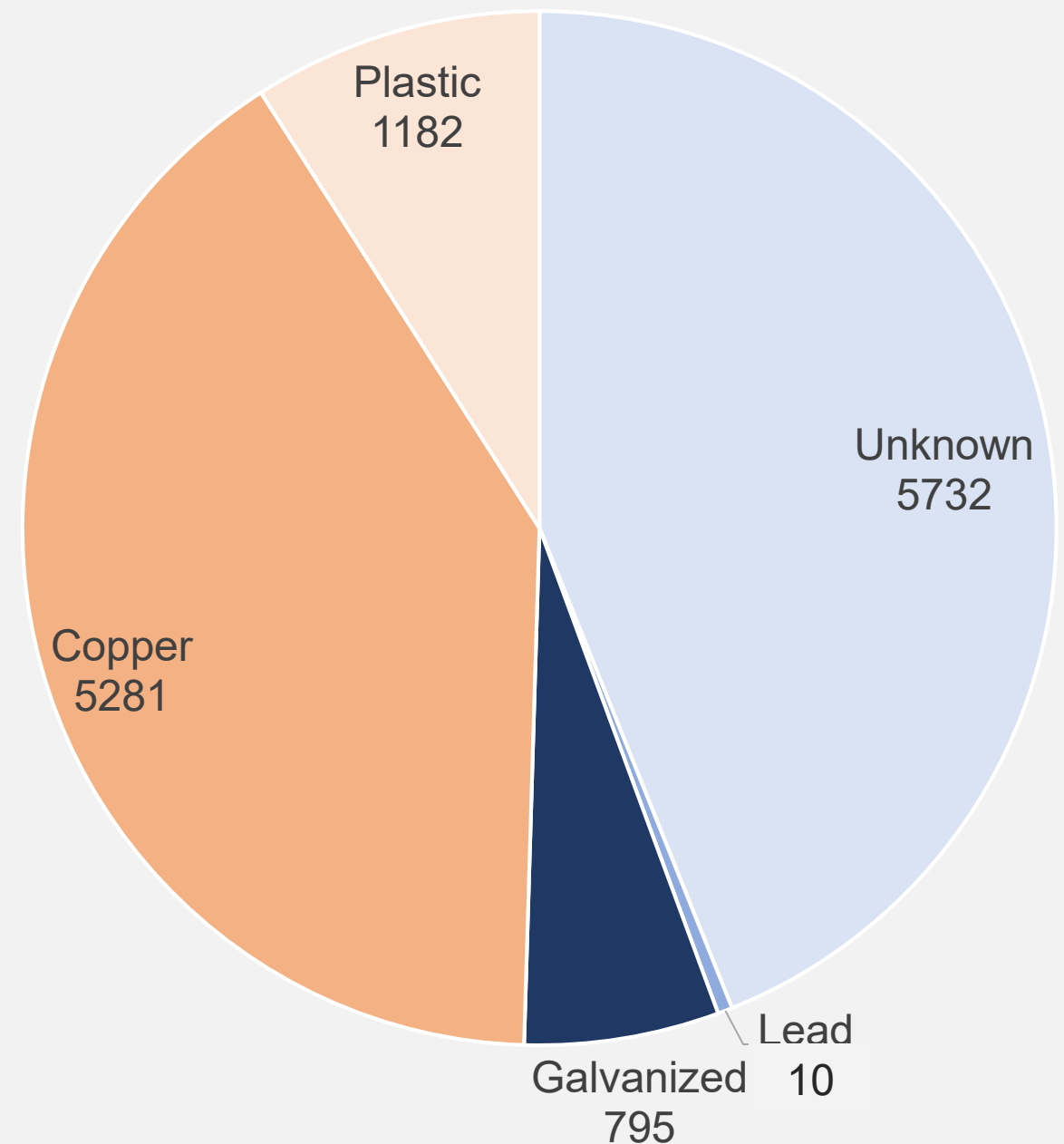
- In October 2024 the EPA drinking water regulation changed
- The regulation and related guides issued by the department designate lead and lead-contaminated galvanized steel pipes as public safety hazards
- Water within a distribution system acts as one body, with contamination in one location inevitable spreading to all parts of the body through osmosis
- Therefore, both public and private water service lines have the ability to contaminate the public drinking water and municipalities, and water service providers have a responsibility to ensure the population is protected from lead-contaminated water
- Water service providers have been given until November 1st 2027 to submit an initial inventory of line materials and provide an action plan to the EPA
- Water service providers have been given until November 1st 2037 to replace all public and private lead and lead-contaminated galvanized steel water lines

What Is My Water Service Line Made Of?

Publicly Owned Service Line Portion



Privately Owned Service Line Portion



Material Service Line data from the City of Columbus Service Line Material Inventory

Columbus Response Plan

How these mandates affect Contract Communities Like Upper Arlington

4

CONTRACT
BETWEEN THE CITY OF COLUMBUS
AND
THE CITY OF UPPER ARLINGTON
WATER SERVICE AGREEMENT

This Contract made pursuant to Ordinance No. 206-99 passed and approved by the City of Upper Arlington, Ohio, authorizing and directing its City Manager to enter into this Contract and pursuant to Ordinance No. 2633-99 passed and approved by the City of Columbus, Ohio, authorizing and directing its Director of Public Utilities to enter into this Contract is hereby made and entered into by and between the said City of Columbus, Ohio, a municipal corporation, and the City of Upper Arlington, Ohio, a municipal corporation this 3 day December, 1999.

WITNESSETH:

Section 1. The City of Columbus shall, for the consideration hereinafter stated, furnish to the City of Upper Arlington or its successors through annexation or appropriation and the inhabitants thereof, surplus water from the municipal water system of the said City of Columbus for the term of 50 years hereinafter described.

The term of this agreement will commence on December 3, 1999 and shall remain in full force and effect until midnight of December 3, 2049. Unless written notice is given by either party to the other at least ten years prior to December 3 2049, the agreement shall remain in effect for an additional, three year period. In the same manner, this agreement with any amendments hereof shall remain in effect from three-year term to three-year term thereafter, subject to termination at the expiration of any such term upon written notice given by either party to the other at the expiration of the previous three-year term. Written notice of the intent to terminate this agreement must be given to the Director of Public Utilities for the City of Columbus or the City Manager of the City of Upper Arlington.

Section 2. Such water supply aforementioned shall be the sole supply and be furnished from the water distribution system of the City of Columbus to said City of Upper Arlington and the inhabitants thereof through the water distribution system of the City of Upper Arlington as the same is developed and extended during the life of this Contract, except as provided in Section 4 hereafter.

The City of Upper Arlington shall have the further right to connect its water lines to any water mains subsequently installed by the City of Columbus within, or adjacent to, or reasonably close to the corporation lines of the City of Upper Arlington; provided, that the Director of Public Utilities of the City of Columbus may refuse such rights when in his opinion, based upon reasonable engineering and other technical review by Department staff, such mains are of insufficient capacity to serve the proposed water service area.

The City of Columbus may make such connections between said system as is necessary to maintain pressure which will provide an adequate supply of water for consumptive demands and for fire protection. Nothing contained herein, however, shall be construed so as to hold the City of Columbus liable for lack of adequate water supply and pressure within the corporation limits of the City of Upper Arlington, Ohio nor due to any inadequacy of the water supply of the distribution system of the City of Columbus.

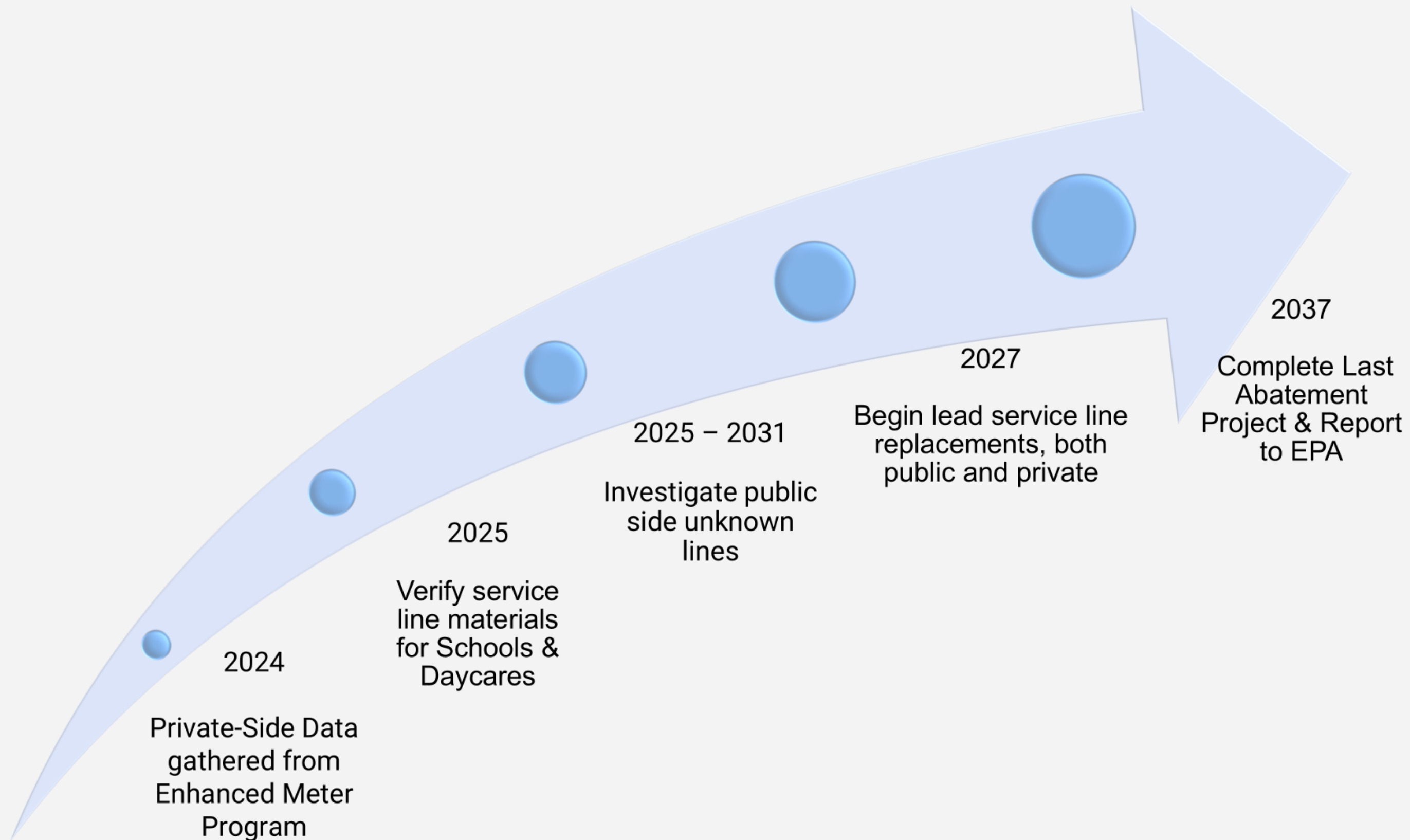
The City of Columbus reserves to itself the right to make any actual connection to its water lines and/or chlorinate all water lines connected directly or indirectly to its water line and, in such event, the City of Upper Arlington shall pay the actual cost of labor and materials plus twenty-five percent with respect to lines designated solely to service the City of Upper Arlington and its inhabitants.

Notwithstanding the foregoing limitation and the exclusive right of Columbus to chlorinate all water lines connected directly or indirectly to its water lines, the City of Upper Arlington may, at its option, make such connections providing the labor and materials therefore.

- Columbus response plan continues to evolve
- Latest update indicates that Columbus intends to handle all lead service line replacements
- Replacements will be funded by a system-wide rate increase
- Once the final plan is complete, we will provide an update to City Council



Columbus Response Timeline



Questions?



Authors:	Jacolyn Thiel, Assistant City Manager
Council Meeting Date:	June 16, 2025
Subject/Legislative Item:	Ordinance No. 18-2025 - An ordinance authorizing the City Manager to enter into contract with the Upper Arlington School District for site work at 1945 Ridgeview Road; and to appropriate funds
Purpose:	Authorization to enter into an agreement with the Upper Arlington School District to facilitate the demolition of the Senior Center and the resurfacing of the adjacent parking lot, in accordance with obligations outlined in the previously approved Compensation Agreement related to the Bob Crane Community Center Development.
Executive Summary:	This legislation provides authorization to enter into an agreement with the Upper Arlington School District for abatement, demolitions, grading, seeding, and parking lot resurfacing work at 1945 Ridgeview Road - the site of the former Senior Center. This agreement outlines project responsibilities, design and procurement procedures, and a reimbursement structure, with project management led by the School District and funding provided by the City not to exceed \$500,000. This legislation also includes waiving the requirement of an appraisal under authority granted by C.O. 223.07(B). Lastly, this legislation also includes adding additional appropriations for said expenditure.

Purpose and Impact

This Agreement supports the final stages of transition related to the Community Center development and ensures the School District receives the agreed-upon site improvements before assuming ownership. The School District will lead construction of the project, while the City will reimburse all eligible costs associated with it. The School District had a consultant, Moody Nolan, complete the design and City staff reviewed the plans and cost estimates. The School District advertised the project and opened bids the week of June 2nd.

Financial Impact:



- Reimbursement obligation not to exceed \$500,000. Preliminary bids show the cost between \$350,000-\$400,000 with ancillary costs to be determined.
- Costs covered include design, abatement, demolition, grading, seeding, resurfacing, and ancillary services
- This project was not included in the 2025 budget. Therefore, an additional appropriation of \$500,000 is being requested in the General Fund - General Administration - Capital category.

History

- In 2021, the City approved a Development Plan for a new Community Center at Kingsdale - [Ordinance No. 1-2021](#)
- A Compensation Agreement between the City and School District provided for transfer of the former Tremont Senior Center site to the School District.
- The Compensation Agreement obligated the City to complete abatement, demolition, site restoration, and parking lot resurfacing prior to the property's transfer. This agreement adjusts that arrangement to allow the school to do the work and have the City reimburse for the work.
- The Community Center has been completed, and the City is now ready to proceed with the site work as outlined.

Alternatives

Council may opt to delay approval of the agreement, but this will delay the project into the 2025-2026 school year.

Attachments

1.	Ordinance No. 18-2025
2.	Exhibit A



RECORD OF ORDINANCES

CITY OF UPPER ARLINGTON
STATE OF OHIO

ORDINANCE NO. 18-2025

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACT WITH THE UPPER ARLINGTON SCHOOL DISTRICT FOR SITE WORK AT 1945 RIDGEVIEW ROAD; AND TO APPROPRIATE FUNDS

- WHEREAS,** in 2021, City Council approved Ordinance No. 1-2021, adopting a Development Plan for a new Community Center at Kingsdale; and
- WHEREAS,** the Compensation Agreement between the City of Upper Arlington and the Upper Arlington School District provided for the transfer of the former Senior Center site located at 1945 Ridgeview Road to the School District after the City completes abatement, demolition, site restoration, and parking lot resurfacing prior to transfer of ownership; and
- WHEREAS,** the City and School District desire to revise that arrangement through a new agreement in which the School District will manage the project, including design, procurement, and construction activities, with the City reimbursing the District for all eligible expenses associated with the project; and
- WHEREAS,** the project scope includes abatement, demolition, grading, seeding, resurfacing, and ancillary services, with total reimbursement costs not to exceed \$500,000; and
- WHEREAS,** this agreement supports the final stages of the Community Center transition, ensuring the School District receives the agreed-upon site improvements before assuming ownership of the property; and
- WHEREAS,** to fulfill its obligations, the City must waive the appraisal requirement, pursuant to Section 223.07(B) of the Upper Arlington Code of Ordinances, and make an additional appropriation in the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Upper Arlington, Ohio:

- SECTION 1.** The City Manager is hereby authorized and directed to enter into an agreement with the Upper Arlington School District to provide for abatement, demolition, grading, seeding, and parking lot resurfacing work at the former Senior Center site, located at 1945 Ridgeview Road, with reimbursement from the City to the School District not to exceed \$500,000.00 (said agreement attached hereto and incorporated herein as Exhibit A).

SECTION 2.

The City is authorized to transfer the former Senior Center site located at 1945 Ridgeview Rd. to the Upper Arlington School District, as the property is now surplus property not needed by the City. The requirement for an appraisal under Section 223.07 of the Codified Ordinances is hereby waived pursuant to Section 223.07(B).

SECTION 3.

The Finance Director is authorized to make the additional appropriation of \$500,000.00 in the General Fund - General Administration - Capital category.

SECTION 4.

The City Manager, Finance Director, and City Attorney are hereby authorized to take all actions necessary to enter into, implement, and administer the contract, including the execution of all documents and amendments, provided such actions are not substantially inconsistent with this ordinance.

SECTION 5.

This ordinance shall take effect immediately upon passage.

**JOINT DEVELOPMENT AGREEMENT BETWEEN THE CITY OF UPPER
ARLINGTON AND THE BOARD OF EDUCATION FOR THE UPPER ARLINGTON
CITY SCHOOL DISTRICT, FOR THE ABATEMENT AND DEMOLITION OF THE
TREMONT SENIOR CENTER AND FOR RESURFACING OF THE PARKING LOT**

This joint development agreement (“Agreement”), is made and entered as of the last date signed below (the “Effective Date”), by and between the City of Upper Arlington, Ohio, a municipal corporation (the “City”) and the Board of Education for the Upper Arlington City School District (the “Board”), a public school district board of education, and is for the abatement and demolition of the improvements located at 1945 Ridgeview Road, Upper Arlington, Ohio (commonly known as the “Tremont Senior Center”) and for the resurfacing of the Tremont Senior Center parking lot. The City and Board are collectively referred to herein as the “Parties.”

RECITALS

WHEREAS, the City previously authorized a development plan (the “Development Plan”) to, among other things, redevelop an approximately 6.226 acre site located on the northern portion of the Kingsdale Center, located within the City and the Upper Arlington City School District, with the Development Plan contemplating the construction of a community center (the “Community Center”).

WHEREAS, in conjunction with the Development Plan, the Parties executed a Compensation Agreement (the “Compensation Agreement”) which, among other things, authorizes the transfer by the City to the Board the property underlying the Tremont Senior Center, in the event the City undertakes the construction of the Community Center;

WHEREAS, the Compensation Agreement further states that the City, at its sole expense, will (i) cause the demolition of the Tremont Senior Center; (ii) provide for the grading and seeding of the underlying property, and (iii) resurface the existing parking lot adjacent to the Tremont Senior Center on such property (the “Project”)(the term “construction” as stated in this Agreement, shall include all work related to the abatement, demolition, grading, seeding, and resurfacing identified as part of the “Project”).

WHEREAS, the City has constructed the Community Center and now desires to move forward with the Project and, upon conclusion of the Project, dedicate the Project and underlying property (the “Project Property”) to the Board, pursuant to the terms of the Compensation Agreement.

WHEREAS, the Parties now enter into this Agreement to memorialize how the Project will be funded, procured, designed, constructed, and maintained upon dedication from the City to the Board.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Design and Construction of the Project. The Board will be the owner of the Project and will be responsible for procurement of all design and construction. Procurement of the design and construction will comply with all state and local requirements. Unless otherwise agreed by the Parties, the Board will bid any construction in accordance with R.C. 3313.46. Plans and specifications for the Project shall be submitted to the City for approval in accordance with the typical process required for construction by the Board. Approval by the City shall also be deemed approval of the plans and specifications for purposes of the City's reimbursement obligation set forth in Paragraph 2 of this Agreement. Construction of the Project will be performed in a workmanlike manner and consistent with the plans and specifications approved by the City.

2. The City's Financial Reimbursement to the Board for the Project. Pursuant to the terms of the Compensation Agreement, the Parties previously agreed that the City would be solely responsible for all costs of the Project. The Parties agree that it is in the best interests of both the City and the Board for the Board, as owner of the Project, to manage all aspects of the Project. Accordingly, the City shall reimburse the Board for all costs incurred for the Project. These costs include all costs incurred for design services, including abatement consulting costs, all costs incurred for construction of the Project, and all ancillary costs related to the Project, including but not limited to, permitting fees, insurance and bonding costs, and other consulting costs.

Except for any agreements entered into prior to the effective date of this agreement, before entering into any agreements for design, construction, and/or related consulting services for the Project, the Board will provide the City with the written proposal or bid document detailing the costs to be incurred, and the City shall provide written approval or objection within five business days. In the event the City does not provide written approval or objection within five business days, the City will be deemed to have consented to the proposed costs for purposes of reimbursement to the Board. Within 60 days of final completion of the Project, the Board will provide the City with an accounting of all Project costs that the Board seeks for reimbursement, including agreements entered into prior to the effective date of this agreement, and any other documentation requested by the City that is reasonably necessary for the City to confirm its reimbursement obligation for the Project. Within 60 days of receipt of the Board's accounting for reimbursement and any supporting documentation requested by the City, the City shall reimburse the Board. The amount to be reimbursed by the City shall not exceed **\$500,000**, except as otherwise agreed by the Parties.

3. Temporary License Agreement for Construction Access. All work for the Project will be performed on property currently owned by the City. Accordingly, the City grants a temporary license to the Board, its contractors, agents, and other designees, to access the Project Property for the purpose of staging and constructing the Project. The license granted under this paragraph will terminate upon final completion of the Project.

4. Partition and Survey of the Project Property. The City shall partition the Project Property so that any roads and rights of way owned by the City shall be separated from the Project Property. That City shall undertake to have a new survey performed and a new legal description prepared in order to dedicate the Project and underlying Project Property to the Board at the Conclusion of the Project. In the event the partition and survey is not complete at the conclusion of construction of the Project, the City grants a temporary easement to the Board to access and use the Project for all school district purposes, with such easement terminating upon dedication of the Project and Project Property to the Board and acceptance of such dedication by the Board.

5. Bonds and Insurance. The Board will require all prime contractors for the Project to provide bid guaranties and contract bonds required by Ohio Revised Code § 153.54. The City will be named as a co-obligee on all contract bonds provided by any prime contractor. The Board will require all prime contractors performing work on the Project to carry appropriate liability insurance. The City will be named as an additional insured on the certificate of insurance provided by any prime contractor.

6. Ownership after Construction. Upon final completion of construction of the Project, the City will dedicate the Project and Project Property to the Board, and the Board will accept dedication of the same.

7. Operation and Maintenance. Upon dedication of the Project and Project Property to the Board by the City, and acceptance of the dedication, the Board will be solely responsible for the ongoing operation and maintenance of all aspects of the Project and Project Property.

8. Authority. Authority for entering into this Agreement is under Ohio Revised Code § 715.02. The Parties deem the Project to be a joint benefit to the Parties.

9. Schedule. The Parties will endeavor to complete the Project prior to August 1, 2025

10. Limited Liability. The Parties agree that this Agreement does not create an indemnification obligation for either of the Parties, as such an obligation would be contrary to Ohio law.

11. Modification. No modification or waiver of any of the terms of this Agreement will be effective against either of the Parties unless set forth in writing and signed by or on behalf of the Parties. Under no circumstances will forbearance, including the failure or repeated failure to insist upon compliance with the terms of this Agreement, constitute a waiver or modification of any such terms. The Parties acknowledge that no person has authority to modify this Agreement or to waive any of its or their terms, except as expressly provided in this section.

12. Governing Law and Jurisdiction. All questions regarding the validity, intention, or meaning of this Agreement or any modifications of it relating to the rights and obligation of the Parties will be construed and resolved under the laws of the State of Ohio. Any suit, which may be brought to enforce any provision of this Agreement or any remedy with respect hereto shall be brought in the Court of Common Pleas in the county where the Project is located, and each party hereby expressly consents to the exclusive jurisdiction of such court to the exclusion of any other court, including any U.S. District Court or any other federal court.

13. Severability. If any term or provision of this Agreement is found to be illegal, unenforceable, or in violation of any laws, statutes, ordinances, or regulations of any public authority having jurisdiction, then, notwithstanding such term or provision, this Agreement will remain in full force and effect and such term will be deemed stricken; provided this Agreement will be interpreted, when possible, so as to reflect the intentions of the Parties as indicated by any such stricken term or provision.

14. Construction. The Parties acknowledge that each party has reviewed this Agreement and entered into this Agreement as a free and voluntary act. Accordingly, the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party will not be employed in the interpretation of this Agreement.

15. Headings. The headings contained herein are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement.

16. Counterparts. This Agreement may be executed in separate counterparts, each of which shall be an original, but all of which together shall constitute one and the same instrument.

17. Entire Agreement. This Agreement constitutes the entire agreement among the Parties with respect to its subject matter and will supersede all prior contemporaneous, oral or written agreements, negotiations, communications, representations, and understandings with respect to such subject matter, and no person is justified in relying on such agreements, negotiations, communications, representations, or understandings. In the event any terms in this Agreement are inconsistent with the plans and specifications for the Project, the terms of this Agreement shall control.

18. Authorization. The Parties warrant that they are duly authorized to execute this Agreement.

19. Electronic Signatures. Any party may deliver a copy of its counterpart signature page to this Agreement via fax or e-mail. Each party hereto shall be entitled to rely upon a facsimile or electronic signature of any other party delivered in such a manner as if such signature were an original.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed effective as of the Effective Date set forth above.

**BOARD OF EDUCATION FOR THE
UPPER ARLINGTON CITY SCHOOL DISTRICT**

CITY OF UPPER ARLINGTON

x _____

By: _____
(Print Name, Title)

Date: _____

x _____

By: _____
(Print Name, Title)

Date: _____

CERTIFICATE OF FUNDS

(ORC Section 5705.41)

The undersigned, Fiscal Officer of the City of Upper Arlington, hereby certifies in connection with the Agreement to which this Certificate is attached that the amount required to meet the obligations under the contract, obligation, or expenditure for the services described in the attached agreement, has been lawfully appropriated for the purpose, and is in the treasury or in process of collection to the credit of an appropriate fund, free from any outstanding obligation or encumbrance.

Dated: _____

Fiscal Officer



Authors:	Brent Lewis, Finance Department Director
Council Meeting Date:	June 16, 2025
Subject/Legislative Item:	Ordinance No. 19-2025 - An ordinance authorizing the issuance of not to exceed \$43,790,000 of General Obligation Limited Tax bonds, in one or more series, for the purpose of refunding a portion of certain outstanding General Obligation bonds of the City; and authorizing and approving related matters
Purpose:	City Council authorization is required prior to the issuance of any bonds. This proposed authorization pertains to the issuance of bonds for the purpose of refunding certain outstanding bonds. The objective is to take advantage of potentially lower interest rates, which would reduce the City's overall debt service obligations. By proceeding with the refunding at an opportune time, the City may achieve significant interest cost savings and improve its long-term financial position.
Executive Summary:	Current interest rates indicate a potential for interest cost savings for current outstanding bonds that were issued in 2014, 2015, 2016, 2017, 2022. In order to take advantage of these savings, staff is requesting that the City Council authorize the issuance of not to exceed \$43,790,000 of General Obligation Limited Tax Bonds for the purpose of refunding a portion of said bonds. If the market conditions are not favorable to generate debt service savings, all or a portion of the bonds will not be issued.

Purpose and Impact

When the City issues bonds, they are issued with a "callable" feature. The call feature of a municipal bond is essentially the earliest date on which the issuer has the right (but not the obligation) to redeem the bond before its maturity date. The first call date is typically 10 years after the bond is issued, but this can vary. This feature is important to the City because, if interest rates fall, issuers may refinance their debt by calling existing bonds and reissuing new ones at lower rates.

Staff, along with its Municipal Advisor, perform an annual review of its debt obligations and



the availability to refund bonds to obtain interest cost savings. To ensure an efficient use of staff and resources, the City typically strives to limit refinancing bond issues to those that save a minimum of an estimated 3% of existing payments on a present value basis. This particular ordinance includes all the City's current bonds that are callable at this time. If the City Council authorizes this issuance, the City will have the ability to refund the bonds that generate a savings for the City. If certain issuances do not generate savings, they will not be included in the refunding issuance.

The Bonds related to this authorization are:

Issuance	Original Purpose of Issuance	Outstanding Amount	Refundable Amount
Various Purpose Refunding Bonds, Series 2014	Refunding of 2009 and 2010 bonds	\$ 3,495,000	\$ 3,495,000
Various Purpose Limited Tax Bonds, Series 2015	CIP	13,795,000	12,235,000
Various Purpose Limited Tax General Obligation Bonds, Series 2016	CIP	9,785,000	9,780,000
Various Purpose Limited Tax General Obligation Bonds, Series 2017	CIP	2,285,000	1,365,000
Various Purpose General Obligation Bonds, Series 2022	CIP	17,530,000	16,915,000
		\$46,890,000	\$43,790,000

With the latest numbers run, the only issuance that would garner any savings would be the refunding of the Series 2022 bonds (estimated 10% in present value savings, or \$1.7M). However, as we all know, the market can change quickly, so it is worth including all the applicable bonds in this authorization in case the market adjusts in the City's favor. One other point to make, is that the refunding would not extend the life of the bonds.

The anticipated timing for this issue:

- End of June - Bond rating meetings (Moody's and S&P Global)
- End of July - Sell bonds
- Early September - Close bonds

Bond Team

Municipal Advisor - Bradley Payne Advisors, LLC
 Bond Counsel - Bricker Graydon
 Underwriter - Stifel, Nicolaus & Co., Inc.

History

The City has regularly refunded bonds to garner savings. The last refunding issuance occurred in 2020.



Alternatives

City Council can elect to not authorize the refunding of bonds.

Attachments

1.	Ordinance No. 19-2025
----	-----------------------



RECORD OF ORDINANCES
CITY OF UPPER ARLINGTON
STATE OF OHIO

ORDINANCE NO. 19 -2025

AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$43,790,000 OF GENERAL OBLIGATION LIMITED TAX BONDS, IN ONE OR MORE SERIES, FOR THE PURPOSE OF REFUNDING A PORTION OF CERTAIN OUTSTANDING GENERAL OBLIGATION BONDS OF THE CITY; AND AUTHORIZING AND APPROVING RELATED MATTERS

WHEREAS, WHEREAS, pursuant to various ordinances passed by City Council (the "Council") of the City of Upper Arlington, Ohio (the "City"), the City issued and sold certain limited tax general obligation bonds, to wit:

<u>Title</u>	<u>Dated</u>	<u>Outstanding Amount</u>	<u>Callable Amount</u>
Various Purpose Refunding Bonds, Series 2014	07/22/2014	\$ 3,495,000	\$ 3,495,000
Various Purpose Limited Tax Bonds, Series 2015	04/14/2015	13,795,000	12,235,000
Various Purpose Limited Tax General Obligation Bonds, Series 2016	12/15/2016	9,785,000	9,780,000
Various Purpose Limited Tax General Obligation Bonds, Series 2017	01/10/2017	2,285,000	1,365,000
Various Purpose General Obligation Bonds, Series 2022	11/17/2022	17,530,000	16,915,000

(the above-described bonds are collectively referred to as the "Outstanding Bonds"), for the purposes described in those ordinances and in the Outstanding Bonds: and

WHEREAS, the City can achieve a reduction in the debt service associated with the Outstanding Bonds by providing for the refunding of the "Callable Amount" of such Outstanding Bonds; and

WHEREAS, in view of currently prevailing lower interest rates, this Council has determined that it is advisable and in the best interest of the City to issue the Bonds (as defined hereinbelow) to refund all or a portion of the Callable Amount of such Outstanding Bonds (the "Refunded Bonds"); and

WHEREAS, the Finance Director of the City (the “Finance Director”) has certified to this City Council (the “Council”) that the maximum maturity and principal amount of the Bonds cannot exceed the maximum maturity and principal amount of the Refunded Bonds; and

WHEREAS, it is now deemed necessary to issue and sell not to exceed \$43,790,000 of such bonds under authority of the general laws of the State of Ohio, including Chapter 133, Ohio Revised Code, and in particular Section 133.34 thereof, and the Charter of the City (the “Charter”) for the purpose stated in the title of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. It is hereby declared necessary to issue bonds of the City, in one or more series, in the aggregate principal sum of not to exceed \$43,790,000, or such lesser amount as shall be determined by the Finance Director and certified to this Council, which bonds shall be designated “Refunding Bonds,” or as otherwise designated by the Finance Director (the “Bonds”), for the purpose described in the title of this Ordinance.

SECTION 2. It is hereby determined, that for the purposes of issuance and sale, it may be in the best interest of the City to combine the Bonds with other general obligation bonds of the City authorized by separate ordinances of this Council, as determined by the Finance Director. The Bonds and such other bonds shall be jointly referred to herein as the “Combined Bonds.” As used in this Ordinance, the term “Bonds” shall also mean the Combined Bonds, where appropriate.

SECTION 3. The Bonds shall be issued as fully registered bonds in denominations of \$5,000 or any integral multiple thereof; shall be numbered consecutively from R-1 upward, as determined by the Finance Director; shall be dated the date determined by the Finance Director and set forth in the Certificate of Fiscal Officer provided for hereinbelow; and shall bear interest, payable semiannually on such dates as shall be determined by the Finance Director and set forth in the Certificate of Fiscal Officer, until the principal sum is paid or provision has been duly made therefor. Interest shall be calculated on the basis of a 360-day year of twelve 30-day months. Coupons shall not be attached to the Bonds.

SECTION 4. The sale and award of the Bonds shall be evidenced by a Certificate of Fiscal Officer (the “Certificate of Fiscal Officer”) signed by the Finance Director. The Certificate of Fiscal Officer shall (a) set forth the aggregate principal amount and the final terms of the Bonds, which aggregate principal amount and terms, subject to the limitations set

forth in this Ordinance, (b) the dated date for the Bonds, (c) the dates on which interest on the Bonds is to be paid (each, an "Interest Payment Date"), (d) the purchase price for the Bonds (which shall be not less than 97% of the face value thereof), (e) the maturity schedule for the Bonds, (f) the interest rates for the Bonds (provided that the true interest cost for all Bonds in the aggregate shall not exceed 5.00% per annum), (g) the optional and mandatory redemption provisions, if any, and (h) such other terms not inconsistent with this Ordinance as the Finance Director shall deem appropriate.

SECTION 5.

The Bonds shall be issued with interest payable semiannually on each Interest Payment Date until the principal sum is paid or provision has been duly made therefor (the "Current Interest Bonds") or with interest compounded on each Interest Payment Date but payable only at maturity (the "Capital Appreciation Bonds") in such proportions as shall be set forth in the Certificate of Fiscal Officer. The Current Interest Bonds shall be in the denominations of \$5,000 or any integral multiple thereof, and the Capital Appreciation Bonds shall be in the denominations on the date of their issuance and delivery equal to the principal amount which, when interest is accrued and compounded thereon, beginning on the date of delivery to the Original Purchaser (as defined hereinbelow), and each Interest Payment Date thereafter, will equal \$5,000 or any integral multiple thereof at maturity. The Current Interest Bonds shall be dated such date as shall be determined by the Finance Director and set forth in the Certificate of Fiscal Officer and the Capital Appreciation Bonds shall be dated their date of delivery to the Original Purchaser.

SECTION 6.

The Current Interest Bonds shall be subject to optional and mandatory redemption prior to stated maturity as provided in the Certificate of Fiscal Officer. If optional redemption of the Current Interest Bonds at a redemption price exceeding 100% is to take place on any date on which a mandatory redemption of the Current Interest Bonds of the same maturity will take place, the Current Interest Bonds to be redeemed by optional redemption shall be selected by the Bond Registrar (as defined hereinbelow) prior to the selection of the Current Interest Bonds to be redeemed at par pursuant to mandatory redemption on the same date.

When partial redemption is authorized, the Bond Registrar shall select a Current Interest Bond or portions thereof by lot within a maturity in such manner and in such denominations as the Bond Registrar may determine, provided, however, that the portion of any Current Interest Bond so selected will be in the amount of \$5,000 or any integral multiple thereof.

The notice of the call for redemption of a Current Interest Bond shall identify (i) by designation, letters, numbers or other distinguishing marks, the Current Interest Bond or portions thereof to be redeemed, (ii) the redemption price to be paid, (iii) the date fixed for redemption, and (iv) the place or places where the amounts due upon redemption are payable. From and after the specified redemption date interest on the Current Interest Bond (or portions thereof) called for redemption shall cease to accrue. Such notice shall be sent by first class mail at least 30 days prior to the redemption date to each registered holder of the Current Interest Bond to be redeemed at the address shown in the Bond Register (as defined hereinbelow) on the 15th day preceding the date of mailing. Failure to receive such notice of any defect therein shall not affect the validity of the proceedings for the redemption of any Current Interest Bond.

SECTION 7.

The Bonds shall express upon their faces the purpose for which they are issued and that they are issued pursuant to this Ordinance and shall be executed by the Finance Director and the City Manager of the City (the "City Manager"), in their official capacities; provided that either or both of their signatures may be a facsimile. No Bond shall be valid or become obligatory for any purpose or shall be entitled to any security or benefit under this Ordinance unless and until a certificate of authentication, as printed on the Bond, is signed by the Bond Registrar as authenticating agent. Authentication by the Bond Registrar shall be conclusive evidence that the Bond so authenticated has been duly issued and delivered under this Ordinance and is entitled to the security and benefit of this Ordinance. The certificate of authentication may be signed by any officer or officers of the Bond Registrar or by such other person acting as an agent of the Bond Registrar as shall be approved by the Finance Director on behalf of the City. It shall not be necessary that the same authorized person sign the certificate of authentication on all of the Bonds.

SECTION 8.

The principal of and interest on the Bonds shall be payable in lawful money of the United States of America without deduction for the services of the Bond Registrar as paying agent. The principal of the Bonds shall be payable upon presentation and surrender of the Bonds at the principal office of the Bond Registrar. Each Bond shall bear interest from the later of the date thereof, or the most recent Interest Payment Date to which interest has been paid or duly provided for, unless the date of authentication of any Bond is less than 15 days prior to an Interest Payment Date, in which case interest shall accrue from such Interest Payment Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered, at

the close of business on the 15th day next preceding that Interest Payment Date (the "Record Date") (unless such date falls on a non-business day, in which case the Record Date shall be the preceding business day), on the Bond Register at the address appearing therein.

Any interest on any Bond which is payable, but is not punctually paid or provided for, on any Interest Payment Date (herein called "Defaulted Interest") shall forthwith cease to be payable to the registered owner on the relevant Record Date by virtue of having been such owner and such Defaulted Interest shall be paid to the registered owner in whose name the Bond is registered at the close of business on a date (the "Special Record Date") to be fixed by the Bond Registrar, such Special Record Date to be not more than 15 nor less than 10 days prior to the date of proposed payment. The Bond Registrar shall cause notice of the proposed payment of such Defaulted Interest and the Special Record Date therefor to be mailed, first class postage prepaid, to each Bondholder, at such Bondholder's address as it appears in the Bond Register, not less than 10 days prior to such Special Record Date, and may, in its discretion, cause a similar notice to be published once in a newspaper in each place where Bonds are payable, but such publication shall not be a condition precedent to the establishment of such Special Record Date.

Subject to the foregoing provisions of this Section, each Bond delivered by the Bond Registrar upon transfer of or in exchange for or in lieu of any other Bond shall carry the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

SECTION 9.

The Finance Director is hereby authorized and directed to serve as authenticating agent, bond registrar, transfer agent, and paying agent for the Bonds (collectively, the "Bond Registrar") or to execute on behalf of the City a Bond Registrar Agreement with such bank or other appropriate financial institution as shall be acceptable to the Finance Director and the Original Purchaser, pursuant to which such bank or financial institution shall agree to serve as the Bond Registrar for the Bonds. If at any time the Bond Registrar shall be unable or unwilling to serve as such, or the Finance Director in such officer's discretion shall determine that it would be in the best interest of the City for such functions to be performed by another party, the Finance Director may, and is hereby authorized and directed to enter into an agreement with a national banking association or other appropriate institution experienced in providing such services, to perform the services required of the Bond Registrar hereunder. Each such successor Bond Registrar shall promptly advise all bondholders of

the change in identity and new address of the Bond Registrar. So long as any of the Bonds remain outstanding, the City shall cause to be maintained and kept by the Bond Registrar, at the office of the Bond Registrar, all books and records necessary for the registration, exchange and transfer of Bonds as provided in this Section (the "Bond Register"). Subject to the provisions hereof, the person in whose name any Bond shall be registered on the Bond Register shall be regarded as the absolute owner thereof for all purposes. Payment of or on account of the principal of and interest on any Bond shall be made only to or upon the order of that person. Neither the City nor the Bond Registrar shall be affected by any notice to the contrary, but the registration may be changed as herein provided. All payments shall be valid and effectual to satisfy and discharge the liability upon the Bonds, including the interest thereon, to the extent of the amount or amounts so paid.

Any Bond, upon presentation and surrender at the office of the Bond Registrar, together with a request for exchange signed by the registered owner or by a person authorized by the owner to do so by a power of attorney in a form satisfactory to the Bond Registrar, may be exchanged for Bonds of the same form and of any authorized denomination or denominations equal in the aggregate to the unmatured principal amount of the Bonds surrendered, and bearing interest at the same rate and maturing on the same date.

A Bond may be transferred only on the Bond Register upon presentation and surrender thereof at the office of the Bond Registrar, together with an assignment executed by the registered owner or by a person authorized by the owner to do so by a power of attorney in a form satisfactory to the Bond Registrar. Upon that transfer, the Bond Registrar shall complete, authenticate and deliver a new Bond or Bonds of any authorized denomination or denominations equal in the aggregate to the unmatured principal amount of the Bonds surrendered, and bearing interest at the same rate and maturing on the same date.

The City and the Bond Registrar shall not be required to transfer or exchange (i) any Bond during a period beginning at the opening of business fifteen (15) days before the day of mailing of a notice of redemption of Bonds, and ending at the close of business on the day of such mailing, or (ii) any Bonds selected for redemption, in whole or in part, following the date of such mailing.

In all cases in which Bonds are exchanged or transferred hereunder, the City shall cause to be executed and the Bond Registrar shall authenticate and deliver Bonds in accordance with the provisions of

this Ordinance. The exchange or transfer shall be without charge to the owner; except that the City and Bond Registrar may make a charge sufficient to reimburse them for any tax or other governmental charge required to be paid with respect to the exchange or transfer. The City or the Bond Registrar may require that those charges, if any, be paid before it begins the procedure for the exchange or transfer of the Bonds. All Bonds issued upon any transfer or exchange shall be the valid obligations of the City, evidencing the same debt, and entitled to the same benefits under this Ordinance, as the Bonds surrendered upon that transfer or exchange.

SECTION 10.

For purposes of this Ordinance, the following terms shall have the following meanings:

“Book entry form” or “book entry system” means a form or system under which (i) the beneficial right to payment of principal of and interest on the Bonds may be transferred only through a book entry and (ii) physical Bonds in fully registered form are issued only to a Depository or its nominee as registered owner, with the Bonds “immobilized” in the custody of the Depository, and the book entry is the record that identifies the owners of beneficial interests in those Bonds.

“Depository” means any securities depository that is a clearing agency under federal law operating and maintaining, together with its participants, a book entry system to record beneficial ownership of Bonds and to effect transfers of Bonds, in book entry form, and includes The Depository Trust Company (a limited purpose trust company), New York, New York.

All or any portion of the Bonds may be initially issued to a Depository for use in a book entry system, and the provisions of this Section shall apply, notwithstanding any other provision of this Ordinance: (i) there shall be a single Bond of each maturity; (ii) those Bonds shall be registered in the name of the Depository or its nominee, as registered owner, and immobilized in the custody of the Depository; (iii) the beneficial owners in book entry form shall have no right to receive Bonds in the form of physical securities or certificates; (iv) ownership of beneficial interests in any Bonds in book entry form shall be shown by book entry on the system maintained and operated by the Depository, and transfers of the ownership of beneficial interests shall be made only by the Depository and by book entry; and (v) the Bonds as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the City. Bond service charges on Bonds in book entry form registered in the name of a Depository

or its nominee shall be payable in same day funds delivered to the Depository or its authorized representative (i) in the case of interest, on each Interest Payment Date, and (ii) in all other cases, upon presentation and surrender of Bonds as provided in this Ordinance.

The Bond Registrar may, with the approval of the City, enter into an agreement with the beneficial owner or registered owner of any Bond in the custody of a Depository providing for making all payments to that owner of principal and interest on that Bond or any portion thereof (other than any payment of the entire unpaid principal amount thereof) at a place and in a manner (including wire transfer of federal funds) other than as provided above in this Ordinance, without prior presentation or surrender of the Bond, upon any conditions which shall be satisfactory to the Bond Registrar and the City. That payment in any event shall be made to the person who is the registered owner of that Bond on the date that principal is due, or, with respect to the payment of interest, as of the applicable date agreed upon as the case may be. The Bond Registrar shall furnish a copy of each of those agreements, certified to be correct by the Bond Registrar, to other paying agents for Bonds and to the City. Any payment of principal or interest pursuant to such an agreement shall constitute payment thereof pursuant to, and for all purposes of, this Ordinance.

If requested, the Finance Director, or any other officer of the City, is authorized and directed to execute, acknowledge and deliver, in the name of and on behalf of the City, a letter agreement among the City, the Bond Registrar and The Depository Trust Company, as depository, to be delivered in connection with the issuance of the Bonds to the Depository for use in a book entry system in substantially the form submitted to this Council.

If any Depository determines not to continue to act as the depository for the Bonds for use in a book entry system, the City and the Bond Registrar may attempt to establish a securities depository/book entry relationship with another qualified Depository under this Ordinance. If the City and the Bond Registrar do not or are unable to do so, the City and the Bond Registrar, after the Bond Registrar has made provision for notification of the beneficial owners by the then Depository, shall permit withdrawal of the Bonds from the Depository and authenticate and deliver bond certificates in fully registered form to the assigns of the Depository or its nominee, all at the cost and expense (including costs of printing definitive Bonds), if the event is not the result of action or inaction by the City or the Bond Registrar, of those persons requesting such issuance.

SECTION 11.

There shall be and is hereby levied annually on all the taxable property in the City, in addition to all other taxes and inside the City's Charter millage limitation, a direct tax (the "Debt Service Levy") for each year during which any of the Bonds are outstanding for the purpose of providing, and in an amount which is sufficient to provide, funds to pay interest upon the Bonds as and when the same falls due and to provide a fund for the repayment of the principal of the Bonds at maturity or upon redemption. The Debt Service Levy shall not be less than the interest and sinking fund tax required by Article XII, Section 11 of the Ohio Constitution.

SECTION 12.

The Debt Service Levy shall be and is hereby ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner, and at the same time that taxes for general purposes for each of such years are certified, extended and collected. The Debt Service Levy shall be placed before and in preference to all other items and for the full amount thereof. The funds derived from the Debt Service Levy shall be placed in a separate and distinct fund and shall be irrevocably pledged for the payment of the premium, if any, and interest on and principal of the Bonds when and as the same falls due. Notwithstanding the foregoing, if the City determines that funds from other sources will be available for the payment of the Bonds in any year, the amount of the Debt Service Levy for such year shall be reduced by the amount of such funds that will be so available and appropriated for that purpose, and the City shall appropriate such funds to the payment of the Bonds in accordance with law.

SECTION 13.

Except for any portion of the Bonds that are "self-supporting securities" for purposes of Ohio Revised Code Section 133.05(B)(1), the City hereby covenants, pursuant to Ohio Revised Code Section 133.05(B)(7), to appropriate annually from lawfully available municipal income taxes, and to continue to levy and collect municipal income taxes adequate to produce, amounts necessary to meet the debt charges on the Bonds in each year until full payment is made.

SECTION 14.

The Bonds shall be sold at private sale to Stifel, Nicolaus & Company, Incorporated, or such purchaser or purchasers as the Finance Director shall designate in the Certificate of Fiscal Officer (the "Original Purchaser"), at the purchase price set forth in the Certificate of Fiscal Officer, plus interest accrued to the date of delivery of the Bonds to the Original Purchaser. The Finance Director and the City Manager, or either of them individually, are authorized and directed to execute on behalf of the City a Bond Purchase Agreement with the Original Purchaser (which agreement may be combined with the purchase agreement for the purchase of other general obligation bonds

authorized by separate ordinances of this Council), setting forth the conditions under which the Bonds are to be sold and delivered, which Bond Purchase Agreement shall be in such form, not inconsistent with this Ordinance, as the Finance Director shall determine.

Any accrued interest received from such sale shall be transferred to the Bond Retirement Fund to be applied to the payment of the principal of and interest on the Bonds, or other obligations of the City, as permitted by law. Any premium from the sale of the Bonds shall be deposited into the fund or funds specified in the Certificate of Fiscal Officer and shall be used for the proper purposes of such fund or funds.

SECTION 15.

There is hereby created and established, as an account within the bond retirement fund of the City, one or more trust funds to be designated “City of Upper Arlington – 2025 Refunding Bonds Escrow Fund” (the “Escrow Fund”), or as otherwise designated by the Finance Director, which account may be in the custody of a bank or trust company as an escrow trustee, if desired. The proceeds from the sale of the Bonds, except the accrued interest and premium thereon (if any), shall be deposited in the Escrow Fund along with such funds, if any, as the Finance Director may transfer from the bond retirement fund. Such moneys deposited in the Escrow Fund may be (i) held as cash or (ii) used to purchase direct obligations of or obligations guaranteed as to payment by the United States of America of such maturities and interest payment dates and bearing interest at such rates as will, as certified by such independent public accounting firm as shall be acceptable to the Finance Director and the Original Purchaser without further investment or reinvestment of either the principal amount thereof or the interest earnings therefrom, be sufficient to pay the interest on, and the redemption price (including any redemption premium) of, the Refunded Bonds on the earliest optional redemption date for the Refunded Bonds. The Finance Director is also authorized, if necessary or desirable to facilitate the refunding of the Refunded Bonds, to engage a consultant to verify the sufficiency of the cash or other obligations held in the Escrow Fund to refund the Refunded Bonds on such redemption date.

Any accrued interest received from the sale of the Bonds shall be transferred to the bond retirement fund to be applied to the payment of the principal of and interest on the Bonds, or other obligations of the City, as permitted by law. Any premium received from the sale of the Bonds may be used to pay the financing costs of the Bonds within the meaning of Ohio Revised Code Section 133.01(K) or be

deposited into the bond retirement fund, including the Escrow Fund contained therein, in the manner provided by law.

The Finance Director is hereby authorized to execute on behalf of the City an Escrow Agreement (the "Escrow Agreement") with a bank or trust company to be selected by the Finance Director (the "Escrow Trustee"), setting forth the terms by which the Escrow Fund shall be held and disbursed, if the Finance Director determines that an Escrow Agreement is necessary or beneficial to facilitate the refunding of the Refunded Bonds. Such an Escrow Agreement shall be in such form, not inconsistent with this Resolution, as the Finance Director shall determine.

SECTION 16.

All or a portion of the Bonds may be issued as securities the interest on which is intended to be excluded from gross income for federal income tax purposes (such Bonds referred to as "Tax-Exempt Bonds"), in accordance with the Internal Revenue Code of 1986, as amended (the "Code"). The City hereby covenants that it shall comply with the requirements of all existing and future laws which must be satisfied in order that interest on the Tax-Exempt Bonds is and will continue to be excluded from gross income for federal income tax purposes. The City further covenants that it shall restrict the use of the proceeds of the Tax-Exempt Bonds in such manner and to such extent, if any, as may be necessary, after taking into account reasonable expectations at the time the Tax-Exempt Bonds are issued, so that they will not constitute arbitrage bonds under Section 148 of the Code and the regulations prescribed thereunder (the "Regulations").

The Finance Director, or any other officer, including the City Manager, is hereby authorized and directed (a) to make or effect any election, selection, designation, choice, consent, approval or waiver on behalf of the City with respect to the Tax-Exempt Bonds as permitted or required to be made or given under the federal income tax laws, for the purpose of assuring, enhancing or protecting favorable tax treatment or the status of the Tax-Exempt Bonds or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing any rebate amount or any payment of penalties, or making any payments of special amounts in lieu of making computations to determine, or paying, any excess earnings as rebate, or obviating those amounts or payments, as determined by the Finance Director, which action shall be in writing and signed by the Finance Director, or any other officer, including the City Manager, on behalf of the City; (b) to take any and all actions, make or obtain calculations, and make or give reports, covenants and certifications of and on behalf of the City, as may be

appropriate to assure such exclusion of interest from gross income and the intended tax status of the Tax-Exempt Bonds; and (c) to give an appropriate certificate on behalf of the City, for inclusion in the transcript of proceedings, setting forth the facts, estimates and circumstances, and reasonable expectations of the City pertaining to Section 148 and the Regulations, and the representations, warranties and covenants of the City regarding compliance by the City with Sections 141 through 150 of the Code and the Regulations.

The Finance Director shall keep and maintain adequate records pertaining to investment of all proceeds of the Tax-Exempt Bonds sufficient to permit, to the maximum extent possible and presently foreseeable, the City to comply with any federal law or regulation now or hereafter having applicability to the Tax-Exempt Bonds which limits the amount of proceeds of the Tax-Exempt Bonds which may be invested at an unrestricted yield or requires the City to rebate arbitrage profits (or penalties in lieu thereof) to the United States Department of the Treasury. The Finance Director is hereby authorized and directed to file such reports with, and rebate arbitrage profits (or penalties in lieu thereof) to, the United States Department of the Treasury, to the extent that any federal law or regulation having applicability to the Tax-Exempt Bonds requires any such reports or rebates, and moneys necessary to make such rebates are hereby appropriated for such purpose. The payment of any rebate arbitrage profits (or penalties in lieu thereof) made to the United States Department of the Treasury shall be authorized and paid from such fund or funds as determined by the Finance Director.

SECTION 17.

The distribution of an Official Statement of the City, in preliminary and final form, relating to the original issuance of the Bonds is hereby authorized if the Finance Director determines that it is necessary or advisable to prepare and distribute an Official Statement in connection with the original issuance of the Bonds (which Official Statement may be the same offering document used in connection with the sale of other general obligation bonds authorized by separate ordinances of this Council). If the Finance Director so determines, then the Finance Director and City Manager are hereby authorized and directed to negotiate, prepare and execute, on behalf of the City and in their official capacity, the Official Statement and any supplements thereto as so executed in connection with the original issuance of the Bonds, and they are authorized and directed to advise the Original Purchaser in writing regarding limitations on the use of the Official Statement and any supplements thereto for purposes of marketing or reoffering the Bonds as they deem necessary or appropriate to protect the interests of the City. The Finance Director, City Manager, and City Attorney for the City (the

“City Attorney”) are each authorized to execute and deliver, on behalf of the City and in their official capacities, such certificates in connection with the accuracy of an Official Statement, in either preliminary or final form, and any supplements thereto as may, in their judgment, be necessary or appropriate.

SECTION 18.

The obtaining or updating of a rating or ratings on the Bonds and the City is hereby authorized if the Finance Director determines that it is necessary or advisable in connection with the original issuance of the Bonds. If the Finance Director so determines, then the Finance Director and City Manager are hereby authorized and directed to take all steps necessary to obtain such rating or ratings.

SECTION 19.

Bradley Payne, LLC is hereby appointed to serve as financial advisor to the City for the Bonds. The Finance Director is hereby authorized to enter into any agreements necessary to memorialize this relationship. The fees to be paid to such firm shall be subject to review and approval of the Finance Director, shall not exceed the fees customarily charged for such services, and shall be paid upon closing of the financing from the proceeds of the Bonds or as otherwise determined by the Finance Director.

SECTION 20.

The City Attorney and the Finance Director are hereby authorized to approve the fee to be paid to Bricker Graydon LLP to serve as bond counsel to the City for the Bonds. Such fees shall not exceed the fees customarily charged for such services, and shall be paid upon closing of the financing from the proceeds of the Bonds or as otherwise determined by the City Attorney and the Finance Director.

SECTION 21.

The officer having charge of the minutes of the Council and any other officers of the Council, or any of them individually, are hereby authorized and directed to prepare and certify a true transcript of proceedings pertaining to the Bonds and to furnish a copy of such transcript to the Original Purchaser. Such transcript shall include certified copies of all proceedings and records of the Council relating to the power and authority of the City to issue the Bonds and certificates as to matters within their knowledge or as shown by the books and records under their custody and control, including but not limited to a general certificate of the Finance Director and a no-litigation certificate of the City Manager and the Finance Director, and such certified copies and certificates shall be deemed representations of the City as to the facts stated therein.

SECTION 22. This Council further hereby authorizes and directs the City Manager, the City Attorney, the Finance Director, the Clerk of Council, or other appropriate officers of the City to prepare and sign all agreements and instruments and to take any other actions, including the appointment of bond counsel, as may be appropriate to implement this Ordinance.

SECTION 23. It is hereby found and determined that all acts, conditions and things necessary to be done precedent to and in the issuing of the Bonds in order to make them legal, valid and binding obligations of the City have happened, been done and been performed in regular and due form as required by law; that the full faith, credit and revenue of the City are hereby irrevocably pledged for the prompt payment of the principal and interest thereof at maturity; and that no limitation of indebtedness or taxation, pursuant to statutory, constitutional or Charter limitations, has been exceeded in issuing the Bonds.

SECTION 24. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 25. The Clerk of Council is hereby directed to forward a certified copy of this Ordinance to the County Auditor of Franklin County, Ohio.

SECTION 26. In accordance with the Charter of the City and the Rules of Council approved in accordance therewith, this Ordinance shall take effect and be in force from and immediately after its adoption.



Authors:	Jeff Anderson, Parks Development & Arts Superintendent Debbie McLaughlin, Parks & Recreation Director
Council Meeting Date:	June 16, 2025
Subject/Legislative Item:	Ordinance No. 20-2025 - An ordinance authorizing the City Manager to enter into contract with Korda Nemeth Engineering for design professional services for the renovation of the East Athletic Fields at Northam Park
Purpose:	To renovate the East Athletic Fields at Northam Park for improved safety and performance
Executive Summary:	Legislation authorizes the City Manager to enter into a contract with Korda Nemeth Engineering for Design Professional Services for the renovation of the East Athletic Fields at Northam Park.

Purpose and Impact

This is an ordinance authorizing the City Manager to enter a contract with Korda Nemeth Engineering in the amount not to exceed \$165,000 for complete Design Professional Services necessary for the design and construction contract administration for the renovation of the East Athletic Fields at Northam Park. The 2025 CIP Budget included \$161,700 for design services. This amount is within 2% of the budgeted amount and is consistent with the overall project budget.

A key tactic identified in the 2018 Parks & Recreation Comprehensive Plan was to develop and implement a drainage plan for the Northam athletic fields to allow them to support more games and to maximize field use through infrastructure improvements. In response to this, a Northam Park Vision Plan was created in 2020 followed by a Master Drainage Plan in 2021. The Department began implementing these plans in 2022. This project represents the final phase of implementation and will regrade and reseed the East Athletic Fields. It will also provide new area drains, underdrains and an irrigation system. The project will also replace the infields, backstops, fencing and dugouts of Diamonds 2 and 3 and relocate them as recommended in the 2020 Vision Plan. When complete, this project will greatly improve the long term safety and usability of all of the athletic fields and also support the Department's Integrated Turf Health Management Program.

History

A Request for Qualifications was issued on April 15, 2025. On May 9th, three Statements of Qualifications (SOQs) were submitted and reviewed by a Selection Committee consisting of



five Parks & Recreation Department staff members. SOQs were scored based on evaluation criteria provided in the Request for Qualifications including project team, past performance, understanding of the project, project approach and overall quality of the response. The results are summarized below:

Korda Engineering: 87
McKinley Architecture & Engineering: 63
Field Source Sports Field Consulting: 58

Korda Engineering had the best score and was selected to submit a technical and fee proposal. Korda served as the engineer and lead consultant for the renovation of the West Athletic Fields at Northam Park. Their team is very familiar with the conditions in Northam Park as well as the necessary improvements. Proceeding with the same team as the last phase of renovations will allow for an efficient and effective process. Korda has also provided engineering services for other past projects for the City including other phases at Northam Park. Additionally, they have completed successful projects with a similar scope for other municipalities.

Alternatives

Korda submitted a thorough SOQ and proposal that clearly demonstrated both their technical qualifications as well as their understanding of the project. Given the quality of the response, the Selection Committee is not recommending any alternatives to the selection of Korda Engineering.

Entering this contract at this time will allow the Korda team to begin the design process this summer and be ready to bid before the end of the year. This will allow construction to start in early 2026 and have seed installed by early fall. Following this schedule will provide the best opportunity for having a successful seed catch and minimize the time of disruption to the park. Delaying the start of the project may affect the feasibility of this construction timeline.

Attachments

1.	Northam East Athletic Fields
2.	Ordinance No. 20-2025





RECORD OF ORDINANCES

CITY OF UPPER ARLINGTON

STATE OF OHIO

ORDINANCE NO. 20-2025

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACT WITH KORDA NEMETH ENGINEERING FOR DESIGN PROFESSIONAL SERVICES FOR THE RENOVATION OF THE EAST ATHLETIC FIELDS AT NORTHAM PARK

- WHEREAS,** the 2018 Parks & Recreation Comprehensive Plan identified the need for a drainage plan and other improvements to enhance field usability at Northam Park; and
- WHEREAS,** a Vision Plan for Northam Park was adopted in 2020 and a Master Drainage Plan followed in 2021, with implementation beginning in 2022; and
- WHEREAS,** the final phase of this implementation includes the renovation of the East Athletic Fields at Northam Park, with improvements to grading, drainage, irrigation, and athletic field infrastructure; and
- WHEREAS,** the City issued a Request for Qualifications (RFQ) on April 15, 2025, and received three Statements of Qualifications by May 9, 2025, which were reviewed and scored by a Selection Committee; and
- WHEREAS,** Korda Nemeth Engineering received the highest score and was selected to submit a technical and fee proposal for design professional services; and
- WHEREAS,** Korda Nemeth Engineering has relevant experience and past performance with similar projects, including the renovation of the West Athletic Fields at Northam Park, and is well-positioned to ensure continuity and efficiency in this final phase.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. The City Manager is hereby authorized to enter into contract with Korda Nemeth Engineering in an amount not to exceed \$165,000.00 for design professional services for the renovation of the East Athletic Fields at Northam Park.

SECTION 2. The City Manager, Finance Director, and City Attorney are hereby authorized to take all actions necessary to enter into, implement, and administer the agreement, including the execution of all documents and amendments, provided such actions are not substantially inconsistent with this ordinance.

SECTION 3.

This ordinance shall take effect immediately upon passage.



Authors:	Keith Hall, Police Chief Jason Messer, Lieutenant – Support Services Jacolyn Thiel, Assistant City Manager
Council Meeting Date:	June 16, 2025
Subject/Legislative Item:	Ordinance No. 22-2025 - An ordinance authorizing the City Manager to enter into contract with BRINC for the purchase of a safety operations drone and associated software services for the Police Division
Purpose:	To authorize the City Manager to enter into a three- year contract with BRINC for the purchase of a safety operations drone.
Executive Summary:	The Police Division is proposing to enhance public safety operations by deploying a safety operations drone. A drone was included in the 2025 approved Capital Equipment budget for Police for \$30,000. This ordinance authorizes the City Manager to enter into a contract for \$ \$62,997, to not only purchase the drone, but to also pay for the operations over three years for the flight software, operational management tools, storage, and pilot data licenses to ensure secure CJIS-compliant data management and live-streaming capabilities. The item was originally budgeted for a one-year program; however, staff believe that it would be more efficient to enter into a three-year contract, which is the reason for the budget overage.

Purpose and Impact

The acquisition of the BRINC safety operations drone will enhance safety operations, including but not limited to first responder support, law enforcement, fire operations, emergency management, and public safety monitoring.

The BRINC drone, LiveOps operations software, and unlimited user licenses package costs \$20,999.30 per year, for a three-year total of \$62,997.90. This will allow the UAPD to train and utilize pilots from all three bureaus with nearly 24/7 pilot coverage for drone operations, and to support other emergency needs.

The use of a drone will be strategically deployed during high-priority incidents, including missing person searches, traffic collisions, barricaded suspect situations, and large-scale



public gatherings. In these scenarios, aerial surveillance provides critical real-time intelligence and oversight, enhancing operational effectiveness and decision-making.

The drone is equipped with advanced capabilities, such as:

- Real-time live streaming
- Audio and video recording
- Payload deployment
- Two-way communication
- Scene mapping support
- Spotlight functionality
- Thermal imaging and night vision

The integration of drone technology in police operations significantly enhances situational awareness for first responders. By supplementing traditional public safety efforts, drones contribute to faster emergency response, improved crime prevention, and the development of investigatory leads. Real-time data from drones enables safer and more informed officer deployment, efficient crowd monitoring at public events, rapid scene measurement, and a clearer understanding of traffic conditions and congestion patterns.

Note: There will likely be some additional training costs outside the scope of this project. These costs are expected to be less than \$7,000 and will be operational in nature.

Though this request is over budget, no adjustments to appropriations need to be made at this time. A comprehensive review of the budget will be conducted over the summer and if any changes arise as of a result of the purchase, they will be included with the mid-year budget adjustments.

History

Several municipalities in central Ohio are actively using drone technology for police operations. Dublin's Police Department launched a Drone Unit in 2020 and now uses autonomous drones for rapid emergency response and situational awareness. Perry Township Police also operates drones to support law enforcement missions, including searches and crash investigations. The Franklin County Sheriff's Office runs an Unmanned Aircraft Systems Unit to assist public safety efforts countywide. While Columbus Police do not currently use drones, they are developing a real-time crime center to integrate various surveillance tools. These efforts highlight a national trend toward technological growth in policing, of which drones are a significant part.

The Police Division completed vendor presentations over the past year and then released a Request for Proposals, RFP, for a competitive selection process. Proposals were submitted April 28, 2025 and reviewed by a committee including staff from Police, Public Service, and the City Manager's Office. A follow-up Best and Final Offer request was issued after certain additional costs were discovered that significantly affected some of the pricing received in initial responses. The review committee selected BRINC upon review, as it provides the lowest cost for CJIS-compliant data management, unlimited user licenses, and live-streaming capabilities best aligned with the police division's operational and transparency goals.



The Police Division has been considering the addition of a safety operations drone program for the last 4 years. In that time, UAPD has responded to hundreds of calls where a drone would have been of great value, such as missing children, in-progress disturbances or fleeing subjects. In the last few years, the Division has relied upon mutual aid agreements with other agencies who had this capability, but this has delayed a timely, effective response in these instances.

Alternatives

Council may choose not to proceed with the purchase of a safety operations drone. Staff has indicated that they view the purchase as a potential opportunity to enhance the use of innovation and technology within safety operations.

Attachments

1.	Ordinance No. 22-2025
----	-----------------------



RECORD OF ORDINANCES

CITY OF UPPER ARLINGTON

STATE OF OHIO

ORDINANCE NO. 22-2025

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACT WITH BRINC FOR THE PURCHASE OF A SAFETY OPERATIONS DRONE AND ASSOCIATED SOFTWARE SERVICES FOR THE POLICE DIVISION

- WHEREAS,** the City of Upper Arlington strives to enhance public safety operations through the strategic use of emerging technologies; and
- WHEREAS,** the 2025 Capital Equipment Budget included \$30,000 for the purchase of a public safety drone to support law enforcement and emergency response operations; and
- WHEREAS,** following a competitive Request for Proposals process and subsequent evaluation, the Police Division recommends the selection of BRINC for the procurement of a safety operations drone, operations management software, secure data services, and associated licenses; and
- WHEREAS,** the drone will provide critical support during emergency and high-priority incidents—such as missing persons, barricaded suspects, and large public gatherings—enhancing real-time situational awareness and response capabilities for the Police Division.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Upper Arlington, Ohio:

- SECTION 1.** The City Manager is hereby authorized to enter into a three-year contract with BRINC for the purchase and operation of a public safety drone, associated software, licenses, and services, in an amount not to exceed \$62,997.90.
- SECTION 2.** The City Manager, Finance Director, and City Attorney are hereby authorized to take all actions necessary to enter into, implement, and administer the contract, including the execution of all documents and amendments, provided such actions are not substantially inconsistent with this ordinance.
- SECTION 3.** This ordinance shall take effect immediately upon passage.



Authors: Gary Wilfong, P.E., Public Service Director
Aaron Scott, City Engineer

Council Meeting Date: June 16, 2025

Subject/Legislative Item: Ordinance No. 23-2025 - An ordinance authorizing the City Manager to enter into contract with Breck's Paving for construction-related services for the 2025 Street Maintenance Program (SMP) Part II Project

Purpose: To Maintain and Improve the Roadway System

Executive Summary: Legislation authorizes the City Manager to enter into a contract with Breck's Paving for construction related services for the 2025 Street Maintenance Part II Construction Project

Purpose and Impact

This is an ordinance authorizing the City Manager to enter into contract with Breck's Paving in the amount of \$1,133,467.60 for the 2025 Street Maintenance Project Part II (SMP).

On Monday, May 19, 2025, the City received bids from five (5) contractors. The results are summarized below:

Contractor	Base Bid	Alternate A	Alternate B	Alternate C
Breck's Paving	\$1,030,425.09	\$132,766.87	\$0.00	\$0.00
Strawser Paving	\$1,075,561.97	\$131,698.75	\$0.00	\$0.00
Kokosing Construction	\$1,085,330.45	\$165,862.75	\$126,420.00	\$15,820.00
Shelly Company	\$1,087,931.56	\$147,088.85	\$109,353.30	\$13,802.95
Decker Construction	\$1,097,903.92	\$142,780.90	\$65,801.61	\$5,299.70
Engineers Estimate	\$1,074,716.55	\$139,698.75	\$0.00	\$0.00
Budget	\$1,184,363.19			

The base bid includes the streets listed below in Table 1 and utilizes typical virgin asphalt material. Alternate A includes the additional streets listed in Table 2 while also utilizing virgin



asphalt material. Alternates B & C allow the substitution of high recycled asphalt pavement (RAP) for the base bid and alternate A respectively. Breck's Paving had the lowest and best total bid within budget of \$1,030,425.09 for the base bid. Staff recommends awarding the Base Bid and Alternate B to substitute RAP material.

The Street Maintenance Program Part II is not listed in the 10-Year Capital Improvement plan. This project is the result of our other three street projects coming in under budget. The Redding Road Resurfacing & Multimodal Improvements (Ord. 10-2025), the 2025 Street Maintenance Program (Ord. 9-2025), and the 2025 Street Reconstruction Project (Ord. 12-2025) all came in under budget resulting in a combined budget surplus of \$1,184,363. Recognizing that these funds were intended for investment in our roadways, staff produced this project to take advantage of the budget surplus.

SMP construction includes: milling and resurfacing of 1.5-inches of asphalt, spot curb repairs, and the restoration of any affected lawn areas. The SMP Part II base bid streets and limits are summarized in **Table 1** below.

Table 1		
Street	From	To
Andover Rd	Waltham Rd	Barrington Rd
Beaumont Rd	Lane Ave	Berkshire Rd
Bedford Rd	Waltham Rd	Stanford Rd
Belgrave Dr	Bellrose Ln	Crompton Dr
Bellrose Ln	Rosebery Dr	Belgrave Dr
Crompton Dr	Mackenzie Dr	Belgrave Dr
Edgemont Rd	Tremont Rd	Andover Rd
Essex Rd	Northwest Blvd	North Star Rd
Fisher Pl	Zollinger Road	Cul-de-sac
Harford Rd	Guilford Rd	Berkshire Rd
Lyon Dr	Grace Ln	McCoy Rd
Norwell Dr	Castleton Rd N	Norwell Dr E
Patricia Dr	Grace Ln	McCoy Rd
Rosebery Dr	Bellrose Ln	Crompton Dr
Sunset Dr	Swansea Dr	Nottingham Rd
Sunningdale Way	Iverness Way	Sundridge Rd
Squire Ln	Camelot Dr	Marlyn Dr



Tremont Rd	Yorkshire Rd	Arlington Ave
Waltham Rd	Andover Rd	Northwest Blvd
Wilshire Dr	Tremont Rd	Henthorn Rd
Windham Rd	Carriage Hill Ln	Kenny Rd

The SMP Part II alternate A streets and limits (not recommended for award due to budget) are summarized in Table 2 below.

Table 2		
Street	From	To
Grace Ln	Reed Rd	Lyon Dr
Langham Rd	Tremont Rd	Somerford Rd
Mt. Holyoke	Northam Rd	Ridgeview Rd
Stanford Rd	Cambridge Blvd	Arlington Ave
Tetford Rd	Helston Rd	Brackley Rd

History

Street Maintenance Program

The Street Maintenance Program is an annual Capital Improvement Project that consists of a mill and overlay with new asphalt pavement, spot curb replacement, and the restoration of any affected lawn areas. The City determines which streets receive maintenance based on physical inspections of the roadway. In the past, these inspections have utilized the Pavement Condition Rating (PCR) method, which generates a 1-100 score based on four roadway elements. In 2024, the Engineering Division transitioned from the Pavement Condition Rating method to the Pavement Condition Index (PCI). The PCI rating system is a nationally used rating system developed by the United States Army Corps of Engineers (USACE) which was then adopted by the Department of Defense as well as the American Public Works Association. After comparing our past PCR method to the PCI method, staff determined that the Pavement Condition Index would provide a more comprehensive and objective look at the quality of our pavement.

In making this transition, staff partnered with Applied Pavement Technologies (APTech) to perform the 2024 PCI street ratings. APTech utilizes a vehicle outfitted with the Laser Crack Measurement System (LCMS), which allows automated data collection at normal roadway speeds. The LCMS system maps and records pavement distresses which, when combined with artificial intelligence processing software, produces a PCI rating based on the standards established by the USACE and memorialized by the American Society for Testing and Materials in the ASTM 6433 specification.

Similar to the PCR system, the Pavement Condition Index is a scale ranging from 1 to 100. To establish a PCI score, eight (8) different distress types along with their associated severity are



evaluated to determine the "deduct value". The sum of all eight deduct values is subtracted from 100 to determine the PCI score. The distress types are:

- Alligator Cracking
- Block Cracking
- Longitudinal and Transverse Cracking
- Distortions
- Patching and Utility Cuts
- Rutting and Depression
- Raveling
- Weathering

In addition to the Pavement Condition Index, staff continues to evaluate the condition of our curb and gutter. Curbs are rated from 0 to 5, with 5 being the worst condition. Street segments with Curb/Gutter Deterioration or distress indicative of a base failure are reviewed as candidates for full-depth reconstruction projects. All others are reviewed as candidates for the pavement maintenance program.

Recycled asphalt pavement materials reduce the environmental footprint of infrastructure, with typically slight additional costs over traditional asphalt, but in this case there are no additional costs to utilize RAP. To date, the city's pilot test of a side-by-side comparison on Mountview Road in 2019 does not show any differences in terms of quality or performance. Material testing is required to ensure compliance with road specifications, including volumetric, aggregate gradation, binder volume, and binder/asphalt mixture performance grading. Up to 60% Recycled Asphalt Product (RAP) is permitted and will be tested to ensure these specifications are met. Due to the city's commitment to sustainability, it is recommended to award the alternative bid that includes the recycled asphalt pavement.

Updated construction information on this and other 2025 Capital Projects can be found on our online construction Storymap located here: [UA Construction Storymap](#)

Alternatives

Alternatively, City Council has alternative options if they choose not to award Breck's Paving the project with Alternate Bid B.

- City Council could authorize award to Breck's Paving for the base bid, therefore not utilizing RAP. This would not be in line with the City's sustainability efforts.
- City Council could choose to award the contract to an alternative bidder. This would not be in line with the City's policy to award the contract to the "lowest and best" bidder.
- City Council can choose to not authorize the City Manager to enter into contract with any of the bidders for this project. This will delay resurfacing on streets with the greatest need for maintenance.

Attachments

1.	Ordinance No. 23-2025
----	-----------------------



RECORD OF ORDINANCES

CITY OF UPPER ARLINGTON
STATE OF OHIO

ORDINANCE NO. 23-2025

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACT WITH BRECK'S PAVING FOR CONSTRUCTION-RELATED SERVICES FOR THE 2025 STREET MAINTENANCE PROGRAM (SMP) PART II PROJECT

- WHEREAS,** the City of Upper Arlington annually evaluates and prioritizes pavement and curb conditions to determine roadways in need of resurfacing and repair as part of its Street Maintenance Program; and
- WHEREAS,** the 2025 Street Maintenance Program (SMP) Part II Project is an additional resurfacing project made possible by surplus funds from three previously authorized street projects: Redding Road Resurfacing & Multimodal Improvements (Ordinance No. 10-2025), the 2025 Street Maintenance Program (Ordinance No. 9-2025), and the 2025 Street Reconstruction Project (Ordinance No. 12-2025), totaling a combined surplus of \$1,184,363; and
- WHEREAS,** on May 19, 2025, the City received bids from five contractors for the 2025 SMP Part II Project, with Breck's Paving submitting the lowest and best total bid of \$1,030,425.09 for the Base Bid and Alternate B, which substitutes high recycled asphalt pavement (RAP) material at no additional cost; and
- WHEREAS,** the use of recycled asphalt materials aligns with the City's sustainability goals and is supported by performance testing and a successful prior pilot project; and
- WHEREAS,** the City transitioned to the Pavement Condition Index (PCI) system in 2024 in partnership with Applied Pavement Technologies (APTech) to provide a more comprehensive and objective assessment of street conditions, which informs annual project selection.
- WHEREAS,** it is therefore recommended to award the contract to Breck's Paving for the 2025 SMP Program Part II Project.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Upper Arlington, Ohio:

- SECTION 1.** The City Manager is hereby authorized to enter into contract with Breck's Paving for construction-related services for the 2025 Street Maintenance Program Part II Project in an amount of \$1,133,467.60.

SECTION 2.

The City Manager, Finance Director, and City Attorney are hereby authorized to take all actions necessary to enter into, implement, and administer the contract, including the execution of all documents and amendments, provided such actions are not substantially inconsistent with this ordinance.

SECTION 3.

This ordinance shall take effect immediately upon passage.



Authors: Gary Wilfong, P.E., Public Service Director
Aaron Scott, City Engineer

Council Meeting Date: June 16, 2025

Subject/Legislative Item: Ordinance No. 24-2025 - An ordinance authorizing the City Manager to enter into contract with Double Z Construction for construction-related services for the 2025 Waterline Replacement Project

Purpose: To Maintain and Improve the Water Distribution System

Executive Summary: Legislation authorizes the City Manager to enter into contract with Double Z Construction for construction related services for the 2025 Waterline Replacement Project

Purpose and Impact

This is an ordinance authorizing the City Manager to enter into contract with Double Z Construction in the amount of \$1,285,608.50 for the 2025 Waterline Replacement Project.

On Tuesday, May 27, 2025, the City received bids from five (5) contractors. The results are summarized below:

Contractor	Base Bid
Double Z Construction	\$1,168,735.00
Elite Excavating	\$1,169,034.00
Strawser Paving Company	\$1,283,329.15
Danbert, Inc.	\$1,288,129.61
Eramo & Sons Inc.	\$1,548,521.00
Engineer's Estimate	\$1,378,155.00
Budget	\$1,380,000.00

Double Z Construction had the lowest and best base bid of \$1,168,735.00.

This project includes the replacement of water main lines on Chester Road between Ridgeview Road and Northam Road and on Fairlington Drive between Kioka Avenue and



Fishinger Road. This replacement will increase the main line size from 6 inches to 8 inches in diameter to comply with minimum waterline size requirements established by the City of Columbus. This project will also replace all hydrants and water service taps along with two private service lines (tap cards indicate lead material, but will be confirmed and only replaced if they are lead) which are connected to the main line. Staff is coordinating this project with the 2025 Street Maintenance Program (SMP) as Chester Road and Fairlington Drive will be resurfaced in the 2025 SMP project. The total contract amount of \$1,285,608.50 includes a 10% construction contingency and is under the set budget of \$1,518,000.

Updated construction information on this and other 2025 Capital Projects can be found on our online construction Storymap located here: [UA Construction Storymap](#)

History

In 2012, the City of Upper Arlington worked with Stantec Inc. to create a prioritized list of waterline replacements. This list was based on several key factors, including the age of the waterlines, how often they've broken, the risk of failure, and how critical they are to customers. Two streets—**Chester** and **Fairlington**—were flagged as needing replacement, as their waterlines are over 70 years old and have a history of breaks.

As part of the **2024 Waterline Replacement Project**, the City approved **PVC (polyvinyl chloride)** pipe as an alternate material for waterline construction. PVC pipes have been used successfully for decades across the U.S. and offer several advantages over traditional ductile iron pipes:

- Faster installation and lower labor costs
- Resistant to corrosion, meaning they last longer and require less maintenance
- Environmentally friendly—PVC can be recycled and has a smaller carbon footprint

The 2025 Waterline Replacement Project continues this approach by giving contractors the option to use either **Ductile Iron or PVC pipe**, as long as they:

- Notify the City in advance
- Follow the installation standards set by the **City of Columbus**

PVC is not permitted for all situations—such as pipes that are 12 inches or larger in diameter or where too much pipe bending is required. The construction plans specify where PVC is allowed. This flexible approach, already used by the City of Columbus, has helped attract better pricing from contractors.

Additionally, this year's project will include the **replacement of two water service lines currently made of lead** (tap cards indicate lead material). This update is in response to new federal regulations from the **EPA (Environmental Protection Agency)**, under **40 CFR § 141 Subpart I – Control of Lead and Copper**. These changes went into effect on **December 30, 2024**, and are part of a broader national effort to eliminate lead from public water systems.



A short presentation on this topic is included with this report, and a more detailed briefing will be provided at an upcoming meeting.

Alternatives

As an alternative, the city can choose not to authorize the City Manager to enter into contract with Double Z Construction for this project. This will further delay the needed waterline replacement to reduce breaks and overall system maintenance costs.

Attachments

1.	Ordinance No. 24-2025
----	-----------------------



RECORD OF ORDINANCES

CITY OF UPPER ARLINGTON
STATE OF OHIO

ORDINANCE NO. 24-2025

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACT WITH DOUBLE Z CONSTRUCTION FOR CONSTRUCTION-RELATED SERVICES FOR THE 2025 WATERLINE REPLACEMENT PROJECT

- WHEREAS,** the City has identified waterlines on Chester Road and Fairlington Drive as high priority for replacement due to age, history of breaks, and infrastructure standards; and
- WHEREAS,** the project scope includes main line upsizing, hydrant and service tap replacements, and potential replacement of two lead service lines in compliance with new EPA regulations; and
- WHEREAS,** contractors may use either ductile iron or PVC pipe, subject to City approval and installation standards, consistent with practices adopted in 2024; and
- WHEREAS,** this project is coordinated with the 2025 Street Maintenance Program and was competitively bid, with Double Z Construction submitting the lowest and best bid of \$1,168,735.00; and
- WHEREAS,** it is recommended that the City enter into contract with Double Z Construction and include a 10-percent construction contingency, for a total amount of \$1,285,608.50, which is within the approved project budget.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. The City Manager is hereby authorized to enter into contract with Double Z Construction in an amount not to exceed \$1,285,608.50, which includes a 10-percent construction contingency, for construction-related services for the 2025 Waterline Replacement Project.

SECTION 2. The City Manager, Finance Director, and City Attorney are hereby authorized to take all actions necessary to enter into, implement, and administer the contract, including the execution of all documents and amendments, provided such actions are not substantially inconsistent with this ordinance.

SECTION 3. This ordinance shall take effect immediately upon passage.



Authors: Gary Wilfong, P.E., Public Service Director
Aaron Scott, City Engineer

Council Meeting Date: June 16, 2025

Subject/Legislative Item: Ordinance No. 25-2025 - An ordinance authorizing the City Manager to enter into contract with Newcomer Concrete for the 2025 Sidewalk Maintenance Program Replacement Contract

Purpose: To Maintain and Improve the Sidewalk System

Executive Summary: Legislation authorizes the City Manager to enter into a contract with Newcomer Concrete for construction-related services for the 2025 Sidewalk Maintenance Program Construction Project.

Purpose and Impact

This is an ordinance authorizing the City Manager to enter into contract with Newcomer Concrete in the amount of \$281,847.00 for the 2025 Sidewalk Maintenance Program. The 2025 Sidewalk Maintenance Program was bid as two separate base bids where contractors could bid on just the full replacement and/or the grinding/leveling as two separate contracts which will be encumbered from the same budget line. This ordinance specifically addresses the contract for the sidewalk panels requiring full replacement. There is a separate contract for sidewalk grinding & leveling in front of you tonight as Ord. 26-2025. On Wednesday, May 14, 2025, the City received a bid for the full replacement project from one contractor. The results are summarized below:

Contractor	Base Bid – Replacement	Base Bid – Grinding/Leveling
Newcomer Concrete	\$256,225.00	
Precision Concrete Cutting Inc.		\$93,849.41
Engineer's Estimate	\$170,150.00	\$99,520.00
Budget		\$270,000

Newcomer Concrete was the only bidder for the replacement project with a bid of \$256,225.00. Including a 10% for contingency, the total contract amount is \$281,847.00. The 2025 budget for this project is \$293,000. Therefore, if awarded in isolation, the replacement project is within budget. However, assuming Council also chooses to award the grinding & leveling contract (Ord. 26-2025), the two contracts combined would be \$80,074.41 over budget. Staff recommends awarding the contract for both the replacement work and the grinding & leveling work and using excess budget funds from the 2025 Sidewalk Gap Project (Ord. 27-2025) to make up the budget shortfall.



Prior to recommending this contract for award, staff analyzed recent sidewalk bids (specifically the sidewalk panel replacement cost) to determine if the submitted prices were reasonable and fair. Table 1 lists recent bid data for sidewalk-related work.

Table 1: 4" Sidewalk Panel Bid Prices		
Project	Low Bid	High Bid
2022 Sidewalk Maintenance	\$181	\$372
2023 Sidewalk Maintenance	No 2023 Program	
2024 Sidewalk Maintenance	\$245	\$360
2025 Sidewalk Maintenance	\$380	\$380
2025 Sidewalk Gap	\$300	\$470

The high bidder for the 2024 program (Decker Construction) had unit prices in line with the 2025 bid from Newcomer Concrete. When we look at the Sidewalk Gap project (and factor in the inefficiencies associated with the sidewalk maintenance project) we see similar prices for sidewalk work.

It is staff's opinion that the difference between our estimate and the bid are two factors:

1. The project being spread out makes for less efficient work for contractors, resulting in less interest from contractors.
2. In previous years, they always had a bidder with prices significantly lower than their competitors and in line with our estimates. With only one bidder, we are left with prices that are on par with previous years' high bids which have remained consistent.

History

The 2025 Sidewalk Maintenance Program addresses sidewalk in need of maintenance and repair in District 4. District 4 is the northern central portion of the city south of McCoy Road and north of Fishinger Road

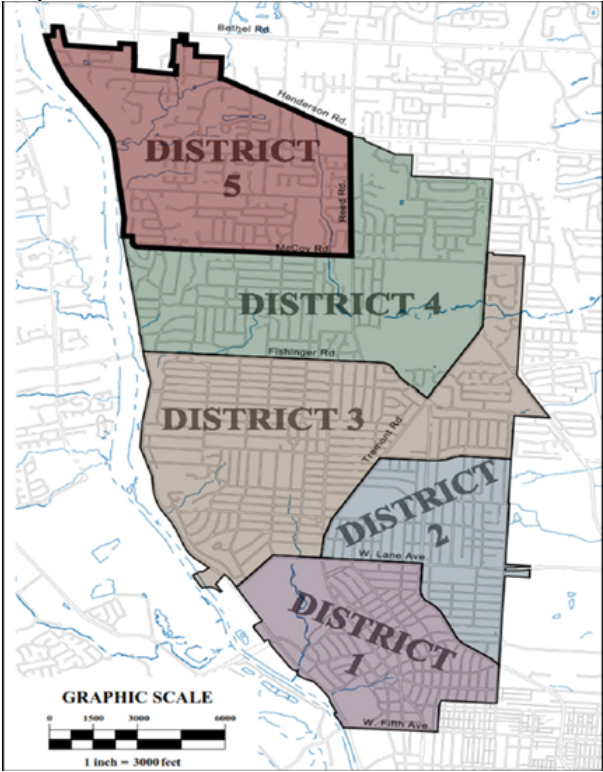
In April 2025, residents within this district received notices from the City if sidewalks adjacent to their property were in need of repair or replacement (see attached notification letter). An aerial view of their property was provided, indicating the location of the damage and whether the responsibility was of the property owner or of the City to make necessary repairs. When repairs or replacements were the responsibility of the property owner, the City asks for the situation to be rectified by July 14th, 2025. Thereafter, the City will proceed by sending a follow-up notification with the City's costs to make the necessary improvements as part of this contract. The cost is \$380 per 4" depth sidewalk panel and \$420 per 6" depth sidewalk panel (note: 6" depth sidewalk panels are used on driveway approaches). For reference, the 2024 prices were \$238 per 4" depth sidewalk panel and \$270 per 6" sidewalk panel. The property owner will then be billed upon the project completion, around January 2026. (Note: per code section 901.03, if the owner fails to pay the bill within thirty (30) days of the date on the City's bill, the rate shall be charged against the real estate upon which the sidewalk is located and shall be a lien upon such real estate).

Following the City's process and to save resources from re-inspecting the entire sidewalk after July 14th, the City bid out all of the resident responsibility portions of sidewalk which is



approximately \$188,740 of the total contract cost.

The City of Upper Arlington’s public right-of-way Sidewalk Inspection Program began in 2018 with Zone 5 and finished the first complete pass through the city with the 2022 program. The 2025 Sidewalk Maintenance Program marks the second time our 5-year program cycle has been in District 4. In an effort to reduce costs, staff has worked to identify sidewalk panels whose defects can be fixed by alternate methods to replacement. These panels are bid as a separate contract.



Alternatives

An alternative is that the City can choose not authorize the City Manager to enter into contract with Newcomer Concrete for this project. This would delay identified maintenance repairs that could negatively impact public safety.

Attachments

1.	District 4 2025 Sidewalk Notice
2.	Ordinance No. 25-2025



April 2025
Dear Property Owner:

RE: Notification of Resident Sidewalk Ordinance Issue and Order to Repair Sidewalk

As part of the City of Upper Arlington's public right-of-way Sidewalk Inspection Program, sidewalk on or adjacent to your property has been identified as out of compliance per City Ordinance 901.03, which is detailed below. Please find attached an exhibit showing the sidewalk panel(s) that the City deems are in need of repair or replacement. Panels identified with a **red number** are the responsibility of the property owner. Sidewalk panels marked by a blue "dot" are the responsibility of the City and will be repaired by the City later this year.

Per City Ordinance 901.03, *"Each owner of any lot or parcel of ground in the City shall cause the sidewalk and every part thereof in front of, alongside or abutting such lot or parcel to be kept in good order and repair and free of nuisance."* City Ordinance defines the following specific sidewalk code issues:

1. A vertical separation of one inch or more
2. An excessive cross or running slope of more than one inch per foot
3. An irregular walking surface (Including spauling concrete and cracks in excess of ½ inch in width.)

The points marked on the attached exhibit indicate the type of issue(s) that has been identified. Please note that you may also be responsible for any ADA or safety related issues, regardless of whether identified by the City. The sidewalk panel(s) **noted in red** must be repaired or replaced to eliminate the identified compliance issue(s). The following techniques are the approved methods for corrective action:

1. Vertical Separations	2. Excessive Slope	3. Irregular Walking Surfaces
a. Removal & replacement	a. Removal & replacement	a. Removal & replacement
b. Hydraulic leveling	b. Hydraulic leveling	b. Grinding high areas
c. Lowering & raising blocks	c. Lowering or raising blocks	
d. Grinding high areas		

Because City code mandates that adjacent property owners are responsible for making these sidewalk repairs, property owners in each district are being notified several months ahead of the City's next contract to construct sidewalk improvements in that district. This will provide property owners sufficient time to complete improvements on their own. Please note that this letter serves as your right of way sidewalk installation permit per the requirements of C.O. 933.15 (B) (4). No additional permit is needed unless you plan to excavate within 10 feet of a street tree.

If you do not complete the indicated repair or replacement by **July 14, 2025**, the City will proceed with completing these improvements and the cost will be billed or assessed back to you as the property owner. **In previous years the Sidewalk Maintenance Project average prices were as follows:**

- 4" panel (not in drive) ~ \$245/panel
- 6" panel (in drive) ~ \$270/panel

These costs are provided to you as a courtesy for estimating purposes. 2025 prices will not be known until the project is bid out later this spring. Thank you for your cooperation in making our sidewalks safe. If you have questions, please contact project manager Matt Stewart at 614-583-5348.

Sincerely,
Aaron Scott
City Engineer

Matt Stewart
Project Manager

cc: Sam Simmons, Parks & Forestry Superintendent

RECORD OF ORDINANCES

CITY OF UPPER ARLINGTON

STATE OF OHIO

ORDINANCE NO. 25-2025

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACT WITH NEWCOMER CONCRETE FOR THE 2025 SIDEWALK MAINTENANCE PROGRAM REPLACEMENT CONTRACT

WHEREAS, the City of Upper Arlington implements a cyclical Sidewalk Inspection and Maintenance Program to ensure sidewalks in the public right-of-way remain safe and compliant; and

WHEREAS, the 2025 Sidewalk Maintenance Program addresses sidewalks in need of maintenance and repair in District 4, which includes the north-central portion of the City, located south of McCoy Road and north of Fishinger Road; and

WHEREAS, the property owners received notices in April 2025 identifying necessary sidewalk repairs or replacements, with the City proceeding with repair work on owner-responsible sections not addressed by July 14, 2025, and costs to be billed following project completion in accordance with Code Section 901.03; and

WHEREAS, the City received one bid for the replacement portion of the 2025 program on May 14, 2025, from Newcomer Concrete in the amount of \$256,225.00, with a total contract amount including contingency of \$281,847.00; and

WHEREAS, the cost of the replacement contract falls within the overall project budget of \$293,000, and staff recommends awarding both the replacement and grinding contracts, using surplus funds from the 2025 Sidewalk Gap Project (Ordinance No. 27-2025) to address the combined overage.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. The City Manager is hereby authorized to enter into contract with Newcomer Concrete for the 2025 Sidewalk Maintenance Program Replacement Project in the amount of \$281,847.00, which includes 10-percent contingency.

SECTION 2. The City Manager, Finance Director, and City Attorney are hereby authorized to take all actions necessary to enter into, implement, and administer the contract, including the execution of all documents and

amendments, provided such actions are not substantially inconsistent with this ordinance.

SECTION 3.

This ordinance shall take effect immediately upon passage.



Authors: Gary Wilfong, P.E., Public Service Director
Aaron Scott, City Engineer

Council Meeting Date: June 16, 2025

Subject/Legislative Item: Ordinance No. 26-2025 - An ordinance authorizing the City Manager to enter into contract with Precision Concrete Cutting Inc. for construction-related services for the 2025 Sidewalk Maintenance Program Grinding & Leveling Construction Project

Purpose: To Maintain and Improve the Sidewalk System

Executive Summary: Legislation authorizes the City Manager to enter into a contract with Precision Concrete Cutting Inc. for construction-related services for the 2025 Sidewalk Maintenance Program Construction Project.

Purpose and Impact

This is an ordinance authorizing the City Manager to enter into contract with Precision Concrete Cutting Inc. in the amount of \$103,234.35 for the 2025 Sidewalk Maintenance Program. The 2025 Sidewalk Maintenance Program was bid as two separate base bids where contractors could bid on just the full replacement and/or the grinding/leveling as two separate contracts which will be encumbered from the same budget line. This ordinance specifically addresses the contract for the sidewalk panels whose repairs can be accomplished by grinding and/or leveling the concrete slab. Sidewalk panels which can be remedied via this method have been bid as "Base Bid -Grinding/Leveling" as the construction method is more specialized. On Wednesday, May 14, 2025, the City received a bid for the "Grinding/Leveling" project from one contractor. The results are summarized below:

Contractor	Base Bid – Replacement	Base Bid – Grinding/Leveling
Precision Concrete Cutting Inc.		\$93,849.41
Newcomer Concrete	\$256,225.00	
Engineer's Estimate	\$170,150.00	\$99,520.00
Construction Budget	\$270,000	

Precision Concrete Cutting Inc. was the only bidder for the grinding & leveling project with a bid of \$93,849.41, with an additional 10% for contingency, the total contract amount is \$103,234.35. The 2025 budget for this project is \$293,000 including contingency. Therefore, if

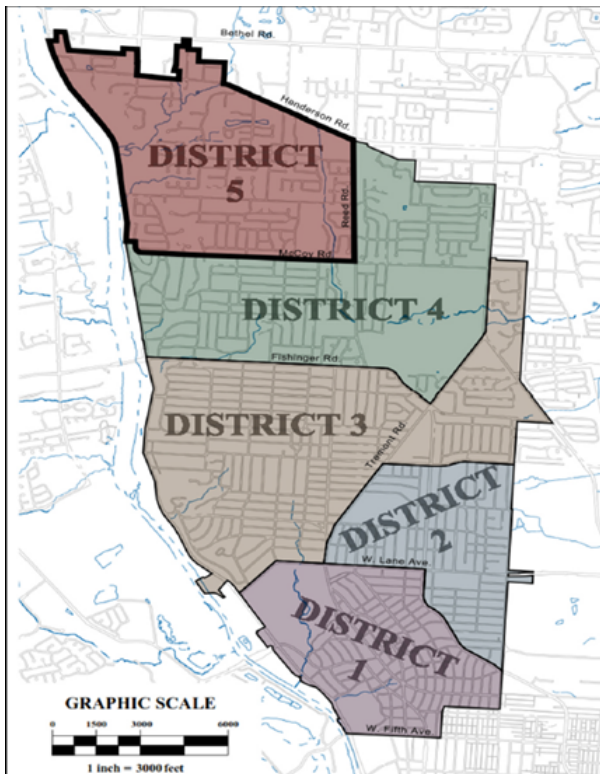


awarded in isolation, the grinding & leveling project is within budget. Assuming Council also chooses to award the replacement contract (Ord. 25-2025), the combination of the two contracts would be \$80,074.41 over budget. Staff recommends awarding the contract for both the replacement work and the grinding & leveling work and using excess budget funds from the 2025 Sidewalk Gap Project (Ord. 27-2025) to make up the budget shortfall.

Although only one bid was received for the grinding and leveling work, the bid came in slightly under budget with unit prices closely mirroring the construction estimate.

History

The 2025 Sidewalk Maintenance Program addresses sidewalk in need of maintenance and repair in District 4. District 4 is the northern central portion of the city south of McCoy Road and north of Fishinger Road. This project also includes panels within zone 5 that were slated for grinding & leveling but could not fit within the 2024 sidewalk maintenance budget.



In April 2025, residents within this district received notices from the City if sidewalks adjacent to their property were in need of repair or replacement (see attached notification letter). An aerial view of their property was provided, indicating the location of the damage and whether the responsibility was of the property owner or of the City to make the necessary repairs. When repairs or replacements are the responsibility of the property owner, the City asks for the situation to be rectified by July 14th, 2025. Thereafter, the City will proceed by sending a follow-up notification with the City's costs to make the necessary improvements as part of this contract. The cost is \$50 per panel for those able to be ground and \$176.29 for those that will be leveled. The property owner will then be billed upon the project completion, around January 2026. (Note: per code section 901.03, if the owner fails to pay the bill within thirty (30) days of the date on the City's bill, the rate shall be charged against the real estate upon which the sidewalk is located and shall be a lien upon such real estate).



Following the City's process and to save resources from re-inspecting the entire sidewalk after July 14th, the City bid out all of the resident responsibility portions of sidewalk which is approximately \$20,760 of the total contract cost. Cost recovery from billing the total cost back to the property owner or non-performing repairs already made by the property owner will bring the total cost to the City down to \$73,088 (not including contingency).

The City of Upper Arlington's public right-of-way Sidewalk Inspection Program began in 2018 with Zone 5 and finished the first complete pass through the city with the 2022 program. The 2025 Sidewalk Maintenance Program marks the second time our 5-year program cycle has been in District 4. In an effort to reduce costs, staff worked to identify sidewalk panels whose defects can be fixed by alternative methods to replacement. This contract includes those sidewalk panels.

Alternatives

An alternative is that the City can choose not to authorize the City Manager to enter into contract with Precision Concrete Cutting Inc. for this project. This would delay identified maintenance repairs.

Attachments

1.	District 4 2025 Sidewalk Notice
2.	Ordinance No. 26-2025





April 2025
Dear Property Owner:

RE: Notification of Resident Sidewalk Ordinance Issue and Order to Repair Sidewalk

As part of the City of Upper Arlington's public right-of-way Sidewalk Inspection Program, sidewalk on or adjacent to your property has been identified as out of compliance per City Ordinance 901.03, which is detailed below. Please find attached an exhibit showing the sidewalk panel(s) that the City deems are in need of repair or replacement. Panels identified with a **red number** are the responsibility of the property owner. Sidewalk panels marked by a blue "dot" are the responsibility of the City and will be repaired by the City later this year.

Per City Ordinance 901.03, *"Each owner of any lot or parcel of ground in the City shall cause the sidewalk and every part thereof in front of, alongside or abutting such lot or parcel to be kept in good order and repair and free of nuisance."* City Ordinance defines the following specific sidewalk code issues:

1. A vertical separation of one inch or more
2. An excessive cross or running slope of more than one inch per foot
3. An irregular walking surface (Including spauling concrete and cracks in excess of ½ inch in width.)

The points marked on the attached exhibit indicate the type of issue(s) that has been identified. Please note that you may also be responsible for any ADA or safety related issues, regardless of whether identified by the City. The sidewalk panel(s) **noted in red** must be repaired or replaced to eliminate the identified compliance issue(s). The following techniques are the approved methods for corrective action:

1. Vertical Separations	2. Excessive Slope	3. Irregular Walking Surfaces
a. Removal & replacement	a. Removal & replacement	a. Removal & replacement
b. Hydraulic leveling	b. Hydraulic leveling	b. Grinding high areas
c. Lowering & raising blocks	c. Lowering or raising blocks	
d. Grinding high areas		

Because City code mandates that adjacent property owners are responsible for making these sidewalk repairs, property owners in each district are being notified several months ahead of the City's next contract to construct sidewalk improvements in that district. This will provide property owners sufficient time to complete improvements on their own. Please note that this letter serves as your right of way sidewalk installation permit per the requirements of C.O. 933.15 (B) (4). No additional permit is needed unless you plan to excavate within 10 feet of a street tree.

If you do not complete the indicated repair or replacement by **July 14, 2025**, the City will proceed with completing these improvements and the cost will be billed or assessed back to you as the property owner. **In previous years the Sidewalk Maintenance Project average prices were as follows:**

- 4" panel (not in drive) ~ \$245/panel
- 6" panel (in drive) ~ \$270/panel

These costs are provided to you as a courtesy for estimating purposes. 2025 prices will not be known until the project is bid out later this spring. Thank you for your cooperation in making our sidewalks safe. If you have questions, please contact project manager Matt Stewart at 614-583-5348.

Sincerely,
Aaron Scott
City Engineer

Matt Stewart
Project Manager

cc: Sam Simmons, Parks & Forestry Superintendent

RECORD OF ORDINANCES

CITY OF UPPER ARLINGTON
STATE OF OHIO

ORDINANCE NO. 26-2025

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACT WITH PRECISION CONCRETE CUTTING INC. FOR CONSTRUCTION-RELATED SERVICES FOR THE 2025 SIDEWALK MAINTENANCE PROGRAM GRINDING & LEVELING CONSTRUCTION PROJECT

WHEREAS, the City of Upper Arlington seeks to ensure safe pedestrian infrastructure through the ongoing implementation of its Sidewalk Inspection and Maintenance Program, currently in its second five-year cycle; and

WHEREAS, the 2025 Sidewalk Maintenance Program focuses on needed repairs within District 4, the northern central portion of the City between McCoy Road and Fishinger Road, and includes some carryover repairs in Zone 5 that could not be completed in the 2024 program year; and

WHEREAS, in order to reduce overall program costs and improve efficiency, sidewalk panels identified as repairable through grinding and/or leveling were bid as a separate contract titled “Base Bid – Grinding/Leveling”; and

WHEREAS, on May 14, 2025, the City received one bid for this component of the project from Precision Concrete Cutting Inc. in the amount of \$93,849.41, and staff recommends awarding the contract with a 10% contingency, for a total contract amount of \$103,234.35; and

WHEREAS, this contract amount is within the allocated 2025 project budget and is expected to be partially reimbursed by residents responsible for repairs adjacent to their properties; and

WHEREAS, per Upper Arlington City Code Section 901.03, property owners will be billed upon project completion and unpaid invoices after 30 days shall be assessed against the property as a lien.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. The City Manager is hereby authorized to enter into contract with Precision Concrete Cutting Inc. for construction-related services for the 2025 Sidewalk Maintenance Program Grinding & Leveling Construction

Project in the amount of \$103,234.35, which includes 10-percent contingency.

SECTION 2.

The City Manager, Finance Director, and City Attorney are hereby authorized to take all actions necessary to enter into, implement, and administer the contract, including the execution of all documents and amendments, provided such actions are not substantially inconsistent with this ordinance.

SECTION 3.

This ordinance shall take effect immediately upon passage.



Authors: Gary Wilfong, P.E., Public Service Director
Aaron Scott, City Engineer

Council Meeting Date: June 16, 2025

Subject/Legislative Item: Ordinance No. 27-2025 - An ordinance authorizing the City Manager to enter into contract with Strawser Paving Company for construction-related services for the 2025 Sidewalk Gap Project

Purpose: To Improve the Sidewalk System

Executive Summary: Legislation authorizes the City Manager to enter into a contract with Strawser Paving Company for construction related services for the 2025 Sidewalk Gap Construction Project.

Purpose and Impact

This is an ordinance authorizing the City Manager to enter into contract with Strawser Paving in the amount of \$246,014.34 for the 2025 Sidewalk Gap Project. On Monday, May 19, 2025, the City received a bid for the project from four contractors. The results are summarized below:

Contractor	Base Bid
Strawser Paving Company	\$223,649.40
Newcomer Concrete	\$237,115.71
Decker Construction	\$264,421.50
Marker, Inc.	\$376,110.76
Engineer's Estimate	\$170,150.00
Budget	\$400,000

Strawser Paving Company was the lowest bidder with a bid of \$223,649.40 which, including a 10% contingency, brings the total contract amount to \$246,014.34. The Capital Improvement Budget for this project, including contingency funds, is \$440,000, putting this contract \$193,985.66 under budget.



History

The 2025 Sidewalk Gap Project is a result of the 2024 Council initiative to spend excess reserve funds. In response to a request from City Council, Staff presented a number of potential capital projects along with their costs and potential benefits. Among others, the Sidewalk Gap project was selected for funding and added to the 2025 Capital Improvement Program. This project is one of the first projects identified by City Council to move to construction, largely due to the ability for internal staff to perform the design work in-house.

This project fills four gaps in our sidewalk network outlined in Table 1 below:

Table 1		
Sidewalk Gap	From	To
Pinebrook Road	Haverford Road	Woodbridge Road
Glenmere Road	2211 Glenmere Road	2187 Glenmere Road
Surrey Hill Place	Fishinger Road	Shoreham Road
Redding Road	Dorset Road	Tremont Road

The Pinebrook Road gap is a small gap that creates a large inconvenience for residents in the Lane Acres & Shelbourne subdivisions who use Pinebrook Road to get to Woodbridge Road and Thompson Park. The Glenmere Road & Surrey Hill Place gaps work in tandem to complete the sidewalk network from Fishinger Road to Lytham Road. Filling the Redding Road sidewalk gap completes the sidewalk connection from Fishinger Road to Tremont Road and provides the only north/south connection to Tremont Fountain Park.

The Upper Arlington GIS Division maintains a map showing the existing sidewalk and sidewalk gaps within Upper Arlington. The sidewalk gap map allows us to visualize not only where the existing gaps are but what those gaps mean in the context of the overall sidewalk network. Without this map it can be difficult to see the true extent of the impact of gaps like Surrey Hill Place & Glenmere Road. In 2024 City Council was presented with a variety of different gaps that could be filled along with their associated cost and any known complications. From this list, the gaps in Table 1 above were chosen to maximize the impact to the sidewalk network in a cost-effective manner. As soon as the winter season ended, City survey crews were in the field gathering the necessary information to complete the design of this project. This project is the culmination of extensive work by both staff and City Council to improve our pedestrian network and put excess reserve funds to use.

Alternatives

An alternative is that the City can choose not to authorize the City Manager to enter into contract with Strawser Paving Company for this project. Not authorizing this contract would leave the sidewalk gaps unfilled and would result in the budgeted funds falling back to the general fund.

Attachments

1.	Ordinance No. 27-2025
----	-----------------------





RECORD OF ORDINANCES

CITY OF UPPER ARLINGTON
STATE OF OHIO

ORDINANCE NO. 27-2025

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACT WITH STRAWSER PAVING COMPANY FOR CONSTRUCTION-RELATED SERVICES FOR THE 2025 SIDEWALK GAP PROJECT

WHEREAS, in 2024, City Council initiated a program to invest excess reserve funds into high-priority projects; and

WHEREAS, City staff presented various capital project options to Council, and the 2025 Sidewalk Gap Project was selected for its immediate community benefit and cost-effective delivery through in-house design; and

WHEREAS, the 2025 Sidewalk Gap Project was subsequently added to the City's 2025 Capital Improvement Program and will address critical sidewalk gaps along Pinebrook Road, Glenmere Road, Surrey Hill Place, and Redding Road; and

WHEREAS, on May 19, 2025, the City reviewed bids from four contractors, and Strawser Paving Company submitted the lowest and best bid, which came in under the project budget.

WHEREAS, it is therefore recommended that the City enter into contract with Strawser Paving Company for construction-related services for the 2025 Sidewalk Gap Project.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. The City Manager is hereby authorized to enter into contract with Strawser Paving Company in an amount not to exceed \$246,014.34, which includes a 10-percent contingency, for construction-related services for the 2025 Sidewalk Gap Project.

SECTION 2. The City Manager, Finance Director, and City Attorney are hereby authorized to take all actions necessary to enter into, implement, and administer the contract, including the execution of all documents and amendments, provided such actions are not substantially inconsistent with this ordinance.

SECTION 3. This ordinance shall take effect immediately upon passage.

Monthly Financial Report As of May 2025

General Fund (101)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
<u>Revenues and Other Sources</u>						
Income Tax	\$ 34,595,400	\$ 34,595,400	\$ 15,016,155	\$ 15,985,820	\$ 969,665	6.46%
Real & Personal Property Tax	10,230,600	10,230,600	5,115,300	5,373,655	258,355	5.05%
All Other Operating Revenues	14,137,400	14,137,400	5,762,997	6,418,360	655,363	11.37%
Transfers/Advances In	10,052,500	10,052,500	810,010	810,010	-	0.00%
Total Revenues and Other Sources	69,015,900	69,015,900	26,704,462	28,587,845	1,883,383	7.05%
<u>Obligations:</u>						
Police Division	12,262,800	12,262,800	6,131,400	5,986,780	144,620	2.36%
Fire Division	12,519,900	12,519,900	5,270,885	4,652,792	618,093	11.73%
Board of Health	400,000	400,000	363,604	363,604	-	0.00%
Parks and Recreation	8,383,300	8,426,600	2,986,559	2,910,633	75,926	2.54%
Community Development	1,563,300	1,579,300	790,897	702,707	88,190	11.15%
Public Service Administration	1,397,800	1,502,800	662,387	610,918	51,469	7.77%
Public Works	1,700,400	1,670,400	600,913	555,130	45,783	7.62%
City Manager	2,087,400	2,187,400	934,340	852,931	81,409	8.71%
City Attorney	983,700	1,053,700	329,926	307,202	22,724	6.89%
City Clerk	334,800	330,200	96,308	91,903	4,405	4.57%
City Council	208,900	237,400	98,917	83,766	15,151	15.32%
Finance	1,638,800	1,638,800	731,642	658,097	73,545	10.05%
Facilities Maintenance	4,818,400	4,818,400	3,213,021	2,726,228	486,793	15.15%
Information Technology	2,522,200	2,522,200	1,213,447	1,122,977	90,470	7.46%
General Administration	3,800,600	3,800,600	1,870,521	1,701,445	169,076	9.04%
Transfers/Advances Out	10,624,300	18,943,400	2,500,000	2,500,000	-	0.00%
Total Obligations	65,246,600	73,893,900	27,794,767	25,827,113	1,967,654	7.08%
Excess of Revenue and Other Sources over Obligations:	3,769,300	(4,878,000)	(1,090,305)	2,760,732		
Total Beginning Fund Balance	34,761,336	34,761,336	34,761,336	34,761,336		
Anticipated Appropriation Lapses	1,415,000	1,415,000	1,415,000	-		
Total Ending Fund Balance	\$ 39,945,636	\$ 31,298,336	\$ 35,086,031	\$ 37,522,068	\$ 2,436,037	6.94%

Capital Asset Management Fund (102)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
<u>Revenues and Other Sources</u>						
Income Tax	\$ 13,453,700	\$ 13,928,200	\$ 5,839,616	\$ 6,217,254	\$ 377,638	6.47%
Total Revenues and Other Sources	13,453,700	13,928,200	5,839,616	6,217,254	377,638	6.47%
<u>Obligations</u>						
Transfers/Advances Out	9,776,200	9,776,200	-	-	303,631	0.00%
Total Obligations	9,776,200	9,776,200	-	-	303,631	0.00%
Excess of Revenue and Other Sources over Obligations:	3,677,500	4,152,000	5,839,616	6,217,254		
Beginning Fund Balance	20,368,117	20,368,117	20,368,117	20,368,117		
Ending Fund Balance	\$ 24,045,617	\$ 24,520,117	\$ 26,207,733	\$ 26,585,371	\$ 377,638	1.44%

Monthly Financial Report As of May 2025

Capital Equipment Fund (106)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
<u>Revenues and Other Sources</u>						
Real & Personal Property Tax	\$ 1,312,400	\$ 1,312,400	\$ 656,200	\$ 685,361	\$ 29,161	4.44%
Homestead & Rollbacks	173,500	173,500	86,750	84,951	(1,799)	-2.07%
Transfers In	500,000	500,000	500,000	500,000	-	0.00%
Total Revenues and Other Sources	1,985,900	1,985,900	1,258,768	1,286,130	27,362	0.00%
<u>Obligations</u>						
Capital Equipment	2,548,300	2,548,300	2,064,005	2,064,005	-	0.00%
Total Obligations	2,548,300	2,548,300	2,064,005	2,064,005	-	0.00%
Excess of Revenue and Other Sources over Obligations:	(562,400)	(562,400)	(805,237)	(777,875)		
Beginning Fund Balance	1,208,768	1,208,768	1,208,768	1,208,768		
Ending Fund Balance	\$ 646,368	\$ 646,368	\$ 403,531	\$ 430,893	\$ 27,362	6.78%

Street Maintenance and Repair Fund (207)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
<u>Revenues and Other Sources</u>						
Gasoline Taxes	\$ 1,800,000	\$ 1,800,000	\$ 715,303	\$ 752,178	\$ 36,875	5.16%
Motor Vehicle License Taxes	450,000	450,000	182,698	174,899	(7,799)	-4.27%
All Other Operating Revenues	138,000	138,000	12,500	26,765	14,265	114.12%
Total Revenues and Other Sources	2,388,000	2,388,000	910,501	953,842	43,341	4.76%
<u>Obligations</u>						
Public Service Administration	1,129,200	1,129,200	372,444	355,666	16,778	4.50%
Public Works	1,582,700	1,582,700	731,664	693,336	38,328	5.24%
Total Obligations	2,711,900	2,711,900	1,104,108	1,049,002	55,106	4.99%
Excess of Revenue and Other Sources over Obligations:	(323,900)	(323,900)	(193,607)	(95,160)		
Beginning Fund Balance	1,927,174	1,927,174	1,927,174	1,927,174		
Ending Fund Balance	\$ 1,603,274	\$ 1,603,274	\$ 1,733,567	\$ 1,832,014	\$ 98,447	5.68%

Bonded Improvement Fund (402)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
<u>Revenues and Other Sources</u>						
Sale of Bonds and Notes	\$ 19,973,700	\$ -	\$ -	\$ -	\$ -	0.00%
All Other Operating Revenues	475,000	475,000	197,917	323,984	126,067	63.70%
Total Revenues and Other Sources	20,448,700	475,000	197,917	323,984	126,067	63.70%
<u>Obligations</u>						
Capital Improvements	500,000	500,000	149,732	149,732	-	0.00%
Total Obligations	500,000	500,000	149,732	149,732	-	0.00%
Excess of Revenue and Other Sources over Obligations:	19,948,700	(25,000)	48,185	174,252		
Beginning Fund Balance	7,509,727	7,509,727	7,509,727	7,509,727		
Ending Fund Balance	\$ 27,458,427	\$ 7,484,727	\$ 7,557,912	\$ 7,683,979	\$ 126,067	1.67%

Monthly Financial Report As of May 2025

Infrastructure Improvement Fund (404)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
<u>Revenues and Other Sources</u>						
All Other Operating Revenues	\$ 6,700,000	\$ 15,019,000	\$ 8,000,000	\$ 8,847,873	\$ 847,873	10.60%
Transfers/Advances In	5,750,000	14,069,100	-	-	-	0.00%
Total Revenues and Other Sources	12,450,000	29,088,100	8,000,000	8,847,873	847,873	10.60%
<u>Obligations</u>						
Capital Improvements	9,986,900	18,306,000	7,662,847	7,662,847	-	0.00%
Transfers/Advances Out	6,100,000	6,100,000	-	-	-	0.00%
Total Obligations	16,086,900	24,406,000	7,662,847	7,662,847	-	0.00%
Excess of Revenue and Other Sources over Obligations:	(3,636,900)	4,682,100	337,153	1,185,026		
Beginning Fund Balance	5,549,699	5,549,699	5,549,699	5,549,699		
Ending Fund Balance	\$ 1,912,799	\$ 10,231,799	\$ 5,886,852	\$ 6,734,725	\$ 847,873	14.40%

Solid Waste Management Fund (710)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
<u>Revenues and Other Sources</u>						
Charges for Services	\$ 1,900,000	\$ 1,900,000	\$ 254,734	\$ 254,734	\$ -	0.00%
All Other Operating Revenues	45,000	45,000	15,000	28,043	13,043	86.95%
Transfers/Advances In	2,000,000	2,000,000	2,000,000	2,000,000	-	-
Total Revenues and other sources	3,945,000	3,945,000	2,269,734	2,282,777	13,043	0.57%
<u>Obligations</u>						
Public Works	4,134,100	4,134,100	4,200,422	3,942,648	257,774	6.14%
Total Obligations	4,134,100	4,134,100	4,200,422	3,942,648	257,774	6.14%
Excess of Revenue and Other Sources over Obligations:	(189,100)	(189,100)	(1,930,688)	(1,659,871)		
Beginning Fund Balance	1,534,635	1,534,635	1,534,635	1,534,635		
Ending Fund Balance	\$ 1,345,535	\$ 1,345,535	\$ (396,053)	\$ (125,236)	\$ 270,817	-68.38%

Water Surcharge Fund (720)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
<u>Revenues and Other Sources</u>						
Charges for Services	\$ 855,000	\$ 855,000	\$ 357,513	\$ 418,261	\$ 60,748	16.99%
Total Revenues and other sources	855,000	855,000	357,513	418,261	60,748	16.99%
<u>Obligations</u>						
Public Works	490,700	490,700	261,527	223,636	37,891	14.49%
Capital Equipment	10,000	10,000	-	-	-	0.00%
Capital Improvements	246,000	246,000	-	-	-	0.00%
Transfers Out (including intra-city services)	99,900	99,900	5,624	5,624	-	0.00%
Total Obligations	846,600	846,600	267,151	229,260	37,891	14.18%
Excess of Revenue and Other Sources over Obligations:	8,400	8,400	90,362	189,001		
Beginning Fund Balance	1,778,865	1,778,865	1,778,865	1,778,865	-	
Prior Year Lapsed Encumbrances	-	-	-	-		
Ending Fund Balance	\$ 1,787,265	\$ 1,787,265	\$ 1,869,227	\$ 1,967,866	\$ 98,639	5.28%

Monthly Financial Report As of May 2025

Sanitary Sewer Surcharge Fund (730)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
<u>Revenues and Other Sources</u>						
Charges for Services	\$ 1,333,000	\$ 1,333,000	\$ 597,780	\$ 687,167	\$ 89,387	14.95%
All Other Operating Revenues	1,500	1,500	-	1,066	1,066	0.00%
Total Revenue	1,334,500	1,334,500	597,780	688,233	90,453	15.13%
<u>Obligations</u>						
Public Works	1,214,000	1,214,000	492,953	469,574	23,379	4.74%
Capital Equipment	13,000	13,000	-	-	-	0.00%
Capital Improvements	315,000	315,000	-	-	-	0.00%
Transfers Out (including intra-city services)	27,600	27,600	10,782	10,782	-	0.00%
Total Obligations	1,569,600	1,569,600	503,735	480,356	23,379	4.64%
Excess of Revenue and Other Sources over Obligations:	(235,100)	(235,100)	94,045	207,877		
Beginning Fund Balance	2,831,202	2,831,202	2,831,202	2,831,202		
Ending Fund Balance	\$ 2,596,102	\$ 2,596,102	\$ 2,925,247	\$ 3,039,079	\$ 113,832	3.89%

Stormwater Management Fund (740)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
<u>Revenues and Other Sources</u>						
Charges for Services	\$ 753,000	\$ 753,000	\$ 383,564	\$ 418,912	\$ 35,348	9.22%
Investment Earnings	70,000	70,000	29,167	43,015	13,848	47.48%
Miscellaneous income	-	-	-	1,378	1,378	100.00%
Total Revenues and other sources	823,000	823,000	412,731	463,305	50,574	12.25%
<u>Obligations</u>						
Public Works	690,000	690,000	276,356	233,358	42,998	15.56%
Capital Equipment	470,000	470,000	95,787	95,787	-	0.00%
Capital Improvements	449,800	449,800	-	-	-	0.00%
Transfers Out (including intra-city services)	77,600	77,600	6,952	6,952	-	0.00%
Total Obligations	1,687,400	1,687,400	379,095	336,097	42,998	11.34%
Excess of Revenue and Other Sources over Obligations:	(864,400)	(864,400)	33,636	127,208		
Beginning Fund Balance	2,987,559	2,987,559	2,987,559	2,987,559		
Ending Fund Balance	\$ 2,123,159	\$ 2,123,159	\$ 3,021,195	\$ 3,114,767	\$ 93,572	3.10%

Swimming Pool Fund (750)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
<u>Revenues and Other Sources</u>						
Charges for Services	\$ 1,013,800	\$ 1,013,800	\$ 514,035	\$ 286,393	\$ (227,642)	-44.29%
Transfers/Advances In	300,000	300,000	-	-	-	0.00%
Total Revenues and other sources	1,313,800	1,313,800	514,035	286,393	(227,642)	-44.29%
<u>Obligations</u>						
Parks and Recreation	1,140,600	1,140,600	179,724	176,414	3,310	1.84%
Total Obligations	1,140,600	1,140,600	179,724	176,414	3,310	1.84%
Excess of Revenue and Other Sources over Obligations:	173,200	173,200	334,311	109,979		
Beginning Fund Balance	397,663	397,663	397,663	397,663		
Ending Fund Balance	\$ 570,863	\$ 570,863	\$ 731,974	\$ 507,642	\$ (224,332)	-30.65%

Monthly Financial Report As of May 2025

Statement of Receipts and Disbursements (cash basis rounding)

<u>Fund</u>	<u>Beginning Balance</u>	<u>Year to Date & Transfer In</u>	<u>Year to Date & Transfer Out</u>	<u>Ending Balance</u>	<u>Percentage Change</u>
General	\$ 43,870,708	\$ 28,587,845	\$ 23,359,763	\$ 49,098,790	11.9%
Capital Asset Management	24,410,352	6,217,254	-	30,627,606	25.5%
Police Pension	1,499,760	462,187	152,039	1,809,908	20.7%
Fire Pension	1,499,759	462,187	152,038	1,809,908	20.7%
Self Insurance	1,084,300	18,318	7,305	1,095,313	1.0%
Capital Equipment	1,720,307	1,286,130	650,157	2,356,280	37.0%
Police & Fire Pension	1,422,653	789,384	505,933	1,706,104	19.9%
Technology Fund	425,843	47,119	105,873	367,089	-13.8%
Street Maintenance and Repair Fund	1,965,631	953,842	936,337	1,983,136	0.9%
EMS Billing Fund	1,691,000	540,460	61,115	2,170,345	28.3%
Law Enforcement	2,739,032	56,245	110,241	2,685,036	-2.0%
Tree Planting Fund	92,965	10,150	-	103,115	10.9%
Enforcement Education	20,650	225	-	20,875	1.1%
Mayor's Court Computer	45,728	2,067	-	47,795	4.5%
Mayor's Court Special Project	171,505	7,040	-	178,545	4.1%
Local Fiscal Recovery Fund	2,192,062	-	718,770	1,473,292	-32.8%
OneOhio Opioid Fund	141,353	-	4,800	136,553	-3.4%
Economic Development	2,078,781	-	2,767	2,076,014	-0.1%
Arlington Centre TIF Fund	116,976	12,879	145	129,710	10.9%
Tremont Road TIF Fund	18,760	20,267	228	38,799	106.8%
Lane Avenue Mixed Use TIF Fund	738,355	517,967	233,394	1,022,928	38.5%
Lane Avenue TIF Fund	304,986	30,798	547	335,237	9.9%
Arlington Crossing TIF Fund	1,068,524	70,600	1,139	1,137,985	6.5%
Horizon TIF Fund	1,053,912	242,197	3,752	1,292,357	22.6%
Kingsdale West TIF Fund	395,386	28,962	327	424,021	7.2%
Kingsdale CORE TIF Fund	668,801	1,510,486	838,172	1,341,115	100.5%
Civil Service	60,960	-	10,280	50,680	-16.9%
Riverside North TIF Fund	19,946	1,446	16	21,376	7.2%
Riverside South TIF Fund	224,430	22,430	253	246,607	9.9%
W. Lane Northwest TIF Fund	22,542	9,058	103	31,497	39.7%
Lane II TIF Fund	1,265,563	653,783	120,512	1,798,834	42.1%
Kingsdale Center TIF Fund	30,032	171,466	17,225	184,273	513.6%
Gateway TIF Fund	39,409	884,397	9,968	913,838	2218.9%
Neighborhood Lighting Utility	318,423	40,660	7,494	351,589	10.4%
Clerk of Courts Fund	21,343	2,958	-	24,301	13.9%
UA Visitor's Bureau Fund	572,453	47,564	-	620,017	8.3%
General Bond Retirement	315,716	-	112,941	202,775	-35.8%
Bonded Improvements	13,072,564	323,985	3,136,949	10,259,600	-21.5%
Infrastructure Improvement Fund	25,102,125	8,847,874	15,737,759	18,212,240	-27.4%
Estate Tax Fund	85	-	-	85	0.0%
Community Fiber Optic Fund	352,606	-	10,888	341,718	-3.1%
Employee Benefit	2,014,911	2,137,435	2,344,526	1,807,820	-10.3%
BWC Administration Fund	1,340,044	151,357	161,410	1,329,991	-0.8%
Solid Waste Management	1,919,144	2,282,777	1,601,796	2,600,125	35.5%
Water Surcharge	1,952,948	418,261	192,481	2,178,728	11.6%
Sanitary Sewer Surcharge	3,532,735	688,233	662,469	3,558,499	0.7%
Stormwater Management	3,301,276	463,305	498,114	3,266,467	-1.1%
UA Swimming Pools	397,663	286,393	98,131	585,925	47.3%
Unclaimed Funds	8,491	553	-	9,044	6.5%
Revolving Fund	53,814	899,762	791,088	162,488	201.9%
Construction Withholding	3,108,854	274,850	1,316,907	2,066,797	-33.5%
Payroll Clearing Fund	330,833	13,907,793	13,647,246	591,380	78.8%
Totals (ROUNDED)	\$ 150,816,999	\$ 74,390,949	\$ 68,323,398	\$ 156,884,550	ROUNDED TOTALS

6,067,551

Monthly Financial Report As of May 2025

Income Tax Comparisons

	Projections	Year to date	Difference	% Difference
Withholdings	\$ 13,691,777	\$ 14,988,526	\$ 1,296,749	9.47%
Individuals	4,731,764	4,295,623	(436,141)	-9.22%
Net Profits	2,432,230	2,918,925	486,695	20.01%
Total	\$ 20,855,771	\$ 22,203,074	\$ 1,347,303	6.46%

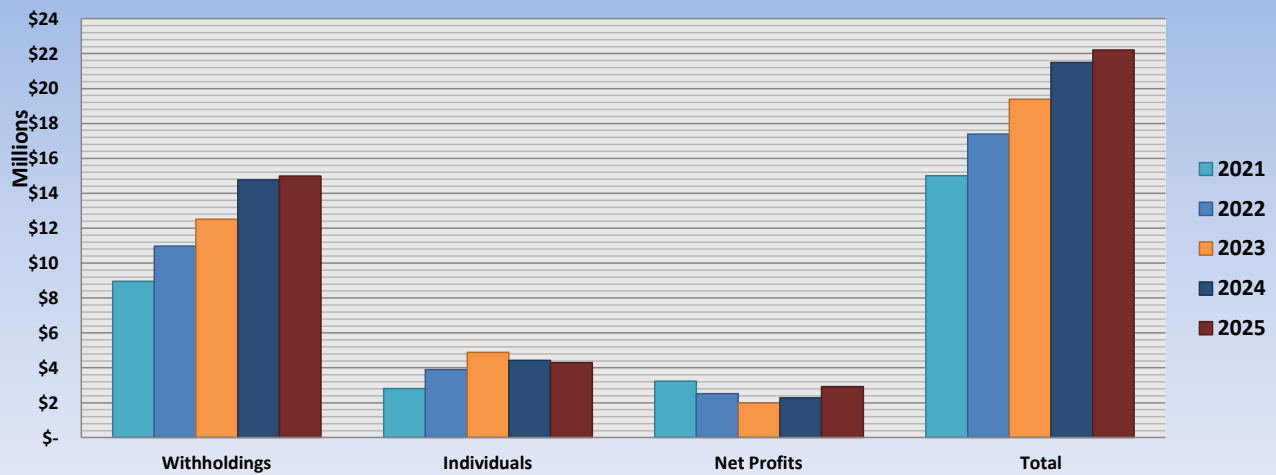
Income Tax Five Year Comparison

	2021	2022	2023	2024	2025
Withholdings	\$ 8,956,053	\$ 10,970,787	\$ 12,512,733	\$ 14,767,836	\$ 14,988,526
Individuals	2,824,452	3,894,305	4,890,766	4,434,376	4,295,623
Net Profits	3,234,294	2,515,715	1,989,219	2,290,434	2,918,925
Total	\$ 15,014,799	\$ 17,380,807	\$ 19,392,718	\$ 21,492,646	\$ 22,203,074

Percentage Increase (Decrease) From Prior Year

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Withholdings	10.38%	22.50%	14.06%	18.02%	1.49%
Individuals	33.10%	37.88%	25.59%	-9.33%	-3.13%
Net Profits	86.27%	-22.22%	-20.93%	15.14%	27.44%
Total	25.41%	15.76%	11.58%	10.83%	3.31%

Income Tax Five Year Trend vs Prior YTD Monthly



Interest & Investment Inco
May-25

General Investments	Beginning Balance	Purchased	Matured/Sold	Deposited/Withdrawn	Investment Acct.	Ending Balance
Municipal Securities	4,102,786.00					\$ 4,102,786.00
Corporate / General Investments	11,764,306.18		(836,855.00)			\$ 10,927,451.18
Federal Agency	55,297,556.77	1,990,722.00	(3,247,795.00)			\$ 54,040,483.77
US Government Bonds	22,466,796.35	3,652,015.64	(1,369,787.89)			\$ 24,749,024.10
Total Bonds	\$ 93,631,445.30	\$ 5,642,737.64	\$ (5,454,437.89)	\$ -	\$ -	\$ 93,819,745.05
Short Term Fixed Maturity Commercial Paper	-					\$ -
Other Assets (Savings Cert - Market Traded)	\$ 3,439,988.55					\$ 3,439,988.55
Bond and Investments:						
2022						
Federal Agency	-					\$ -
Corporate / General Investments	-					\$ -
Short Term Fixed Maturity Commercial Paper	-					\$ -
US Government Bonds	-					\$ -
Community Center						
Federal Agency	443,706.39		(443,706.39)			\$ 0.00
US Government Bonds	-					\$ -
Total Bonds & Investments	\$ 97,515,140.24	\$ 5,642,737.64	\$ (5,898,144.28)	\$ -	\$ -	\$ 97,259,733.60
Money Markets:						
General	193,637.70	(5,642,737.64)	5,455,287.61	(30,992.58)	271,467.18	\$ 246,662.27
Community Center	3,568.52		445,000.00	(457,633.25)	9,064.73	\$ (0.00)
Bond 2020 & 2022	0.00			(5.53)	5.53	\$ 0.00
Total Money Markets	\$ 197,206.22	\$ (5,642,737.64)	\$ 5,900,287.61	\$ (488,631.36)	\$ 280,537.44	\$ 246,662.27
Star Ohio:						
General Investment	38,233,117.85	5,266,247.90		(4,100,000.00)	155,451.53	\$ 39,554,817.28
Bond Proceeds	6,437,112.04			(72,266.85)	24,203.90	\$ 6,389,049.09
Federal ARPA (Gen. Inv.)	1,385,488.52			(5,083.44)	5,233.78	\$ 1,385,638.86
Gateway	988,533.20				3,742.66	\$ 992,275.86
Kingsdale	233,167.01				882.79	\$ 234,049.80
Community Center	2,097,232.23			457,633.25	9,056.76	\$ 2,563,922.24
Office (Comm. Center)	1,513,061.99			(188,892.08)	5,290.76	\$ 1,329,460.67
Total STAR Ohio	\$ 50,887,712.84	\$ 5,266,247.90	\$ -	\$ (3,908,609.12)	\$ 203,862.18	\$ 52,449,213.80
Total Investments	\$ 148,600,059.30	\$ 5,266,247.90	\$ 2,143.33	\$ (4,397,240.48)	\$ 484,399.62	\$ 149,955,609.67
NW Huntington Bank	\$ 3,854,187.68					\$ 6,928,945.19
Total Cash & Investments	\$ 152,454,246.98					\$ 156,884,554.86

ITEMS PURCHASED BETWEEN \$25,000 & \$150,000 MAY 2025

<u>DATE</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
5/1/25	ESRI	GIS Software Renewal	\$29,065.92
5/8/25	Mount Carmel	Wellness Services for Fire	\$50,000.00
5/9/25	Iron Armour	Stop Bar Radar Detection	\$55,600.00
5/15/25	Zoll	3-Year Defibrillator Maintenance	\$31,968.00
5/15/25	Hunter Marketing	Photography for BCCC	\$31,900.00
5/21/25	SCA	Street Sweeping	\$34,785.95
5/28/25	Environmental Design Group	Riverside Dr. SUP Right of Way Acquisitions	\$63,600.00

QUALITY BASED SELECTION CONSULTANTS – MAY 2025

<u>DATE</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
None			

NOTIFICATION OF CHANGE ORDERS: NON-CONSTRUCTION, CITY MANAGER APPROVAL MAY 2025

<u>DATE</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>CHANGE ORDER AMOUNT</u>	<u>New Total</u>
5/1/25	Expedient	Adding Service for the BCCC	\$30,957.51	\$45,474.35

GRANTS MAY 2025

<u>DATE</u>	<u>ORGANIZATION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
None			



Authors:	Chad Gibson, AICP, Community Development Director Darren Shulman, City Attorney
Council Meeting Date:	June 16, 2025
Subject/Legislative Item:	Ordinance No. 17-2025 - An ordinance amending § 3.06 - Enforcement and Penalties and various parts of Chapter 1401 - Amendments, Deletions and Modifications to the ICC International Property Maintenance Code, 2003 Edition of the Upper Arlington Code of Ordinances (<i>and to waive the third reading required by Council Rules, Article IV(4)) (Munc)</i>
Purpose:	The purpose of this ordinance is to make adjustments to the code enforcement fine structure so that stronger penalties are available for repeat, chronic and severe offenses or non-responsive offenders; the proposed ordinance would also add a civil penalty process option, which will be useful for individuals who cannot be served with criminal charges.
Executive Summary:	The proposed ordinance will change the category of code enforcement fines to an 'unclassified' misdemeanor so that higher amounts can be assessed in limited circumstances. This reclassification will also allow warrants to be issued if proper service is achieved and if offenders do not show for Mayor's Court. The proposed ordinance will also add a civil penalty process option which would be more efficient for individuals who cannot be served with criminal charges. Appeals of such violations would be heard by the Property Maintenance Appeals Board, which is the Board of Building Standards at this time, but would change to the Board of Zoning and Planning (BZAP).

Purpose and Impact

As Council is aware, the Code Enforcement Division works to achieve *voluntary and timely* compliance of violations to the zoning, property maintenance and other codes. Code Compliance Officer and Code Compliance Assistant lead their efforts with empathy and offer assistance to residents who cannot readily remedy violations. Depending upon the nature of the violation(s), reasonable compliance deadlines, extensions, and support services are offered.

Unfortunately, the property owner is sometimes unresponsive or unwilling to cooperate. In



these circumstances, after coordination with the City Attorney's Office, a citation may be issued, and the offender is summoned to Mayor's Court. In most cases, the resulting fines following a conviction are minimal and do not act as a true deterrent. They also do not offset the amount of staff time and City resources that go into enforcement, which can sometimes be significant.

In other cases where the defendant cannot be contacted, a 'registration block' is applied to their driver's license. This approach has limited success, as many defendants either do not drive or drive anyway without proper registration.

The following is a summary of the major revisions:

1. Shifts a violation of the property maintenance code from a minor misdemeanor to an unclassified misdemeanor. The maximum fine under an unclassified misdemeanor is \$1,000. A corresponding change was made to the Unified Development Ordinance (UDO) for violations. To preserve the fine structure, a first offense under the UDO has a fine of up to \$500, while subsequent offenses within a two-year period can be charged up to the maximum.
2. Moves appeals of property code violations from the Board of Building Standards to the Board of Zoning and Planning (BZAP). BZAP is an appropriate body to hear these matters because that is the body that hears appeals under the UDO. In addition, Staff anticipates bringing legislation later in the term to move all of the duties of the Board of Building Standards to BZAP, so this will avoid a potential future amendment to this section.
3. Aligns the variance application under the Property Maintenance Code with the UDO variance requirements.
4. Expands the civil violation process from the commercial use zone to any buildings, structures, and property. This allows the city to use the civil penalty process in property maintenance matters, which may be a more effective tool than prosecution in many cases.
5. Explicitly allows the city to use the tax address on file with the Franklin County Treasurer's Office as one of the methods of service.

History

Per Council's direction, Staff has proposed changes to the fines levied as part of code enforcement cases. To Staff's knowledge, no changes to these fines have occurred for several years.

Alternatives

A more stringent approach could be taken by designating code enforcement violations as First Degree Misdemeanors (M1). Such a designation would increase the minimum fine to \$1,000 and also add up to six months of jail time as a stronger deterrent for violators. Staff has researched other communities in Central Ohio and found that several, including Columbus, employ this more stringent fine structure.

The existing fine structure could also be left 'as-is'.

Attachments

1.	Ordinance No. 17-2025
2.	Exhibit A
3.	Exhibit B





RECORD OF ORDINANCES

CITY OF UPPER ARLINGTON
STATE OF OHIO

ORDINANCE NO. 17-2025

TO AMEND §3.06 – ENFORCEMENT AND PENALTIES AND VARIOUS PARTS OF §1401 – AMENDMENTS, DELETIONS AND MODIFICATIONS TO THE ICC INTERNATIONAL PROPERTY MAINTENANCE CODE, 2003 EDITION OF THE UPPER ARLINGTON CODE OF ORDINANCES

WHEREAS, the City of Upper Arlington seeks to maintain and enhance the safety, appearance, and livability of its neighborhoods and commercial areas through effective enforcement of its Property Maintenance Code and Unified Development Ordinance (UDO); and

WHEREAS, the City's code enforcement officers prioritize voluntary compliance and offer residents reasonable opportunities, assistance, and extensions to remedy violations; and

WHEREAS, in cases of continued non-compliance, current enforcement mechanisms, including minor misdemeanor fines, have proven insufficient in deterring violations or recovering the costs associated with enforcement; and

WHEREAS, the code enforcement staff seek to strengthen their enforcement authority and procedures while maintaining fairness and alignment with the City's broader zoning and land use policies.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. Sections 3.06 – Enforcement and Penalties of Article 3 - Administration of the Upper Arlington Code of Ordinances is hereby amended as described in Exhibit A (attached hereto and made a part herein).

SECTION 2. Sections 106, 111, 112, and 113 of Part 14 – Property Maintenance Code, Chapter 1401 – Amendments, Deletions and Modifications to the ICC International Property Maintenance Code, 2003 Edition of the Upper Arlington Code of Ordinances is hereby amended as described in Exhibit B (attached hereto and made a part herein).

SECTION 3. This ordinance shall take effect 30 days after passage.

§ 3.06 ENFORCEMENT AND PENALTIES.

- (A) *Enforcement by Director of Community Development:* It shall be the duty of the Director of Community Development to enforce this UDO in accordance with these administrative provisions. All departments, officials and employees of the City of Upper Arlington, shall comply with the provisions of this UDO, and shall issue no permit, license, or registration for any use, building or purpose in conflict with the provisions of this UDO. Any permit, license, or registration, issued in conflict with the provisions of this UDO shall be voidable by the Director of Community Development. The duties imposed on the Director of Community Development shall not constitute a limitation on the power of other enforcement officers of this city to make arrest or to institute prosecutions for violations of this UDO.
- (B) *Violations and penalties:* It shall be unlawful to locate, erect, construct, reconstruct, enlarge, change, maintain, or use any building or land in violation of any of the provisions of this UDO, or any amendment or supplement thereto adopted by the City Council of the City of Upper Arlington. Any person, firm, corporation, or other legal entity violating any of the provisions of this UDO, or any amendment or supplement, shall be guilty of an ~~minor unclassified~~ misdemeanor. Except as provided below in Subsection (E), upon conviction, the person, firm, corporation, or other legal entity shall be fined not more than ~~one five~~ hundred ~~fifty~~ dollars (~~\$150.00~~\$500.00). Any person, firm, corporation, or other legal entity that is convicted of violating any of the provisions of this UDO, having been previously convicted of violating any of the provisions of this UDO, or any amendment or supplement within two (2) years of the offense charged, shall be guilty of a misdemeanor and fined not more than ~~one thousand five hundred~~ dollars (~~\$500.00~~\$1,000.00) except where Subsection E below provides otherwise. Each and every day during which such illegal location, erection, construction, reconstruction, enlargement, change, maintenance or use continues, shall be deemed to be a separate offense.
- (C) *Violations, remedies:* In case any building is or is proposed to be used in violation of this UDO, or any amendment or supplement, the City Council, City Manager, City Attorney, Director of Community Development or any adjacent or neighboring property owner who would be specifically damaged by such violation may institute appropriate action or proceedings to prevent such unlawful location, erection, construction, reconstruction, alteration, conversion, maintenance or use. The action could be to restrain, correct or abate such violation; to prevent the occupancy of said building structure or land; or to prevent any illegal act, conduct, business or use in or about such premises.
- (D) *Exemptions:* Government entities carrying out a governmental function, activity, or implementation of essential services may be exempt in whole or in part from this UDO at the discretion of the City Attorney or the Director of Community Development.
- (E) *Regulation of contributing structures:*
- (1) No historic demolition shall be permitted without a certificate of economic hardship or a final board review following compliance with the one hundred eighty-day period outlined in UDO Section 4.06(I)(3).
 - (2) Nothing in this Ordinance shall limit the ability of the City to seek injunctive relief.
 - (3) Violating the historic demolition ordinance is a strict liability offense. Whoever commits a historic demolition in violation of this Ordinance shall be fined not less than one thousand dollars (\$1,000.00). Each day that a violation continues after reasonable notice shall be deemed a separate offense. The owner or tenant of any building, premises or a part thereof, and any architect, builder, contractor, agent, or other person who commits, participates in, assists in or maintains such violation or noncompliance may be found guilty of a separate offense and suffer the penalties herein provided. In addition to a fine, a violator can be required to complete any restoration ordered by the Board. The

total fines that may be imposed on a property owner for violations involving a particular contributing structure shall not exceed seventy-five thousand dollars (\$75,000.00).

- (4) The City reserves the right to revoke a certificate of economic hardship that was issued based on fraudulent information provided by the applicant or anyone acting on behalf of the applicant.
- (5) Any alteration to a contributing structure which requires a building permit must first complete design review with the Director of Community Development in accordance with the requirements of sections 7.17 and 7.18. Design review shall be conducted by the Board if the alteration requires a historic demolition permit.

(Ord. No. 87-2015, § 5, 12-14-2015)

§ 1401.02 AMENDMENTS, DELETIONS AND MODIFICATIONS TO THE INTERNATIONAL PROPERTY MAINTENANCE CODE, 2003 EDITION.

SECTION 106 VIOLATIONS

106.3 Prosecution of Violation

Any person who shall violate a provision of this Code, or fail to comply therewith, or with any of the requirements thereof, shall be prosecuted within the limits provided by state or local laws. Each day that a violation continues after due notice has been served shall be deemed a separate offense. A violation shall be classified as ~~minor an~~ unclassified misdemeanor for the person's first offense and shall be classified as a fourth degree misdemeanor for every subsequent offense. ~~Whoever violates any provision of this Code shall be fined as prescribed in C.O. § 501.09 and C.O. § 501.10.~~

~~106.4 Violation Penalties~~

~~Any person who shall violate a provision of this Code, or fail to comply therewith, or with any of the requirements thereof, shall be prosecuted within the limits provided by state or local laws. Each day that a violation continues after due notice has been served shall be deemed a separate offense. A violation shall be classified as a minor misdemeanor for a person's first offense and shall be classified as a fourth degree misdemeanor for every subsequent offense. Whoever violates any provision of this Code shall be fined as prescribed in C.O. § 501.09 and C.O. § 501.10.~~

SECTION 111 MEANS OF APPEAL

111.1 Procedure

The ~~Upper Arlington Board of Building Standards~~ Board of Zoning and Planning shall serve as the Upper Arlington Property Maintenance Appeals Board. The ~~Property Maintenance Appeals~~ Board shall hear appeal and variance requests from the Upper Arlington Property Maintenance Code.

~~Procedures and duties of the Property Maintenance Appeals Board shall be consistent with Chapter 1306 of the Upper Arlington Codified Ordinances. Appeal and variance requests shall be consistent with Sections 111.2-111.4 of this Code.~~

In computing any period of time prescribed or allowed by this section, the day of the act or order from which the designated period of time begins to run shall not be included. The last day of the period as computed shall be included, unless it is a Saturday, Sunday, or legal holiday. Intermediate Saturdays, Sundays, and legal holidays shall be included in the computation unless otherwise specified. If the final day of the period falls on a Saturday, Sunday, or legal holiday, then the act may be performed on the next succeeding day that is not a Saturday, Sunday, or legal holiday. (Per Ordinance No. 82-2013)

111.2 Appeal of Administrative Order

Any person aggrieved by any order made by the Director of Community Development, or designated representative, in the administration or enforcement of this Code may appeal to the ~~Property Maintenance Appeals Board~~ of Zoning and Planning by filing a written notice of appeal with the Director of Community Development within thirty (30) days of issue of the order. A decision to file a code enforcement citation in the Upper Arlington Mayor's Court or other court of competent jurisdiction may not be appealed to the ~~Property Maintenance Appeals Board~~ of Zoning and Planning. Any appeal application ~~submitted to the Property Maintenance Appeals Board~~ under this section shall be accompanied by a filing fee as specified in C.O. § 401.02. (Per Ordinance No. 82-2013)

111.3 Variance

§ 1401.02 AMENDMENTS, DELETIONS AND MODIFICATIONS TO THE INTERNATIONAL PROPERTY MAINTENANCE CODE, 2003 EDITION.

A person may seek a variance from the requirements of the Upper Arlington Property Maintenance Code. A variance may not proceed concurrently with an appeal, if a person has elected to appeal an administrative order. Applications shall be filed with the Director of Community Development, or designated representative, who shall transmit the same to the ~~Property Maintenance Appeals~~ Board of Zoning and Planning. Any application submitted to the ~~Property Maintenance Appeals~~ Board shall be accompanied by a filing fee as specified in the Master List of Fees. The ~~Property Maintenance Appeals~~ Board may authorize, in specific cases, such variance where practical difficulties unique to the property in question would create an undue hardship, prevent full compliance with this Code and not be contrary to the public interest.

111.3.1 Submittal Requirements

An application for a variance shall be filed ~~on a form provided by~~ with the Director of Community Development. ~~Such application form shall contain a notice that the action of the Board is subject to appeal to the City Council within fifteen (15) days after final action of the Board, and that it is the responsibility of a successful applicant, before taking action thereunder, to obtain a certificate from the City Clerk that no appeal has been filed within said appeal period. Such~~ The variance application shall be submitted pursuant to the requirements of U.D.O. Article 4.09, form shall contain the following:

1. ~~Name, address and phone number of the applicant(s) and property owner(s);~~
2. ~~Proof of ownership, legal interest or written authority;~~
3. ~~Legal description of property or portion thereof;~~
4. ~~Description or nature of the variance requested;~~
5. ~~Narrative statements establishing and substantiating the justification for the variance;~~
6. ~~Site plans, floor plans, elevations and other drawings at a reasonable scale to convey the need for the variance;~~
7. ~~Payment of the application fee as established by City Council;~~
8. ~~Any other documents deemed necessary by the Director of Community Development.~~

111.3.2 Notification

Written notice of the public hearing shall be provided to all owners within 100 feet of the subject site. The applicant shall provide a list of the owners within 100 feet of the property for which the variance is requested to the Director of Community Development. Such notice shall be sent, by the applicant certified mail, at least 10 days before the date of the hearing addressed to the owners appearing on the Franklin County Auditor's current tax list and to such other list or lists as verified by staff.

111.3.3 Hearing and Recommendation

The ~~Property Maintenance Appeals~~ Board shall review the application and recommend that the variance be granted as requested; be granted as modified by the Board, or be denied. The ~~Property Maintenance Appeals~~ Board shall indicate the specific reason(s) for its recommendation.

111.3.4 Additional Conditions and Safeguards

The ~~Property Maintenance Appeals~~ Board may further prescribe any conditions and safeguards that it deems necessary to ensure that the objectives of the regulations or provisions to which the variance applies will be met.

111.3.5 Expiration

§ 1401.02 AMENDMENTS, DELETIONS AND MODIFICATIONS TO THE INTERNATIONAL PROPERTY MAINTENANCE CODE, 2003 EDITION.

Variances shall expire one year from the date of enactment, unless prior thereto the applicant executes the terms of the variance. There shall be no modification of the variance except by further consideration of the ~~Property Maintenance Appeals~~ Board. Extension of variance without modification may be applied for prior to the date of expiration, if the variance does not carry a prohibition against such extension. Extensions may be granted by the ~~Property Maintenance Appeals~~ Board if it finds that the requested extension is consistent with the purpose, policies and the intent of the Master Plan and the specifications of this Code. Requests for renewal of expired variances shall be considered to be the same as an application for variance and shall meet all requirements for application and review.

111.3.6 Standards for Approval

The following factors shall be considered and weighed by the ~~Property Maintenance Appeals~~ Board in determining the practical difficulty or hardship:

1. Whether special conditions and circumstances exist which are peculiar to the land or structure involved and which are not applicable generally to other lands or structures;
2. Whether the property in question will yield a reasonable return or whether there can be any beneficial use of the property without the variance;
3. Whether the variance is substantial and is the minimum necessary to make possible the reasonable use of the land or structures;
4. Whether the essential character of the neighborhood would be substantially altered or whether adjoining properties would suffer substantial detriment as a result of the variance;
5. Whether the variance would adversely affect the delivery of governmental services such as water, sewer, and trash pickup;
6. Whether special conditions or circumstances exist as a result of actions of the current or a previous owner;
7. Whether the property owner's predicament feasibly can be resolved through some method other than a variance;
8. Whether the spirit and intent behind the property maintenance requirement would be observed and substantial justice done by granting a variance; and/or
9. Whether the granting of the variance requested will confer on the applicant any special privilege that is denied by this regulation to other lands, structures, or buildings in the same district.

111.4 Appeal from Decision of the ~~Property Maintenance Appeals~~ Board of Zoning and Planning

The Director of Community Development or designee, or a person aggrieved by any decision of ~~the Upper Arlington Property Maintenance Appeals~~ Board of Zoning and Planning on an order or variance application under this section may appeal to court pursuant to Ohio Revised Code Chapter § 2506 within 30 days after issuance of the Board's decision. City Council. Such appeal shall be taken within fifteen (15) days after the final action of the Property Maintenance Appeals Board by filing a written notice of such appeal with the City Clerk. No decision of the Property Maintenance Appeals Board shall become final until the expiration of fifteen (15) days from the date such decision is made, or, if an appeal is filed, until final action thereon by the Council. (Per Ordinance No. 82-2013)

111.5 Court Review

§ 1401.02 AMENDMENTS, DELETIONS AND MODIFICATIONS TO THE INTERNATIONAL PROPERTY MAINTENANCE CODE, 2003 EDITION.

~~Any person aggrieved by the final decision of the City Council shall have the right to appeal the final decision pursuant to Ohio Revised Code § 2506.01. The appellant must follow the procedures for filing a timely appeal in accordance with Ohio Revised Code §§ 2505.04, 2505.05 and 2505.07.~~

SECTION 112

PROCEDURE FOR FINDING A VIOLATION OF THE PROPERTY MAINTENANCE CODE OR PUBLIC NUISANCE

112.1 Application.

This section shall apply ~~to all buildings, structures, and property located within the City of Upper Arlington, regardless of zoning district and/or use. only to commercial buildings and structures, including, but not limited to, buildings and structures zoned or used for a mix of uses that includes a commercial use. This section shall not apply to any building or structure zoned or used exclusively for residential purposes.~~

112.2 Procedure for Finding Public Nuisance or violation of the Property Maintenance Code.

- A. Whenever the City Manager or designee determines that there exists a public nuisance, as defined in Section 202 of this Code or a violation of the Property Maintenance Code, he or she shall issue a notice of violation to the owner of the property setting forth the conditions that cause the structure to be a public nuisance or in violation of the Code and advising the owner that the public nuisance must be abated or the code violation remedied. If the conditions that cause the structure to be a public nuisance include violations of this Code or the Upper Arlington Building Code, then prior to declaring a public nuisance under this section the City Manager or designee shall confirm that appropriate notices have been issued in accordance with the applicable requirements of this Code or the Building Code pertaining to the underlying violation, and shall document non-compliance with said notices. Notice of violation shall:
 1. Be in writing;
 2. Describe the property alleged to be a public nuisance or in violation of the Property Maintenance Code;
 3. Advise the owner of the grounds upon which the notice has been issued.
 4. If the conditions which cause the structure to be a public nuisance include violations of this Code or the Building Code, identify the sections of this Code and/or the Building Code of which the structure is in violation and the specific conditions which are the basis for the determination that the structure is a public nuisance;
 5. Order the owner to abate the public nuisance or code violation and identify the specific conditions that must be corrected in order to constitute abatement;
 6. Specify a reasonable time for compliance with the order to abate;
 7. Advise the owner of the right to appeal the notice of violation to the Upper Arlington Board of ~~Building Standards Zoning and Planning.~~
 8. Advise the owner that if the order to abate the conditions indicated in the notice of violation is not complied with by the specified date of compliance, the City Manager or designee may do any, or all of, the following:
 - a. Initiate a civil and/or criminal action against the owner to enforce the order;
 - b. Cause the conditions indicated in the notice of violation to be corrected by city personnel or private contractor and charge the costs of such correction and any applicable

**§ 1401.02 AMENDMENTS, DELETIONS AND MODIFICATIONS TO THE INTERNATIONAL
PROPERTY MAINTENANCE CODE, 2003 EDITION.**

administrative fee as a lien upon the owner's structure or land pursuant to C.O. 227.04, including but not limited to correction by demolition of the structure;

- c. Assess a civil penalty against the owner pursuant to Section 113 of this Code of one thousand dollars (\$1,000.00) for each calendar day that the owner fails to comply with the order to abate the public nuisance by the specified date as required in the notice of violation which may be assessed to property pursuant to C.O. 227.04.
- B. When a notice of violation is served, it shall be served upon the owner by any one of the following methods:
1. Personal service;
 2. Certified mail, return receipt requested;
 3. Residence service at the owner's address by leaving a copy of the notice of violation with a person of suitable age and discretion then residing therein;
 4. Publication in a newspaper of general circulation in Franklin County:
 - a. The notification shall be published a minimum of once per week for three consecutive weeks, and
 - b. A copy of the newspaper with a copy of the notice marked, shall be mailed to the party at the last known address and the notice shall be deemed received as of the date of the last publication;
 5. Regular mail service to an address that is reasonably believed to be a place of residence of the owner or a location at which the owner is reasonably believed to receive mail regularly, such as at the tax address on file with the Franklin County Treasurer's Office;
 6. Posting of the notice of violation on the structure, except that if the structure is vacant, then the notice shall be posted on the structure and one of the above methods of service shall also be used.
- C. When the notice of violation has been served as provided herein, it shall be effective as to any person having any interest in the structure whether recorded or not at the time the order was issued, and shall be effective against any subsequent owner as long as the conditions specified in the notice of violation remain and the public nuisance has not been abated as ordered.
- D. Written or oral acknowledgement by the owner of receipt of a notice of violation, or appeal of the notice by the owner to the Upper Arlington Board ~~of Building Standards Zoning and Planning~~, shall be evidence that the owner received the notice.
- E. Right of appeal to the Upper Arlington Board of ~~Building Standards Zoning and Planning~~.
1. A notice of violation issued pursuant to this section may be appealed to the Upper Arlington Board ~~of Building Standards Zoning and Planning~~ by the filing of a notice of appeal with the Community Development Department within 15 days of service of the notice of violation.
 2. Upon the filing of a timely notice of appeal, the Upper Arlington Board ~~of Building Standards Zoning and Planning~~ shall conduct a hearing on the appeal within 45 days unless a continuance is requested by either party and granted by the chair of the Board. At such hearing, the burden shall be on the City Manager or designee to prove by the preponderance of substantial, reliable, and probative evidence that the structure identified in the notice of violation is a public nuisance.

**§ 1401.02 AMENDMENTS, DELETIONS AND MODIFICATIONS TO THE INTERNATIONAL
PROPERTY MAINTENANCE CODE, 2003 EDITION.**

The Upper Arlington Board ~~of Building Standards~~ Zoning and Planning shall render its decision in writing, including findings of fact and conclusions of law, within fourteen days of the date of the hearing. The decision of the Upper Arlington ~~Board of Building Standards~~ Zoning and Planning may reverse, modify or affirm the order and action of the City Manager or designee.

3. Decisions of the Upper Arlington Board ~~of Building Standards~~ Zoning and Planning issued pursuant to this section may be appealed to the Environmental Division of the Franklin County Municipal Court pursuant to Ohio Revised Code Chapter 2506.
- F. Nothing in this section shall be construed to prohibit or in any way limit the City or the City Manager or designee from pursuing the enforcement of any provision of this Code, or the abatement of any public nuisance or other condition in violation of any City code or ordinance or that poses a threat to the public health, safety and welfare, through any other action or remedy available at law or in equity, including, but not limited to, causing to be filed in the Environmental Division of the Franklin County Municipal Court a civil complaint for injunctive relief or filing a criminal misdemeanor complaint in a court of competent jurisdiction.

**SECTION 113
CIVIL PENALTY; EFFECT OF APPEAL**

- A. In addition to any other remedy or penalty provided in this Code or the Ohio Revised Code, or which may be available to the City at law or in equity, an owner who fails to comply with a notice of violation issued pursuant to Section 112 of this Code by the date specified in the notice may incur a civil penalty of one thousand dollars (\$1,000.00) for each calendar day thereafter that the owner fails to comply with the order to abate the public nuisance ~~or remedy the violation~~ as required in the notice of violation. The City Manager or designee shall provide notice to the owner prior to the assessment of a civil penalty as provided herein. Such notice shall state the date on which the assessment of a civil penalty will commence and shall be served on the owner as provided in Section 112.2(B). The City Manager or designee must document non-compliance with the notice of violation and ~~/or~~ abatement order for each day for which a civil penalty is to be assessed against the owner under this section. The City Manager or designee shall also document that prior to the issuance of the notice of civil penalty he or she has personally conferred or attempted to confer with the owner in an effort to establish a reasonable period of time for the owner to comply and ~~abate the nuisance~~ remedy the violation and the owner either did not comply or refused to meet or was unavailable.
- B. A notice of the assessment of a civil penalty issued pursuant Section 113(A) shall constitute a final administrative decision and shall be appealable to the Environmental Division of the Franklin County Municipal Court pursuant to Ohio Revised Code Chapter 2506. During the pendency of any such appeal, civil penalties assessed pursuant to this section shall continue to be assessed and to accrue.
- C. In addition to any other remedy available by law, the City Manager or designee may file a civil action in the Environmental Division of the Franklin County Municipal Court seeking a court order to recover any accumulated and future civil penalties.
- D. Upon the owner appealing a notice of violation to the Upper Arlington Board ~~of Building Standards~~ Zoning and Planning pursuant to Section 112, any enforcement action seeking compliance with the ordered abatement or property maintenance correction, including the collection of civil penalties pursuant to this section, shall be stayed until the Upper Arlington Board ~~of Building Standards~~ Zoning and Planning issues its decision on the appeal. However, civil penalties assessed pursuant to this section shall continue to be assessed and to accrue during the pendency of any appeal to the Upper Arlington Board of Building Standards and any subsequent court appeals.



Authors:	Jacolyn Thiel, Assistant City Manager Keith Hall, Police Chief
Council Meeting Date:	June 16, 2025
Subject/Legislative Item:	Ordinance No. 21-2025 - An ordinance amending the 2025-2026 Employee Strength Table as authorized by Ordinance No. 69-2024 to add two sworn police officer positions within the Police Division (<i>Lynch</i>)
Purpose:	To amend the 2025 Employee Strength Table to reflect proposed operational additions to the Police Division that have emerged since the original adoption of the staffing plan in December 2024.
Executive Summary:	This proposed amendment would authorize the Police Division to increase its employee strength table from 41 to 43 sworn officers. The increase includes the addition of one new School Resource Officer (SRO), to be assigned through a cooperative agreement with Wellington Schools, and the temporary hiring of an additional Drug Enforcement Agent (DEA) position in anticipation of a planned retirement in 2027. Following the retirement, the department's authorized strength would revert to 42 officers.

Purpose and Impact

Staff proposes amending the 2025 Employee Strength Table to accommodate the addition of two (2) sworn officers within the Police Division:

1. A School Resource Officer (SRO) assigned to Wellington Schools.
2. A 24-month hire-ahead position to replace a Drug Enforcement Agent (DEA) in anticipation of a planned retirement in 2027.

School Resource Officer (SRO) – Wellington Schools:



The addition of the SRO position results from a Memorandum of Understanding (MOU) between the City and Wellington Schools starting with the 2025–2026 school year. Under the terms of the MOU:

- Wellington Schools will reimburse the City for the officer's salary and training costs.
- The City will assume the cost of benefits to enable deployment of the officer during periods when school is not in session.
- Either party may terminate the agreement for the following school year with notice by January 1.
- Wellington Schools will continue to utilize Special Duty Officers for student arrival and dismissal periods.

Drug Enforcement Agent (DEA) – Hire Ahead:

The 24-month hire-ahead request is driven by the anticipated retirement of the City's current DEA-assigned officer working at the Columbus District Office. To ensure continuity:

- An existing officer would be appointed to begin a two-year training and transition period alongside the current DEA officer.
- A new officer would be hired to backfill the reassigned position.
- Funding for the additional position will come from the Law Enforcement Fund, supported by forfeiture proceeds under the Contraband Seizure Forfeiture Act. This includes crypto-currency assets awarded to the City as a result of the DEA officer's work.

This amendment would increase the Police Division's authorized strength from 41 to 43 sworn officers through 2027. Following the anticipated retirement, the strength would revert to 42.

These proposed amendments will require amendments to current appropriations. For efficiency purposes, the amendments will be included in the amendments brought forth with mid-year budget review when the City Council returns from summer recess.

History

Wellington Schools identified the importance of having a dedicated School Resource Officer (SRO) and initially attempted to meet this need through special duty assignments. However, due to limitations in the Police Division's staffing levels, the City was unable to consistently meet those coverage needs. As a result, Wellington Schools approached the Police Division to explore the possibility of assigning a full-time officer.

Separately, the Upper Arlington Police Division has maintained a partnership with the Drug Enforcement Agency (DEA) for over 40 years, contributing to efforts that address drug-related issues impacting the Central Ohio region. The current detective assigned to the DEA has



notified the department of his intention to retire within the next two years. In response, a training and transition plan has been developed to ensure continuity. This plan involves the early appointment of a replacement officer who will train alongside the current DEA detective. The associated personnel costs will be supported through the City's Law Enforcement Fund, which includes seizure funds—specifically, crypto-currency assets acquired as a result of the DEA officer's work. This proactive approach will allow the City to maintain its valued partnership with the DEA without interruption.

Alternatives

City Council can elect to reject the proposed change to the employee strength table.

Attachments

1.	Ordinance No. 21-2025
----	-----------------------



RECORD OF ORDINANCES

CITY OF UPPER ARLINGTON
STATE OF OHIO

ORDINANCE NO. 21-2025

TO AMEND THE 2025-2026 EMPLOYEE STRENGTH TABLE AS AUTHORIZED BY ORDINANCE NO. 69-2024 TO ADD TWO SWORN POLICE OFFICER POSITIONS WITHIN THE POLICE DIVISION

- WHEREAS,** City Council adopted the 2025-2026 Municipal Program of Services (draft) via Ordinance No. 69-2024; and
- WHEREAS,** on occasion, there are changes to the employee strength table, which require City Council action; and
- WHEREAS,** the Upper Arlington Police Division seeks to ensure continuity in its long-standing partnership with the Drug Enforcement Administration (DEA) through a 24-month hire-ahead strategy to allow for overlap and training of a successor officer prior to the current DEA-assigned officer's planned retirement; and
- WHEREAS,** funding for the DEA hire-ahead position will be drawn from the City's Law Enforcement Fund, supported by asset forfeiture proceeds including crypto-currency seized through DEA activities; and
- WHEREAS,** the proposed additions will temporarily increase the Police Division's authorized sworn officer strength table from 41 to 43 officers, through 2027, with the strength reverting to 42 following the anticipated retirement; and
- WHEREAS,** the City of Upper Arlington recognizes the importance of supporting community safety initiatives through strategic partnerships; and
- WHEREAS,** Wellington Schools and the City have entered into a Memorandum of Understanding (MOU) establishing a School Resource Officer (SRO) assignment beginning with the 2025–2026 school year, with Wellington reimbursing the City for salary and training costs, and the City assuming the cost of benefits; and
- WHEREAS,** it is therefore recommended that City Council authorize an amendment to the Police Division's sworn officer strength table from 41 to 43 officers.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. The following amendment to the Police Division's employee strength table shall be adopted and incorporated into the 2025-2026 Municipal

Program of Services: increase the number of sworn officers from 41 to 43.

SECTION 2.

This ordinance shall take effect immediately after passage.



Authors: Brent Lewis, Finance Department Director

Council Meeting Date: June 16, 2025

Subject/Legislative Item: Resolution No. 6-2025 - A resolution adopting the tax budget for the Upper Arlington Public Library for the fiscal year beginning January 1, 2026, and submitting the same to the Franklin County Budget Commission (*Adams*)

Purpose: Per the Ohio Revised Code, City Council is required to approve the Upper Arlington Public Library's annual tax budget prior to submittal to the Franklin County Budget Commission.

Executive Summary: Staff requests passage of the resolution to adopt the tax budget for the Upper Arlington Public Library for the fiscal year beginning January 1, 2026 and submitting the same to the Franklin County Budget Commission.

Purpose and Impact

Franklin County is responsible for establishing the property tax rates for all taxing entities within the county. The Ohio Revised Code requires a tax budget to be prepared and submitted to the County Budget Commission, unless waived (Franklin County does not waive this provision), by July 20th of each year.

Since the City is the designated taxing authority for the Upper Arlington Public Library, the Ohio Revised Code requires the tax budget to be authorized by the City, as well as the Upper Arlington Public Library. Once approved, the tax budget is submitted to the Franklin County Budget Commission to help establish the tax rates for the upcoming year.

History

As the designated tax authority for the Upper Arlington Public Library, the City has always been required to approve the Library's tax budget.

Alternatives

There are no alternatives at this time. Any entity that does not have their tax budget submitted by the required date is subject to losing its apportionment of the local government fund for the ensuing calendar year.

Attachments

1.	05 - 2025 Board Meeting Minutes
----	---------------------------------



2.	Resolution No. 6-2025
3.	Resolution No. 6-2025 Exhibit A - 2026 Upper Arlington Public Library Tax Budget





Board of Trustees Meeting Minutes

Upper Arlington Public Library

Tuesday, May 20, 2025 at 5:00 PM

@ 2800 Tremont Road - Meeting Room B

In Attendance

Present:

Members: Kevin Fix, Susan Ralph, William Shkurti, John Yesso, Kate Hare, Matthew Courser

Also Present: Beth Hatch, Director; Greg Ramage, Assistant Director; Lori Piergallini, Fiscal Officer; Julie Whitt, Human Resources Manager; Jen Jimison – Executive Assistant; Christine Minx, Marketing & Communications Manager

Call Meeting to Order

The meeting was called to order at 5:00p.m.

Consent Agenda

The consent agenda included excused absences, the Minutes from the April Board of Trustees meeting minutes and the April Donations Resolution included here.

RESOLUTION 11-25 **APRIL DONATIONS**

BE IT RESOLVED, That the Board of Trustees of the Upper Arlington Public Library acknowledges and accepts into the fund listed below the following donations with sincere thanks:

Amount	Fund	Donor Name	Campaign
\$ 103.00	130 - General Fund	Abigail McClain	Library Giving Day
\$ 25.75	130 - General Fund	Abigail McGrath	FOUR Maebel
\$ 51.50	130 - General Fund	Amanda Wheeler	FOUR Maebel
\$ 50.00	130 - General Fund	Amy Wheeler	In memory of Mary Cooper
\$ 51.50	130 - General Fund	Anne Weeks	FOUR Maebel
\$ 25.75	130 - General Fund	Anonymous	
\$ 103.00	130 - General Fund	Caitlin Graham	FOUR Maebel
\$ 50.00	130 - General Fund	Camryn Murley	Library Giving Day
\$ 20.60	130 - General Fund	Carolina Ricco Pereira	
\$ 41.20	130 - General Fund	Carolyn Weeks	FOUR Maebel
\$ 40.00	130 - General Fund	Elfi Di Bella	FOUR Maebel
\$ 200.00	130 - General Fund	Fidelity Charitable Donor-Kennedy Mancini Family Giving Fund	Library Giving Day
\$ 51.50	130 - General Fund	Gretchen Ulery	FOUR Maebel
\$ 25.00	130 - General Fund	Jeanine Hummer	
\$ 25.75	130 - General Fund	Jessica Morris Morris	FOUR Maebel
\$ 100.00	130 - General Fund	Kathleen Dunn	Library Giving Day

\$ 103.00	130 - General Fund	Lida Sethi	
\$ 20.60	130 - General Fund	Marianne Thompson	Library Giving Day
\$ 257.50	250 - Restricted Fund	Melanie Watkins	Lane Road Youth Project
\$ 25.75	130 - General Fund	Morgan McQueen	Library Giving Day
\$ 25.75	130 - General Fund	Myrlyn Reasoner	Library Giving Day
\$ 25.75	130 - General Fund	Sara May	Library Giving Day
\$ 1,422.90	Total		

SIGNATURE SHEET

Resolution No. 11-25

5/20/2025

Upon the motion of Trustee John Yesso, seconded by Trustee William Shkurti to accept donations listed for April:

Voting:

Kevin Fix, President	Aye
Susan Ralph	Aye
William Shkurti	Aye
John Yesso	Aye
Kate Hare	Aye
Matthew Courser	Aye

Upper Arlington Public Library Board of Trustees
Upper Arlington, Ohio

CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon by the Upper Arlington Public Library Board of Trustees, Upper Arlington, Ohio on the above-noted date.

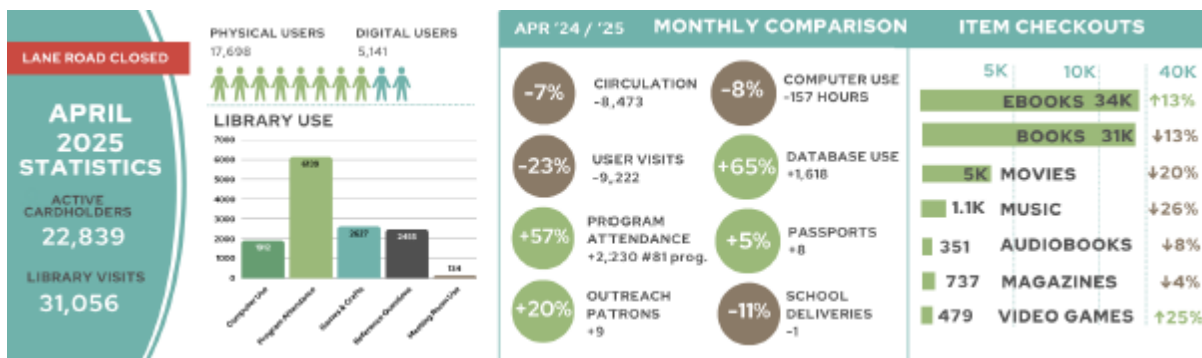
Lori M. Piergallini, Fiscal Officer
Upper Arlington Public Library
Upper Arlington, Ohio

Assistant Director's Report

The Assistant Director gave an update on the Lane Road renovation. Lane Road is on target to reopen on July 7th. Shelving and other deliveries should start after Memorial Day. The staff is also working on the collections for Lane Road updating and ordering new.

Director's Report

The Director reported that the Lane Road branch is set to reopen on July 7th with a ribbon cutting to follow on July 14th. The Director reviewed the monthly status, noting that the decrease in circulation and user visits are due to Lane Road renovation. She also shared that Brittany Harrison will be the new Lane Road Manager and that Eric Vescellius will be the new Customer Service Manager. Lastly she reported that the library will be receiving a donation of \$20,000 from the UA Community Foundation.



Lane Road Grand Re-Opening

We're excited to announce that the Lane Road Branch will officially reopen to the public on Sunday, July 7. While the original plan was to reopen in late spring, we've made the thoughtful decision to postpone the reopening to ensure a smooth and successful return. This extra time allows us to focus on several key priorities: hiring for four vacant positions, onboarding and training staff, and supporting our new branch manager, Brittany Harrison, as she transitions into her different leadership role.

In addition to staffing, we're also finalizing the collection and determining which materials will return to Lane for reopening. Our goal is to ensure the branch offers a refreshed and well-curated collection that meets the needs of our patrons from day one. We appreciate the community's patience during this process and look forward to welcoming everyone back in July to explore the newly renovated space and connect with our revitalized team.

Congratulations to Our New Customer Service Manager

Eric Vescelius will be joining the UAPL on May 28 as our new Customer Service Manager. Eric joins us from Columbus Metropolitan Library where he most recently worked as an Information Services Manager. Eric holds a Masters of Library and Information Science

from Kent State University. Many of you may remember Eric as he worked at UAPL as a part-time Public Services Associate in Media from 2012 - 2014.

Finance Committee

Trustee William Shkurti reviewed the May Finance Committee meeting minutes.



Finance Committee Minutes

Upper Arlington Public Library

5/14/2025 5:00 PM EDT

@ 2800 Tremont Road - Meeting Room B

Attendance

Present:

Members: Kate Hare, William Shkurti, John Yesso

Also Present: Lori Piergallini, Fiscal Officer; Greg Ramage, Assistant Director; Jen Jimison, Executive Assistant

I. Call to Order

The meeting was called to order at 5:00pm.

II. Review Month Financials

The Finance Committee reviewed and approved the monthly financial reports. The Committee discussed the proposed increase for the library's health insurance through the Stark County Consortium that will take affect July 1 of this year. The state budget was discussed as it is now going through the Senate and is scheduled to be passed in June.

 [General Fund Report.pdf](#)

 [Statement of Cash Position.pdf](#)

III. Review Month Checks

The April checks were presented to the committee for review and approval. The Fiscal Officer offered details for significant expenditures.

 [Check Report - April 2025.pdf](#)

IV. Review Bank Reconciliations

The committee reviewed all bank account reconciliations. All accounts are balanced as of April 30, 2025.

 [HNB Bank Statement Register - APRIL 2025.pdf](#)

 [Star Ohio Bank Statement Register - April 2025.pdf](#)

 [Star Ohio Restricted Bank Statement Register - April 2025.pdf](#)

 [FMB Bank Register - April 2025.pdf](#)

V. Review of Credit Card Reward Points Balance

As required per the library's credit card policy, the Finance Committee reviewed the credit card rewards balance and usage. Points have been redeemed for gift cards to purchase supplies for the library.

 [Credit Card Reward Points Balance.pdf](#)

VI. Resolution - Approval of the 2026 Tax Budget

The committee recommended presenting to 2026 Tax Budget to the Board for approval. The tax budget is required to be submitted to the Franklin County Auditor by June 2025.

 [-- Cover Sheet - Tax Budget for 2026.docx](#)

 [Res. 10-25 Upper Arlington Public Library - Tax Budget for 2026.xlsx](#)

VII. Adjournment

The meeting was adjourned at 5:16pm.

SIGNATURE SHEET

Trustee Susan Ralph made a motion to pass the May Financial Reports. Trustee Matthew Courser seconded the motion.

Voting:

Kevin Fix, President	Aye
Susan Ralph	Aye
William J. Shkurti	Aye
John Yesso	Aye
Kate Hare	Aye
Matthew Courser	Aye

Upper Arlington Public Library Board of Trustees
Upper Arlington, Ohio

CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon by the Upper Arlington Public Library Board of Trustees, Upper Arlington, Ohio on the above-noted date.

Lori M. Piergallini, Fiscal Officer
Upper Arlington Public Library
Upper Arlington, Ohio

UPPER ARLINGTON PUBLIC LIBRARY
Finance Committee
WEDNESDAY, MAY 14, 2025

Susan Ralph	Aye
William J. Shkurti	Aye
John M. Yesso	Aye
Kate Hare	Aye
Matthew Courser	Aye

Upper Arlington Public Library Board of Trustees
Upper Arlington, Ohio

Operations Committee

Chairperson Susan Ralph reviewed the May Meeting Minutes.



Operations Committee Minutes

Upper Arlington Public Library
3/4/2025 5:00 PM
2800 Tremont Road Meeting Room B

Attendance

Present:

Members: Matthew Courser, Peter Hahn, Susan Ralph

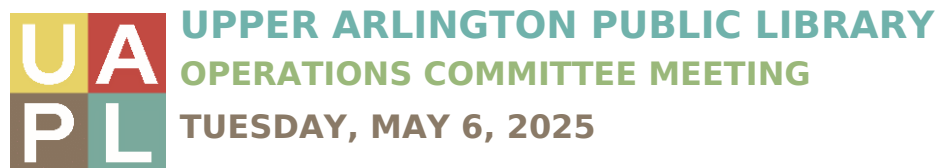
Also Present: Beth Hatch, Director; Greg Ramage, Assistant Director; Jen Jimison, Executive Assistant

I. Call to Order

The meeting was called to order at 5:02pm.

II. Review of the Operations Manual

Director, Beth Hatch reviewed the updates to the UAPL Culture section of the Operations Manual.



Topic: Update to Operations Manual

Information:

As part of this year's comprehensive review of the Operations Manual, we will be updating its content section by section. We are beginning with a revision of our mission, vision, and core values to ensure alignment with the UAPL Culture Guide—originally developed in collaboration with staff and the Board in 2022 and revised in 2023.

These foundational statements were developed through our in-depth engagement with the *Building a Culture of Distinction* process and reflect the principles and aspirations that guide our work.

Recommendation from Administration:

For information only.

INTRODUCTION

The Operations Policies of the Upper Arlington Public Library explain and regulate the manner in which the Library directly interacts with Library patrons and the community it serves. These policies describe the variety, extent, and limit of services and materials offered by the Library and ensure that patrons and staff alike may understand what those opportunities and limits are. Policies are approved by the Upper Arlington Board of Trustees and are reviewed and revised as necessary.

MISSION STATEMENT

The central mission of the Upper Arlington Public Library is to build connections that make lives better. ~~The threefold mission of the Upper Arlington Public Library is to help the community explore current topics, UA heritage, and world issues; to provide a central place for citizens of UA to gather and share ideas; and to encourage its residents to grow through a lifetime of learning.~~

VISION STATEMENT

We are the premiere resource for our community.

~~The Place for Integrated Learning.~~

CORE VALUES

We are a 5-star Library.

- Access to abundant, diverse collections
- Engaging and exciting programs for all ages
- Inviting and useful spaces that fit a variety of needs
- Access to technology, computers, and wifi

We provide excellent customer service and experiences.

- Easy and simple access and use of the Library and its resources
- Interactions are friendly, respectful, polite, and positive
- We adapt so that our services and spaces meet community needs

~~**Integrity** — We adhere to professional standards, take care with fiscal stewardship and embrace transparency.~~

~~**Knowledge** — We love to learn and to support lifelong learning that transforms lives.~~

~~**Service** — We focus on providing the best user experience possible.~~

~~**Tradition** — We support and nourish Upper Arlington's spirit, imagination, history and culture.~~



Purpose: We build connections that make lives better

UAPL Culture

What we believe

PHILOSOPHY

We are the premiere resource for our community.

We believe our staff are our most important asset.

We are a great place to work.

How we live our beliefs

PRIORITIES

We are a 5-star Library.

- Access to abundant, diverse collections
- Engaging and exciting programs for all ages
- Inviting and useful spaces that fit a variety of needs
- Access to technology, computers, and wifi

We provide excellent customer service and experiences.

- Easy and simple access and use of the Library and its resources
- Interactions should be friendly, respectful, polite, and positive
- We adapt so that our services and spaces meet community needs

We are a great place to work.

- We value each other for our individual contributions, rewarding hard work, give staff the resources they need, and respect our differences and decisions.
- RESPECT**
- We have a positive, flexible, can-do attitude, embrace change, and work towards solutions.
- POSITIVITY**
- We invite the sharing of ideas and opportunities to work together.
- COLLABORATION**
- We expect everyone to give and receive feedback, actively listen, and provide timely, honest, and clear communication through the appropriate channels in a respectful way.
- COMMUNICATION**
- All staff are given clear guidance on work, expectations for behavior, and goals and are held to the results.
- ACCOUNTIBILITY**

III. Adjournment

The meeting was adjourned at 5:33pm

President's Report

The President had nothing to report.

EXECUTIVE SESSION TO PREPARE FOR COLLECTIVE BARGAINING STRATEGY

SIGNATURE SHEET

Upon the motion of Trustee William Shkurti, seconded by Trustee John Yesso, the Board entered into an executive session.

Roll Call Vote:

Kevin Fix, President	Aye
Susan Ralph	Aye
William J. Shkurti	Aye
John M. Yesso	Aye
Kate Hare	Aye
Matthew Courser	Aye

Upper Arlington Public Library Board of Trustees
Upper Arlington, Ohio

Adjournment

Trustee John Yesso made a motion to adjourn the meeting. Trustee Susan Ralph seconded the motion.

Voting:

Kevin Fix, President	Aye
Susan Ralph	Aye
William J. Shkurti	Aye
John M. Yesso	Aye
Kate Hare	Aye
Matthew Courser	Aye

The meeting was adjourned at 5:18p.m.

Kevin Fix, President

Matthew Courser, Secretary

RECORD OF RESOLUTIONS

CITY OF UPPER ARLINGTON
STATE OF OHIO

RESOLUTION NO. 6-2025

TO ADOPT THE TAX BUDGET FOR THE UPPER ARLINGTON PUBLIC LIBRARY FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND SUBMITTING THE SAME TO THE FRANKLIN COUNTY BUDGET COMMISSION

WHEREAS, the City of Upper Arlington is the taxing authority for the Upper Arlington Public Library; and

WHEREAS, the Upper Arlington Public Library must prepare and submit a tax budget to the City of Upper Arlington for the Franklin County Budget Commission; and

WHEREAS, said budget is on file with the Finance Director and is available for public inspection as required by Ohio Revised Code § 5705.30.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. The Tax Budget for the Upper Arlington Public Library, Upper Arlington, Ohio, for the fiscal year beginning January 1, 2026 (attached hereto and incorporated herein as Exhibit A), be and is hereby adopted by the Council of the City of Upper Arlington.

SECTION 2. The City Clerk is hereby authorized and directed to certify a copy of said budget and a copy of this Resolution and to transmit the same to the Budget Commission of Franklin County, Ohio, on or before July 20, 2025.

SECTION 3. This resolution shall take effect immediately upon passage.

Resolution No. 6-2025 Exhibit A

2026

	GENERAL FUND - 100	GENERAL FUND DONATIONS - 130	TOTAL GENERAL FUND	UAPL FRIENDS FUND - 201	RESTRICTED FUND - 250	Total Special Revenue	BUILDING FUND - 402	TOTAL ALL FUNDS
INCOME								
Taxes	\$5,845,513.69		5,845,513.69					
Public Library Funding	\$3,124,559.19		3,124,559.19					
Other Income	\$432,950.20	7,500.00	440,450.20					
TOTAL REVENUE	\$9,403,023.08	7,500.00	9,410,523.08	\$70,000.00	\$8,500.00	\$78,500.00	\$1,000,000.00	\$10,489,023.08
EXPENDITURES								
SALARIES & BENEFITS	\$5,480,153.97		\$5,480,153.97				\$0.00	\$5,480,153.97
LIBRARY MATERIALS	\$1,012,960.00		\$1,012,960.00				\$0.00	\$1,012,960.00
OTHER EXPENSES	\$1,622,945.60	\$10,000.00	\$1,632,945.60	\$70,000.00	\$8,500.00	\$78,500.00	\$1,100,000.00	\$2,811,445.60
TRANSFERS TO BUILDING FUND 402	\$1,000,000.00		\$1,000,000.00				\$0.00	\$1,000,000.00
TOTAL EXPENDITURES	\$9,116,059.57	\$10,000.00	\$9,126,059.57	\$70,000.00	\$8,500.00	\$78,500.00	\$1,100,000.00	\$10,304,559.57

RESOLUTION 10-25
2026 BUDGET REQUEST TO FRANKLIN COUNTY BUDGET COMMISSION

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUND	TOTAL ALL GOVERNMENTAL FUNDS
INCOME				
Taxes	\$5,845,513.69			
Public Library Funding	\$3,124,559.19			
Other Income	\$440,450.20			
TOTAL REVENUE	\$9,410,523.08	\$78,500.00	\$1,000,000.00	\$10,489,023.08
EXPENDITURES				
SALARIES & BENEFITS	\$5,480,153.97	\$0.00	\$0.00	\$5,480,153.97
LIBRARY MATERIALS	\$1,012,960.00	\$0.00		\$1,012,960.00
OTHER EXPENSES	\$1,632,945.60	\$78,500.00	\$1,100,000.00	\$2,811,445.60
TRANSFERS TO BUILDING FUND 402	\$1,000,000.00		\$0.00	\$1,000,000.00
GRAND TOTAL	\$9,126,059.57	\$78,500.00	\$1,100,000.00	\$10,304,559.57



Authors:	Brent Lewis, Finance Department Director
Council Meeting Date:	June 16, 2025
Subject/Legislative Item:	Resolution No. 7-2025 - A resolution adopting the tax budget for the City of Upper Arlington, Ohio, for the fiscal year beginning January 1, 2026, and submitting the same to the Franklin County Budget Commission (<i>Close</i>)
Purpose:	Per the Ohio Revised Code, City Council is required to adopt the City's annual tax budget prior to submittal to the Franklin County Budget Commission.
Executive Summary:	Staff requests passage of the resolution to adopt the tax budget for the City of Upper Arlington for the fiscal year beginning January 1, 2026 and submitting the same to the Franklin County Budget Commission.

Purpose and Impact

Franklin County is responsible for establishing the property tax rates for all taxing entities within the county. The Ohio Revised Code requires a tax budget to be prepared and submitted to the County Budget Commission, unless waived (Franklin County does not waive this provision), by July 20th of each year.

With minor exceptions (i.e. appropriation amendments passed by Council, revenue updates year to date, etc.), this document replicates the amounts provided in the 2024 and 2025 columns included in the most recently updated 2025-2026 Municipal Program of Services Biennial Budget Supplement. It is important to note, that any adjustments (revenue or expenditure) needed to be made during the year will not have an impact on the establishment of the property tax rates. All the City's tax rates are fixed (meaning taxes increase or decrease with property value), except for the rates associated with the voted police and fire pension levies which fluctuate annually to generate a specific dollar amount.

The tax budget is a separate required document by the County and is not the guiding document for the upcoming budget process or annual appropriation ordinance.

History

Per the Ohio Revised Code, City Council is required to adopt the City's annual tax budget prior to submitting to the Franklin County Budget Commission.

Alternatives



There are no alternatives at this time. Any entity that does not have their tax budget submitted by the required date is subject to losing its apportionment of the local government fund for the ensuing calendar year.

Attachments

1.	Resolution No. 7-2025
2.	Resolution No. 7-2025 Exhibit A - Tax Budget for 2026



RECORD OF RESOLUTIONS

CITY OF UPPER ARLINGTON
STATE OF OHIO

RESOLUTION NO. 7-2025

TO ADOPT THE TAX BUDGET FOR THE CITY OF UPPER ARLINGTON, OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND SUBMITTING THE SAME TO THE FRANKLIN COUNTY BUDGET COMMISSION

WHEREAS, the 2026 Tax Budget has been prepared upon forms submitted by the County Budget Commission; and

WHEREAS, said budget is on file with the Finance Director and is available for public inspection as required by Ohio Revised Code § 5705.30.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. The Tax Budget for the City of Upper Arlington, Ohio, for the fiscal year beginning January 1, 2026 (attached hereto and incorporated herein by reference as Exhibit A), be and is hereby adopted by the City Council of the City of Upper Arlington.

SECTION 2. The City Clerk is hereby authorized and directed to certify a copy of said budget and a copy of this resolution and to transmit the same to the Budget Commission of Franklin County, Ohio, on or before July 20, 2025.

SECTION 3. This resolution shall take effect immediately upon passage.

Resolution No. 7-2025 Exhibit A

Revised County Auditor's Form No. Aud 622 Rev. 4-88

Prepare in triplicate

On or before July 20th two copies of this Budget must be submitted to County Auditor

City or

Village of **CITY OF UPPER ARLINGTON**

FRANKLIN County, Ohio

(Date) _____

2025

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. FAILURE TO COMPLY WITH SEC.5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To the Auditor of said County:

The following Budget year beginning January 1, 2026, has been adopted by Council and is herewith submitted for consideration of the County Budget Commission.

Signed _____

Title _____

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND (Include only those funds which are requesting general property tax revenue)	Budget Year Amount Requested of Budget Commission Inside/ Outside	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation	County Auditor's estimate of Tax Rate to be Levied	
				Inside 10 Mill Limit Budget Year	Outside 10 Mill Limit Budget Year
	Column 1	Column 2	Column 3	Column 4	Column 5
GOVERNMENT FUNDS					
GENERAL FUND	11,699,000				
CAPITAL IMPROVEMENT FUND	1,501,000				
FIRE PENSION	891,600				
POLICE PENSION	891,600				
POLICE & FIRE PENSION	1,519,800				
GENERAL BOND RETIREMENT	-				
PROPRIETARY FUNDS					
FIDUCIARY FUNDS					
TOTAL ALL FUNDS	16,503,000				

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES[illegible]

Exhibit I

FUND NAME: General Fund

FUND TYPE/CLASSIFICATION:

DESCRIPTION (1)	ACTUAL FOR 2023 (2)	ACTUAL FOR 2024 (3)	CURRENT YEAR ESTIMATE FOR 2025 (4)	BUDGET YEAR ESTIMATE FOR 2026 (5)
REVENUE				
Local Taxes				
General Property Tax - Real Estate	7,992,425	9,980,955	7,429,500	7,503,500
Municipal Income Tax	32,277,263	34,757,233	34,595,400	35,544,200
Other Local Taxes- Hotel/Motel	370,446	398,998	354,000	358,000
Total Local Taxes	40,640,134	45,137,186	42,378,900	43,405,700
Intergovernmental Revenues				
State Shared Taxes and Permits				
Local Government	1,360,139	1,317,694	1,397,200	1,397,200
Cigarette Tax	298	299	-	-
Property Tax Allocation	1,065,495	1,324,527	4,154,100	4,195,500
Total State Shared Taxes and Permits	2,425,932	2,642,520	5,551,300	5,592,700
Other Grants or Aid	219,453		-	
Total Intergovernmental Revenues	2,645,385	2,642,520	5,551,300	5,592,700
Special Assessments	64,639	71,862	-	-
Charges for Services	1,837,949	2,098,754	4,484,000	4,640,000
Fines, Licenses, and Permits	2,104,754	1,848,191	1,650,000	1,650,000
Miscellaneous	4,111,909	5,338,283	4,899,200	3,430,600
Other Financing Sources:				
Transfers	2,687,290	2,865,667	3,400,000	3,500,000
Advances	249,000	2,594,150	6,652,500	344,100
Other Sources	103,588	91,063	-	-
TOTAL REVENUE	54,444,648	62,687,676	69,015,900	62,563,100

Exhibit I

FUND NAME: General Fund

FUND TYPE/CLASSIFICATION:

DESCRIPTION (1)	ACTUAL FOR 2023 (2)	ACTUAL FOR 2024 (3)	CURRENT YEAR ESTIMATE FOR 2025 (4)	BUDGET YEAR ESTIMATE FOR 2026 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	18,406,029	19,792,779	21,968,900	22,938,400
Travel Transportation	158,410	137,755	221,500	231,000
Contractual Services	1,477,254	1,538,526	1,731,000	1,731,000
Supplies and Materials	537,318	684,652	861,300	856,200
Total Security of Persons and Property	20,579,011	22,153,712	24,782,700	25,756,600
Public Health Services				
Contractual Services	366,018	386,579	400,000	415,000
Total Public Health Services	366,018	386,579	400,000	415,000
Leisure Time Activities				
Personal Services	3,183,389	3,631,471	5,716,500	6,112,500
Travel Transportation	52,785	46,600	59,800	63,800
Contractual Services	433,020	418,641	667,000	617,000
Supplies and Materials	1,205,110	1,393,662	1,940,000	1,943,100
Total Leisure Time Activities	4,874,304	5,490,374	8,383,300	8,736,400
Community Development				
Personal Services	1,086,139	1,064,971	1,204,100	1,302,700
Travel Transportation	10,200	3,743	15,000	15,000
Contractual Services	559,084	280,000	300,000	300,000
Supplies and Materials	29,597	43,367	44,200	44,200
Total Community Development	1,685,020	1,392,081	1,563,300	1,661,900
			-	-

Exhibit I

FUND NAME: General Fund

FUND TYPE/CLASSIFICATION:

DESCRIPTION (1)	ACTUAL FOR 2023 (3)	ACTUAL FOR 2024 (3)	CURRENT YEAR ESTIMATE FOR 2025 (4)	BUDGET YEAR ESTIMATE FOR 2026 (5)
Transportation				
Personal Services	1,298,333	1,492,567	1,780,900	1,910,100
Travel Transportation	19,959	21,190	28,500	28,500
Contractual Services	75,311	47,500	70,000	75,000
Supplies and Materials	201,098	54,619	138,600	124,800
Total Transportation	1,594,701	1,615,876	2,018,000	2,138,400
General Government				
Personal Services	5,235,075	5,564,193	6,765,200	7,263,400
Travel Transportation	150,426	150,363	215,600	215,300
Contractual Services	487,589	756,358	832,000	1,424,200
Supplies and Materials	6,210,677	5,904,379	9,662,200	9,698,800
Capital Outlay	-	-	500,000	-
Total General Government	12,083,767	12,375,293	17,975,000	18,601,700
Other Uses of Funds				
Transfers	9,786,502	12,617,266	18,943,400	6,139,200
Total Other Uses of Funds	9,786,502	12,617,266	18,943,400	6,139,200
TOTAL EXPENDITURES	50,969,323	56,031,181	74,065,700	63,449,200
Revenues Over (Under) Expenditures	3,475,325	6,656,495	(5,049,800)	(886,100)
Beginning Unencumbered Fund Balance	31,089,824	34,761,336	41,959,083	38,548,283
Ending Cash Fund Balance	34,565,149	41,417,831	36,909,283	37,662,183
Estimated Encumbrances (outstanding at end of year)	196,187	541,252	1,639,000	1,719,000
Estimated Ending Unencumbered Fund Balance	34,761,336	41,959,083	38,548,283	39,381,183

Exhibit II

FUND NAME: Police Pension

FUND TYPE/CLASSIFICATION:

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	ACTUAL FOR 2023 (2)	ACTUAL FOR 2024 (3)	BUDGET YEAR ESTIMATE FOR 2025 (4)	BUDGET YEAR ESTIMATE FOR 2026 (5)
REVENUE				
General Property Tax-Real Estate	615,105	768,258	787,200	795,100
Intergovernmental Revenues:				
Property Tax Allocation	81,961	101,887	104,400	105,500
TOTAL REVENUE	697,066	870,145	891,600	900,600
EXPENDITURES				
Other Uses of Funds				
Transfers	574,246	537,886	918,000	943,000
TOTAL EXPENDITURES	574,246	537,886	918,000	943,000
Revenues Over (Under) Expenditures	122,820	332,259	(26,400)	(42,400)
Beginning Unencumbered Fund Balance	1,044,676	1,167,496	1,499,755	1,473,355
Ending Cash Fund Balance	1,167,496	1,499,755	1,473,355	1,430,955
Estimated Ending Unencumbered Fund Balance	1,167,496	1,499,755	1,473,355	1,430,955

Exhibit II

FUND NAME: Fire Pension

FUND TYPE/CLASSIFICATION:

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	ACTUAL FOR 2023 (3)	ACTUAL FOR 2024 (4)	BUDGET YEAR ESTIMATE FOR 2025 (5)	BUDGET YEAR ESTIMATE 2026 (5)
REVENUE				
General Property Tax-Real Estate	615,105	768,258	787,200	795,100
Intergovernmental Revenues:				
Property Tax Allocation	81,961	101,887	104,400	105,500
TOTAL REVENUE	697,066	870,145	891,600	900,600
EXPENDITURES				
Other Uses of Funds				
Transfers	574,245	537,886	918,000	943,000
TOTAL EXPENDITURES	574,245	537,886	918,000	943,000
Revenues Over (Under) Expenditures	122,821	332,259	(26,400)	(42,400)
Beginning Unencumbered Fund Balance	1,044,677	1,167,498	1,499,757	1,473,357
Ending Cash Fund Balance	1,167,498	1,499,757	1,473,357	1,430,957
Estimated Ending Unencumbered Fund Balance	1,167,498	1,499,757	1,473,357	1,430,957

Exhibit II**FUND NAME: Police and Fire Pension****FUND TYPE/CLASSIFICATION:**

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	ACTUAL FOR 2023 (2)	ACTUAL FOR 2024 (3)	BUDGET YEAR ESTIMATE FOR 2025 (4)	BUDGET YEAR ESTIMATE FOR 2026 (5)
REVENUE				
General Property Tax-Real Estate	1,299,608	1,307,413	1,345,700	1,345,500
Intergovernmental Revenues:				
Property Tax Allocation	170,863	169,045	174,100	174,100
TOTAL REVENUE	1,470,471	1,476,458	1,519,800	1,519,600
EXPENDITURES				
Other Uses of Funds				
Transfers	1,538,799	1,789,895	1,564,000	1,614,000
Capital Outlay				
TOTAL EXPENDITURES	1,538,799	1,789,895	1,564,000	1,614,000
Revenues Over (Under) Expenditures	(68,328)	(313,437)	(44,200)	(94,400)
Beginning Unencumbered Fund Balance	1,804,425	1,736,097	1,422,660	1,378,460
Ending Cash Fund Balance	1,736,097	1,422,660	1,378,460	1,284,060
Estimated Ending Unencumbered Fund Balance	1,736,097	1,422,660	1,378,460	1,284,060

Exhibit II

FUND NAME: General Obligation Bond Retirement

FUND TYPE/CLASSIFICATION:

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	ACTUAL FOR 2023 (3)	ACTUAL FOR 2024 (4)	BUDGET YEAR ESTIMATE FOR 2025 (5)	BUDGET YEAR ESTIMATE FOR 2026 (6)
REVENUE				
General Property Tax-Real Estate	7	11	-	-
Miscellaneous	8,000	4,411	-	-
Other Financing Sources				
Transfers	10,291,450	14,143,641	17,142,398	17,667,800
Other Sources	3,245,966	-	-	-
TOTAL REVENUE	13,545,423	14,148,063	17,142,398	17,667,800
EXPENDITURES				
Debt Service:				
Redemption of Principal	6,959,411	7,683,705	7,343,400	8,152,300
Interest	7,115,743	8,751,928	9,799,000	9,515,500
Other Uses of Funds				
Treasurer collection fees	3,201	2,001	3,200	3,300
TOTAL EXPENDITURES	14,078,355	16,437,634	17,145,600	17,671,100
Revenues Over (Under) Expenditures	(532,932)	(2,289,571)	(3,202)	(3,300)
Beginning Unencumbered Fund Balance	3,138,219	2,605,287	315,716	312,514
Ending Cash Fund Balance	2,605,287	315,716	312,514	309,214
Estimated Ending Unencumbered Fund Balance	2,605,287	315,716	312,514	309,214

Exhibit II

FUND NAME: Capital Equipment Fund

FUND TYPE/CLASSIFICATION:

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	ACTUAL FOR 2023 (3)	ACTUAL FOR 2024 (3)	CURRENT YEAR ESTIMATE FOR 2025 (4)	BUDGET YEAR ESTIMATE FOR 2026 (5)
REVENUE				
General Property Tax-Real Estate	1,025,176	1,280,431	1,311,900	1,325,200
Intergovernmental Revenues:				
Property Tax Allocation	136,602	169,811	174,000	175,800
Miscellaneous	-	10,000	-	-
Other Financing Sources				
Transfers	240,000	240,000	500,000	500,000
TOTAL REVENUE	1,401,778	1,700,242	1,985,900	2,001,000
EXPENDITURES				
Capital Outlay	1,682,359	1,359,505	2,548,300	-
TOTAL EXPENDITURES	1,682,359	1,359,505	2,548,300	-
Revenues Over (Under) Expenditures	(280,581)	340,737	(562,400)	2,001,000
Beginning Unencumbered Fund Balance	1,147,785	867,861	1,208,768	646,368
Ending Cash Fund Balance	867,204	1,208,598	646,368	2,647,368
Estimated Encumbrances (outstanding at end of year)	657	170	-	-
Estimated Ending Unencumbered Fund Balance	867,861	1,208,768	646,368	2,647,368

EXHIBIT III

FUND List all funds individually unless on Exhibit I or II	ESTIMATED UNENCUMBERED FUND BALANCE 1/1/2026	BUDGET YEAR ESTIMATED RECEIPTS	TOTAL AVAILABLE FOR EXPENDITURES	BUDGET YEAR EXPENDITURES AND ENCUMBRANCES			ESTIMATED UNENCUMBERED BALANCE 12/31/26
				PERSONAL SERVICES	OTHER	TOTAL	
GOVERNMENTAL:							
SPECIAL REVENUE:							
Capital Asset Management	26,458,652	13,822,700	40,281,352	-	11,421,600	11,421,600	28,859,752
Street Maintenance and Repair	1,603,274	2,288,000	3,891,274	1,765,000	877,900	2,642,900	1,248,374
Self-Insurance	1,056,300	22,000	1,078,300	-	50,000	50,000	1,028,300
Law Enforcement	2,578,324	131,000	2,709,324	263,400	15,000	278,400	2,430,924
Clerk of the Courts Fund	16,601	8,000	24,601	-	8,600	8,600	16,001
Tree Planting Fund	92,965	15,000	107,965	-	15,000	15,000	92,965
Life Long Learning & Leisure	-	-	-	-	-	-	-
Emergency Medical Service Fund	352,230	685,000	1,037,230	-	700,400	700,400	336,830
Civil Service Fund	30,960	-	30,960	-	12,800	12,800	18,160
Enforcement Education	20,651	2,500	23,151	-	2,500	2,500	20,651
Mayor's Court Computer Fund	41,128	8,000	49,128	-	12,600	12,600	36,528
Mayor's Court Special Project Fund	177,505	25,000	202,505	-	19,000	19,000	183,505
Upper Arlington Visitors' Bureau Fund	597,953	119,000	716,953	-	92,500	92,500	624,453
Local Fiscal Recovery Fund	-	-	-	-	-	-	-
Economic Development Fund	4,226,981	500,000	4,726,981	-	351,800	351,800	4,375,181
Technology Fund	195,186	222,000	417,186	-	75,000	75,000	342,186
Tax Incentive Review Fund	-	-	-	-	-	-	-
Neighborhood Lighting Utility Fund	238,523	68,000	306,523	37,900	87,000	124,900	181,623
One Ohio Opiod Fund	168,354	33,000	201,354	-	17,000	17,000	184,354
TOTAL SPECIAL REVENUE FUNDS	37,855,587	17,949,200	55,804,787	2,066,300	13,758,700	15,825,000	39,979,787
DEBT SERVICE FUNDS							
TOTAL DEBT SERVICE FUNDS							
CAPITAL PROJECTS							
Infrastructure Improvement Fund	1,912,799	6,100,000	8,012,799	153,300	3,125,000	3,278,300	4,734,499
Bonded Improvement Fund	7,484,727	28,450,000	35,934,727	725,000	10,629,600	11,354,600	24,580,127
Community Fiber Optic Fund	310,320	263,900	574,220	-	275,000	275,000	299,220
Tremont Road TIF Fund	21,860	42,000	63,860	-	30,100	30,100	33,760
Arlington Centre TIF Fund	109,676	25,400	135,076	-	32,500	32,500	102,576
Horizon Tax Incentive Fund	1,097,512	457,100	1,554,612	-	409,200	409,200	1,145,412
Kingsdale Core TIF Fund	1,077,801	1,332,900	2,410,701	-	1,199,600	1,199,600	1,211,101
Kingsdale West TIF Fund	401,186	57,200	458,386	-	50,900	50,900	407,486
Arlington Crossing TIF Fund	1,029,724	142,500	1,172,224	-	367,400	367,400	804,824
Lane Avenue Mixed Use TIF Fund	734,455	1,085,100	1,819,555	-	1,112,700	1,112,700	706,855
Lane Avenue TIF Fund	296,086	113,600	409,686	-	121,500	121,500	288,186
Riverside Drive N. TIF Fund	20,846	2,800	23,646	-	1,900	1,900	21,746
Riverside Drive S. TIF Fund	217,630	44,200	261,830	-	50,700	50,700	211,130
West Lane-Northwest TIF Fund	24,942	17,900	42,842	-	15,400	15,400	27,442
Lane Avenue II TIF Fund	1,321,363	1,317,100	2,638,463	-	1,244,000	1,244,000	1,394,463
Gateway TIF Fund	1,010,909	2,870,900	3,881,809	-	1,875,400	1,875,400	2,006,409
Kingsdale Center TIF Fund	29,832	1,961,500	1,991,332	-	1,961,500	1,961,500	29,832
TOTAL CAPITAL PROJECTS	17,101,668	44,284,100	61,385,768	878,300	22,502,400	23,380,700	38,005,068

EXHIBIT III

FUND List all funds individually unless on Exhibit I or II	ESTIMATED UNENCUMBERED FUND BALANCE 1/1/2026	BUDGET YEAR ESTIMATED RECEIPTS	TOTAL AVAILABLE FOR EXPENDITURES	BUDGET YEAR EXPENDITURES AND ENCUMBRANCES			ESTIMATED UNENCUMBERED BALANCE 12/31/26
				PERSONAL SERVICES	OTHER	TOTAL	
PROPRIETARY: ENTERPRISE FUNDS							
Solid Waste Management Fund	1,345,535	3,925,000	5,270,535	42,500	4,095,000	4,137,500	1,133,035
Sanitary Sewer Fund	2,596,102	1,347,500	3,943,602	632,300	982,800	1,615,100	2,328,502
Water Distribution Fund	1,787,265	864,000	2,651,265	208,300	655,300	863,600	1,787,665
Stormwater Management Fund	2,123,159	803,000	2,926,159	456,400	536,400	992,800	1,933,359
U.A. Swimming Pool	570,863	1,238,800	1,809,663	904,600	353,000	1,257,600	552,063
TOTAL ENTERPRISE FUNDS	8,422,924	8,178,300	16,601,224	2,244,100	6,622,500	8,866,600	7,734,624
INTERNAL SERVICE FUNDS							
Employee Benefits Fund	1,984,414	5,786,400	7,770,814	-	5,770,700	5,770,700	2,000,114
BWC Administration Fund	1,396,094	416,400	1,812,494	-	375,000	375,000	1,437,494
TOTAL INTERNAL SERVICE FUNDS	3,380,508	6,202,800	9,583,308	-	6,145,700	6,145,700	3,437,608
TRUST AND AGENCY FUNDS:							
Returnable Bonds		-	-	-	-	-	-
Unclaimed Funds	8,814	1,000	9,814	-	1,000	1,000	8,814
Construction Withholding	3,091,712	1,000,000	4,091,712	-	1,000,000	1,000,000	3,091,712
Revolving Fund	189,331	900,000	1,089,331	-	900,000	900,000	189,331
Mayors Court Collection Fund	630,716	600,000	1,230,716	-	600,000	600,000	630,716
TOTAL TRUST AND AGENCY FUNDS	3,920,573	2,501,000	6,421,573	-	2,501,000	2,501,000	3,920,573
TOTAL FOR MEMORANDUM ONLY	70,681,260	79,115,400	149,796,660	5,188,700	51,530,300	56,719,000	93,077,660

EXHIBIT IV**STATEMENT OF PERMANENT IMPROVEMENTS**

(Do not include expense to be paid from bond issues)

Section 5705.29 Revised Code

Description	Estimated Cost of Permanent Improvement	Amount to be Budgeted During Current Year	Name of Paying Fund
2026 Street Maintenance Program	\$ 1,588,800	\$ 1,549,800	Infrastructure Improvement Fund
2026 Sidewalk Maintenance	328,100	288,100	Infrastructure Improvement Fund
2026 Sidewalk Incentive	105,500	105,500	Infrastructure Improvement Fund
2026 Hydrant Replacement	258,500	238,500	Water Surcharge Fund
2026 Stormwater Projects	193,800	178,800	Stormwater Management Fund
2026 Sanitary Sewer Repairs from Inspection and Emergency	227,000	227,000	Sewer Surcharge Fund
2026 Park Improvements	1,444,700	1,251,500	Infrastructure Improvement Fund
2026 Street Maintenance	41,200	41,200	Infrastructure Improvement Fund
2026 Sidewalk Maintenance	343,200	42,200	Infrastructure Improvement Fund
2027 Hydrant Replacement	270,300	21,100	Water Surcharge Fund
2026 Stormwater Projects	202,800	15,900	Stormwater Management Fund
TOTAL	\$ 5,003,900	\$ 3,959,600	

For the year being budgeted, list each contemplated disbursement for permanent improvement, exclusive of any expenses to be paid from bond issues, by the fund from which the expenditures are to be made. Examples for describing the permanent improvements are: window replacement, vehicle purchase, furnishing offices, appliances for the fire department kitchen.

EXHIBIT V

STATEMENT OF AMOUNTS REQUIRED FOR PAYMENT OF FINAL JUDGEMENTS

Section 5705.29 Revised Code

[illegible]

List the amounts required for the payment of each judgement expected to be paid during the year being budgeted.

EXHIBIT VI

PURPOSE OF BONDS AND NOTES	Authority for Levy Outside 10 Mill Limit*	Date of Issue	Date Due	Ordinance or Resolution	Serial or Term	Rate of Interest	Amounts of Bonds and Notes Outstanding at beginning of budgeted year Jan 1, 2026	BUDGET YEAR	
								Amount Required for Principal and Interest 1/1/26 - 12/31/26	Amount Receivable from Other Sources to Meet Debt Payments 1/1/26 - 12/31/26
Payable from Bond Retirement Fund:									
INSIDE 10 MILL LIMIT:									
2014 Refunding Bonds		7-14	12-30	30-2014	Serial	1.5-3.5%	2,970,000	654,000	-
2015 Refunding Bonds		4-15	12-28	15-2015	Serial+ Term	1.5-4%	3,211,977	883,477	-
2015 Various Purpose		4-15	12-34	14-2015	Serial+ Term	1.5-4%	9,023,023	1,184,598	-
2016 Various Purpose		12-16	12-36	61-2016	Serial+ Term	2.45-3.11%	9,780,000	352,837	-
2017 Various Purpose		1-17	12-27	61-2016	Serial	3.00%	1,365,000	930,950	-
2018 Various Purpose		12-18	12-38	76-2018	Serial+ Term	3-4%	9,485,000	355,400	-
2019 Various Purpose		1-19	12-27	76-2018	Serial	2.5-4%	1,320,000	702,800	-
2020 Refunding Bonds		9-20	12-42	44-2020	Serial+ Term	.233-4%	2,450,000	634,084	-
2020 Various Purpose		9-20	12-49	45-2020	Serial+ Term	1-4%	18,525,000	1,279,125	-
2022-Various Purpose GO Bonds		10-22	12-49	65-2022	Serial+ Term	5-5.75%	16,915,000	1,556,200	-
TOTAL							75,045,000	8,533,471	-
OUTSIDE 10 MILL LIMIT:									
2019 Non-Tax Revenue (Lane II)	ORC 133.05	11-19	12-52	45-2019	Serial+ Term	2-4%	19,430,000	963,300	-
2021 Non-Tax Revenue (Gateway)	ORC 133.05	9-21	12-53	56-2021	Serial+ Term	3-4%	24,930,000	1,382,600	-
2022 Non-Tax Revenue (Kingsdale)	ORC 133.05	12-22	12-53	59-2022	Serial+ Term	4.5-5.25%	17,640,000	1,196,280	-
2023 Income Tax Revenue (Community Center)	ORC 133.05	04-23	12-55	02-2021	Serial+ Term	3-5%	48,105,000	3,197,350	-
2023 Income Tax Revenue (Office Portion CC)	ORC 133.05	12-23	12-53	59-2022	Serial+ Term	5-5.25%	11,645,000	643,613	-
TOTAL							121,750,000	7,383,143	-

*If the levy is outside the 10 mill limit by vote enter the words "by vote" and the date of election. If outside the 10 mill limit without a vote, enter the reference to the statute under which the levy is exempt from the 10 mill limit.

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

The Budget Commission of Franklin County, Ohio, hereby makes the following Official Certificate of Estimated Resources for the **City of Upper Arlington, Ohio** for the BUDGET YEAR beginning January 1, 2026.

FUND	Estimated Unencumbered Balance January 1, 2025	Real Estate Property Tax	Personal Property Tax	Local Government Allocation	Rollback, Homestead, and Personal Property Tax Exemption	Other Sources	Total
GOVERNMENTAL FUND TYPE							
General Fund							
Special Revenue Funds							
Debt Service Funds							
Capital Project Funds							
PROPRIETARY FUND TYPE							
Enterprise Funds							
Internal Service Funds							
FIDUCIARY FUND TYPE							
Trust and Agency Funds							
<u>TOTAL ALL FUNDS</u>							

The Budget Commission further certifies that it's action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be within and outside the 10 mill limitation is set forth in the proper columns of the preceding pages and the total amount approved for each fund must govern the amount of appropriation from such fund.

Date _____, 20__

Budget
Commission

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES - CONTINUED

FUND	Estimated Unencumbered Balance January 1, 2026	Real Estate Property Tax	Personal Property Tax	Local Government Allocation	Rollback, Homestead, and Personal Property Tax Exemption	Other Sources	Total
GOVERNMENTAL FUNDS:							
GENERAL FUND							
General Fund							
SPECIAL REVENUE FUNDS:							
Street Const Maintenance/Repair							
State Highway Improvement Fund							
Cemetery Fund							
Parks and Recreation Fund							
Federal Grant Fund							
State Grant Fund							
Law Enforcement Trust Fund							
Drug Law Enforcement Fund							
Other Special Revenue Funds							
TOTAL SPECIAL REVENUE FUNDS							
DEBT SERVICE FUNDS:							
General Obligation Bond Fund							
Other Debt Service Fund							
TOTAL DEBT SERVICE FUNDS							
CAPITAL PROJECT FUNDS:							
Construction Fund							
Federal Grant Fund							
Other Capital Project Funds							
TOTAL CAPITAL PROJECT FUNDS							

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES - CONTINUED

FUND	Estimated Unencumbered Balance January 1, 2026	Real Estate Property Tax	Personal Property Tax	Local Government Allocation	Rollback, Homestead, and Personal Property Tax Exemption	Other Sources	Total
SPECIAL ASSESSMENT FUNDS							
Special Assessment Bond Retirement							
Special Assessment Improvement Fund							
Special Assessment Operating Fund							
Other Special Assessment Funds							
TOTAL SPECIAL ASSESSMENT FUNDS							
ENTERPRISE FUNDS:							
Water Fund							
Sanitary Sewer Fund							
Electric Fund							
Parking Fund							
Swimming Pool Fund							
First Mortgage DSF							
Debt Service Reserve Fund							
Utilities Improvement Fund							
Other Enterprise Funds							
TOTAL ENTERPRISE FUNDS							
INTERNAL SERVICE FUNDS							
Revolving Fund							
Other Internal Service Funds							
Employee Benefit Fund							
TOTAL INTERNAL SERVICE FUNDS							

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES - CONTINUED

FUND	Estimated Unencumbered Balance January 1, 2026	Real Estate Property Tax	Personal Property Tax	Local Government Allocation	Rollback, Homestead, and Personal Property Tax Exemption	Other Sources	Total
TRUST AND AGENCY FUNDS							
TOTAL TRUST AND AGENCY FUNDS							
TOTAL ESTIMATED RESOURCES (memorandum only)							

COUNTY AUDITOR'S ESTIMATE

Tax Levies and Rates for 2026, in the City of Upper Arlington

Tax Valuation \$

	Amount Approved By Budget Commission	County Auditor's Estimate of Rate in Mills
LEVIES WITHIN 10 MILL LIMITATION		
County		
Township		
School		
Village		
City		
TOTAL		
LEVIES OUTSIDE OF 10 MILL LIMITATION		
County		
Township		
School		
Village		
City		
State		
TOTAL		
TOTAL LEVY FOR ALL PURPOSES		

BUDGET OF COUNTY

City/Village
FOR FISCAL YEAR
BEGINNING
JANUARY 1, 2023

County Auditor

Deputy Auditor

, 20_



Authors:	Darlene Pettit, Assistant City Attorney
Council Meeting Date:	June 16, 2025
Subject/Legislative Item:	Resolution No. 8-2025 - A resolution authorizing the Board of Zoning and Planning to serve as the Board of Building Standards until further action of Council (<i>Kulewicz</i>)
Purpose:	To delegate the duties of the Board of Building Standards to the Board of Zoning and Planning until further action of Council.
Executive Summary:	In anticipation of reviewing legislation to dissolve the City's Board of Building Standards and move those duties to the Board of Zoning and Planning, the vacant member seats on BBS have not been filled. This resolution would ensure that the City has coverage if a building code or property maintenance code is required prior to additional Council action.

Purpose and Impact

To delegate the duties of the Board of Building Standards to the Board of Zoning and Planning until further action of Council.

History

Under Upper Arlington Codified Ordinance Chapter 1306, the City's Board of Building Standards (BBS) is the appellate body for appeals from orders from the City's building inspector, as well as the body that arbitrates variance requests from the City's building code. BBS also serves as the City's Property Maintenance Appeal Board under UACO Chapter 1401. Appeals from determinations involving state code requirements go to the State Board of Building Appeals.

BBS meets on an as-needed basis. The minutes from the last several BBS meetings (2016, 2017, and 2019) reflect those meetings were organizational meetings, without any variance requests, appeals, or other issues heard by the Board. According to the minutes available in the City Clerk's Office, the last appeal heard by BBS was in 2011. Because the meetings are so infrequent, staff plans to present legislation in the fall to transfer all the BBS duties to the Board of Zoning and Planning (BZAP), since that board meets regularly and has experience hearing appeals from staff determinations. Ord. 17-2025, currently pending before Council, would transfer the Property Maintenance Appeal Board duties to BZAP. BBS will not have a quorum available after June 30, 2025 if an appeal is necessary prior to additional Council action.



Alternatives

Council could decide to keep BBS and elect to appoint new board members to fill the vacant seats. This option is not recommended by staff due to the time and effort needed to recruit, appoint, and train potential members for a board that does not meet consistently. Alternatively, Council could take no action, but may be required to convene a special meeting over the summer recess to either appoint new board members or authorize another City board to fulfill these duties if an appeal is made during that time.

Attachments

1.	Resolution No. 8-2025
----	-----------------------



RECORD OF RESOLUTIONS

CITY OF UPPER ARLINGTON
STATE OF OHIO

RESOLUTION NO. 8-2025

TO AUTHORIZE THE BOARD OF ZONING AND PLANNING TO SERVE AS THE BOARD OF BUILDING STANDARDS UNTIL FURTHER ACTION OF CITY COUNCIL

- WHEREAS,** Upper Arlington Codified Ordinance (UACO) Chapter 1306 provides that the Board of Building Standards (BBS) serves as the appellate body for appeals from orders from the City's building inspector and arbitrates variance requests from the City's building code; and
- WHEREAS,** UACO Chapter 1401.02 provides that the Board of Building Standards serve as the City's Property Maintenance Appeals Board, though City Council is currently considering legislation to move those duties to the Board of Zoning and Planning (BZAP); and
- WHEREAS,** City Council anticipates that staff will present legislation in the Fall 2025 to dissolve the BBS and move those duties to BZAP; and
- WHEREAS,** BBS meets on an as-needed basis and has not heard an appeal since approximately 2011; and
- WHEREAS,** UACO 157.04(A) provides that City Council may invest additional duties in BZAP by ordinance, resolution, or other action of Council; and
- WHEREAS,** as of July 1, 2025, BBS will not have enough active members to constitute a quorum if a meeting is necessary over City Council's summer recess.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. The Board of Zoning and Planning shall serve as the Board of Building Standards for all purposes as provided in the City's Codified Ordinances until further action of City Council.

SECTION 2. This resolution shall take effect immediately upon passage.

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-8005
(614)644-2380 FAX(614)644-3166

TO

1156885		TRFO		BX3JR LLC	
PERMIT NUMBER		TYPE		DBA WINDWARD PASSAGE	
02	01	2025		4739 REED RD	
ISSUE DATE				UPPER ARLINGTON OHIO 43221	
05	16	2025			
FILING DATE					
D5		D6			
PERMIT CLASSES					
25	242	B	F33485		
TAX DISTRICT		RECEIPT NO.			

FROM 05/30/2025

9690889				WINDWARD PASSAGE LLC	
PERMIT NUMBER		TYPE		4739 REED RD	
02	01	2025		UPPER ARLINGTON OHIO 43221	
ISSUE DATE					
05	16	2025			
FILING DATE					
D5		D6			
PERMIT CLASSES					
25	242				
TAX DISTRICT		RECEIPT NO.			



MAILED

06/06/2025

RESPONSES MUST BE POSTMARKED NO LATER THAN.

07/07/2025

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES

B TRFO 1156885

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF UPPER ARLINGTON CITY COUNCIL
3600 TREMONT RD
UPPER ARLINGTON OHIO 43221-1595



Department of Commerce

Division of Liquor Control

com.ohio.gov

Mike DeWine, Governor Jim Tressel, Lt. Governor Sherry Maxfield, Director

Dear Local Legislative Authority Official:

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You **must**, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing; or
- Ask for your one-time only, 30-day extension. o Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

To be considered **timely**, your above response **MUST** be faxed, emailed, or mailed to the Division no later than the postmark deadline date stated on the form. To speed up processing times and reduce paper, the Division respectfully asks that you either fax or email your response. Please send your response to:

FAX: (614) 644 – 3166
EMAIL: Liquordocs@com.ohio.gov
MAIL: Ohio Division of Liquor Control
Attn: Licensing Unit
6606 Tussing Road
PO Box 4005
Reynoldsburg, Ohio 43068-9005

To find out who has disclosed an ownership interest in the permit application to us you can:

- Visit com.ohio.gov/liquorinfo. Select the "Search who has disclosed an ownership interest" tab. Where asked, enter the permit number listed on the legislative notice; or
- Contact your police department or county sheriff (if you are a township fiscal officer or county clerk). We also sent them detailed ownership information to review for any criminal background issues involving the disclosed persons.

We have resources for you at com.ohio.gov/govhelp. Never miss out on when renewal objections are due! Sign-up for our emails at com.ohio.gov/stayinformed.

Thank you in advance for your cooperation,

Division Licensing Section

(rev. 2.12.25)

EXHIBIT A

2025 City Council Appointments to Boards and Commissions

Civil Service Commission	Term Commencing	Term Expiration
James David Campbell, Jr.	7/1/2025	6/30/2029
Community Relations Committee	Term Commencing	Term Expiration
Joanne Strasser	7/1/2025	6/30/2030
Megan Potts	7/1/2025	6/30/2030
Eric Hutchison	7/1/2025	6/30/2030
Cultural Arts Commission	Term Commencing	Term Expiration
David Guion	7/1/2025	6/30/2026
Medical Advisory Board	Term Commencing	Term Expiration
Dr. John Alexander Bach	7/1/2025	6/30/2029
Dr. Medard Lutmerding	7/1/2025	6/30/2029
Dr. Bradley Raetzke	7/1/2025	6/30/2029
Parks & Recreation Advisory Board	Term Commencing	Term Expiration
Lindsey Christ	7/1/2025	6/30/2029
Brian Noble	7/1/2025	6/30/2029
Ivana Lucas	7/1/2025	6/30/2029
Tax Incentive Review Council	Term Commencing	Term Expiration
Richard Rieth	7/1/2025	6/30/2029

Status

Name

Dr John Alexander Bach

Application Date

3/15/2025

Expiration Date

3/15/2027

Status

Received

Board	Vacancies	Status	Actions
Medical Advisory Board	0	Pending	☐

Basic Information

Name

Dr John Alexander Bach

Date of Birth

List 3 Personal and/or Professional References (at least one required)

Marco J Bonta, MD FACS -
Bradley Rastzke, MD -
D Leff, MD FACS -

Contact Information

Address

Occupation

Employer

OhioHealth Riverside Methodist Hospital

Occupation

Physician - Surgeon

Job Title

Trauma Medical Director

Yes, I am a city employee

No

Professional Licenses

Ohio State Medical License

Registrations/Certifications

Advanced Trauma Life Support
Instructor & Director Disaster Management and Emergency Preparedness Instructor & Director Fellow of the American College of Surgeon Rural Trauma Team Development Course Instructor & Director The American Board of Surgery - Board Certified in General Surgery The American Board of Surgery - Board Certified in Surgical Critical Care

Have you ever been a member of any UA Board & Commission, or employed by the City of Upper Arlington? If so, describe.

No

Are you related to any person employed by the City of Upper Arlington? If so, state relation.

No

List present membership in any community service or civic association. If a student, then list school activities, membership in clubs, etc.

No

Please explain your interest in this Board & Commission. Then describe your skills, talents, or experiences, and how the Board & Commission would benefit from them. For those seeking re-appointment, also list why you wish to continue serving.

As an Upper Arlington resident for the past decade, I hope to help the city of Upper Arlington continue to remain up to date with gold standards of patient care and provide optimal care when our residents need it the most. As a father of 3 and husband, I want only the best for my family and community. While at the Cleveland Clinic, I was part of the Policy Committee that oversaw the process of policy development and review that helped improved outcomes. I have worked at Riverside Methodist Hospital as a trauma surgeon for over a decade and as the Trauma Medical Director since 2023. In this role, I not only provide guidance for the clinical care of the over 5,000 trauma patients we care for annually, but also am directly involved in the training of future trauma surgeons within our residency program. As trauma medical director I have provided education to regional EMS providers and am part of OhioHealth's Trauma Conference planning committee. I have educated providers as an instructor and director in Advance Trauma Life Support (ATLS) and Disaster Management and Emergency Preparedness (DMEP). I have been an active member of COTS in developing outcomes monitoring, improving communication, regional standardization of care, and disaster preparedness planning for our central Ohio region. I am currently serving as president of COTS Trauma Advisory Board. I have had the honor of serving on Upper Arlington's Medical Advisor Board since 2023. Given my interest in care of the traumatically injured, I would be honored to provide ongoing professional supervision and support to Upper Arlington's emergency medicine program.

Check the box next to your area(s) of expertise.

Public safety and emergency management

Do you affirm that all answers and statements in this document are true and complete to the best of your knowledge and belief?

Yes

Are you a registered voter?

Yes

Generated 4/28/2025 @ 12:32 pm

John Alexander Bach, MD, FACS



Education

Surgical Critical Care Fellowship

The Ohio State University
Columbus, OH
07/2011- 06/2012

General Surgery Residency

Cleveland Clinic
Cleveland, OH
07/2009 – 06/2011

Fairview Hospital
Cleveland, OH
07/2006 – 06/2009

General Surgery Preliminary Internship

Riverside Methodist Hospital
Columbus, OH
07/2005 – 06/2006

Doctor of Medicine

University of Cincinnati – College of Medicine
Cincinnati, OH
07/2001 – 06/2005

Bachelor of Arts, Zoology

Miami University
Oxford, OH
08/1997 - 05/2001

Licenses & Certifications

Advanced Trauma Life Support Instructor & Director
Disaster Management and Emergency Preparedness Instructor & Director
Fellow of the American College of Surgeon
Ohio State Medical License
Rural Trauma Team Development Course Instructor & Director
The American Board of Surgery – Board Certified in General Surgery
The American Board of Surgery – Board Certified in Surgical Critical Care

Employment

Ohio Health – Riverside Methodist Hospital
Teaching Faculty - General Surgery Attending
07/2012 – Present

Ohio Health – Riverside Methodist Hospital
Trauma Medical Director
03/2023 – Present

Ohio Health - CareConnect Physician Envoy
Surgery, Anesthesia, & Trauma Clinical Guidance Council Subcommittee Chairman
06/2014 – Present

Riverside Surgical Associates Inc.
Trauma, General Surgery, & Critical Care
07/2012 – Present

Ohio Health - Riverside Methodist Hospital
Assistant Program Director – General Surgery Residency Program
07/2015 – 03/2023

Ohio Health – Riverside Methodist Hospital
Associate Trauma Medical Director
09/2021 – 03/2023

Ohio Health - Riverside Methodist Hospital
Surgical Intensive Care Unit Medical Director
10/2019 – 10/2021

Ohio Health
CareConnect Physician Champion
Ohio Health CareConnect: General Surgery Orders Committee
General Surgery electronic order set build
03/2014 – 02/2015

Ohio Health
CareConnect Physician Champion
Ohio Health CareConnect: Hospital Orders and Documentation Committee
Order Sets, Policies, and Procedure Review for Ohio Health
03/2014 – 12/2014

Avista Resources
Researcher in chemical studies of recycling motor oil.
02/1999 - 06/2001

Professional Society Membership

American College of Surgeons, 2006 – Present
Chest Wall Injury Society, 2022 - Present
Society of Critical Care Medicine, 2010 - Present
The American Association for the Surgery of Trauma, 2023 - Present
The Columbus Surgical Society, 2014 - Present
The Eastern Association for the Surgery of Trauma, 2011 - Present

Volunteer Experience

Central Ohio Trauma System
Medical Executive Review Committee Member
10/2021 - Present

Central Ohio Trauma System
Regional Health Emergency Preparedness Committee Advisory Board Member
10/2021 - Present

Central Ohio Trauma System
Regional Trauma Quality Improvement Program and Research Council Member
10/2021 – Present

Central Ohio Trauma System
Trauma Advisory Board
7/2022 – Present as President
10/2021 – Present as Member

Clinical Assistant Professor, General Surgery
Department of Specialty Medicine
Ohio University Heritage College of Osteopathic Medicine
07/2017 – Present

Clinical Assistant Professor
Department of Surgery
University of Toledo College of Medicine and Life Sciences
07/2017- Present

OhioHealth Trauma Conference
Planning Committee
12/2021 – Present

Trauma Center Association of America
Education Committee
2/2023 - Present

Upper Arlington Fire Division
Medical Advisory Board
5/2023 - Present

Trauma Center Association of America
Best Practice Poster Judge
04/2023

Central Ohio Trauma System
Regional Health Emergency Preparedness Exercise Planning Committee Member
08/2022 – 04/2023

Columbus Medical Association
Medical Student Specialty Fair
08/2022

Clerkship site director
Department of Surgery
University of Toledo College of Medicine and Life Sciences
07/2017- 08/2021

Clerkship site director - General Surgery
Department of Specialty Medicine
Ohio University Heritage College of Osteopathic Medicine
07/2017 – 08/2021

Clinical Assistant Professor & Clerkship site director
Department of Surgery
Northeast Ohio Medical University, College of Medicine
03/2018 – 08/2021

Riverside Methodist Hospital Pharmacy & Therapeutics Committee
Review policies, procedures, and formulary changes
07/2013 – 08/2017

Central Ohio Trauma System
Poster Faculty – Annual Trauma Research Symposium
05/2015

Riverside Methodist Hospital Clinical Readiness Committee
Ohio Health CareConnect Physician Champion
03/2014 – 03/2015

Cleveland Clinic Policy Committee
Oversees the process of policy development and policy review
05/2010 – 06/2011

Honors and Awards

Fairview Hospital Surgical Excellence Award – 2011
Patients Choice Award – 2014
Compassionate Doctor Recognition – 2014
On-Time Doctor Award – 2017
Patients Choice Award – 2017

Ongoing Research

Spalding C, LaRiccia A, Bach JA, etc. “Prospective study of Mean Arterial Blood Pressure Augmentation in the Treatment of Spinal Cord Injuries (MAP study): An Multicenter Trial.” EAST Multi-Center Trial.

Mitchell S, Serapiglia V, Salibi P, Bach JA. “Liver Trauma and SSRIs: Do They Affect Tissue Regeneration?”

Publications

Eriksson E, Waite A, Bach JA, et al. “An initiative to assess and improve the resources and patient care processes used among Chest Wall Injury Society collaborative centers (CWIS-CC2).” Journal of Trauma and Acute Care Surgery. 2023 Oct. Epub ahead of print

Patel K, Rizzo A, Bach J, DeVoe W. “Suture fixation of traumatic rib fracture flail segment with Klebsilla osteomyelitis.” Trauma Case Report. 2024 March Epub ahead of print.

Vare J, Schweibinz A, Holzemer J, Bach JA, et al. “Hardware performance for the anterior chest wall and costal cartilage injuries: a single-center experience.” Journal of Trauma and Acute Care Surgery. 2024 March 96(3): 471-475.

Misra A, Chapman A, Bach J, et. al. “Use of Low-Cost Task Trainer for Emergency Department Thoracotomy Training in General Surgery Residency Program.” Journal of Surgical Education. 2024 Jan;81(1):134-144.

Varre JA, Hopmann P, Wu J, Bach JA, et al. “In- and out-of-hospital outcomes following surgical stabilization of rib fractures in 80 years and older: a single-institution experience.” Injury. 2023 Sept;54(9):110871.

Bach J. “Postoperative Complications of Acute Care Surgery.” OhioHealth EMS Newsletter. 2023 April.

DeVoe WB, Abourezk M, Goslin B, Kiel B, Bach JA, et al. “Surgical Stabilization of Severe Chest Wall Injury Following Cardiopulmonary Resuscitation.” Journal of Trauma and Acute Care Surgery. 2022 Jan 1;92(1):98-102.

Saraswat A, Bach J, Watson W, Elliot J, Dominguez E. "A Pilot Study Examining Experiential Learning versus Didactic Education of Abdominal Compartment Syndrome." *The American Journal of Surgery*. 2017 August; Vol 214 (2): 358-364.

Radulescu A, Arrese D, Bach JA. "Colosplenic contained perforation secondary to colonic lymphoma." *International Journal of Critical Illness and Injury Science*. 2015 Jul-Sep; 5(3):213-4.

Leskovan JJ, Justiniano C.F., Bach J, Cook CH, Lindsey DE, Eiferman D, Papadimos TJ, Steinberg SM, Stawicki SPA, Evans DC. "Anion gap as a predictor of trauma outcomes in the older trauma population: Correlations with injury severity and mortality." *The American Surgeon*. 2013 Nov; 79(11): 1203-6.

Book Chapter – Bach JA, King S, Khabiri H, Lindsey DE, Stawicki SPA. Superior Vena Cava Filter. In: Dieter, Dieter Jr, Dieter III, Nanjundappa, Eds. *Endovascular Interventions: A Case-Based Approach*. Springer, New York; 2013, pp. 1003-1011.

Bach JA, Leskovan JJ, Scharschmidt T, Boulger C, Papadimos TJ, Russell S, Bahner DP, Stawicki SPA. Multidisciplinary approach to multi-trauma patient with orthopedic injuries: the right team at the right time. *OPUS 12 Scientist* 2012;6(1):6-10.

Presentations

Schweibinz AA, BachJA, etc. (2/2024) "Harware Performance for Anterior Chest Wall and Costal Cartilage Injuries: A Single-Center Experience." Podium presentation at Columbus Surgical Society Research Competition. Columbus, OH.

Khan, A, Goslin B, Bach J, etc. (2/2024) "Implementation of an Interventional Radiology Alert Improves Time to Arterial Puncture in Traumatic Hemorrhage." Podium presentation at Columbus Surgical Society Research Competition. Columbus, OH.

Eriksson EA, Waite, Kaye A, Bach JA, etc. (4/2023) "An initiative to improve and assess the resources and patient care processes used among Chest Wall Injury Society collaborative centers (CWIS-CC2)." Podium presentation at Chest Wall Injury Summit. Charlotte, NC.

Schweibinz AA, Yi AF, Varre JA, Bach JA, etc. (4/2023) "Teaching Surgical Stabilization of Rib Fractures: Concept for a Mastery Learning Theory Based Approach." Podium and poster presentation at Chest Wall Injury Summit. Charlotte, NC.

Schweibinz AA, Ganisetty A, Varre JS, Bach JA, DeVoe WB. (4/2023) "Stabilization of a Multi-Fragment Manubrial Fracture: A Case Report." Podium and poster presentation at Chest Wall Injury Summit. Charlotte, NC.

Varre JS, Schweibinz AA, Holzemer J, Bach JA, etc. (4/2023) "Hardware performance for anterior chest wall and costal cartilage injury: a single-center experience." Podium presentation at Chest Wall Injury Summit. Charlotte, NC.

Bach JA (9/30/2022) "Chest Wall Trauma Update." OhioHealth EMS Update. Columbus, OH.

Itawi SA, Bach JA, Elliot JO. (5/2022) "FAST Exam Outcomes Before and After Implementation of a Simulation-Based Training Program." Poster presentation at Ohio Health Riverside Methodist Hospital Medical Education Scholarly Activity Symposium. Columbus, OH.

Varre J, Devoe W, Hopmann P, Bach J, etc. (5/2022) "In- and out-of-hospital outcomes following surgical stabilization of rib fractures in 80 years and older: a single institution experience." Podium and poster presentation at Chest Wall Injury Summit. Park City, UT.

Wu J, Hopmann P, Harkins J, Varre JS, DeVoe WB, Bach JA, etc. (3/2022) "Efficacy of Didactic Education versus Experiential Learning in Pulmonary Artery Catheterization." Podium Presentation. ACS Simulation Summit. Chicago, IL.

Bach JA (11/2021) "Case Study – Fresh Water Drowning." Ohio Health Trauma Care 2021 Conference. Columbus, OH.

Devoe WB, Abourezk M, Goslin BJ, Bach JA, etc. (4/2021) "Surgical stabilization of severe chest wall injury following cardiopulmonary resuscitation." Podium presentation at Chest Wall Injury Summit. Denver, CO.

Bach JA (02/2019) "Enhanced Recovery after Surgery." Ohio Health Perianesthesia Education Conference. Columbus, OH.

Harrington J, Bach J (08/2018). "Review of Robotic Surgery Curriculum at a Community based general surgery residency program." The Ohio State University Fall Education Symposium. Columbus, OH.

Bach JA. (01/2018). "Anatomy of Traumatology and Abdominal Surgery: A Surgeon's Perspective on Thoracic and Abdominal Anatomy." Anatomy lecture series at the University of Tennessee. Knoxville, TN.

Bach JA. (01/2016). "Anatomy of Traumatology and General Surgery: A Surgeon's Perspective." Anatomy lecture series at the University of Tennessee. Knoxville, TN.

Saraswat A, Dominguez E, Watson W, Moreland J, Bach J. (10/2015) "Efficacy of Didactic vs Experiential Learning." Podium and poster presentation at American College of Surgeons 2015 Annual Clinical Congress. Chicago, IL.

Bach JA. (01/2014). "Anatomy of Traumatology and General Surgery: A Surgeon's Perspective." Anatomy lecture series at the University of Tennessee. Knoxville, TN.

Bach JA (03/2012). "Fluid Management/Resuscitation in the Post Surgical Patient." CME course at The Ohio State University. Columbus, OH.

Hiuser A, Bach J, Barnett T. (03/2012) "TAPP repair of Spigelian hernia and incidentally found indirect inguinal and femoral hernia: A Case report." Poster session presentation at The Society of American Gastrointestinal and Endoscopic Surgeons (SAGES). San Diego, CA.

Bach JA. (01/2012). "Anatomy of Traumatology and Surgical Critical Care: A Surgeon's Perspective on Thoracic and Abdominal Anatomy." Anatomy lecture series at the University of Tennessee. Knoxville, TN.

Bach JA. (05/2011) "Gastrointestinal Bleeding: Stabilization, Localization, and Interventions." Cleveland Clinic lecture series. Cleveland, OH.

Bach JA, Taylor M. (06/2008) "Effect of BMI on Morbidity and Mortality in Motor Vehicle Crashes" Fairview Hospital Annual Research Recognition Day. Cleveland, OH.

Bach J, Stemmerman G. (09/2003 - 08/2004) "The Cost Effectiveness of Using Serum Pepsinogens for Screening of Gastric Carcinoma in a Male Korean-American Population." University of Cincinnati College of Medicine Research Project. Cincinnati, OH.

As an Upper Arlington resident for the past decade, I hope to help the city of Upper Arlington continue to remain up to date with gold standards of patient care and provide optimal care when our residents need it the most. As a father of 3 and husband, I want only the best for my family and community. While at the Cleveland Clinic, I was part of the Policy Committee that oversaw the process of policy development and review that helped improved outcomes. I have worked at Riverside Methodist Hospital as a trauma surgeon for over a decade and as the Trauma Medical Director since 2023. In this role, I not only provide guidance for the clinical care of the over 5,000 trauma patients we care for annually, but also am directly involved in the training of future trauma surgeons within our residency program. As trauma medical director I have provided education to regional EMS providers and am part of OhioHealth's Trauma Conference planning committee. I have educated providers as an instructor and director in Advance Trauma Life Support (ATLS) and Disaster Management and Emergency Preparedness (DMEP). I have been an active member of COTS in developing outcomes monitoring, improving communication, regional standardization of care, and disaster preparedness planning for our central Ohio region. I am currently serving as president of COTS Trauma Advisory Board. I have had the honor of serving on Upper Arlington's Medical Advisor Board since 2023. Given my interest in care of the traumatically injured, I would be honored to provide ongoing professional supervision and support to Upper Arlington's emergency medicine program.

John A. Bach, MD FACS

Status		Board	Vacancies	Status	Actions
Name	James David Campbell, Jr.	Civil Service Commission	0	Pending	☐
Application Date	4/3/2025				
Expiration Date	4/3/2027				
Status	Received				

Basic Information

Name

James David Campbell, Jr.

Date of Birth

List 3 Personal and/or Professional References (at least one required)

Current commissioner colleagues. Current chief counsel and head of HR for city.

Contact Information

Occupation

Employer

Kohrman Jackson & Krantz

Occupation

Attorney

Job Title

Partner in Charge

Yes, I am a city employee

No

Professional Licenses

JD

Registrations/Certifications

Ohio Bar

Have you ever been a member of any UA Board & Commission, or employed by the City of Upper Arlington? If so, describe.

Yes,

Are you related to any person employed by the City of Upper Arlington? If so, state relation.

Yes, Kaylan Campbell, part time nurse.

List present membership in any community service or civic association. If a student, then list school activities, membership in clubs, etc.

Just civil service commission.

Please explain your interest in this Board & Commission. Then describe your skills, talents, or experiences, and how the Board & Commission would benefit from them. For those seeking re-appointment, also list why you wish to continue serving.

It's been an honor to serve and I'd love to continue.

Check the box next to your area(s) of expertise.

Legal expertise

Do you affirm that all answers and statements in this document are true and complete to the best of your knowledge and belief?

Yes

Are you a registered voter?

Yes

Lindsey Christ

Status

Name Lindsey Christ
Application Date 3/5/2025
Expiration Date 3/5/2027
Status Received

Board	Vacancies	Status	Actions
Parks & Recreation Advisory Board	1	Pending	☐

Basic Information

Name
Lindsey Christ

List 3 Personal and/or Professional References (at least one required)
Alison Laughbaurm, [redacted] Lindsay James, [redacted] Susie Harpham, [redacted]

Contact Information

[redacted]
[redacted]
[redacted]
[redacted]
[redacted]

Occupation

Employer
NA

Occupation
NA

Job Title
NA

Yes, I am a city employee
No

Have you ever been a member of any UA Board & Commission, or employed by the City of Upper Arlington? If so, describe.
Yes, I have served on the Parks and Recreation Advisory Board since October 2016.

Are you related to any person employed by the City of Upper Arlington? If so, state relation.
No

List present membership in any community service or civic association. If a student, then list school activities, membership in clubs, etc.
Former Wickliffe PTO treasurer, form Team Administrator for Upper Arlington United, Grants Reviewer for Ohio EPA, CASA/GAL for CASA of Franklin County

Please explain your interest in this Board & Commission. Then describe your skills, talents, or experiences, and how the Board & Commission would benefit from them. For those seeking re-appointment, also list why you wish to continue serving.
I am an Ecologist by training and have worked in youth development and camp/field station operations for 25+years. I have also been on PRAB for nearly 9 years and have the benefit of history and what we have done over the past decade. So much of what we do builds upon itself and having previous knowledge is very helpful and allows me to provide better guidance and insight. I would like to continue to serve as I believe I have been a benefit to the Board and my background and connections in the community led a unique perspective.

Check the box next to your area(s) of expertise.
Budgeting and financial literacy, Environmental sustainability and resilience, Strategic planning and decision-making

Do you affirm that all answers and statements in this document are true and complete to the best of your knowledge and belief?
Yes

Are you a registered voter?
Yes

Lindsey R. Christ

Education

The Ohio State University, Columbus, OH

Coursework started for a Doctorate of Philosophy in Ecological Restoration

University of Florida, Gainesville, FL

Masters of Science Interdisciplinary Ecology with a specialization in Entomology

University of North Carolina-Asheville, Asheville, NC

Bachelors of Science Environmental Studies track in Ecology & Environmental Biology; minor in Political Science

Columbus State Community College, Columbus, OH

Northland College, Ashland, WI

Employment

Executive Director, International Field Studies, Inc. (IFS), Columbus, OH

November 2015-August 2024

Part-time consulting, IFS

August 2024-Present

- Oversee the operations of a 20+ employee organization serving over 1,200+ students annually in field study experiences in the US, Bahamas, and various other countries
- Manage a field station on rural Andros Island in The Bahamas built in the 1960's
- Oversee and direct the financial well-being, facilities updates and remodeling, human resources and employee conflict issues, marketing & social media, international government liaison, programming and education, and board management
- Instructor on record for the following courses: Coastal and Marine Ecology-Bahamas, Bahamian Culture and Tourism, & Marine Field Skills

Adjunct Biology Instructor, Columbus State Community College, Columbus, OH

September 2011-December 2015

- Instructor for the following courses: Foundations of Biology, Plant Biology, and Intro to Environmental Science

Executive Director, Camp Wyandot, Inc., Columbus, OH

December 2011-August 2014

- Financial Development and Management: budgeting, planning and fundraising
- Human Resources Management: including recruitment, hiring, supervision, and evaluation of staff and volunteers
- Administration: establish and maintain contact with community leaders, organizations, and partners, complying with all Federal, State, and local laws and reporting requirements, program development, marketing, website & social media, and event planning

Graduate Research Assistant, The Ohio State University, Columbus, OH

September 2010-April 2011

Graduate Research Assistant, University of Florida, Gainesville, FL

August 2008-August 2010

Co-Owner, Games Underground, Columbus, OH

January 2004-December 2007

- Managed the daily store operations and staff of new/used video game retail store
- Planned all decisions pertaining to the development of the business (advertising, growth, marketing, visual displays, inventory management, hiring and management of staff)
- Performed all the accounting, tax preparation, marketing, and budgeting for the business

Executive Director, Keep Franklin County Beautiful, Inc., Columbus, OH

January 2003-August 2006

- Managed the daily operation of the organization, the employees, and volunteers
- Worked to further the mission of the non-profit and expand efforts in recycling, litter prevention, environmental education, and beautification in the Franklin County area through grassroots organizing
- Responsible for fundraising, Board of Directors management, grant reporting and financial accountability, marketing and website development, and program development and implementation of award-winning programs (Waste Not Center and EnviroCourt: From Violation to Justice)

Field Assistant, University of Chicago, Kalamazoo, MI

May 2002-September 2002

Program Coordinator/Webmaster, Clean Water Network, Washington, D.C.

March 2001-April 2002

- Recruited and managed over 1,000 membership organizations
- Coordinated grassroots advocacy efforts such as lobbying and coalition building around clean water issues
- Planned and coordinated meetings and conferences for the Network
- Managed the Network internship program (advertising, hiring and management of internships)

Naturalist, Cradle of Forestry (CFAIA), Asheville, NC

May 1999-October 2000

- Responsible for providing and developing varying types of environmental education programs for the Davidson River and Lake Powhatan Campgrounds in Pisgah National Forest for all ages
- Conducted 8-13 programs per week during the summer months, 5 during the fall (reached over 8,000 people)
- Established the pilot program of the Junior Forest Ranger program in NC involving over 100 kids (enabled program to receive grant funding and partner with NC State Forest Service and the US Forest Service)

Research Assistant, Environmental Quality Institute (EQI), Asheville, NC

Sept. '98-Jan. '99, Oct.'99-Oct. '00

Project Trainer, NIKE/Eco Educators, Columbus, OH

December 1997-February 1999

- Environmental trainer for the Air-to-Earth curriculum (textile recycling)-a special project of NIKE co-developed by the North American Association of Environmental Educators (NAAEE)
- Trained 4th-6th grade teachers in Washington DC, Los Angeles, Boston, and Detroit
- Taught Air-to-Earth curriculum to 8th-11th grade students in central Ohio
- Registered nearly 1,000 teachers for 24 different workshops nationwide

Project Coordinator, Eco Educators, Columbus, OH

January 1997-August 1998

- Developed, trained and wrote curriculum for the Recycle Our Community (ROC) program dealing with solid waste management and recycling for 7th-11th grade students
- Trained students to conduct business waste audits in the community (instructed over 400 students and coordinated audits with over 70 businesses)
- Developed, trained and wrote curriculum for the ROC plastic technology curriculum for high school chemistry students (instructed 115 students and worked with approximately 10 businesses)

Experience and Skills

Publications

Ugarelli, K. et al. 2024. Microbiomes of *Thalassia testudinum* throughout the Atlantic Ocean, Caribbean Sea, and Gulf of Mexico are influenced by site and region while maintaining a core microbiome. *Frontiers in Microbiology* 15:1357797.

Campbell, J.E. et al. 2024. Herbivore effects increase with latitude across the extent of a foundational seagrass. *Nature Ecology and Evolution* 8:663-675.

Four Fouquerean, J. W. et al. 2023. Seagrass Abundance Predicts Surficial Soil Organic Carbon Stocks Across the Range of *Thalassia testudinum* in the Western North Atlantic. *Estuaries and Coasts* 48:1280-1301.

Christ, L.R., Cuda, J.P., Overholt, W.A., Vitorino, M.D., Mukherjee, A. 2013. Biology, host preferences, and potential distribution of *Calophya terebinthifolii* (HEMIPTERA: CALOPHYIDAE), a candidate for biological control of Brazilian peppertree, *Schinus terebinthifolius*, in Florida. *Florida Entomologist*.

Cuda, J. P., Christ, L. R., Manrique, V., Overholt, W. A., Wheeler, G. S., & Williams, D. A. 2012. Role of molecular genetics in identifying 'fine-tuned' natural enemies of the invasive Brazilian peppertree, *Schinus terebinthifolius*: a review. *BioControl* 1-7.

Vitorino, M. D., Christ, L. R., Barbieri, G., Cuda, J. P., & Medal, J. C. 2011. *Calophya terebinthifolii* (Hemiptera: Calophyidae), A Candidate for Biological Control of *Schinus terebinthifolius* (Sapindales: Anacardiaceae): Feeding Preferences and Impact Studies. Florida Entomologist 94:694-695.

Burckhardt, D., J. P. Cuda, V. Manrique, R. Diaz, W. A. Overholt, D. A. Williams, L. R. Christ, and M. D. Vitorino. 2011. *Calophya latiforceps*, a new species of jumping plant lice (Hemiptera: Calophyidae) associated with *Schinus terebinthifolius* (Anacardiaceae) in Brazil. Florida Entomologist 94: 489-499.

Christ L, Cuda J, Overholt W, Vitorino M. 2010. New candidate for biological control of Brazilian peppertree? Wildland Weeds 13: 12-13.

Callis, K. L., Christ, L. R., Resasco, et al. 2009. Improving Wikipedia: educational opportunity and professional responsibility. Trends in Ecology & Evolution 24:177-179

Awards and Recognition

- Julia Morton Invasive Plant Research Grant recipient, 2009
- Weed Science Society of America Annual Meeting Graduate Student Grant recipient, 2009
- EnviroCourt, OEEF Outstanding K-12 Project, 2006
- Keep Franklin County Beautiful, Distinguished Service Citation from Keep America Beautiful, 2005
- Waste Not Center, Ohio Partners for Sustainability Award, 2005

Volunteer Work

- Court Appointed Special Advocate/Guardian Ad Litem for **CASA of Franklin County**, January 2025-Current
- Peer Reviewer for **Ohio Environmental Education Fund** grants, 2004-Current
- Advisory Board Chair, **Upper Arlington Parks and Recreation Advisory Board**, 2016-Current
- **Team Administrator**, Upper Arlington United Soccer Club, 2023-2024
- **Wickliffe Progressive School**, PTO Treasurer, July 2021-Nov 2023
- Volunteer for alligator surveys, **Florida Fish and Wildlife Conservation Commission**, Spring 2010
- School of Natural Resources and Environment **Travel Grant Committee** member, UF, 2009-2010
- School of Natural Resources and Environment **Graduate Student Council** Representative, UF, 2009-2010
- Volunteer tutor with **Bella Luce Learning**, Gainesville, FL, October 2008-April 2009
- Volunteer researcher for **Audubon Ohio**, May 2007-August 2007
- **New Albany Environmental Science Program Advisory Board** member, New Albany, OH 2006
- Big Sister for the **Big Brothers Big Sisters** mentoring organization, Columbus, OH June 2003-June 2004
- **Cleanup Fund Committee** member in Franklin County, 2003-2006

Training and Skills

- SEO Training by Emily Journey & Associates, January 2024
- Proficient with multiple software products (Microsoft Office Suite, QuickBooks Online and Desktop, Money Minder, Google Drive, Squarespace, SurveyMonkey, MailChimp, Sender, JotForm)
- Social Media Experience (Facebook, Instagram, LinkedIn, TikTok)
- Getting Started as a Successful Grant Writer with Stephen W. Russell, D.V.M., Ph.D., UF IFAS, April 2010
- GIS Training for Natural Resources Applications using ArcGIS 9.3, UF IFAS, Sea Grant Florida, December 2008
- Get That Grant: Grant writing from Conception to Completion, February 2004
- Basic American Sign Language and French language skills

Dr. David Guion

City of Upper Arlington | Generated 4/30/2025 @ 1:08 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Dr. David Guion
Application Date 11/3/2023
Expiration Date 11/3/2025
Board Member [David Guion](#)
Status Validated

Board	Vacancies	Status	Actions
Cultural Arts Commission	1	Rejected	☐

Basic Information

Name
Dr. David Guion
List 3 Personal and/or Professional References (at least one required)
Janet Cooper [REDACTED] Jack Pigman [REDACTED]

Contact Information

Address
[REDACTED]
Yes, I am a resident
Yes
Email
[REDACTED]
Phone
[REDACTED]
Business Phone
[REDACTED]

Occupation

Employer
DUBLIN ARTS COUNCIL & THE OHIO STATE UNIVERSITY
Occupation
MANAGER AND ADJUNCT ASSOCIATE PROFESSOR
Job Title
EXECUTIVE DIRECTOR
Yes, I am a city employee
No

Have you ever been a member of any UA Board & Commission, or employed by the City of Upper Arlington? If so, describe.
no

Are you related to any person employed by the City of Upper Arlington? If so, state relation.
no

Please explain your interest in this Board & Commission. Then describe your skills, talents, or experiences, and how the Board & Commission would benefit from them. For those seeking re-appointment, also list why you wish to continue serving.
Please see attached cover letter.

Check the box next to your area(s) of expertise.
☐ Legal expertise, Policy development and analysis

Do you affirm that all answers and statements in this document are true and complete to the best of your knowledge and belief?
Yes

Are you a registered voter?
Yes

Board Application Comments

- System** | 7/1/2024 @ 06:55 pm
Application for Cultural Arts Commission was rejected by Krystal

Generated 4/30/2025 @ 1:08 pm

EXPERIENCE

January 2005
to present

Executive Director

Dublin Arts Council, Dublin, OH
www.dublinarts.org

- Oversee and creatively manage staff of six
- Develop, implement and evaluate projects, programs and initiatives
- Formulate and execute strategic planning process
- Manage \$1.3 million budget of earned and contributed revenue
- Advocate for the organization with government officials
- Develop board and cultivate donors

January 2001
to present

Fundraising/Development Consultant, Lecturer and Panelist

Lecturer:

- Consejo Nacional de la Cultura y las Artes, Santiago, Chile
- Association of Cultural Administrators of Chile, Santiago and Frutillar, Chile
- International Contemporary Dance Conferences and Performance Festivals, Bytom, Poland
- Social Theory, Politics & the Arts Conferences, Manchester, England; Ottawa, Canada; Edinburgh, Scotland; Seattle, WA
- The Second International Award for Public Art Exhibition and Conference, The University of Auckland, New Zealand
- 2011 International Symposium on Theater, City and Cultural Tourism, National Sun Yat-Sen University, Taiwan

Panelist:

- The Ohio Arts Council, Columbus, OH
- The Greater Columbus Arts Council, Columbus, OH
- Montgomery County Arts & Cultural District, Dayton, OH
- Association of Independent Colleges and Universities
Columbus, OH

EDUCATION

June 2008

Doctorate of Philosophy, Art Education/Arts Policy and Administration

The Ohio State University, Columbus, OH

- Recipient of the 2002-2004 Lawrence and Isabel Barnett Fellowship
- Vice President, Association of Graduate Students in Art Education 2003-2004

- Recipient of the 2004 Manuel Barkan Dissertation Fellowship Award

December 1988 **Master of Arts, Art Education**
The Ohio State University, Columbus, OH

December 1984 **Bachelor of Science, Hotel Restaurant and Institutional Management**
Minor in German Language
The Pennsylvania State University, University Park, PA

AFFILIATIONS

Member, City of Columbus Public Art Plan Steering Committee
Board President, OhioDance, Columbus, Ohio
Board Member, CreativeOhio

David S. Guion

November 3, 2023

Dear President King and Members of Council,

I am writing to express my interest in the Upper Arlington Cultural Arts Commission. Having an extensive professional career in the arts and art education for over 30 years, I am passionate to promote the mission of the Cultural Arts Division to *provide and promote a diverse, lively and welcoming arts environment that enriches the lives of all.*

I have lived in Upper Arlington since 2008 and am committed to the vision of *a future where art is integrated throughout the community, diverse in medium and content and accessible to all residents and visitors to Upper Arlington.*

With my background and experience I believe I can add insight and expertise that will further the direction of the UA Cultural Arts Commission while helping to shape the aesthetic legacy of the community. Having contributed to the progress and advancement of arts and culture in Dublin, OH for over 18 years, I have a keen sense of the importance of the arts and culture in adding to quality of life.

Thank you for your time and attention. I look forward to hearing from you and would be happy to answer any questions or clarify any information I have provided in my application.

My very best,

A handwritten signature in black ink, appearing to read 'David S. Guion', with a stylized flourish at the end.

David S. Guion, Ph.D.

Dr Eric S Hutchison

City of Upper Arlington | Generated 5/1/2025 @ 9:11 am by OnBoardGOV - Powered by ClerkBase

Status		Board (Rank)	Vacancies	Status	Actions
Name	Dr Eric S Hutchison	Civil Service Commission (0)	0	Pending	☐
Application Date	4/16/2025	Community Relations Committee (1)	1	Pending	☐
Expiration Date	4/16/2027				
Status	Received				

Basic Information	Contact Information	Occupation
Name Dr Eric S Hutchison	Address [REDACTED]	Employer Hutchison Consulting, LLC
Date of Birth [REDACTED]	Yes, I am a resident Yes	Occupation Industrial-Organizational Psychology
List 3 Personal and/or Professional References (at least one required) Eamon Burgess [REDACTED] Ben Tracy [REDACTED] Jim Mermis [REDACTED]	Email [REDACTED]	Job Title Consultant, Professor
	Phone [REDACTED]	Yes, I am a city employee No
	Website www.hutchison-consulting.com	
	Facebook Page https://www.linkedin.com/in/erichutchison/	

Have you ever been a member of any UA Board & Commission, or employed by the City of Upper Arlington? If so, describe.
No

Are you related to any person employed by the City of Upper Arlington? If so, state relation.
No

List present membership in any community service or civic association. If a student, then list school activities, membership in clubs, etc.
Huckleberry House Board of Directors, 2015-2022 Chair, Governance Committee, 2021-2022 Life Care Alliance Meals on Wheels, Columbus, OH Volunteer, 2012-Present

Please explain your interest in this Board & Commission. Then describe your skills, talents, or experiences, and how the Board & Commission would benefit from them. For those seeking re-appointment, also list why you wish to continue serving.
My background in talent management, assessment, selection, and organizational development contributes to my ability to foster understanding, promote inclusivity, and support change management initiatives. Specifically, my experience provides me with a comprehensive understanding of the principles and practices relevant to each committee's mission.

Check the box next to your area(s) of expertise.
Public safety and emergency management, Strategic planning and decision-making

Do you affirm that all answers and statements in this document are true and complete to the best of your knowledge and belief?
Yes

Are you a registered voter?
Yes

Generated 5/1/2025 @ 9:11 am

ERIC S. HUTCHISON, MBA, MS, PhD

PROFESSIONAL EXPERIENCE

Hutchison Consulting, LLC

2015 to Present

Owner

Hutchison Consulting delivers strategic talent solutions, enabling organizations to achieve their high-performance goals through expert assessment, selection, and development.

GGA Partners, Inc.

2024 to Present

Director

As a Director at GGA Partners, I provide strategic talent solutions to the golf, private club, and resort industry, specializing in executive search, leadership development, and organizational transformation to drive business success. I also led a first-of-its-kind global study on the perspectives of club employees, providing unique insights to enhance employee experience and organizational strategy.

City of Columbus, Civil Service Commission

2017 to 2019

Personnel Analyst, Public Safety Division

Research, design, administration, and evaluation of entry-level and promotional assessments for the selection of police officers and firefighters; job analysis of police and fire ranging from entry level through senior levels.

KeyBank

2008 to 2015

Senior Vice President, ATM & Self-Service Channel Manager, 2013-2015

Director of KeyBank's ATM & Self-Service Channel. Responsible for strategy, leadership of cross-functional teams, business and capital planning, overall business line profitability, financials, channel distribution, and partnership opportunities.

Vice President, ATM Product Manager, 2008-2013

Responsible for ATM Client Experience, Product Strategy, Conversions, and New Product Development.

McDonald's of Eastern Kentucky

2007 to 2008

Owner/Operator Applicant, Supervisor

Restaurant supervision, technology integration, and employee development for a 14-unit franchise.

JPMorgan Chase

1995 to 2007

Vice President, Senior Marketing Analyst, 2004-2007

Vice President, Marketing Program Manager, 2000-2004

Vice President, Branch Manager, 1999-2000

Assistant Vice President, Management Associate, 1998-1999

Team Leader, Asset Management, 1995-1998

ERIC S. HUTCHISON, MBA, MS, PhD

EDUCATION

PhD	Walden University, Industrial-Organizational Psychology Dissertation: <i>The Effect of the Community Evaluator on the Selection of Entry-level Police Officers</i> Committee: James S. Herndon (Chair), John K. Schmidt (Methodologist), & Marlon Sukal (URR)	2019
MS	Walden University, Industrial-Organizational Psychology	2017
MBA	Otterbein University	2004
BBA	Kent State University Marketing Major, Computer Information Systems Minor	1998

DOCTORAL TEACHING, COURSE DESIGN, & ADVISING EXPERIENCE

Franklin University, Columbus, OH 2005 to Present
Adjunct Faculty

Doctoral Program 2019-Present

- Course Design, Teaching, and Advising for Doctor of Business Administration and EdD in Leadership Programs
- **Doctoral Student Advisor:** Provide mentoring and support for six doctoral students.
 - **Dissertation Committee Service: Chair**
 - Dorenbusch, L. (In-process). Perceptions of Organizational Justice and Overqualification in the U.S. Military.
 - **Dissertation Committee Service: Member**
 - Boge, E. (2022). A Dissertation in Practice: Benefits of a Dental Hygienist Obtaining a Baccalaureate Degree: A Qualitative Research Study of Licensees in Five Midwestern States. Published 2022.
 - Kent, N. (2024). Leadership Training in Undergraduate Programs.
 - Schreck, N. (2023). Effects of Experiential Learning via Student-Run Marketing Agencies on Student Soft Skills.
 - Darham, R. (2024). E-Leadership Effectiveness Through Virtually Enacted Discourse.
- **Certified Instructional Coach:** Work with new faculty on classroom performance and development for online courses.
- **Doctoral Course Designer and Instructor:** Organizational Leadership; Organizational Behavior and Culture Effectiveness: Prospectus Writing Intensive

Undergraduate and Graduate Programs 2005-Present

- Course Design, Teaching, and Instructional Coaching for Undergraduate and Graduate Courses in Marketing and Management

ERIC S. HUTCHISON, MBA, MS, PhD

GRADUATE TEACHING, COURSE DESIGN, & ADVISING EXPERIENCE

George Mason University, Fairfax, Virginia 2021 to Present
Adjunct Faculty: Industrial-Organizational Psychology Master Professional Studies Program

- **Course Designer and Instructor**
 - Organizational Change and Development
 - Workplace Training
- **Instructor**
 - Employee Selection
 - Performance Management

Park University, St. Louis, MO 2020 to 2024
Adjunct Faculty: Industrial-Organizational Psychology Master Arts Program

- **Course Designer and Instructor**
 - Job Attitudes, Measurement & Change
 - Personnel Psychology
 - Internship
- **Interim Internship Coordinator 2021-2022**

Otterbein University, Columbus, OH 2016 to 2022
Adjunct Faculty: MBA Program

- **Course Designer and Instructor:** MBA International Seminars.
 - Germany and the Czech Republic in 2016 & 2018
 - London and Paris planned for 2023

Antioch University, Yellow Springs, OH 2016 to 2022
Adjunct Faculty: MBA and MHSA Program

- **Instructor**
 - Marketing & Communication Strategy
 - Organizational Leadership & Change

Walden University, Minneapolis, MN 2017 to 2019
Graduate Research Assistant

Advisors: Lori La Civita & John Schmidt

- Course design for Graduate and Doctorate-level Management, Human Resources, and Industrial-Organizational Psychology courses.
- Research in personnel psychology, leader-member framework, and high-reliability organizations.

ERIC S. HUTCHISON, MBA, MS, PhD

PRESENTATIONS, INVITED LECTURES, & PUBLICATIONS

Hutchison, E., & Brey, E. (2024). Club Employees Perspective [Webinar, Research Study]. *GGA Partners Global Presentation*.

Hutchison, E. (2024). Member experience: Trends in the private club industry [Conference Session]. Guest Speaker. *Club Management Association of America, Ohio Valley Quarterly Conference*.

Hutchison, E. (2024). Conducting an organizational needs assessment to align with a strategic plan [Conference Session]. Guest Speaker. *Club Management Association of America Global Conference*.

Passerini, M., Popa, A., Tangeman, J., & Hutchison, E. (2024) *A study of the occupational wellness of behavioral health workers in Ohio*. Multi-Ethnic Advocates for Cultural Competency. Columbus, OH.

Popa, A., Passerini, M., & Hutchison, E. (2023, February). *Occupational wellness of behavioral health workers*. Multi-Ethnic Advocates for Cultural Competency. Columbus, OH.

Hutchison, E., & Tudor-Tangeman, J. (2021, August). *Effective hiring and cultural competencies in service organizations*. Multi-Ethnic Advocates for Cultural Competency. Columbus, OH.

Hutchison, E., Rineer, J., Sally, C., & Herndon, J. (2021, April). *Advancing the effort to involve the community in police selection* [Conference Session]. Guest Speaker. Society for Industrial and Organizational Psychology (SIOP) Annual Conference.

Hutchison, E. (2021, February). *Community involvement in police officer selection* [Workshop]. Guest speaker in Employee Selection Course. George Mason University.

Hutchison, E. (2021, February). *RTI policing symposium: Data-driven reform in policing*. Guest Speaker. RTI International. <https://www.rti.org/event/rti-policing-symposium-data-driven-reform-policing>

Hutchison, E. (2020, October). *The importance of community involvement in recruiting, assessing, and selecting police officers*. Panelist. Blacks in I/O – I/O Community Call. <https://www.blacksiniopsych.com/2020/09/i-o-community-call-engaging-community-in-selection-of-public-safety-officers/>

Hutchison, E. (2020, July). *Coaching* [Workshop]. Guest speaker in Seminar 2020: Special Topics in Consulting and Selection. University of Akron.

ERIC S. HUTCHISON, MBA, MS, PhD

PRESENTATIONS, INVITED LECTURES, & PUBLICATIONS, CONTINUED

Hutchison, E., & Herndon, J. (2020, June). *The effect of community evaluators on the selection of entry-level police officers* [Conference Session]. Society for Industrial and Organizational Psychology (SIOP) Annual Conference.

https://www.siop.org/Portals/84/Conference/2020/Program/program_small.pdf

Hutchison, E. (2020, May). *Case Study: Effective hiring strategy* [Workshop]. American Psychological Association Division 13: Society of Consulting Psychologists, Online Webinar.

Hutchison, E. (2020, February). *Effective hiring strategies* [Workshop]. Tri-Village Chamber of Commerce, Columbus, OH.

Hutchison, E. (2019). Types of I-O Programs. In D. Doverspike & C. Flores (Eds.), *Becoming an Industrial-Organizational Psychologist* (pp. 43-44). Routledge.

Hutchison, E. (2019, November). *Job analysis* [Workshop]. International Personnel Assessment Council (IPAC), Great Lakes Employee Assessment Network (GLEAN) Fall Event, Columbus, OH.

Hutchison, E., & Herndon, J. (2019, September). *The effect of community evaluators on the selection of entry-level police officers* [Conference Session]. Society for Police and Criminal Psychology (SPCP) Annual Conference, Scottsdale, AZ.

<https://www.policepsychology.org/resources/Documents/SPCP-2019-Program.pdf>

Reed, E., & Hutchison, E. (2018, August). *Assessor training and analysis of results* [Conference Session]. International Personnel and Assessment Council (IPAC) Annual Conference, Alexandria, VA.

PEER REVIEW & PROGRAM REVIEW COMMITTEE

Journal of Personnel Assessment and Decisions

Peer Reviewer, 2018-Present

Journal of Police and Criminal Psychology

Peer Reviewer, 2019-Present

Policing: An International Journal, 2020-Present

Peer Reviewer, 2020-Present

Society of Industrial and Organizational Psychology

Annual Conference Program Review Committee, 2020-Present

ERIC S. HUTCHISON, MBA, MS, PhD

PROFESSIONAL SERVICE

Athletic Club of Columbus

House Committee, 2020-2024

Diversity Committee, 2021-2022

Finance Committee, 2021-2022

Club Capacity Committee, 2018-2020

Membership Committee, 2016-2020

Great Lakes Employment Assessment Network (GLEAN)

Secretary, 2018-2022

COMMUNITY INVOLVEMENT

Huckleberry House

Board of Directors, 2015-2022

Chair, Governance Committee, 2021-2022

Life Care Alliance

Meals on Wheels, Columbus, OH

Volunteer, 2012-Present

PROFESSIONAL TRAINING & CERTIFICATIONS

PXT Select: Assessment Tools

Authorized Partner, April 2022-Current.

DiSC: Workplace Personalities, Management, Productive Conflict, Agile EQ, Leadership, and Sales.

Authorized Partner, February 2021-Current.

Collaborative Institutional Training Initiative (CITI)

Social and Behavioral Research, 2019, 2023.

Adverse Impact: What is it? How do we deal with it?

Great Lakes Employee Assessment Network Fall Event, October 2018.

Adverse impact from technical, legal, and practical perspectives.

The Test Development Cycle

Great Lakes Employee Assessment Network Spring Event, April 2018.

Test development and validation for both reliability, validity, and defensibility.

ERIC S. HUTCHISON, MBA, MS, PhD

PROFESSIONAL AFFILIATIONS

Club Management Association of America (CMA), 2024-Present

National Club Association (NCA), 2023-Present

American Psychological Association (APA), Division 13, 2018-Present

International Personnel Assessment Council (IPAC), 2017-2022

National Society of Leadership and Success, Walden University Chapter, 2018-Present

Psi-Chi, International Honor Society in Psychology, 2017-Present

Society for Consulting Psychologists (APA Division 13), 2019-Present

Society for Industrial and Organizational Psychology (APA Division 14), 2016-Present

Society for Police and Criminal Psychology (SPCP), 2018-Present

Eric Hutchison
[REDACTED]
[REDACTED]
[REDACTED]

4/16/2025

Civil Service Commission and/or Community Relations Committee
3600 Tremont Rd.
Upper Arlington OH 43221

Dear Members of the Selection Committees,

I am writing to express my strong interest in serving on the **Civil Service Commission** or **Community Relations Committee** for the City of Upper Arlington. As a resident deeply invested in the well-being and effective functioning of our community, I am confident that my professional experience and skills align well with the responsibilities of this important role.

My background in talent management, assessment, selection, and organizational development contributes to my ability to foster understanding, promote inclusivity, and support change management initiatives. Specifically, my experience provides me with a comprehensive understanding of the principles and practices relevant to each committee's mission.

Civil Service Commission

My previous experience as a Personnel Analyst for the City of Columbus Civil Service Commission, where I was responsible for the research, design, administration, and evaluation of entry-level and promotional assessments for public safety roles, directly relates to the core functions of your commission. I possess a strong understanding of job analysis, the development of fair and reliable assessment tools, and the principles of ensuring equitable processes in appointments, promotions, and other personnel actions. My doctoral research in Industrial-Organizational Psychology, specifically my dissertation on the impact of community evaluators in police officer selection, further underscores my commitment to fair and effective personnel practices within the public sector. My experience in developing and teaching courses in Organizational Behavior and Leadership at the doctoral level also provides a strong foundation for understanding the complexities of organizational structure and effectiveness within the City's civil service.

Community Relations Committee

My professional experience extends to fostering positive relationships and understanding within diverse environments. As a Director at GGA Partners, I led a global study on the perspectives of club employees, requiring a nuanced understanding of diverse viewpoints and the development of strategies to enhance employee experience. My academic background in Industrial-Organizational Psychology, coupled with my experience teaching courses in Organizational Behavior and Cultural Effectiveness, equips me with the theoretical framework and practical

skills to contribute meaningfully to the Committee's goals of promoting a welcoming and inclusive Upper Arlington. My involvement in the Diversity Committee at the Athletic Club of Columbus also demonstrates my commitment to these principles.

In both capacities, my experience in strategic thinking, problem-solving, collaboration, and communication will be valuable in contributing to the deliberations and decisions of the respective committee. I am a detail-oriented and analytical individual with a strong commitment to ethical practices and community service. My experience in leading cross-functional teams and managing complex projects has honed my ability to collaborate effectively with diverse stakeholders to achieve common goals.

As a resident of Upper Arlington, I am eager to contribute my expertise to ensure that the City's civil service operates fairly and effectively and that our community continues to be a welcoming and inclusive place for all. I am available for a discussion at your earliest convenience and thank you for your time and consideration.

Sincerely,

A handwritten signature in dark ink, appearing to read "Eric Hatcher". The signature is written in a cursive, flowing style with a large initial "E".

Ivana Lucas

Status

Name Ivana Lucas
Application Date 4/28/2025
Expiration Date 4/28/2027
Status Received

Board	Vacancies	Status	Actions
Parks & Recreation Advisory Board	1	Pending	☐

Basic Information

Name
Ivana Lucas
Date of Birth
2/24/1982
List 3 Personal and/or Professional References (at least one required)
Melissa Whiehair, [redacted] Maya Bowen, [redacted]
[redacted] Jackie Janda, [redacted]

Contact Information

Address
[redacted]
Yes, I am a resident
Yes
Email
[redacted]
Phone
[redacted]

Occupation

Employer
Self Employed
Occupation
Stay at home Mom
Job Title
Mom
Yes, I am a city employee
No

Have you ever been a member of any UA Board & Commission, or employed by the City of Upper Arlington? If so, describe.
No

Are you related to any person employed by the City of Upper Arlington? If so, state relation.
No

List present membership in any community service or civic association. If a student, then list school activities, membership in clubs, etc.
Wickliffe PTO

Please explain your interest in this Board & Commission. Then describe your skills, talents, or experiences, and how the Board & Commission would benefit from them. For those seeking re-appointment, also list why you wish to continue serving.
I am excited to apply for a position on the Parks and Recreation Advisory Board because I have a strong personal and professional commitment to enhancing the quality of life in our community. As a stay-at-home mom, I have spent the past several years actively utilizing the city's parks, playgrounds, recreational programs, and public spaces with my family. These experiences have given me firsthand insight into the vital role parks and recreation services play in supporting families, promoting community connections, and fostering healthy lifestyles. I am passionate about ensuring that our parks continue to be safe, welcoming, well-maintained, and inclusive for residents of all ages and backgrounds. I hold a Master of Public Administration and bring several years of experience in public service, investigations, and customer service. My background includes working with regulatory agencies, conducting investigations, and helping develop practical solutions to meet community needs. Combined with my hands-on experience using our parks and programs, I offer both a professional and personal perspective that would help the Board support the continued maintenance, quality, and accessibility of our city's recreational spaces.

Check the box next to your area(s) of expertise.
Policy development and analysis, Strategic planning and decision-making

Do you affirm that all answers and statements in this document are true and complete to the best of your knowledge and belief?
Yes

Are you a registered voter?
Yes

Ivana Lucas



Education

Master of Public Administration, Cleveland State University, Cleveland, Ohio, 2012
Bachelor of Arts in Organizational Leadership, Cleveland State University, Cleveland, Ohio
2010

Job Related Training & Certification

AAPC CPC (02227776) 08/2024
AAPC Certified Professional Coder Training 2024
ServiceNow Certified System Administrator 06/2021
Understanding Title Insurance 2016
Life & Health Insurance Pre-licensing 2013

Professional Experience

Stay at Home Mom

Columbus, Ohio
03/2019-Present

State of Ohio-Department of Insurance

Columbus, Ohio

Insurance Investigation Officer 2 10/2013-03/2019 (5yrs 5mo)

Conducted investigations related to insurance agent/company misconduct and/or insurance law violation. Developed investigative plans specific to alleged insurance violation or compliance issue. Interviewed and/or obtained statements from all applicable parties, including subjects, victims, and insurance companies. Utilized Department databases and public websites to perform research. Prepared interview summaries, drafted subpoenas, and investigative reports and presented findings to supervisory staff and members of the Legal Division. Assisted in case reviews and determination of appropriate disciplinary actions.

Consulted with the Department's Legal Division and/or the Attorney General's Office regarding insurance law interpretation and evidentiary rules, and testified at Department hearings.

Participated in educational projects with other Divisions within the Department. Assisted peers with case/process related questions. Participated in community outreach events. Assisted in the development of new Departmental processes related to the transition to electronic files.

Progressive Insurance

Mayfield, Ohio

Customer Service Representative 11/2010-10/2013 (2yrs 11mo)

Responded to customer inquiries via phone and email. Educated customers on insurance products available, and assisted in determining their needs. Provided technical support and skill development to peers through call calibrations and coaching. Communicated process changes or issues with peer group. Handled transactions for multiple lines of business. Coordinated with business partners and State Departments of Insurance to resolve issues and clarify processes. Assisted customers and business partners with system issues.

Maintained active Personal Lines Insurance License through continuing education. Regularly attended training to stay informed of changes in regulations for each state. Reviewed document submissions for accuracy and acceptability. Reported discrepancies in Company processes and guidelines.

Progressive Insurance

Mayfield, Ohio

Resolution Specialist 08/2006-08/2010 (4yrs)

Guided customer service representatives through technically complex and challenging customer calls, took ownership of escalated customer and agent issues regarding billing, service, and processes. Researched complex issues to develop options for resolutions and best steps for implementation. Coordinated with vendors and State Departments of Insurance regarding reporting and process issues. Researched customer information to verify accuracy and acceptability, including garaging and credit information. Reviewed document submissions for acceptability of applications, approved or denied applications accordingly.

Implemented a cross-departmental process to eliminate unnecessary customer refunds, resulting in a savings of \$1.5M in the first two years.

Dr. Medard Lutmerding, MD, FACEP

City of Upper Arlington | Generated 4/28/2025 @ 12:32 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Dr. Medard Lutmerding, MD, FACEP
Application Date 4/21/2025
Expiration Date 4/21/2027
Status Received

Board	Vacancies	Status	Actions
Medical Advisory Board	0	Pending	☐

Basic Information

Name
Dr. Medard Lutmerding, MD, FACEP
Date of Birth
[REDACTED]
List 3 Personal and/or Professional References (at least one required)
Dr. Adam Heringhaus [REDACTED] Dr. Alan Gora [REDACTED]
[REDACTED] Michael Angeline [REDACTED]

Contact Information

Address
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Occupation

Employer
Self
Occupation
Physician
Job Title
Emergency Physician
Yes, I am a city employee
No
Professional Licenses
MD, Ohio
Registrations/Certifications
Fellow, American College of
Emergency Physicians

Have you ever been a member of any UA Board & Commission, or employed by the City of Upper Arlington? If so, describe.
Yes, Member of Medical Advisory Committee

Are you related to any person employed by the City of Upper Arlington? If so, state relation.
no

List present membership in any community service or civic association. If a student, then list school activities, membership in clubs, etc.
President, Central Ohio Beekeepers Assn. Vice President Central Ohio Beekeepers Charitable Foundation Board Member COTS Co-Chair Regional Healthcare Emergency Preparedness Committee Board Member Friendship Village of Dublin

Please explain your interest in this Board & Commission. Then describe your skills, talents, or experiences, and how the Board & Commission would benefit from them. For those seeking re-appointment, also list why you wish to continue serving.
I've had 38 years of clinical practice of emergency medicine. Although now retired from clinical practice, I continue to have an interest in disaster preparedness and mass casualty response. I co-chair of the Regional Healthcare Emergency Preparedness Committee at COTS, and I'm on the board of COTS.

Check the box next to your area(s) of expertise.
Other

Do you affirm that all answers and statements in this document are true and complete to the best of your knowledge and belief?
Yes

Are you a registered voter?
Yes

Generated 4/28/2025 @ 12:32 pm

Brian Noble

City of Upper Arlington | Generated 5/1/2025 @ 9:35 am by OnBoardGOV - Powered by ClerkBase

Status

Name Brian Noble
Application Date 4/10/2025
Expiration Date 4/10/2027
Status Received

Board	Vacancies	Status	Actions
Parks & Recreation Advisory Board	1	Pending	☐

Basic Information

Name
Brian Noble
Date of Birth
[REDACTED]
List 3 Personal and/or Professional References (at least one required)
Jessica Noble [REDACTED] Justin Bramel [REDACTED]

Contact Information

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Occupation

Employer
Huntington National Bank
Occupation
Program Management
Job Title
SVP, Enterprise Program Manager
Yes, I am a city employee
No
Registrations/Certifications
PMP, Huntington Continuous Improvement 101 and 201

Have you ever been a member of any UA Board & Commission, or employed by the City of Upper Arlington? If so, describe.
Yes, curent Parks and Rec Board member

Are you related to any person employed by the City of Upper Arlington? If so, state relation.
Steve Copeland (Father-in-Law): Contractor under contract working on an hourly basis for the Building Department (until the first of the year)

List present membership in any community service or civic association. If a student, then list school activities, membership in clubs, etc.
Upper Arlington Civic Association 2018-Present

Please explain your interest in this Board & Commission. Then describe your skills, talents, or experiences, and how the Board & Commission would benefit from them. For those seeking re-appointment, also list why you wish to continue serving.
I currently enjoy representing the community as a member of this board. I have learned a lot about city operations, and remain excited about the breadth of areas that the Parks and Recreation department oversees. This is a way for me to participate in the community and government.

Check the box next to your area(s) of expertise.
☐ Strategic planning and decision-making, ☐ Other, ☐ process improvement, ☐ organizational change management, ☐ matrix leadership

Do you affirm that all answers and statements in this document are true and complete to the best of your knowledge and belief?
Yes

Are you a registered voter?
Yes

Generated 5/1/2025 @ 9:35 am

PMO DIRECTOR - TEAM LEADER - RELATIONSHIP BUILDER - PROGRAM CHAMPION

Proven to build and lead centralized PMO practices in support of business-pivotal projects, high-profile programs, and mission-critical governance. Drive effective resource allocation to optimize project and portfolio management initiatives, leading cross-functional stakeholders in fueling process efficiencies, standardization, problem-solving, automation, and a continuous improvement mindset.

Engage as a transformational leader skilled in identifying and defining enterprise and business unit needs, designing new programs and systems, and implementing new standards and processes to elevate the experience of internal and external customers. Plan and oversee all aspects of multiple, simultaneous initiatives from inception through due diligence, exploration, and successful completion.

STRENGTHSFINDER THEMES



Individualization



Achiever



Arranger



Belief



Developer

PROFESSIONAL EXPERIENCE

HUNTINGTON NATIONAL BANK, Columbus, OH

Senior Vice President, Program Manager, Enterprise PMO, 2018-present

Vice President, Senior Project Manager, Consumer & Business Banking PMO, 2015-2018



Play a lead role in the management of business-critical projects and programs, expanding contributions beyond the branch and ATM network to include high-dollar strategic and risk management initiatives, compliance objectives, and digital directives across the enterprise. Directed long-term project and program roadmaps to achieve operational excellence, improve risk posture, ensure compliance with applicable regulations, and drive audit exam readiness.

- Currently leading multi-year program to replace mainframe general ledger system with a cloud-based, real-time system, leading hundreds of business and tech colleagues and implementation partner through a multi-year roadmap to transform hundreds of reports, 70+ integrations and managing change for hundreds of impacted users.
- Led the replacement of the commercial loan servicing platform to optimize servicing of commercial loans through a cloud-based, real-time system, leading hundreds of business and tech colleagues and two vendors through a multi-year roadmap. Transformed 70+ batch and real-time interface, more than 900 reports and 5,000 users.
- Led a transformational program to optimize the digital, customer, and banker experience, working as a member of a cross-segment team to identify and implement consumer-focused solutions. Delivered a new online user experience, enhanced algorithm-driven customer messaging, and a micro-savings initiative to automate desired behaviors.
- Collaborated with a fintech partner to replace BillPay system, driving program from due diligence through exploration; feasibility analysis; and, ultimately, implementation. Coordinated numerous workstreams and project-based teams in the design and build of MVP system, developing enhancement roadmap and achieving strategic project objectives.
- Championed high-profile strategic programs and projects to elevate operational efficiencies, mitigate risks, and improve customer experience as part of Enterprise Program Management Office, leading process improvements, technology replacement projects, issue investigation and resolution, and implementation of industry best practices.
- Promote a culture of belonging through participation and leadership roles within the Inclusion Council, serving as a Workplace Team Lead, Co-Chair, and Chair championing diversity, equity, inclusion, and belonging initiatives.

JPMORGAN CHASE, Columbus, OH

Project Manager II / Vice President, Chase Branch Innovations & ATM, 2011-2015



Managed large, high-profile ATM installation and replacement projects for corporate branch and partner locations. Accountable for success of projects from initial capture of requirements and development of scope, through tracking, risk mitigation, issue resolution, and quality delivery. Coordinated efforts of up to 50 and managed budgets of up to \$2M.

- Managed successful installation of 800+ ATMs at BP convenience stores—throughout California, Washington, Oregon, and Nevada—within 10 months. Planned and coordinated internal resources, vendors, and franchises to determine location, build communications infrastructure, and set up ATM platforms within established schedules, budgets, and regulatory requirements.
- Directed efforts of large-scale fleet refresh initiative to replace ATMs at 3K branch and off-premise locations. Defined the plan, communicated the approach, and led internal / external resources in installing 200+ ATMs and signage within 8 months.
- Owned relationship with communications provider for strategic initiative to replace dedicated circuits at ATM locations with cellular infrastructure throughout the United States, ensuring achievement of security, cost, and technology standards.
- Charged with strategic mobile ATM project to build mobile ATM pods and trailers for disaster recovery and outdoor events. Managed transition of prototype into market-ready platforms, resolved issues, and oversaw marketing and manufacturing.

Vice President, Manager, Accounts Receivable & Financial Control, Chase Leasing Administration, 2009-2011

Led the introduction and adoption of technologies, standards, and best practices across accounts receivable and financial control operations. Supported portfolio of 6K lease properties throughout North America, realizing savings, increasing efficiency, and achieving compliance with Sarbanes-Oxley and lease requirements. Managed up to 12 resources comprised of internal FTEs and consultants.

- Created partnerships and improved transparency with stakeholders including corporate accounts payable professionals, landlords, tenants, asset managers, facility managers, accounting and finance professionals, auditors, and transaction managers.
- Co-sponsored and managed establishment of the offshore Lease Administration team in Mumbai, India that enabled the achievement of operational goals without increasing costs. Trained team on complex systems and set up workflow framework.
- Played a key role in leading the replacement of disparate systems and manual processes with new centralized lease management system. Collaborated with BA to define requirements; assisted in evaluating, selecting, and leading third-party vendor.
- Led team in defining and implementing standardized collection processes that decreased aged receivables by 66% in 12 months.

Assistant Vice President, Manager, Accounts Payable, Chase Leasing Administration, 2007-2009

Promoted to oversee all aspects of A/P functions for 3K property leases throughout North America. Drove process improvement, standardization, and automation to ensure timely processing of payments as portfolio of leases doubled in response to acquisitions.

- Spearheaded automation of payment approval process for lease service requests that eliminated internal operating costs, increased accuracy, and reduced timeframe from 1-2 weeks to 3-4 days. Partnered with the IT Department to leverage previously developed scanning infrastructure and document management system to build new end-to-end workflow solution.
- Directed large-scale and high-profile initiative to process backlog of pending payments that were in arrears for 7-8 months. Assembled project team to analyze needs and issues, defined strategy and approach, and oversaw processing of payments.
- Managed strategic initiative to integrate portfolio of leased locations into processes and systems following acquisition of Bear Stearns and WaMu. Led team in analyzing and standardizing processes across large-scale portfolio throughout North America.

EDUCATION

OHIO DOMINICAN UNIVERSITY • Master of Business Administration (MBA), 2008

THE OHIO STATE UNIVERSITY • Bachelor of Arts (BA), Sociology, 2002

PROFESSIONAL DEVELOPMENT

HUNTINGTON NATIONAL BANK • Continuous Improvement 201, 2016

PROJECT MANAGEMENT INSTITUTE (PMI) • Project Management Professional (PMP), 2014

LEADERSHIP & INVOLVEMENT

UPPER ARLINGTON CIVIC ASSOCIATION >> *Lead fundraising, donor engagement, events, and community partnership building.*
President, 2021 • Vice President, 2020 • Director (Golden Apple Awards), 2018-2019

OSU DEPARTMENT OF SOCIOLOGY >> *Provide strategic counsel to drive alumni engagement and mentorship.*
Alumni Advisory Board, 2021-2024

HUNTINGTON EASTON INCLUSION COUNCIL >> *Foster diverse and inclusive thought as a passionate DEI advocate.*

PICC Team, 2020-present • Chair, 2019 • Co-Chair, 2018 • Workplace Team Lead, 2017 • Workforce Team Lead, 2016

OSU COLLEGE OF ARTS AND SCIENCES CAREER SUCCESS MATCH MENTOR PROGRAM Mentor, 2018-2022

Megan Potts

City of Upper Arlington | Generated 5/1/2025 @ 9:10 am by OnBoardGOV - Powered by ClerkBase

Status

Name Megan Potts
Application Date 4/28/2025
Expiration Date 4/28/2027
Status Received

Board	Vacancies	Status	Actions
Community Relations Committee	1	Pending	☐

Basic Information

Name
Megan Potts
Date of Birth
[REDACTED]
List 3 Personal and/or Professional References (at least one required)
Dr. Mitva Pate [REDACTED] Dr. Kavitha Kotha [REDACTED]
[REDACTED] Dr. Robert Hunt, Superintendent, UA [REDACTED]
[REDACTED] Nic Fortkamp [REDACTED]

Contact Information

Address
[REDACTED]
Yes, I am a resident
Yes
Email
[REDACTED]
Phone
[REDACTED]
Facebook Page
<https://facebook.com/meganlewisputts>

Occupation

Employer
Upper Arlington Education Foundation
Occupation
Director of Development and Alumni Engagement
Job Title
Director of Development and Alumni Engagement
Yes, I am a city employee
No

Have you ever been a member of any UA Board & Commission, or employed by the City of Upper Arlington? If so, describe.
No.

Are you related to any person employed by the City of Upper Arlington? If so, state relation.
No.

List present membership in any community service or civic association. If a student, then list school activities, membership in clubs, etc.
Current volunteer/memberships: Upper Arlington Civic Association: 4th of July Parade Director Upper Arlington Field Hockey Parent Board: Secretary Greensview Neighborhood Float Planning Committee Guild Group 7, First Community Church

Please explain your interest in this Board & Commission. Then describe your skills, talents, or experiences, and how the Board & Commission would benefit from them. For those seeking re-appointment, also list why you wish to continue serving.
I am interested in serving on the Upper Arlington Community Relations Committee because I am committed to fostering a welcoming community where all residents feel valued and heard. Born and raised in Upper Arlington, I am now raising my family here – which gives me a strong appreciation for both the history and traditions that define our community, as well as the importance of constant reflection and evolution to meet the needs of current residents. Through my work engaging Golden Bear Alumni in our community (and beyond), I have gained experience in building relationships with alumni across generations. This has allowed me to connect with a wide range of people who love Upper Arlington – strengthening my ability to relate to different perspectives. Working in Upper Arlington High School gives me a unique lens on students and their interactions with one another – providing insight into how the next generation is shaping the future of our community. Additionally, my volunteer Director role with the Upper Arlington Civic Association sets me apart from others as our committee plans the 4th of July Parade and fireworks for our community of 30,000 people. As a member of this dedicated team, I help to ensure that our work reflects the bigger picture and diverse needs of the Upper Arlington community. We work with countless neighborhoods, organizations, the City of Upper Arlington, UAPD, UAFD, Upper Arlington Schools, UA Libraries, and the Red Oak Family Foundation to encourage comfortable and safe participation of residents at the parade and fireworks show. My skills and personal values align with the purpose of the Community Relations Committee as I believe in the power of relationships, learning about different perspectives, and ensuring that every individual sees themselves reflected in the programs and initiatives throughout Upper Arlington. I prioritize belonging in aspects of community life, striving to create spaces where every resident—regardless of background—feels a sense of belonging. I believe that growth, progress, and education are essential to keeping Upper Arlington a vibrant and welcoming place for all. If I have the opportunity to serve on this committee, I am looking forward to helping and supporting the City of UA and their initiatives that celebrate all residents, encourage community member engagement, and strive to make Upper Arlington a place where everyone feels at home. Thank you for your consideration.

Check the box next to your area(s) of expertise.
Other, Relationship building

Do you affirm that all answers and statements in this document are true and complete to the best of your knowledge and belief?
Yes

Are you a registered voter?
Yes

Generated 5/1/2025 @ 9:10 am

MEGAN POTTS

PROFILE

Dedicated and community-focused professional with deep roots in Upper Arlington, committed to fostering a welcoming, inclusive environment for all residents. Experienced in building meaningful relationships across generations through alumni engagement and community initiatives. Brings unique insights from working directly with students and planning large-scale community events, including the Upper Arlington 4th of July Parade and The Golden Bear Bash. Passionate about promoting belonging and supporting initiatives that drive growth, education, and community engagement.

EMPLOYMENT

CURRENT

- Upper Arlington Education Foundation
 - Director of Development & Alumni Engagement

PREVIOUS

- Franklin County Board of Developmental Disabilities
 - Assistant Special Education Preschool Teacher
 - Columbus Public Schools
 - West Broad Elementary, Elementary School Teacher
-

COMMUNITY SERVICE

CURRENT

- Upper Arlington Civic Association - 4th of July Parade Director
- Upper Arlington Field Hockey Parent Board - Secretary
- Greensview Neighborhood Float Planning Committee
- Guild Group 7, First Community Church

PREVIOUS

- Nominating Board, First Community Church
- Upper Arlington High School PTO - President
- Greensview Elementary School - President
- Butterfly Guild of Nationwide Children's Hospital, Play Chair
- TUMPS Preschool - Board Member

CONTACT



EDUCATION

UPPER ARLINGTON HIGH SCHOOL

Class of 1994

MIAMI UNIVERSITY

Class of 1998

Bachelor of Science in Education

SKILLS

- Good Listener
 - Hard Worker
 - Collaborator
 - Problem Solver
 - Empathetic
 - Dependable
-

REFERENCES

Available upon request.

Dr. Bradley Raetzke

City of Upper Arlington | Generated 4/28/2025 @ 12:32 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Dr. Bradley Raetzke
Application Date 3/28/2025
Expiration Date 3/28/2027
Status Received

Board	Vacancies	Status	Actions
Medical Advisory Board	0	Pending	☐

Basic Information

Name
Dr. Bradley Raetzke
Date of Birth
[REDACTED]
List 3 Personal and/or Professional References (at least one required)
1. Rob Cercek, President, Riverside Methodist Hospital
[REDACTED] 2. Brad Gable, MD -
Emergency Physician/Simulation Director
[REDACTED] 3. Chris Moore - Battalion
Chief, EMS Training - (cmoore@uaoh.net)

Contact Information

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Occupation

Employer
Mid-Ohio Emergency Services
Occupation
Emergency Physician
Job Title
EMS Physician
Yes, I am a city employee
No
Professional Licenses
MD
Registrations/Certifications
Board Certified EMS Physician,
Board Certified Emergency Medicine
Physician, Fellow of American
College of Emergency Physicians

Have you ever been a member of any UA Board & Commission, or employed by the City of Upper Arlington? If so, describe.
Formerly Board of Health, Currently Medical Advisory Board

Are you related to any person employed by the City of Upper Arlington? If so, state relation.
No

List present membership in any community service or civic association. If a student, then list school activities, membership in clubs, etc.
Member, UA Civic Association

Please explain your interest in this Board & Commission. Then describe your skills, talents, or experiences, and how the Board & Commission would benefit from them. For those seeking re-appointment, also list why you wish to continue serving.
I am seeking re-appointment to this board. I have specialization in EMS as a physician, I have longstanding experience in this field and with the UAFD. I enjoy training and working with the UAFD, the other physician board members, and with our EMS professions. My experience also includes state and national organizations in emergency medicine. I have worked closely with the Fire Chief and with the EMS Chief to improve our department by improving documentation, training, medication and medical devices. I am enthusiastic about continuing to improve our Fire Department to provide top level service to our community.

Check the box next to your area(s) of expertise.
Public safety and emergency management, Strategic planning and decision-making, Other, Medical Knowledge

Do you affirm that all answers and statements in this document are true and complete to the best of your knowledge and belief?
Yes

Are you a registered voter?
Yes

Generated 4/28/2025 @ 12:32 pm

BRADLEY D. RAETZKE, MD, MBA, FACEP

EDUCATION

MBA	Ohio University, Master of Business Administration Healthcare Specialization	2014-2016
MD	University of Cincinnati, Doctor of Medicine Neuroscience Selective Pathway	2004-2008
BS	Miami University, Zoology Graduated Cum Laude	2000-2004

MEDICAL SPECIALIZATION

Fellow, Emergency Medical Services Subspecialty expertise in pre-hospital, inter-hospital, and disaster care of patients including regulatory, legal, and system impact.	2019
Diplomate, American Board of Emergency Medicine Specialty expertise in the care of the critically-ill undifferentiated patient.	2012
Residency, The Ohio State University Wexner Medical Center Emergency Medicine, Chief Resident	2011

EMPLOYMENT HISTORY

Assistant Medical Director of Emergency Services, Riverside Methodist Hospital, 2019

- Work in collaboration with physicians, nursing, and administration to develop strategies to improve patient satisfaction and safety.
- Develop innovative strategies to improve outpatient treatment including expedited follow up and testing pathways as alternatives to hospital admission.
- Help drive hospital wide throughput initiatives through multiple committees and inter-department work groups.
- Committee Appointments include Hospital Throughput, Hospital Goal-Deployment, ED Peer Review, ED and Trauma Continuous Process Improvement Team (CPIT), Medical Staff Executive Finance Committee, Ischemic Board Review, Medicine Clinical Operations Council (COC), Critical Care Operations Council, Atrial Fibrillation Care Path Development, Capacity Management Task Force,

Medical Director of Westerville Emergency Care Center, Westerville, Ohio, 2016-2019

- Worked in multi-disciplinary teams to solve department related issues including throughput, transportation, patient satisfaction and patient safety.
- Member of the Harvard business team workgroup tasked to develop and implement novel observation strategies in free-standing emergency departments
- Developed and Implemented novel programs for stroke, pediatric and chest pain management
- Committee Appointments: System Clinical Guidance Council (CGC), Grant Medical Center ED Peer Review

EMS Medical Director, 2013-current

- Director for multiple agencies involved in 911 response and inter-hospital transfers including mobile ICU and rotor-wing aircraft.
 - Medflight of Ohio, Co-Medical Director (July 1, 2021-present)
 - MedCare Ambulance, Medical Director (2015-present)
 - Hamilton Township Fire Department, Medical Director (2017-present)
 - Upper Arlington Fire Department, Vice-Chair of Medical Advisory Board (2017-present), Medical Director (2023-present)
- Developed and refined skills such as human resource management, customer service, budgeting and administration on multiple levels from customer to health system executives for a \$30 million annual revenue transport company.
- Developed and implemented successful continuing quality improvement and treatment algorithms recognized statewide.
- Academic experience includes frequent lecturer at EMS and Trauma Conferences and recent publications in the Journal of Aeromedical Transportation (2016) and Prehospital Emergency Care (2018).

Emergency Physician, Mid-Ohio Emergency Services, 2011-current

- Board Certified Emergency Physician with clinical responsibilities at a variety of hospital emergency departments including Level 1 trauma center, stroke center of excellence, community hospital and free-standing emergency departments
- Developed a Journal Club program to critically review articles for physicians, non-physician providers, residents and students.

POSITIONS HELD

Clinical Faculty, Doctors Hospital EMS Fellowship, 2019-current

Physician Medical Director, CME Procedures, December 2019 - current

Clinical Assistant Professor of Emergency Medicine, Ohio University Heritage College of Osteopathic Medicine, 2014-current

Auxiliary Professor of Emergency Medicine, Ohio State University Wexner Medical Center, 2011-current

PUBLICATIONS

Journal Publications

Krebs W, Higgins T, Buckley M, Augustine JJ, **Raetzke BD** and Werman, HA, "Botulism Outbreak in a Regional Community Hospital: Lessons Learned in Transfer and Transport Considerations," Prehospital Emergency Care, 2019 Jan-Feb;23 (1), 49-57.

Werman HA, Zielinski A, **Raetzke BD**, Nappi JF, "Limb Replantation in Air-Transported Patients: A 4-Year Study", Air Medical Journal, 2016 Jul-Aug; 35(4): 239-41.

Conference Abstracts

Amogh Killedar, Michelle Hill, Peter Pema, Ronald Budzik, Abdunnasser Alhajeri, Adam Koss, Nikita Dedhia, Aaron Loochtan, Vivek Rai, Brian Katz, William Hicks, **Brad Raetzke**, and Nirav Vora . Abstract P219: Effect Of Hypertension On Clinical Recovery After Stroke Thrombectomy. Hypertension. Volume 79, Number S1. 7 Sept 2022. https://doi.org/10.1161/hyp.79.suppl_1.P219

Amogh Killedar, M.B.B.S, Michelle Hill, MS, RN, Peter Pema, M.D, Ronald Budzik, MD, Abdunnasser Alhajeri, MD, Adam Koss, MD, Nikita Dedhia, MD, Aaron Loochtan, DO, Vivek Rai, MD, Brian Katz, MD, William Hicks, MD, Nirav Vora, MD, and **Brad Raetzke, MD**. Abstract 1122-000075: Optimization of Transport Protocols to Increase the Odds of Thrombectomy. Stroke: Vascular and Interventional Neurology. Volume 1, Number S1. 21 Dec 2021. https://doi.org/10.1161/SVIN.01.suppl_1.000075.

Raetzke BD, Bhattacharya A, Duker A, Gartner M, Cox C, Revilla FJ. The Effects of Deep Brain Stimulation of the Subthalamic Nucleus on Postural Stability in Parkinson's Disease: A Pilot Study. MSSRP University of Cincinnati Annual Student Presentations, 2005 July.

PRESENTATIONS AND INVITED LECTURES

Paper Presentations

"Limb Replantation in Air-Transported Patients," Air Medical Transport Conference (AMTC), St. Louis, MO, 2011.

Keynote Speaker

“Finances after residency: Setting yourself up for success” Saint Joseph Emergency Medicine Grand Rounds, Patterson, NJ, Sept 2019.

Lectures

Crucial Conversations. MedFlight of Ohio. Various Dates April-June 2024.

Titratable Medications: Effects and Side Effects. Various Dates. April-June 2024.

Patient Experience in the Emergency Department. Mid-Ohio Emergency Services Grand Rounds. May 2024.

Burn Injuries and Heat Illness. Hamilton Township Fire Department and Upper Arlington Fire Department. May 2024.

ACEP as a Resource. State of Ohio EMS Medical Director Conference. November 2023.

The Role of ECMO in Advance Resuscitation of Cardiac Arrest. Ohiohealth EMS Conference, Main stage. March 2023

EM Employment Panel. Akron Residency Program. March 2023.

EMS Fellowship Panel. Ohio Chapter ACEP. Feb 2023.

Differential Diagnosis and Management of Complex Patient. Medflight of Ohio. Feb. 2023.

Pre-Eclampsia and Stroke. Medcare Ambulance. November 2022.

911 Interfacility Transport. Central Ohio Trauma System. August 2022.

Advanced Respiratory Support Strategies. OhioHealth Virtual EMS Conference. May 2022.

Pathophysiology in Cardiogenic Shock, Stroke, and Pre-eclampsia. Medflight of Ohio. January 2022.

Interfacility Ventilator Strategies. OhioHealth Virtual EMS Conference. May 2020.

Workplace Violence. Ohiohealth Neuroscience Symposium. May 2020.

Chart Review and Subarachnoid Hemorrhage. Medflight of Ohio. October 2019.

Sepsis 101. Medcare Ambulance. September 2019

Sepsis 101. Hamilton Township Fire Department. January 2019.

The Importance of Advocacy: Panel Discussion. The Ohio State University Wexner Medical Center Emergency Medicine Grand Rounds. April 2019.

The Heart Failure Paradigm: From the Emergency Department to Hospital Admission and Discharge. Ohio ACEP Annual Meeting. April 19, 2016.

Inside and Outside the Guidelines. OhioHealth Trauma Conference. October 2016.

Penetrating Trauma at a Trauma Center. OhioHealth Trauma Care Conference. October, 2014.

AMA: More Than Just “Sign Here”. Ohio EMS Conference. May 2014.

Medical Documentation. Mid-Ohio Emergency Services. Advanced Practitioner Fellowship. March 2013-2018, multiple dates.

Panel Discussion: Care of the Intoxicated Trauma Patient. Grant Trauma Conference. Oct 2012.

Drugs on the Streets Where We Live. Ohio EMS Conference. May 2012.

Prehospital Care in Acute Stroke. Genesis Health System. Ohio Health Stroke Forum. 30 Sept 2011

The Essentials of Airway Management. Grant Medical Center. Family Medicine Residency Lecture. 8 July 2011.

Environmental Emergencies. City of Upper Arlington Fire Department. Continuing Medical Education. August 2010.

Spinal Cord Injuries. The Ohio State University Medical Center, Emergency Medicine Grand Rounds. August 2010.

Peripheral Neuropathy. The Ohio State University Medical Center, Emergency Medicine Grand Rounds. April 2010.

The Evaluation of Hematemesis and Hemoptysis. The Ohio State University Medical Center, Emergency Medicine Grand Rounds. February 2008.

Traumatic Pelvic Fractures. University of Cincinnati College of Medicine, Trauma Grand Rounds. April 2006.

Procedure Labs and Simulations

Core Competency Scenarios. Pediatric Overdose and Traumatic ICH. Medflight and MedCare Ambulance. Simulation. April-June 2024.

Core Competencies: STEMI and Pediatric Seizures. MedCare Ambulance. Simulation. November 2023.

Difficult Airway: Foreign body Simulations (High-Fidelity). Hamilton Township Fire Department. April 2022.

Travenous Pacing, Umbilical Vein Catherization and Fiberoptic Airway placement for Physicians. Mid-Ohio Emergency Services. February 2022.

Cardiogenic Shock Simulation Scenario (High-Fidelity) Annual Core Competency . Medflight of Ohio. September 2020.

Simulation Training: Subarachnoid and Airway. MedFlight of Ohio. Sept 2019

Annual Core Competency Simulation Training. MedCare Ambulance. Sept 2019.

Rapid Sequence Intubation Lecture & High-Fidelity Simulation. Hamilton Township Fire Department. July 2019.

Ultrasound IV Access Training. OhioHealth Stroke Mobile Orientation. May 2019

Firefighter Down Rescue Training. Worthington Fire Department. May 2017.

Obese Patient Population Simulation. Upper Arlington Fire Department. June 2017.

Ultrasound Procedure Skills Lab. Mid-Ohio Emergency Services. May 2016.

Central Venous Access with and without ultrasound: Procedure lab. Grant Medical Center. Proctor: House staff Orientation. June 2011.

COMMITTEES HELD

Ohio ACEP EMS Committee (Chairman)
RMH Capacity Management Committee
OhioHealth System Committee – COVID Response (Inpatient Surge Steering Committee, EMTALA Waiver), ED Clinical lead

OhioHealth System Committee – Sepsis Care Improvement (Sepsis alert implementation with predictive model) 2022-2024

OhioHealth Goal Deployment Team – Critical Care, 2024

OhioHealth Goal Deployment Team – Sepsis, 2024.

OhioHealth Goal Deployment Team – Cardiovascular, 2024.

OhioHealth Stroke Door In Door Out Committee

RMH Capacity Throughput Team – Admission and Boarding Subcommittee

RMH Trauma Clinical Performance Integrated Team

RMH ED Clinical Performance Integrated Team

RMH ED Discharge Optimization Team

RMH Sepsis Committee

CERTIFICATION AND LICENSURE

Certifications

Advanced Trauma Life Support, Instructor

Advanced Cardiac Life Support

Pediatric Advanced Life Support

Basic Disaster Life Support

Emergency Medical Technician (EMT-B), expired.

State of Ohio Medical License, 2010-current

- #35.094950, unrestricted

PROFESSIONAL AFFILIATIONS

Ohio Chapter of American College of Emergency Physicians, 2008-Present

- President (2019), Treasurer (2017), Board Member (2011-2024)

National Association of EMS Physicians, 2017-Present

Medical Directorships

Medflight of Ohio (Medical Director)	2021-current
--------------------------------------	--------------

Hamilton Township Fire Department	2015-current
-----------------------------------	--------------

Upper Arlington Fire Department (Advisory Board)	2015-current
--	--------------

MedCare Ambulance	2014-current
-------------------	--------------

Medflight of Ohio, (Associate)	2013-2020
--------------------------------	-----------

Hanover Township Volunteer EMS	2013-2017
--------------------------------	-----------

PROFESSIONAL SERVICE

Course Editor & Reviewer

Ohio ACEP EMS Medical Directors' Course, 2012

Awards

2023 – EM Provider of the Year, Riverside Methodist Hospital
2021 Bill Hall Award for Service, Ohio ACEP

COMMUNITY SERVICE

American Red Cross

FAST Team Medical Director, Columbus, Ohio, 2017-2019
Providing first aid to multiple large-scale public events

PERSONAL INFORMATION

I enjoy spending time with my wife, Calley, and children, Claire, Colin, Drew and Hannah. I am a private pilot with over 150 hours flown, and I also enjoy travel and photography.

REFERENCES

Upon Request

Bradley D. Raetzke, MD

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

March 28, 2025

Dear Members of the Selection Committee,

I am writing to express my interest in being reappointed to the Upper Arlington Medical Advisory Board. With a background in emergency medicine and Emergency Medical Services (EMS), as well as a deep commitment to public health and community well-being, I am eager to continue to contribute my expertise to support the city's health initiatives.

Throughout my career, I have worked in fast-paced, high-stakes environments where critical decision-making and collaboration are essential. My experience in emergency medical services has equipped me with a deep understanding of acute patient care, crisis management, and public health preparedness. As you can see in my resume, not only do I work in the healthcare field, but I also have the drive to be a leader in EMS.

Over the past years on the Medical Advisory board, I have contributed to training and protocol development. I was recently elected as the Chairman and Medical Director of the board, evidence of support by my peers. In addition, I was involved in the strategic plan within the Fire Department over the past year.

I welcome the opportunity to continue contributing my expertise to the Upper Arlington Medical Advisory Board and would be honored to continue to serve the community in this capacity.

Sincerely,

Bradley Raetzke, MD

Richard Rieth

City of Upper Arlington | Generated 5/1/2025 @ 9:06 am by OnBoardGOV - Powered by ClerkBase

Status

Name Richard Rieth
Application Date 4/30/2025
Expiration Date 4/30/2027
Status Received

Board	Vacancies	Status	Actions
Tax Incentive Review Council	0	Pending	☐

Basic Information

Name
Richard Rieth
Date of Birth
12/26/1987
List 3 Personal and/or Professional References (at least one required)
1. Brian Close, [redacted] 2. Michael Stickney, [redacted] 3. Alex Pierce, [redacted]

Contact Information

Address
[redacted]
Yes, I am a resident
Yes
Email
[redacted]
Phone
[redacted]
Website
riethjones.com

Occupation

Employer
Rieth Jones Advisors
Occupation
Real Estate Consultant
Job Title
Principal
Yes, I am a city employee
No

Have you ever been a member of any UA Board & Commission, or employed by the City of Upper Arlington? If so, describe.
No, I have not.

Are you related to any person employed by the City of Upper Arlington? If so, state relation.
No, I am not.

List present membership in any community service or civic association. If a student, then list school activities, membership in clubs, etc.
- Scholarship committee review member, Columbus Foundation/T Ewing Miller Scholarship - Previous community service through Habitat for Humanity, Ronald McDonald Charities, and Charity Newsies

Please explain your interest in this Board & Commission. Then describe your skills, talents, or experiences, and how the Board & Commission would benefit from them. For those seeking re-appointment, also list why you wish to continue serving.
Throughout my career, I have mainly been engaged in real estate development, financing, operating projects in the non-profit, for-profit and governmental spaces. In today's environment, financing intelligence and creativity are essential to a successful project, which often includes exploring tax incentives, public funding, affiliations, and alternate financing arrangements. I have had the good fortune of working with more than 100+ mission-driven, non-profit entities - colleges, universities, health care systems, and municipalities - to support them as they work to solve their enterprise challenges through real estate and economic development projects. The ability to serve on the Tax Incentive Review Council is an exciting possibility to supplement the great work that the City has done already and ensure that UA can be a great and thriving community for decades into the future.

Check the box next to your area(s) of expertise.
Budgeting and financial literacy, Economic development and business support, Legal expertise, Policy development and analysis, Strategic planning and decision-making, Urban planning and development, knowledge of zoning and land use regulations

Do you affirm that all answers and statements in this document are true and complete to the best of your knowledge and belief?
Yes

Are you a registered voter?
Yes

Generated 5/1/2025 @ 9:06 am



EXECUTIVE SUMMARY

Highly driven and growth-oriented real estate, finance, and non-profit professional with a demonstrated history of creative problem solving, attention to detail, and technical acumen looking to leverage work experience to support Upper Arlington.

PROFESSIONAL AND RELEVANT EXPERIENCE

Principal, Rieth Jones Advisors (riethjones.com) | Columbus, Ohio | 2017 – current

- Co-founder and one of two Principals of a 20+ person real estate, finance, and construction advisory services company primarily engaged with colleges, universities, health care systems, and municipalities throughout the country to solve their most complex real estate and capital project needs.
- Executed more than \$1.5bn of projects since 2017, including tax-exempt, taxable, and private debt/equity transaction structures throughout the United States.
- Lead the firm's advisory practice focused on tax incentives, tax-exemption, public funding, and alternate funding for real estate projects, including post-closing contractual compliance and verification.

President and Chairman, Strategic Facility Partners, Inc. (strategicfp.org) | Columbus, Ohio | 2017 – current

- Founder of this 501(c)(3) organization to lessen the burden of government, provide civic betterment, and enhance the living-learning environments through the development, acquisition, management, and ownership of on-campus or institutionally-affiliated student housing at public and private colleges and universities throughout the United States.
- Organize, structure and lead all acquisition, development and financing transactions among higher education partners, developers, banks and local governmental officials, and prepare, manage, and adapt post-closing operations, maintenance and budgeting, including contractual compliance with all tax-exempt financing requirements and local/state accommodations.
- Create operating paradigms, platforms, and develop all required corporate infrastructure to support over \$275mm of assets under management.

Board Member, Eventide, Inc. | Columbus, Ohio | 2012 – current

- Serve as the primary business professional overseeing a portfolio of real estate assets throughout the Columbus area, including acquisition, maintenance, renovation, disposition and new construction activities.
 - Primary liaison between the ownership group and market participants, including involvement with universities, municipalities, local area commissions and neighborhood commissions.
-

EDUCATION

- Bachelors of Science in Business Administration, Real Estate and Urban Analysis Specialization
The Ohio State University, Fisher College of Business | 2010
- St. Charles Preparatory School | 2006



EXECUTIVE SUMMARY

Highly driven and growth-oriented real estate, finance, and non-profit professional with a demonstrated history of creative problem solving, attention to detail, and technical acumen looking to leverage work experience to support Upper Arlington.

PROFESSIONAL AND RELEVANT EXPERIENCE

Principal, Rieth Jones Advisors (riethjones.com) | Columbus, Ohio | 2017 – current

- Co-founder and one of two Principals of a 20+ person real estate, finance, and construction advisory services company primarily engaged with colleges, universities, health care systems, and municipalities throughout the country to solve their most complex real estate and capital project needs.
- Executed more than \$1.5bn of projects since 2017, including tax-exempt, taxable, and private debt/equity transaction structures throughout the United States.
- Lead the firm's advisory practice focused on tax incentives, tax-exemption, public funding, and alternate funding for real estate projects, including post-closing contractual compliance and verification.

President and Chairman, Strategic Facility Partners, Inc. (strategicfp.org) | Columbus, Ohio | 2017 – current

- Founder of this 501(c)(3) organization to lessen the burden of government, provide civic betterment, and enhance the living-learning environments through the development, acquisition, management, and ownership of on-campus or institutionally-affiliated student housing at public and private colleges and universities throughout the United States.
- Organize, structure and lead all acquisition, development and financing transactions among higher education partners, developers, banks and local governmental officials, and prepare, manage, and adapt post-closing operations, maintenance and budgeting, including contractual compliance with all tax-exempt financing requirements and local/state accommodations.
- Create operating paradigms, platforms, and develop all required corporate infrastructure to support over \$275mm of assets under management.

Board Member, Eventide, Inc. | Columbus, Ohio | 2012 – current

- Serve as the primary business professional overseeing a portfolio of real estate assets throughout the Columbus area, including acquisition, maintenance, renovation, disposition and new construction activities.
 - Primary liaison between the ownership group and market participants, including involvement with universities, municipalities, local area commissions and neighborhood commissions.
-

EDUCATION

- Bachelors of Science in Business Administration, Real Estate and Urban Analysis Specialization
The Ohio State University, Fisher College of Business | 2010
- St. Charles Preparatory School | 2006

To Whom it May Concern,

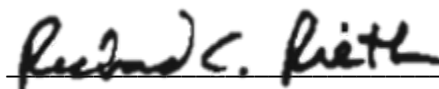
I am greatly appreciative of the opportunity to submit my qualifications to serve on the Tax Incentive Review Council for the City of Upper Arlington. Throughout my career, I have mainly been engaged in real estate development, financing, operating projects in the non-profit, for-profit and governmental spaces. In today's environment, financing intelligence and creativity are essential to a successful project, which often includes exploring tax incentives, public funding, affiliations, and alternate financing arrangements. I have had the good fortune of working with more than 100+ mission-driven, non-profit entities – colleges, universities, health care systems, and municipalities – to support them as they work to solve their enterprise challenges through real estate and economic development projects.

Through these projects, I have been exposed to a number of different tax incentive structures in various states and municipalities, evaluating which programs are the best fit for a specific project or identifying opportunities to create new programs that support both the needs of the public and private participants. This has given me the opportunity to understand what modern-day development needs from market participants, understand what works (and doesn't work) for our public partners, and learn from some of the best and brightest minds in the public and private spaces. This experience combined with thoughtful leadership, critical thinking, and detailed analysis have allowed RJA and SFP to acquire, build and operate successful projects that stand the test of time.

At the encouragement of my good friend, Brian Close, I am excited to share these unique development and financing experiences with the City of Upper Arlington. This City Council's investment in economic development over the last 8 years has paid off for Upper Arlington. The City is seeing the fruits of how thoughtful development and appropriate incentives lead to stronger revenues and thus affords our community more capital projects and better services. As the straight-forward development opportunities start to dwindle and the next wave of development opportunities become more complex, I hope that you will allow me the opportunity to oversee the City's existing CRA and TIF agreements and ensure that Upper Arlington continues to think creatively and make well-informed and smart decisions about how it can utilize various existing and future tax revenue streams so that this great community remains the community of choice for decades to come.

Should you need additional information please feel free to contact me via email or phone. I look forward to hearing back about my application and future discussions on serving on the Tax Incentive Review Council.

Best Regards,



Richard Rieth



Joanne Strasser

City of Upper Arlington | Generated 5/1/2025 @ 9:13 am by OnBoardGOV - Powered by ClerkBase

Status		Board	Vacancies	Status	Actions
Name	Joanne Strasser	Community Relations Committee	1	Pending	☐

Application Date 3/9/2025
Expiration Date 3/9/2027
Status Received

Basic Information

Name
Joanne Strasser

Date of Birth
[REDACTED]

List 3 Personal and/or Professional References (at least one required)
Heidi Munc, UA City Council, hmunc@uaoh.net Naomi Lamb, CEO of OSU Hillel, [REDACTED] Brad Kastan, Senior Vice President / Wealth Management, Financial Advisor [REDACTED]

Contact Information

Address
[REDACTED]

Yes, I am a resident
Yes

Email
[REDACTED]

Phone
[REDACTED]

Occupation

Employer
Self

Occupation
Marketing & Communications Strategy

Job Title
CEO + Co-Founder

Yes, I am a city employee
No

Have you ever been a member of any UA Board & Commission, or employed by the City of Upper Arlington? If so, describe.
No

Are you related to any person employed by the City of Upper Arlington? If so, state relation.
No

List present membership in any community service or civic association. If a student, then list school activities, membership in clubs, etc.
Member, Board of Trustees, The Wellington School Member, Advisory Board, Jewish Community Relations Council Member, Advisory Board, Equal Upper Arlington Volunteer, The Childhood League

Please explain your interest in this Board & Commission. Then describe your skills, talents, or experiences, and how the Board & Commission would benefit from them. For those seeking re-appointment, also list why you wish to continue serving.
I am eager to bring my experience in communications, community engagement, and relationship building to the Upper Arlington Community Relations Board. As CEO and co-founder of Avenue 18, Columbus' first boutique marketing integration, I help businesses and organizations bring their work to the world through compelling branding and storytelling. Previously, I served as Chief Marketing and Communications Officer at JewishColumbus, leading efforts in advocacy, education and engagement. My career spans leadership roles at Nationwide Financial, Express, Inc., and L. Brands, as well as work in the German Bundestag's Ministries of Culture & Media and Education. With a Master's in Sociology from The New School for Social Research and fluency in German and Russian, I bring a global perspective to fostering inclusivity. I would be honored to contribute my expertise to strengthen community connections in Upper Arlington.

Check the box next to your area(s) of expertise.
Economic development and business support, Policy development and analysis, Strategic planning and decision-making, Other

Do you affirm that all answers and statements in this document are true and complete to the best of your knowledge and belief?
Yes

Are you a registered voter?
Yes

Generated 5/1/2025 @ 9:13 am

JOANNE STRASSER

PROFESSIONAL EXPERIENCE

JewishColumbus | Columbus, OH, 2019 - 2024

Chief Marketing + Communications Officer

- Chart organizational strategy and vision in collaboration with the leadership team
- Inspire community with robust and innovative marketing
- Oversee execution of all marketing tactics and strategy from concept development to execution and application across multiple communications platforms

Nationwide Financial | Columbus, OH, 2014 - 2019

Communications Specialist, 2018 - 2019

- Built metric-based marketing strategies to align with business goals
- Managed and developed team communications
- Captured the brand/team voice and elevated its content and presence
- Highlighted and brought awareness to team initiatives and accomplishments

Creative Manager, 2014 - 2018

- Led and inspired the Retirement Plans (RP) creative team to develop sales-driving, innovative tactics
- Developed and oversaw creative strategy for the RP line of business
- Oversaw the creation of digital and print tactics consistent with brand standards ad mindful of audience segmentation

Express, Inc. | Columbus, OH, 2012 - 2014

Copy Manager

- Led and inspired a team of three copywriters
- Oversaw copy for all marketing platforms: digital, print and social media
- Developed creative concepts for holiday, special projects and media placements

L.Brands | Columbus, OH, 2011 - 2012

Copywriter

- Wrote copy for all marketing collateral in alignment with sales goals
- Worked with cross-functional partners on pre-season concepts
- Ensured all deadlines were met with accuracy and consistency of style

SBC Advertising | Columbus, OH, 2008 - 2010

Interactive Project Manager

- Served as project lead on large accounts, such as Elmer's, Big Lots, Bed Bath & Beyond
- Nurtured client relationships resulting in new and repeat business
- Generated information architecture (site maps and user flow charts)

Resource Interactive | Columbus, OH, 2007 - 2008

Client Service Manager, 2007 - 2008

- Managed the Coca Cola North America account and budget
- Functioned as primary client contact and information conduit to the internal team

EDUCATION

The New School for Social Research

New York, NY, 2002 - 2004
MA, Sociology, Magna Cum Laude

Brandeis University

Waltham, MA 1996 - 2000
BAs, Cum Laude

SUBJECT MATTER EXPERTISE

- Israel advocacy
- Antisemitism
- Global Jewry
- Jewish, German & Russian history

SKILLS

Communications
Public Speaking
Social Media Management
Design + Websites
Project Management
Microsoft Office
Adobe Creative Suite

LANGUAGES

Fluent: German and Russian
Intermediate: Hebrew, French & Polish

AWARDS

2013 - Brand Hero
Express Inc.

2001 - Deutscher Akademischer
Austauschdienst /Fulbright

2000 - International Parliamentary
Scholarship, Deutscher Bundestag