AGENDA

CITY COUNCIL MEETING

City of Upper Arlington
3600 Tremont Road | Upper Arlington, OH 43221
614-583-5030 | upperarlingtonoh.gov

4/14/2025 | 7:00 PM

Municipal Services Center, Council Chamber
3600 Tremont Road

1. **Call to Order/Roll Call**

2. **Pledge of Allegiance Led By Vice President Close**

3. **Consent Agenda**

   a. Approve March 10, 2025 City Council Meeting Minutes

   b. Ordinance No. 9-2025 - An ordinance authorizing the City Manager to enter into contract with Strawser Paving Company for construction-related services for the 2025 Street Maintenance Program

   c. Ordinance No. 10-2025 - An ordinance authorizing the City Manager to enter into contract with Strawser Paving Company for construction-related services for the 2025 Redding Road Resurfacing and Multimodal Improvement Project

   d. Ordinance No. 11-2025 - An ordinance authorizing the purchase of server virtualization equipment and software from Ideal Integrations

4. **Reports/Presentations**

   a. Finance Director's Report - February 2025

5. **Legislative Items for First Reading/Public Hearing**

   a. Ordinance No. 12-2025 - An ordinance authorizing the City Manager to enter into contract with Strawser Paving Company for construction-related services for the 2025 Street Reconstruction Project

   b. Ordinance No. 13-2025 - An ordinance authorizing the City Manager to enter into contract with Performance Pipelining, Inc. for construction-related services for the 2025 Sustainable Sewer Solutions Project

   c. Ordinance No. 14-2025 - An ordinance authorizing the City Manager to enter into a contract with Performance Pipelining, Inc. for construction-related services for the 2025 Sanitary Sewer Repairs Project

d. Resolution No. 4-2025 - A resolution authorizing the City's participation in the Ohio Department of Transportation Cooperative Contract Program for rock salt

e. Resolution No. 5-2025 - A resolution establishing a policy and procedure for requesting street name changes in the City of Upper Arlington

6. City Manager Update

7. Executive Session

a. To consider negotiations for economic development assistance, which may include information such as marketing plans, specific business strategies, production techniques, trade secrets, or personal financial statements, or related to negotiations with other political subdivisions as to requests for economic development Rules of Council Page 13 Article II assistance, pursuant to Article II (13)(A)(8) of the City Council Rules and R.C. 121.122 (G)(8)(a)(b)

8. Adjournment

March 10, 2025

City Council met in regular session in the Council Chamber of the Municipal Services Center, 3600 Tremont Road, and was called to order by President Awakessien Jeter at 7:00 p.m.

Members Present: President Ukeme Awakessien Jeter, Vice President Brian Close, John Kulewicz, Jim Lynch, Heidi Munc, and Todd Walter

Staff Present: City Attorney Darren Shulman, City Manager Steven Schoeny, Assistant City Manager Jackie Thiel, City Clerk Krystal Gonchar, IT Director Jeff Kasson, Public Service Director Gary Wilfong, City Engineer Aaron Scott, Police Chief Keith Hall, and Fire Chief Chris Zimmer

Pledge of Allegiance

The Pledge of Allegiance was led by Council Member Jim Lynch.

Consent Agenda

a. **Approve City Council Meeting Minutes for March 3, 2025**

b. **Ordinance No. 7-2025 - An ordinance authorizing the City Manager to enter into contract with JCORR for construction-related services for the MSC Switchgear and Generator Replacement Project**

c. **Ordinance No. 8-2025 - An ordinance authorizing the City Manager to enter into contract with Environment Control for custodial services for the Bob Crane Community Center**

Ms. Munc moved, seconded by Mr. Walter, to approve the Consent Agenda. The motion carried with the following vote:

Voting Aye: Close, Kulewicz, Lynch, Munc, Walter, and President Awakessien Jeter
Absent: Adams

Legislative Items for First Reading/Public Hearing

a. **Ordinance No. 9-2025 – An ordinance authorizing the City Manager to enter into contract with Strawser Paving Company for construction-related services for the 2025 Street Maintenance Program**

In response to President Awakessien Jeter's invitation to speak, there were no questions or comments from the public relative to Ordinance No. 9-2025.

The City Engineer stated that recycled asphalt performance is the same or better than traditional materials.

President Awakessien Jeter advised that the Second Reading/Public Hearing/Council Action will occur on April 14, 2025.

b. **Ordinance No. 10-2025 – An ordinance authorizing the City Manager to enter into contract with Strawser Paving Company for construction-related services for the 2025 Redding Road Resurfacing and Multimodal Improvement Project**

In response to President Awakessien Jeter's invitation to speak, there were no questions or comments from the public relative to Ordinance No. 10-2025.

President Awakessien Jeter advised that the Second Reading/Public Hearing/Council Action will occur on April 14, 2025.

c. **Ordinance No. 11-2025 – An ordinance authorizing the purchase of server virtualization equipment and software from Ideal Integrations**

In response to President Awakessien Jeter's invitation to speak, there were no questions or comments from the public relative to Ordinance No. 11-2025.

The IT Director highlighted a shift in server development toward more cost-effective and energy-efficient hardware and software. This ordinance authorizes the purchase of software designed to reduce costs, lower power consumption, and enhance server capacity, allowing more applications to run on a single system. This investment supports the City's strategy to consolidate servers, cut expenses, and transition more applications to cloud-based solutions.

President Awakessien Jeter advised that the Second Reading/Public Hearing/Council Action will occur on April 14, 2025.

City Manager Update

The City Manager announced that community center pass sales began today, with approximately 800 passes sold so far. In-person tours have been on-going, and the online registration system is running smoothly. To receive the applicable discount, residents must verify their residency before joining. Seniors who need assistance with registration can visit the Senior Center or the MSC for support.

Council Liaison Report

Ms. Munc stated that she will share the MORPC water study results in April, which will include a gap analysis of water needs and region plans to fill those gaps. President Awakessien Jeter congratulated the Upper Arlington High School Men's Hockey Team and Girls Swim Team for their recent state championship wins. President Awakessien Jeter also noted that the Bob Crane Community Center will have a Grand Opening on April 6 at 4:00 p.m.

* * *

There being no further business to come before City Council, President Awakessien Jeter called for a motion to adjourn the meeting. Vice President Close moved, seconded by Ms. Munc, to adjourn. The motion carried unanimously and the meeting adjourned at 7:20 p.m.

Authors: Gary Wilfong, P.E., Public Service Director
Aaron Scott, City Engineer

Council Meeting Date: April 14, 2025

Subject/Legislative Item: Ordinance No. 9-2025 - An ordinance authorizing the City Manager to enter into contract with Strawser Paving Company for construction-related services for the 2025 Street Maintenance Program

Purpose: To Maintain and Improve the Roadway System

Executive Summary: Legislation authorizes the City Manager to enter into a contract with Strawser Paving Company for construction-related services for the 2025 Street Maintenance Construction Project.

Purpose and Impact
This is an ordinance authorizing the City Manager to enter into contract with Strawser Paving Company in the amount of $1,078,363.78 for the 2025 Street Maintenance Project (SMP).

On Monday, February 24, 2025, the City received bids from five (5) contractors. The results are summarized below:

Contractor	Base Bid	Alternate Bid A - Additional Cost
Strawser Paving Company	**$980,330.71**	**$0**
Decker Construction	$1,011,426.37	$16,307.49
Breck's Paving	$1,027,286.67	$0
Shelly Company	$1,046,593.53	$88,768.60
McB Paving	$1,352,431.50	$0
Engineers Estimate	**$1,176,821.56**	**$0**

The base bid includes typical virgin asphalt material and Add Alternate Bid A substitutes recycled asphalt pavement (RAP). Strawser Paving Company had the lowest and best total bid of $1,078,363.78 including 10% contingency for either material since they used the same price for both asphalt materials. Staff recommends awarding the Base Bid and Add Alternate A to substitute RAP material.

The amount included in the 2025 Capital Improvement Program budget for the Street Maintenance Program is $1,496,000 (Infrastructure Improvement Fund). Including the 10% contingency, the total contract price is under budget by $390,636.22 at $1,078,363.78. The bids for the 2025 SMP were lower than anticipated. In general, individual unit prices are slightly lower across the board with pavement-related items having larger differences.

SMP construction includes: milling and resurfacing of 1.5-inches of asphalt, spot curb repairs, storm water improvements, and the restoration of any affected lawn areas. The SMP streets and limits are summarized in **Table 1** below.

Street	From	To
Chatfield Rd.	Northwest Blvd	Coventry Road
Chester Rd.	Northam Rd.	Ridgeview Rd.
Colchester Rd.	Riverhill Rd.	Fishinger Rd.
Fairlington Dr.	Kioka Ave.	Fishinger Road
Haverford Road	Pinebrook Road	Cul de sac
Hythe Ct.	Hythe Rd.	Cu de sac
Hythe Rd.	Romnay Road	Reed Rd.
Kirkham Rd.	Fishinger Rd.	Ridgecliff Road
London Dr.	Kenny Rd.	Tremont Road
Pemberton Dr.	Sundridge Dr.	Tremont Rd.
Riverhill Rd.	Mountview Rd.	Kirkham Road
Sedgewick Dr.	Montague Ct.	Concord Village Dr.
Suffolk Rd.	Arlington Ave.	Andover Road

History

Street Maintenance Program

The Street Maintenance Program is an annual Capital Improvement Project that consists of a mill and overlay with new asphalt pavement, spot curb replacement, and the restoration of any affected lawn areas. The City determines which streets receive maintenance based on physical inspections of the roadway. Every two (2) years, each block of every street in Upper Arlington is physically inspected and evaluated by members of the Public Service Department with experience in such evaluations. Four (4) elements of the roadway are evaluated and scored on a rating scale of 0 to 5, with 5 being the worst condition:

1. Pavement Cracking
2. Curb/Gutter Deterioration
3. Crack Sealing
4. Pavement Defects (i.e. potholes, upheavals, raveling, etc.)

A weighted average of the scores is calculated and input into an equation that generates the Pavement Condition Rating (PCR) and Curb Condition Rating (CCR) value. Street pavement condition ratings are scored from 0 to 100 with 100 being the best condition. Curbs are rated from 0 to 5 with 5 being the worst condition. Street segments with Curb/Gutter Deterioration, Pavement Defects, or Pavement Cracking that scored a “5” in the evaluation process are reviewed as candidates for full-depth reconstruction projects. All others are reviewed as candidates for the pavement maintenance program, which is this contract.

Alternatives

City Council has alternative options if they choose not to award Strawser Paving Company the project with Alternate Bid A.

- City Council could award the contract to Strawser Paving Company for only the base bid, therefore not utilizing RAP. This would not be in line with the City's sustainability efforts.
- City Council can choose not to authorize the City Manager to enter into contract with any of the bidders for this project. This will delay resurfacing on streets with the greatest need for maintenance.

Attachments

1.	Ordinance No. 9-2025

ORDINANCE NO. 9-2025

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACT WITH STRAWSER PAVING COMPANY FOR CONSTRUCTION-RELATED SERVICES FOR THE 2025 STREET MAINTENANCE PROGRAM

WHEREAS, the 2025 Street Maintenance Program (SMP) addresses the maintenance and improvement of the City roadway system; and

WHEREAS, this project was included in the 2025 Capital Improvement Program and is an annual project that consists of a mill and overlay with new asphalt pavement, spot curb replacement, and the restoration of any affected lawn areas; and

WHEREAS, the City determines which streets receive maintenance based on physical inspections of the roadway, and every two years, each block of every street in the City is physically inspected and evaluated by members of the Public Service Department with experience in such evaluations; and

WHEREAS, on February 24, 2025, the City received bids from five contractors, with the base bid including typical virgin asphalt material and Add Alternate Bid A substitutes recycled asphalt pavement (RAP); and

WHEREAS, Strawser Paving Company had the lowest and best total bid of $1,078,363.78, including a 10-percent contingency for either material; and

WHEREAS, Staff recommends awarding the Base Bid and Add Alternate Bid A substitute RAP material to Strawser Paving Company for an amount not to exceed $1,078,363.78.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. The City Manager is hereby authorized to enter into contract with Strawser Paving Company for construction-related services for the 2025 Street Maintenance Program for an amount not to exceed $1,078,363.78, which includes a 10-percent contingency.

SECTION 2. The City Manager, Finance Director, and the City Attorney are hereby authorized to take all actions, including the execution of all documents or amendments necessary to enter into, implement, and administer the agreement, that are not substantially inconsistent with this ordinance.

SECTION 3. This ordinance shall take effect immediately upon passage.

Authors:	Gary Wilfong, P.E., Public Service Director Aaron Scott, City Engineer
Council Meeting Date:	April 14, 2025
Subject/Legislative Item:	Ordinance No. 10-2025 - An ordinance authorizing the City Manager to enter into contract with Strawser Paving Company for construction-related services for the 2025 Redding Road Resurfacing and Multimodal Improvement Project
Purpose:	To Maintain and Improve the Roadway System
Executive Summary:	Legislation authorizes the City Manager to enter into a contract with Strawser Paving Company for construction-related services for the Redding Road Resurfacing and Multimodal Improvement Project.

Purpose and Impact

This is an ordinance authorizing the City Manager to enter into a contract with Strawser Paving Company in the amount of $725,868.28 for the Redding Road Resurfacing and Multimodal Improvement Project.

On Monday, February 24th, 2025, the City received bids from two (2) contractors. The results are summarized below:

Contractor	Base Bid
Strawser Construction Company	**$659,880.25**
Decker Construction	$776,819.48
Engineer's Estimate	**$999,196.65**

As with the 2025 Street Maintenance Program, whose contract is also on the agenda tonight, the bids received for the Redding Road Resurfacing Project were lower than expected. Staff will be working to make adjustments to our estimates for upcoming projects where appropriate. The amount budgeted for this project in the 2025 Capital Improvement Budget is $1,369,500. The proposed contract amount, which includes a 10% construction contingency, is $643,631.72 under budget.

This project will resurface Redding Road, from Fishinger Road to Zollinger Road, and will incorporate a lane reduction and curb extensions to promote multimodal transportation in line with our complete streets policy that City Council established in 2014. Once complete, Redding Road, between Fishinger Road and Zollinger Road, will be a two-lane section with bike lanes in each direction and parking on the east side of the street. This new cross-section allows for true multimodal use of this corridor and provides enhanced crosswalks with shortened crossings at multiple locations.

History

Redding Road, from Fishinger Road to Zollinger Road, is a 38-foot-wide, four-lane collector street bordered by primarily single-family homes. This same section of Redding Road was subject to a lane reduction in the early 2000s when the four-lane cross-section was reduced to three lanes, which included a two-way center turn lane and bike lanes. This lane reduction did not include a buffer area between the bike lanes and on-street parking and was done with little public outreach, which resulted in significant push back from local residents, and was quickly reverted. In 2020, when the projected street condition rating for Redding Road qualified it for a mill and overlay, staff began to consider whether there was a better use of the pavement cross-section. Public outreach for this project began in July 2022 when staff held a public meeting with residents to discuss alternative street layouts and gather their feedback to determine the priorities for residents who are directly affected. In early 2024, staff engaged Crawford, Murphy & Tilly (CMT) to incorporate resident feedback and develop alternative cross-sections to bring back to the residents. On March 21, 2024, the Engineering division presented six alternative cross-sections to residents of Redding Road and were able to select a final design option based on feedback we received.

Alternatives

Council may choose not to award this contract to Strawser Paving Company however this would delay maintenance on a crucial Collector Street.

Attachments

1.	Ordinance No. 10-2025

RECORD OF ORDINANCES

CITY OF UPPER ARLINGTON
STATE OF OHIO

ORDINANCE NO. 10-2025

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACT WITH STRAWSER PAVING COMPANY FOR CONSTRUCTION-RELATED SERVICES FOR THE 2025 REDDING ROAD RESURFACING AND MULTIMODAL IMPROVEMENT PROJECT

WHEREAS, Redding Road, from Fishinger Road to Zollinger Road, is a four-lane collector street primarily serving single-family homes; and

WHEREAS, in 2020, staff identified Redding Road for resurfacing and sought public input on alternative street layouts, culminating in a final design selection in March 2024; and

WHEREAS, bids were received on February 24, 2025, with Strawser Paving Company submitting the lowest responsible bid of $659,880.25; and

WHEREAS, the project aligns with the City's Complete Streets Policy and will reduce lanes, add bike lanes, curb extensions, and parking on the east side; and

WHEREAS, Staff recommends awarding the bid for the 2025 Redding Road Resurfacing and Multimodal Improvement Project to Strawser Paving Company, for an amount not to exceed $725,868.28, which includes a 10-percent contingency.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. The City Manager is hereby authorized to enter into contract with Strawser Paving Company for construction-related services for the 2025 Redding Road Resurfacing and Multimodal Improvement Project, for an amount not to exceed $725,868.28, which includes a 10-percent contingency.

SECTION 2. The City Manager, Finance Director, and the City Attorney are hereby authorized to take all actions, including the execution of all documents or amendments necessary to enter into, implement, and administer the agreement, that are not substantially inconsistent with this ordinance.

SECTION 3. This ordinance shall take effect immediately upon passage.

City of Upper Arlington
3600 Tremont Road | Upper Arlington, OH 43221
614-583-5000 | upperarlingtonoh.gov

STAFF REPORT

Authors: Jeff Kasson, Director of IT

Council Meeting Date: April 14, 2025

Subject/Legislative Item: Ordinance No. 11-2025 - An ordinance authorizing the purchase of server virtualization equipment and software from Ideal Integrations

Purpose: Implement solution for server virtualization in City datacenters

Executive Summary: Legislation authorizes the City Manager to purchase planned and budgeted server virtualization hardware and software.

Purpose and Impact

This ordinance requests authorization to be granted to the City Manager to execute a purchase of server virtualization hardware and software. This purchase was planned and $300,000.00 was budgeted for this project in the current fiscal year. This solution will provide for the hosting of City applications and servers, which includes data replication to another site for data backup and disaster recovery. The city solicited bids for the requested hardware, software and services with two vendors providing bids for the project. The following is a list of vendors who submitted bids for the project.

Vendor Name	Bid Amount
Ideal Integrations	$285,357.76
All Lines Technology	$346,412.00

We recommend that the City move forward with the proposal from Ideal Integrations, as they have provided the lowest and best bid and are a trained and certified service provider for this line of products.

History

The City has used a server virtualization solution for several years, but this solution was purchased by another company in the past year. The current vendor has changed their focus to concentrate on virtualization solutions for large service providers. We looked at alternative server hosting and virtualization solutions from a number of providers, including Microsoft Azure, Google Cloud, Amazon Web Services and local commercial providers. All of these solutions were more costly than our planned Nutanix purchase.

Alternatives

There are no solutions that provide a comprehensive server virtualization solution at a lower cost. All the major service providers, including local commercial hosting providers, would be able to provide a viable solution at a much higher cost.

Attachments

1.	Ideal_Integrations_proposal_2025
2.	Ordinance No. 11-2025

Nutanix Solution - 3 Year Option

Quote # 016460
Version 1

Prepared for:

City of Upper Arlington

Jeff Kasson
jkasson@uaoh.net

800 Regis Avenue
Pittsburgh, PA 15236

(412) 349-6680

idealintegrations
building networks and partnerships

Hardware

Qty	Description	Price	Ext. Price
3	**NX-8170-G9, 1 Node** 2x Intel Xeon-Silver 4410T processor (2.7 GHz/ 10-core/ 150W, Sapphire Rapids) per node SKU: NX-8170-G9-4410T-CM	$26,123.53	$78,370.59
48	**64GB Memory Module (4800MHz DDR5 RDM)** SKU: C-MEM-64GB-4800-CM	$0.00	$0.00
24	**7.68 TB NVMe SSD** SKU: C-NVM-7.68TB-B-CM	$0.00	$0.00
3	**LOM Module** SMC 10GbE, 2-port Base-T & 2-port SFP+ NIC (Intel X710) SKU: C-LOM-10G2B1BT-CM	$0.00	$0.00
6	**SMC 25/10GbE, 2-port, NIC(Intel E810);** Transceiver not included SKU: C-NIC-25G2E1-CM	$0.00	$0.00
6	**C13/C14, 15A, 4ft Power cord** SKU: C-PWR-4FC13C14B-CM	$0.00	$0.00
3	**TPM 2.0 Module Unprovisioned** SKU: C-TPM-2.0-U-CM	$74.53	$223.59
60	**Subscription, Nutanix Cloud Infrastructure (NCI) Pro Softwar** License & Production Software Support Service for 1 CPU Core 36 Month Term SKU: SW-NCI-PRO-PR	$707.64	$42,458.40
3	**24/7 Production Level HW Support for Nutanix HCI appliance** 36 Month Term SKU: S-HW-PRD	$1,888.12	$5,664.36
60	**Subscription, Nutanix Cloud Infrastructure (NCI) Security ad** Software License & Production Software Support Service for 1 CPU Core 36 Month Term SKU: SWA-NCI-SEC-PR	$135.93	$8,155.80

Hardware

Qty	Description	Price	Ext. Price
1	**Platform Integration Fee** SKU: PLATFORM INTEGRATION	$0.00	$0.00
3	**NX-8170-G9, 1 Node** 2x Intel Xeon-Silver 4410T processor (2.7 GHz/ 10-core/ 150W, Sapphire Rapids) per node SKU: NX-8170-G9-4410T-CM	$26,123.53	$78,370.59
48	**64GB Memory Module (4800MHz DDR5 RDM)** SKU: C-MEM-64GB-4800-CM	$0.00	$0.00
24	**7.68 TB NVMe SSD** SKU: C-NVM-7.68TB-B-CM	$0.00	$0.00
3	**LOM Module** SMC 10GbE, 2-port Base-T & 2-port SFP+ NIC (Intel X710)	$0.00	$0.00
6	**SMC 25/10GbE, 2-port, NIC(Intel E810);** Transceiver not included SKU: C-NIC-25G2E1-CM	$0.00	$0.00
6	**C13/C14, 15A, 4ft Power cord** SKU: C-PWR-4FC13C14B-CM	$0.00	$0.00
3	**TPM 2.0 Module Unprovisioned** SKU: C-TPM-2.0-U-CM	$74.53	$223.59
60	**Subscription, Nutanix Cloud Infrastructure (NCI) Pro Softwar** License & Production Software Support Service for 1 CPU Core 36 Month Term SKU: SW-NCI-PRO-PR	$707.64	$42,458.40
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(412) 349-6680

idealintegrations
building networks and partnerships

Hardware

Qty	Description	Price	Ext. Price
1	**Platform Integration Fee** SKU: PLATFORM INTEGRATION	$0.00	$0.00
3	**Nutanix Infrastructure Modernization Service Offering** Installation/configuration per Node SKU: CNS-INF-A-SVC-DEP-STR	$3,282.26	$9,846.78
2	**Nutanix ECA Facilitated Lab Day** SKU: EDU-C-ECA-FACLAB	$1,071.60	$2,143.20
1	**Freight Charge**	$3,622.30	$3,622.30

Subtotal: **$285,357.76**

Nutanix Solution - 3 Year Option

Prepared by:

Ideal Integrations

Jason Brown
(614) 786-7100
Fax (412) 349-6670
jwbrown@idealintegrations.net

Prepared for:

City of Upper Arlington

,
Jeff Kasson
(614) 583-5205
jkasson@uaoh.net

Quote Information:

Quote #: 016460

Version: 1
Delivery Date: 02/12/2025
Expiration Date: 02/28/2025

Quote Summary

Description	Amount
Hardware	$285,357.76
Total:	**$285,357.76**

Payment Options

Description	Payments	Interval	Amount
Down Payment			
100% of Hard Costs	1	One-Time	$285,357.76
25% of Labor	1	One-Time	$0.00

Ideal Integrations

Signature: __________

Name: __________

Title: __________

Date: __________

City of Upper Arlington

Signature: __________

Name: Jeff Kasson

Date: __________

Assumptions

The project scope is outlined on the statement of work on this agreement. Any service or activity that is not explicitly defined in this statement of work is deemed out of scope for this engagement. Delays or additional costs may be incurred resulting any of these conditions not being met. Any access (remote, account, system, or other) will be removed at the end of this engagement, unless otherwise agreed upon by provider and client.

1. The agreement captures basic SOW line items, but for a more complete picture the client can provide additional details typically captured on a project charter, including but not limited to:
    a. Project purpose
    b. Objectives
    c. Deliverables list
    d. Scope list of what the project will and will not address
    e. Milestones
    f. External risks, constraints, and dependencies that will impact workflows
2. Client infrastructure is their responsibility and as noted in the “Client Responsibilities” section, they are solely responsible for integrity, currency, and functionality of equipment and software.
3. Sufficient cabling, rack space, power, access, virtual / physical resources will be available for installation or connection of relevant systems and accessible from the onset of the engagement.
4. The provider will work around the client’s schedule based on normal business hours but may have periods of non-availability as well.
5. This SOW is quoted as being conducted solely and independently by provider staff. Joint or hosted sessions for collaboration or training with clients, contractors, or other 3rd party entities are not in scope unless explicitly stated and may impact timeline and billing.
6. Advisory Services, Engineering, and SME engagement is offered on a time-and-materials basis and not covered in any fixed price service list herein, unless explicitly stated.
7. Work that requires maintenance windows will be conducted at those times, but all other work is presumed to be conducted during normal business hours.
8. The project will commence at the earliest mutually agreed upon date. Scheduling is updated throughout the project lifecycle based on current conditions/information and may be extended as a result.

800 Regis Avenue
Pittsburgh, PA 15236

(412) 349-6680

Client Responsibilities

1. Client agrees to create an account for the provider with necessary privileged access to perform all work as outlined in the scope of work.
2. Client agrees to facilitate remote access to enable the provider to perform work as outlined in the scope of work.
    a. The provider uses Beyond Trust, a secure remote access tool. Alternate access methods must be agreeable and sufficient for the provider to successfully perform the agreed work.
    b. Auditing records of remote activities can be provided upon request, for a limited period.
3. Client agrees to provide access to all systems requiring attention or changes.
4. Upon gaining access, provider will conduct systems discovery from which additional requirements or questions may arise. Client agrees to respond accordingly to additional requests.
5. Client will not modify applications or systems being addressed by the provider during the engagement to reduce the possibility of setbacks or additional labor.
6. Client will identify maintenance windows (down time) that are sufficient in length to perform the work as identified by the provider, and will include:
    a. a defined completion date and time in which client operations must resume,
    b. time for clients to test,
    c. time to execute a revert plan if needed, and
    d. subsequent testing as required.
7. Provider will conduct basic testing to ensure access and basic functionality such as server services running and network connectivity; however, the following responsibilities belong to the client for client testing and test plans:
    a. Client testing and test plans are the sole responsibility of the client, unless otherwise agreed upon by provider and client
    b. Client testing and test plans are mandatory, unless otherwise agreed upon by provider and client
    c. Client testing and test plans are intended to validate functionality from the purview of the client organization,
    d. Client testing and test plans are considered as user acceptance testing,
    e. Sufficient and qualified test groups and client administrators are available for testing all impacted and connected systems immediately following implementation,
    f. Client testing and test plans should be executed with enough time to allow execution of revert plans with consideration to client specified defined completion date and time for the maintenance window as required for client operations.
8. Problem identification stemming from provider changes that requires actions must be identified to the provider within 72 hours of implementation unless otherwise agreed to by provider and client.
9. Client assumes responsibility for the integrity, currency, and functionality of its own equipment and software.
    a. Remediation of pre-existing conditions are the responsibility of the client, and if supported by the provider will follow change management.
10. Client access and changes made by the client or a client contractor to relevant systems during the project lifecycle may impact the schedule, cause delays, or require additional labor and is considered out of scope.
11. Client will facilitate third-party support activities. Contact information must be provided to the provider by the client, and initial contact must be made by the client. Third-party coordination and support will be billed at an hourly rate.
12. It is the client's responsibility to have, verify, and correct (prior to the start of a project) all hardware or software, including, but not limited to versioning, compatibility, available resources, and licensing.
13. Client will provide information necessary to complete the scope of work to the provider upon request.
14. Client will uninstall legacy software, unless otherwise stipulated in the scope of work.

Terms and Conditions

This Agreement (Contract) is entered into on the Contract Date of this Statement of Work By and between:
Client,
AND
Ideal Integrations, LLC (Ideal), a Pennsylvania Limited Liability Company, 800 Regis Ave., Pittsburgh, Allegheny County, PA, 15236 (“Ideal Integrations”).

1. BACKGROUND
    a. Client desires to purchase and utilize services as listed in this agreement from Ideal.
    b. Ideal Integrations desires to assist Client by providing the necessary services to maintain Client’s desired level of efficiency.
2. SERVICE LEVEL ARRANGEMENT
    a. Client agrees to retain and employ Ideal and Ideal agrees to serve Client, upon the terms and conditions hereinafter set forth.
3. DUTIES OF IDEAL INTEGRATIONS
    a. Services provided are listed in this Statement of Work
    b. During the period(s) of its engagement under this Agreement, Ideal shall serve Client and shall perform any and all services as required by the agreement.
    c. Ideal Integrations may, at its discretion and with the permission of Client, perform services at times outside of the normal work week.
    d. Ideal Integrations may provide support and maintenance for other non-agreement services at a billing rate exclusive of the agreed upon contract price.
    e. This Agreement does not cover any third-party software, equipment or warranties unless otherwise stated herein.
    f. Any other service work not agreed to by the parties under this Agreement may be billed to the Client at an agreed upon hourly rate.
4. DUTIES OF CLIENT
    a. In the case of Client-owned assets; Client represents, warrants and agrees that the equipment and software were rightfully acquired by Client and are the exclusive properties of the Client.
    b. Client shall promptly notify the when any portion of Client’s system malfunctions or is in need of service.
    c. Client shall grant Ideal Integrations complete administrative access to the system at necessary times so that Ideal Integrations may complete all necessary work.
5. COMPENSATION
    a. In consideration of Ideal Integrations services provided hereunder, Client shall pay to Ideal Integrations the sums defined in the Fee Schedule portion of this Statement of Work.
    b. Reimbursement of expenses for work or travel that extends beyond the normal hourly coverage period will be billed at a separate rate.
6. COMMUNICATION WITH OTHERS
    a. Ideal Integrations shall not communicate with any other parties on behalf of the Client without first obtaining Client’s written or verbal approval.
    b. No general approval shall be granted, but approval shall be granted solely on an ad hoc basis.
    c. Under no circumstances shall Ideal Integrations incur any obligation binding upon the Client without prior approval.
7. EXCEPTIONS
    a. This Agreement specifically excludes the following: changes or alterations in specifications or operating requirements; installation, moving, or removing of units, options, or attachments; supplies, accessories and expendable items; labor or replacement of parts or repair of damage resulting from accident, operator error, programming errors, misuse, failure of electrical power or of air conditioning, or from any cause other than ordinary use; program and data failures; and, problems caused by individuals or companies that are not representatives of the Ideal Integrations.
8. TERM
    a. The term of this Agreement shall commence on Contract Start Date of this Statement of Work and expire after Contract Term – as listed in the Fee Schedule section of this Statement of Work.
    b. Contract Start Date may be adjusted to the time when Client begins to be invoiced for service if later the date listed above. For example, if the invoice date starts 3 months later than the term start date above, then the term will begin as of the first invoice date versus the above listed date, continuing through the full Contract Term.
9. ASSIGNMENT; BENEFIT
    a. Client may not assign or otherwise transfer this Agreement or its rights or obligations hereunder, in whole or in part, without the prior written consent of Ideal.

800 Regis Avenue
Pittsburgh, PA 15236

(412) 349-6680

Terms and Conditions

   b. This Agreement shall be binding upon and accrue to the benefit of the Parties and their applicable successors and permitted assigns.
   c. Any attempted assignment or transfer of this Agreement by Client without Ideal's consent shall be null and void.

10. SEVERABILITY OF PROVISIONS
   a. If any provision of this Agreement or the application of any such provision herein shall for any reason be held invalid by a court of competent jurisdiction, such invalidity shall not affect or impair any other provisions hereof, it being the intention of the parties hereto that such other provisions shall be and remain in full force and effect.

11. WAIVER
   a. The waiver by either party of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any other or subsequent breach of such or any other provision.

12. TERMS & CONDITIONS
   a. PRICES: Prices quoted are firm for thirty (30) days from date of proposal. Prices quoted do not include applicable sales, use, or excise taxes. Such taxes shall be added to the invoice at the time of billing, and where Ideal is required by law to collect said taxes, are the sole responsibility of Client unless Client provides Ideal with a proper tax exemption certificate.
   b. ACCEPTANCE: Acceptance of the proposal is only upon receipt by Ideal of this Agreement dated and signed by Client.
   c. CANCELLATION: All orders and Plans (as that term is defined below) are custom orders and Plans and are not subject to cancellation after Client's acceptance has been received. Client acknowledges that Ideal will have expended considerable resources in preparing the order(s) and Plans on behalf of Client which are not otherwise recoverable.
   d. EXCLUSIVE USE: Client understands and agrees that the information contained in this Proposal and the related drawings, plans and documents (collectively, "Plans") are Ideal's exclusive property. Ideal grants Client a limited license to use the Plans solely for purposes of this order. Client shall not disclose, use in any fashion, or reproduce; in whole or in part, the Plans without Ideal's prior express written consent. Client shall immediately return to Ideal the Plans and all copies thereof to Ideal if Client does not engage Ideal for the work. Ideal, it's successors and assigns, retain all common law, statutory and other reserved rights, including copyrights, related to Plans and shall have the right to bring appropriate legal action against Client and third parties to enforce such rights.
   e. DELIVERY and INSTALLATION:
      i. The job site shall be clean, clear, and free of debris prior to installation. The region of the building to receive the computer equipment will be complete and ready for computer equipment installation. Any delays caused by the preparation of the building or job site will be billed on a time and material basis. Electric current, heat, light, hoisting and/or elevator service will be furnished without charge to Ideal. Adequate facilities for off-loading, staging, moving and handling of merchandise shall be provided to Ideal without charge.
      ii. Delivery and installation will be made during normal working hours, unless otherwise explicitly agreed upon in writing by both parties. Client shall be solely responsible for additional labor costs resulting from overtime work performed at the Client's request. Merchandise shipped direct to the Client from the manufacturer will be the responsibility of the Client. Client must report shortages, damages, or errors with respect to such merchandise, in writing, within ten (10) days of the delivery date of that merchandise. Ideal will thereupon repair or replace, as necessary, such merchandise as has been damaged at the time of the Client's receipt by persons other than the Client or those under the Client's control. All other merchandise shall be deemed to have been fully accepted by the Client subject only to final installation thereof to be performed by the Ideal. Damaged merchandise must be made available for inspection and/or removal by Ideal in order to expedite the resolution process.
      iii. Merchandise delivered and brought onto the job site by Ideal or shipper as scheduled shall be inspected and fully accepted at the time of delivery by the Client, subject only to any final installation thereof to be performed by the Ideal. Failure to report any shortages, damages, or errors in writing, at the time of delivery, will constitute Client's full acceptance of the merchandise.
      iv. Should Client require Ideal to utilize union labor on any portion of Ideal's work, Client shall be responsible for and reimburse Ideal all additional wages, benefits and employer contributions (including all taxes) beyond Ideal's standard wages, benefits and employers' contributions.
      v. Delivery shall be subject to and contingent upon strikes, labor difficulties, riot, civil unrest or fire delay, or default of common carriers, failure to curtailment in the Ideals' usual sources of supply, governmental decrees or orders, or, without limiting the foregoing, any other delays beyond the Ideal's reasonable control, and the Ideal shall not be liable for any loss or damage arising therefrom.
   f. DELAYS: Prices quoted are based on delivery and invoicing of merchandise as available in whole or in part on or after scheduled delivery date. Ideal will hold that merchandise free of charge for the Client for a period of fifteen (15) days. If the Client indicates that merchandise is to

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be held beyond this time period, additional storage charges will apply, which Client hereby agrees to pay. Ideal will encounter no delays caused by third party involvement, including deliveries which are out of Ideal's control. Any delays caused by third parties will be billed on a time and material basis.

g. GENERAL LIABILITY: No liability shall accrue against the Ideal as a result of any breach of these terms and conditions resulting from any work stoppage, act of God, unauthorized delays by the manufacturer, or other delay beyond Ideal's control.

h. PAYMENT TERMS: Ideal Integrations is not responsible for delays due to circumstances beyond our control. The proposal is good for 30 days from the day that the proposal was presented. Upon acceptance of the proposal and signature, a down payment of total hardware, software, and 25% of Labor - or 50% of total contract cost (whichever amount is greater) is due at signing of contract with the remaining balance due at Completion of the project. Client shall pay within 10 days of receipt of invoice all third-party shipping charges and taxes for any merchandise shipped to either Client or Ideal. Client shall pay a delinquency charge of 1.5% assessed monthly against any amounts not paid within these terms Assuming timely notice of shortages, damages, or errors as provided under "Delivery and Installation," above, payment may be withheld for merchandise invoiced but not received or received in unacceptable condition until Ideal remedies the situation

i. SECURITY INTEREST: Client hereby grants and Ideal retains a security interest in the subject matter of this agreement to secure the payment of indebtedness remaining unpaid hereunder, including but not limited to all hardware, software and any and all other general intangibles associated with Ideal's work. Client agrees to execute financing statements and to perform such other actions as Ideal requires in connection with such security interest.

j. WARRANTIES: The Ideal makes no warranties express or implied, including warranties as to the merchantability or as to the fitness of the merchandise for any particular use of purpose, and Ideal shall not be liable for any loss or damage, directly or indirectly, arising from the use of such merchandise or for consequential damages. Client's damages, if any, are limited to those amounts paid by Client to Ideal hereunder.

k. MISCELLANEOUS: Terms and conditions as set forth herein may be altered only upon the written approval of both the Client and the Ideal. Parties agree to conduct transactions by electronic means.

l. GOVERNING LAW: This contract shall be deemed to have been entered into the Commonwealth of Pennsylvania and any controversy, claims or disputes arising out of the same shall be governed by the laws of the Commonwealth of Pennsylvania. The parties agree that any controversy, claim or dispute arising out of this contract shall be brought solely in the courts located in Allegheny County, Pennsylvania, and further agree that the prevailing party will be entitled to recover attorney's fees and costs resulting from said litigation.

RECORD OF ORDINANCES

CITY OF UPPER ARLINGTON
STATE OF OHIO

ORDINANCE NO. 11-2025

TO AUTHORIZE THE PURCHASE OF SERVER VIRTUALIZATION EQUIPMENT AND SOFTWARE FROM IDEAL INTEGRATIONS

WHEREAS, the City has planned for the acquisition of server virtualization hardware and software to support the hosting of City applications and servers, including data replication for backup and disaster recovery; and

WHEREAS, the City solicited bids for the necessary hardware, software, and services, and received two bids, with the lowest and best bid from Ideal Integrations for an amount of $285,357.76; and

WHEREAS, Ideal Integrations is a trained and certified service provider for the selected solution; and

WHEREAS, the City evaluated alternative hosting and virtualization solutions from multiple providers, including Microsoft Azure, Google Cloud, and Amazon Web Services, all of which were found to be costlier than the proposed Nutanix solution; and

WHEREAS, it is in the best interest of the City to proceed with the acquisition in order to ensure the continued functionality and security of its information technology infrastructure.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. The City Manager is hereby authorized to execute an agreement with Ideal Integrations for the purchase of server virtualization hardware and software for an amount not to exceed $285,357.76.

SECTION 2. The City Manager, Finance Director, and the City Attorney are hereby authorized to take all actions, including the execution of all documents or amendments necessary to enter into, implement, and administer the agreement, that are not substantially inconsistent with this ordinance.

SECTION 3. This ordinance shall take effect immediately upon passage.

Monthly Financial Report
As of February 2025

General Fund (101)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
Revenues and Other Sources						
Income Tax	$ 34,595,400	$ 34,595,400	$ 5,675,949	$ 5,923,758	$ 247,809	4.37%
Real & Personal Property Tax	10,230,600	10,230,600	-	-	-	0.00%
All Other Operating Revenues	14,137,400	14,137,400	2,090,783	1,895,364	(195,419)	-9.35%
Transfers/Advances In	10,052,500	10,052,500	-	-	-	0.00%
Total Revenues and Other Sources	69,015,900	69,015,900	7,766,732	7,819,122	52,390	**0.67%**
Obligations:						
Police Division	12,262,800	12,262,800	2,503,655	2,438,239	65,416	2.61%
Fire Division	12,519,900	12,519,900	2,097,877	2,086,865	11,012	0.52%
Board of Health	400,000	400,000	363,604	363,604	-	0.00%
Parks and Recreation	8,383,300	8,426,600	1,453,119	1,370,595	82,524	5.68%
Community Development	1,563,300	1,579,300	546,652	470,588	76,064	13.91%
Public Service Administration	1,397,800	1,502,800	280,444	240,414	40,030	14.27%
Public Works	1,700,400	1,670,400	278,400	235,130	43,270	15.54%
City Manager	2,087,400	2,187,400	447,746	389,190	58,556	13.08%
City Attorney	983,700	1,053,700	182,743	130,513	52,230	28.58%
City Clerk	334,800	330,200	55,033	35,412	19,621	35.65%
City Council	208,900	237,400	39,567	33,684	5,883	14.87%
Finance	1,638,800	1,638,800	360,163	316,847	43,316	12.03%
Facilities Maintenance	4,818,400	4,818,400	675,460	521,808	153,652	22.75%
Information Technology	2,522,200	2,522,200	602,513	517,098	85,415	14.18%
General Administration	3,800,600	3,800,600	1,042,000	1,016,648	25,352	2.43%
Transfers/Advances Out	10,624,300	18,943,400	-	-	-	0.00%
Total Obligations	65,246,600	73,893,900	10,928,976	10,166,635	762,341	**6.98%**
Excess of Revenue and Other Sources over Obligations:	3,769,300	(4,878,000)	(3,162,244)	(2,347,513)		
Total Beginning Fund Balance	34,761,336	34,761,336	34,761,336	34,761,336		
Anticipated Appropriation Lapses	1,415,000	1,415,000	1,415,000	-		
Total Ending Fund Balance	**$ 39,945,636**	**$ 31,298,336**	**$ 33,014,092**	**$ 32,413,823**	**$ (600,269)**	**-1.82%**

Capital Asset Management Fund (102)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
Revenues and Other Sources						
Income Tax	$ 13,453,700	$ 13,928,200	$ 2,207,313	$ 2,304,853	$ 97,540	4.42%
Total Revenues and Other Sources	**13,453,700**	**13,928,200**	**2,207,313**	**2,304,853**	**97,540**	**4.42%**
Obligations						
Transfers/Advances Out	9,776,200	9,776,200	-	-	303,631	0.00%
Total Obligations	**9,776,200**	**9,776,200**	**-**	**-**	**303,631**	**0.00%**
Excess of Revenue and Other Sources over Obligations:	3,677,500	4,152,000	2,207,313	2,304,853		
Beginning Fund Balance	20,368,117	20,368,117	20,368,117	20,368,117		
Ending Fund Balance	**$ 24,045,617**	**$ 24,520,117**	**$ 22,575,430**	**$ 22,672,970**	**$ 97,540**	**0.43%**

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Capital Equipment Fund (106)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
Revenues and Other Sources						
Real & Personal Property Tax	$ 1,312,400	$ 1,312,400	$ -	$ -	$ -	0.00%
Homestead & Rollbacks	173,500	173,500	-	-	-	0.00%
Transfers In	500,000	500,000	-	-	-	0.00%
Total Revenues and Other Sources	**1,985,900**	**1,985,900**	**-**	**-**	**-**	**0.00%**
Obligations						
Capital Equipment	2,548,300	2,548,300	1,542,500	1,542,500	-	0.00%
Total Obligations	**2,548,300**	**2,548,300**	**1,542,500**	**1,542,500**	**-**	**0.00%**
Excess of Revenue and Other Sources over Obligations:	(562,400)	(562,400)	(1,542,500)	(1,542,500)		
Beginning Fund Balance	1,208,768	1,208,768	1,208,768	1,208,768		
Ending Fund Balance	**$ 646,368**	**$ 646,368**	**$ (333,732)**	**$ (333,732)**	**$ -**	**0.00%**

Note: Negative fund balance is due to the timing of orders (expense), while the first half real estate settlement not being being received in March (revenue) and the transfers from the General Fund not occurring yet.

Street Maintenance and Repair Fund (207)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
Revenues and Other Sources						
Gasoline Taxes	$ 1,800,000	$ 1,800,000	$ 291,165	$ 302,761	$ 11,596	3.98%
Motor Vehicle License Taxes	450,000	450,000	74,633	76,876	2,243	3.01%
All Other Operating Revenues	138,000	138,000	11,222	11,222	-	0.00%
Total Revenues and Other Sources	**2,388,000**	**2,388,000**	**377,020**	**390,859**	**13,839**	**3.67%**
Obligations						
Public Service Administration	1,129,200	1,129,200	75,280	69,816	5,464	7.26%
Public Works	1,582,700	1,582,700	269,705	257,127	12,578	4.66%
Total Obligations	**2,711,900**	**2,711,900**	**344,985**	**326,943**	**18,042**	**5.23%**
Excess of Revenue and Other Sources over Obligations:	(323,900)	(323,900)	32,035	63,916		
Beginning Fund Balance	1,927,174	1,927,174	1,927,174	1,927,174		
Ending Fund Balance	**$ 1,603,274**	**$ 1,603,274**	**$ 1,959,209**	**$ 1,991,090**	**$ 31,881**	**1.63%**

Bonded Improvement Fund (402)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
Revenues and Other Sources						
Sale of Bonds and Notes	$ 19,973,700	$ -	$ -	$ -	$ -	0.00%
All Other Operating Revenues	475,000	475,000	162,332	162,332	-	0.00%
Total Revenues and Other Sources	**20,448,700**	**475,000**	**162,332**	**162,332**	**-**	**0.00%**
Obligations						
Capital Improvements	500,000	500,000	46,399	46,399	-	0.00%
Total Obligations	**500,000**	**500,000**	**46,399**	**46,399**	**-**	**0.00%**
Excess of Revenue and Other Sources over Obligations:	19,948,700	(25,000)	115,933	115,933		
Beginning Fund Balance	7,509,727	7,509,727	7,509,727	7,509,727		
Ending Fund Balance	**$ 27,458,427**	**$ 7,484,727**	**$ 7,625,660**	**$ 7,625,660**	**$ -**	**0.00%**

Monthly Financial Report
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Infrastructure Improvement Fund (404)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
Revenues and Other Sources						
All Other Operating Revenues	$ 6,700,000	$ 6,700,000	$ 5,000,000	$ 5,062,443	$ 62,443	1.25%
Transfers/Advances In	5,750,000	14,069,100	-	-	-	0.00%
Total Revenues and Other Sources	12,450,000	20,769,100	5,000,000	5,062,443	62,443	**1.25%**
Obligations						
Capital Improvements	9,986,900	18,306,000	41,642	41,642	-	0.00%
Transfers/Advances Out	6,100,000	6,100,000	-	-	-	0.00%
Total Obligations	**16,086,900**	**24,406,000**	**41,642**	**41,642**	**-**	**0.00%**
Excess of Revenue and Other Sources over Obligations:	(3,636,900)	(3,636,900)	4,958,358	5,020,801		
Beginning Fund Balance	5,549,699	5,549,699	5,549,699	5,549,699		
Ending Fund Balance	**$ 1,912,799**	**$ 1,912,799**	**$ 10,508,057**	**$ 10,570,500**	**$ 62,443**	**0.59%**

Solid Waste Management Fund (710)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
Revenues and Other Sources						
Charges for Services	$ 1,900,000	$ 1,900,000	$ -	$ (176,729)	$ (176,729)	0.00%
All Other Operating Revenues	45,000	45,000	8,866	9,548	682	7.69%
Transfers/Advances In	2,000,000	2,000,000	-	-	-	-
Total Revenues and other sources	**3,945,000**	**3,945,000**	**8,866**	**(167,181)**	**(176,047)**	**-1985.64%**
Obligations						
Public Works	4,134,100	4,134,100	3,736,504	3,709,061	27,443	0.73%
Total Obligations	**4,134,100**	**4,134,100**	**3,736,504**	**3,709,061**	**27,443**	**0.73%**
Excess of Revenue and Other Sources over Obligations:	(189,100)	(189,100)	(3,727,638)	(3,876,242)		
Beginning Fund Balance	1,534,635	1,534,635	1,534,635	1,534,635		
Ending Fund Balance	**$ 1,345,535**	**$ 1,345,535**	**$ (2,193,003)**	**$ (2,341,607)**	**$ (148,604)**	**6.78%**

Note: The negative revenue amount and the negative fund balance amount are a factor of the first half waiver of solid waste fees. First, the transfer from the General Fund to cover the waiver of first half fees has not occurred to date (timing). Second, delinquent collection through special assessment will not be received until March. Lastly, utility receipts are allocted via a standard methodology across the Solid Waste and Stormwater Fund (based on balance due). The waiver of fees has caused an accounting issue within the system as it relates to the first half bill. This issue will correct itself when the second half bill is sent and includes fees.

Water Surcharge Fund (720)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
Revenues and Other Sources						
Charges for Services	$ 855,000	$ 855,000	$ 39,678	$ 218,078	$ 178,400	449.62%
Total Revenues and other sources	**855,000**	**855,000**	**39,678**	**218,078**	**178,400**	**449.62%**
Obligations						
Public Works	490,700	490,700	112,483	102,158	10,325	9.18%
Capital Equipment	10,000	10,000	-	-	-	0.00%
Capital Improvements	246,000	246,000	-	-	-	0.00%
Transfers Out (including intra-city services)	99,900	99,900	2,056	2,056	-	0.00%
Total Obligations	**846,600**	**846,600**	**114,539**	**104,214**	**10,325**	**9.01%**
Excess of Revenue and Other Sources over Obligations:	8,400	8,400	(74,861)	113,864		
Beginning Fund Balance	1,778,865	1,778,865	1,778,865	1,778,865	-	
Prior Year Lapsed Encumbrances	-	-	-	-		
Ending Fund Balance	**$ 1,787,265**	**$ 1,787,265**	**$ 1,704,004**	**$ 1,892,729**	**$ 188,725**	**11.08%**

Monthly Financial Report
As of February 2025

Sanitary Sewer Surcharge Fund (730)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
Revenues and Other Sources						
Charges for Services	$ 1,333,000	$ 1,333,000	$ 58,140	$ 319,001	$ 260,861	448.68%
All Other Operating Revenues	1,500	1,500	-	794	794	0.00%
Total Revenue	**1,334,500**	**1,334,500**	**58,140**	**319,795**	**261,655**	**450.04%**
Obligations						
Public Works	1,214,000	1,214,000	164,123	143,882	20,241	12.33%
Capital Equipment	13,000	13,000	-	-	-	0.00%
Capital Improvements	315,000	315,000	-	-	-	0.00%
Transfers Out (including intra-city services)	27,600	27,600	5,784	5,784	-	0.00%
Total Obligations	**1,569,600**	**1,569,600**	**169,907**	**149,666**	**20,241**	**11.91%**
Excess of Revenue and Other Sources over Obligations:	(235,100)	(235,100)	(111,767)	170,129		
Beginning Fund Balance	2,831,202	2,831,202	2,831,202	2,831,202		
Ending Fund Balance	**$ 2,596,102**	**$ 2,596,102**	**$ 2,719,435**	**$ 3,001,331**	**$ 281,896**	**10.37%**

Stormwater Management Fund (740)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
Revenues and Other Sources						
Charges for Services	$ 753,000	$ 753,000	$ 288,903	$ 267,635	$ (21,268)	301.00%
Investment Earnings	70,000	70,000	18,107	18,107	-	0.00%
Miscellaneous income	-	-	-	699	699	100.00%
Total Revenues and other sources	**823,000**	**823,000**	**307,010**	**286,441**	**(20,569)**	**-6.70%**
Obligations						
Public Works	690,000	690,000	89,050	72,792	16,258	18.26%
Capital Equipment	470,000	470,000	-	-	-	0.00%
Capital Improvements	449,800	449,800	-	-	-	0.00%
Transfers Out (including intra-city services)	77,600	77,600	2,940	2,940	-	0.00%
Total Obligations	**1,687,400**	**1,687,400**	**91,990**	**75,732**	**16,258**	**17.67%**
Excess of Revenue and Other Sources over Obligations:	(864,400)	(864,400)	215,020	210,709		
Beginning Fund Balance	2,987,559	2,987,559	2,987,559	2,987,559		
Ending Fund Balance	**$ 2,123,159**	**$ 2,123,159**	**$ 3,202,579**	**$ 3,198,268**	**$ (4,311)**	**-0.13%**

Swimming Pool Fund (750)

	Original Budget	Amended Budget	Projected To Date	Actual	Dollar Variance	Percentage Variance
Revenues and Other Sources						
Charges for Services	$ 1,013,800	$ 1,013,800	$ 5,495	$ 7,153	$ 1,658	30.17%
Transfers/Advances In	300,000	300,000	-	-	-	0.00%
Total Revenues and other sources	**1,313,800**	**1,313,800**	**5,495**	**7,153**	**1,658**	**30.17%**
Obligations						
Parks and Recreation	1,140,600	1,140,600	107,888	88,503	19,385	17.97%
Total Obligations	**1,140,600**	**1,140,600**	**107,888**	**88,503**	**19,385**	**17.97%**
Excess of Revenue and Other Sources over Obligations:	173,200	173,200	(102,393)	(81,350)		
Beginning Fund Balance	397,663	397,663	397,663	397,663		
Ending Fund Balance	**$ 570,863**	**$ 570,863**	**$ 295,270**	**$ 316,313**	**$ 21,043**	**7.13%**

Monthly Financial Report
As of February 2025

Statement of Receipts and Disbursements (cash basis rounding)

Fund	Beginning Balance	Year to Date & Transfer In	Year to Date & Transfer Out	Ending Balance	Percentage Change
General	$ 43,870,708	$ 7,819,122	$ 8,748,968	$ 42,940,862	-2.1%
Capital Asset Management	24,410,352	2,304,853	-	26,715,205	9.4%
Police Pension	1,499,760	-	-	1,499,760	0.0%
Fire Pension	1,499,759	-	-	1,499,759	0.0%
Self Insurance	1,084,300	9,268	6,439	1,087,129	0.3%
Capital Equipment	1,720,307	-	124,861	1,595,446	-7.3%
Police & Fire Pension	1,422,653	-	-	1,422,653	0.0%
Technology Fund	425,843	41,147	141,274	325,716	-23.5%
Street Maintenance and Repair Fund	1,965,631	390,859	387,406	1,969,084	0.2%
EMS Billing Fund	1,691,000	246,859	17,430	1,920,429	13.6%
Law Enforcement	2,739,032	20,497	57,535	2,701,994	-1.4%
Tree Planting Fund	92,965	1,900	-	94,865	2.0%
Enforcement Education	20,650	100	-	20,750	0.5%
Mayor's Court Computer	45,728	807	-	46,535	1.8%
Mayor's Court Special Project	171,505	2,700	-	174,205	1.6%
Local Fiscal Recovery Fund	2,192,062	-	657,462	1,534,600	-30.0%
OneOhio Opioid Fund	141,353	-	900	140,453	-0.6%
Economic Development	2,078,781	-	558	2,078,223	0.0%
Arlington Centre TIF Fund	116,976	-	-	116,976	0.0%
Tremont Road TIF Fund	18,760	-	-	18,760	0.0%
Lane Avenue Mixed Use TIF Fund	738,355	-	-	738,355	0.0%
Lane Avenue TIF Fund	304,986	-	-	304,986	0.0%
Arlington Crossing TIF Fund	1,068,524	-	-	1,068,524	0.0%
Horizon TIF Fund	1,053,912	-	-	1,053,912	0.0%
Kingsdale West TIF Fund	395,386	-	-	395,386	0.0%
Kingsdale CORE TIF Fund	668,801	-	-	668,801	0.0%
Civil Service	60,960	-	2,180	58,780	-3.6%
Riverside North TIF Fund	19,946	-	-	19,946	0.0%
Riverside South TIF Fund	224,430	-	-	224,430	0.0%
W. Lane Northwest TIF Fund	22,542	-	-	22,542	0.0%
Lane II TIF Fund	1,265,563	-	3,200	1,262,363	-0.3%
Kingsdale Center TIF Fund	30,032	-	-	30,032	0.0%
Gateway TIF Fund	39,409	-	-	39,409	0.0%
Neighborhood Lighting Utility	318,423	28,747	5,077	342,093	7.4%
Clerk of Courts Fund	21,343	808	-	22,151	3.8%
UA Visitor's Bureau Fund	572,453	17,297	-	589,750	3.0%
General Bond Retirement	315,716	-	52,292	263,424	-16.6%
Bonded Improvements	13,072,564	162,333	2,223,017	11,011,880	-15.8%
Infrastructure Improvement Fund	25,102,125	5,062,443	7,760,192	22,404,376	-10.7%
Estate Tax Fund	85	-	-	85	0.0%
Community Fiber Optic Fund	352,606	-	10,888	341,718	-3.1%
Employee Benefit	2,014,911	867,321	1,018,600	1,863,632	-7.5%
BWC Administration Fund	1,340,044	72,880	41,725	1,371,199	2.3%
Solid Waste Management	1,919,144	(167,181)	626,400	1,125,563	-41.4%
Water Surcharge	1,952,948	218,078	53,070	2,117,956	8.4%
Sanitary Sewer Surcharge	3,532,735	319,795	490,258	3,362,272	-4.8%
Stormwater Management	3,301,276	286,441	399,488	3,188,229	-3.4%
UA Swimming Pools	397,663	7,153	27,962	376,854	-5.2%
Unclaimed Funds	8,491	7	-	8,498	0.1%
Revolving Fund	53,814	20,300	10,891	63,223	17.5%
Construction Withholding	3,108,854	121,161	846,632	2,383,383	-23.3%
Payroll Clearing Fund	330,833	6,785,591	6,552,705	563,719	70.4%
Totals (ROUNDED)	**$ 150,816,999**	**$ 24,641,286**	**$ 30,267,410**	**$ 145,190,875**	***ROUNDED TOTALS***

Monthly Financial Report
As of February 2025

Income Tax Comparisons

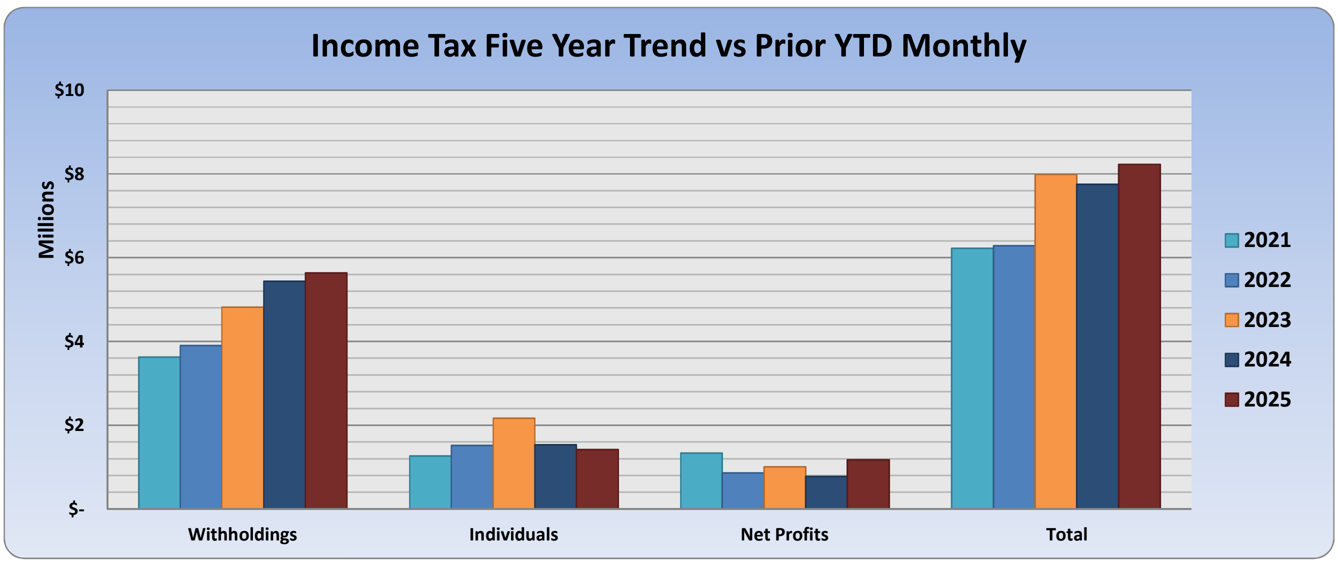
	Projections	Year to date	Difference	% Difference
Withholdings	$ 5,065,398	$ 5,635,599	$ 570,201	11.26%
Individuals	1,868,258	1,418,860	(449,398)	-24.05%
Net Profits	949,606	1,174,152	224,546	23.65%
Total	$ 7,883,262	$ 8,228,611	$ 345,349	**4.38%**

Income Tax Five Year Comparison

	2021	2022	2023	2024	2025
Withholdings	$ 3,623,583	$ 3,901,620	$ 4,815,201	$ 5,434,722	$ 5,635,599
Individuals	1,265,502	1,518,770	2,167,018	1,533,691	1,418,860
Net Profits	1,332,654	863,803	1,008,880	780,294	1,174,152
Total	$ 6,221,739	$ 6,284,193	$ 7,991,099	$ 7,748,707	$ 8,228,611

Percentage Increase (Decrease) From Prior Year

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Withholdings	14.71%	7.67%	23.42%	12.87%	3.70%
Individuals	9.43%	20.01%	42.68%	-29.23%	-7.49%
Net Profits	18.28%	-35.18%	16.80%	-22.66%	50.48%
Total	14.33%	1.00%	27.16%	-3.03%	**6.19%**



Interest & Investment Income

Feb-25

General Investments	Beginning Balance	Purchased	Matured/Sold	Deposited/Withdrawn	Investment Acct.	Ending Balance
Municipal Securities	4,102,786.00					$ 4,102,786.00
Corporate / General Investments	11,764,306.18					$ 11,764,306.18
Federal Agency	54,336,202.52					$ 54,336,202.52
US Government Bonds	22,832,284.44					$ 22,832,284.44
Total Bonds	$ 93,035,579.14	$ -	$ -	$ -	$ -	$ 93,035,579.14
Short Term Fixed Maturity Commercial Paper	-					$ -
Other Assets (Savings Cert - Market Traded)	$ 3,439,988.55					$ 3,439,988.55
Bond and Investments:						
2022						
Federal Agency	-					$ -
Corporate / General Investments	-					$ -
Short Term Fixed Maturity Commercial Paper	-					$ -
US Government Bonds	225,787.50		(112,635.94)			$ 113,151.56
Community Center						
Federal Agency	1,655,368.06		(631,577.52)			$ 1,023,790.54
US Government Bonds	512,080.08					$ 512,080.08
Total Bonds & Investments	$ 98,868,803.33	$ -	$ (744,213.46)	$ -	$ -	$ 98,124,589.87
Money Markets:						
General	85,849.82			(2,365.00)	315,550.29	$ 399,035.11
Community Center	12,339.73		630,000.00	(650,000.00)	14,209.72	$ 6,549.45
Bond 2020 & 2022	3,342.48		120,000.00	(120,000.00)	1,216.44	$ 4,558.92
Total Money Markets	$ 101,532.03	$ -	$ 750,000.00	$ (772,365.00)	$ 330,976.45	$ 410,143.48
Star Ohio:						
General Investment	31,194,365.19	2,269,021.09		(4,000,000.00)	105,136.45	$ 29,568,522.73
Bond Proceeds	7,602,095.84	120,000.00		(715,359.30)	25,284.73	$ 7,032,021.27
Federal ARPA (Gen. Inv.)	2,045,724.05			(665,318.97)	6,149.73	$ 1,386,554.81
Gateway	977,822.98				3,368.97	$ 981,191.95
Kingsdale	230,717.59				794.91	$ 231,512.50
Community Center	786,778.77	650,000.00		(478,316.58)	2,463.78	$ 960,925.97
Office (Comm. Center)	2,552,401.92			(410,026.24)	8,240.18	$ 2,150,615.86
Total STAR Ohio	$ 45,389,906.34	$ 3,039,021.09	$ -	$ (6,269,021.09)	$ 151,438.75	$ 42,311,345.09
Total Investments	$ 144,360,241.70	$ 3,039,021.09	$ 5,786.54	$ (7,041,386.09)	$ 482,415.20	$ 140,846,078.44
NW Huntington Bank	$ 2,047,842.91					$ 4,344,801.83
Total Cash & Investments	$ 146,408,084.61					$ 145,190,880.27

ITEMS PURCHASED BETWEEN $25,000 & $150,000 FEBRUARY 2025

DATE	VENDOR	DESCRIPTION	AMOUNT
2/3/25	Illuminology	2025 Community Survey	$33,000.00
2/4/25	JCORR Mechanical	HVAC for all buildings	$110,000.00
2/4/25	Dinkmar	Leaf Collection Vacuum	$82,700.00
2/4/25	Tree King	Tree & Stump Removal	$32,631.00
2/4/25	Ag-Pro Ohio	3 Snow Plows	$28,359.00
2/7/25	Ace Truck & Body	Dump Body with Hydraulics and Spreader	$45,480.00
2/11/25	Henderson	Snow Removal Equipment	$139,812.00
2/12/25	Flock Safety	Software Renewal	$54,500.00
2/13/25	CEC Turf &Tractor	Tractor	$49,813.00
2/13/25	Byers Ford	Fleet SUV	$31,939.00
2/20/25	Bound Tree Medical	Medical Supplies	$60,000.00
2/21/25	Ace Truck & Body	Lift Gate, Arrow Board & Safety Lights	$27,890.00

QUALITY BASED SELECTION CONSULTANTS – FEBRUARY 2025

DATE	VENDOR	DESCRIPTION	AMOUNT
None			

NOTIFICATION OF CHANGE ORDERS: NON-CONSTRUCTION, CITY MANAGER APPROVAL FEBRUARY 2025

DATE	VENDOR	DESCRIPTION	CHANGE ORDER AMOUNT	New Total
2/6/25	Atlantic Emergency Solutions	Changes to Ladder Truck	$7,085.00	$1,410,813.00

GRANTS FEBRUARY 2025

DATE	ORGANIZATION	DESCRIPTION	AMOUNT
2/11/25	Syntero	Older Adult Programs	$30,000.00
2/26/25	Common Greens	UA Farmer's Market	$15,000.00
2/26/25	St. Mark's Episcopal Church	UA Culture & Artisans Fair	$3,000.00

Authors: Gary Wilfong, P.E., Public Service Director
Aaron Scott, City Engineer

Council Meeting Date: April 14, 2025

Subject/Legislative Item: Ordinance No. 12-2025 - An ordinance authorizing the City Manager to enter into contract with Strawser Paving Company for construction-related services for the 2025 Street Reconstruction Project

Purpose: To Maintain and Improve the Roadway System

Executive Summary: Legislation authorizes the City Manager to enter into contract for construction-related services for the 2025 Street Reconstruction Project.

Purpose and Impact

This is an ordinance authorizing the City Manager to enter into contract with Strawser Paving Company in the amount of $2,755,904.78 for the 2025 Street Reconstruction Project (SRP).

On Wednesday, April 2, 2025, the City received bids from two (2) contractors: Strawser Paving Company and Decker Construction Company. The results are summarized below:

	Base Bid	Alternate A - RAP Substitute	Alternate B - Mill and Overlay Streets	Base Bid + Alternate A & B
Strawser Paving Company	**$2,299,416.88**	**$0**	**$205,951.10**	**$2,505,367.98**
Decker Construction	$2,346,128.50	$55,910.30	$207,915.06	$2,609,953.86
Engineer's Estimate	**$2,529,075.20**	**$0**	**$237,791.85**	**$2,766,867.05**

Strawser Paving Company had the lowest and best base bid of $2,299,416.88.

The base bid includes typical virgin asphalt material while Alternate Bid A substitutes recycled asphalt pavement (RAP) for the virgin material. Alternate Bid B includes streets to be milled and overlaid. Strawser Paving Company had the lowest and best total bid of $2,505,367.98 for the combination of the Base Bid and Alternates A & B. The total contract value of $2,755,904.78 includes the Base Bid, Alternates A & B, as well as a 10% construction contingency. The proposed contract remains within the 2025 budgeted amount of $2,970,000, therefore staff recommends awarding the Base Bid and both Alternates.

SRP construction includes: full-depth base pavement reclamation with new pavement, curb and gutter, drive aprons and the restoration of any affected lawn areas. Full-depth base pavement reclamation (also known as cement stabilization) means that the road will be replaced approximately 16-inches deep with the bottom 12-inches reusing existing road base material mixed with cement, then 4-inches of asphalt. The SRP streets and limits are summarized in **Table 1**, streets to be milled and overlaid in Alternate B are listed below in **Table 2**.

Table 1:

Street	**From**	**To**
Bramford Road	Woodbridge Road	Lytham Road
Carriage Hill Drive	Windham Road	Longeaton Drive
Chardon Road	Mountview Road	Woodbridge Road
Churchview Lane	Reed Road	Patricia Drive
Dorchester Road	Fishinger Road	Cranford Road
Hove Road	Fishinger Road	Fishinger Road
Overdale Drive	Donna Drive	Johnston Road
Walhaven Road	Glenmere Road	Surrey Hill Road
Wesleyan Drive	Mountview Road	Redding Road
Brixton Road*	Mountview Road	Canterbury Road
Crafton Park*	Leeds Road	Cul de sac
Edington Road*	S. Dorchester	Dead End
S. Dorchester Road*	Charing Road	Canterbury Road
S. Dorchester Road*	Canterbury Road	Zollinger Road
Sunset Drive*	Wickliffe Road	Swansea Drive

*Denotes streets to be milled and overlaid included in the base bid

Table 2:

Street	From	To
Bristol Road	Kioka Road	Mountview Road
CamborneRoad	McCoy Road	Sheringham Road
Club Road	Oxford Drive	Cambridge Blvd
Deno's Ct	Burbank Drive	Cul de sac

History

The Street Reconstruction Program is an annual Capital Improvement Project that consists of full-depth base pavement reclamation with new pavement, curb and gutter, drive aprons and the restoration of any affected lawn areas. The City determines which streets receive maintenance based on physical inspections of the roadway which are performed every two (2) years. In the past, these inspections have utilized the Pavement Condition Rating (PCR) method, which generates a 1-100 score based on four roadway elements. In 2024, the Engineering Division transitioned from the Pavement Condition Rating method to the Pavement Condition Index (PCI). The PCI rating system is a nationally used rating system developed by the United States Army Corps of Engineers (USACE) which was then adopted by the Department of Defense as well as the American Public Works Association. After comparing our past PCR method to the PCI method, staff determined that the Pavement Condition Index would provide a more comprehensive and objective look at the quality of our pavement.

In making this transition, staff partnered with Applied Pavement Technologies (APTech) to perform the 2024 PCI street ratings. APTech utilizes a vehicle outfitted with the Laser Crack Measurement System (LCMS), which allows automated data collection at normal roadway speeds. The LCMS system maps and records pavement distresses which, when combined with artificial intelligence processing software, produces a PCI rating based on the standards established by the USACE and memorialized by the American Society for Testing and Materials in the ASTM 6433 specification.

Similar to the PCR system, the Pavement Condition Index is a scale ranging from 1 to 100. To establish a PCI score, eight (8) different distress types along with their associated severity are evaluated to determine the "deduct value". The sum of all eight deduct values is subtracted from 100 to determine the PCI score. The distress types are:

- Alligator Cracking
- Block Cracking
- Longitudinal and Transverse Cracking
- Distortions
- Patching and Utility Cuts
- Rutting and Depression
- Raveling

- Weathering

In addition to the Pavement Condition Index, staff continues to evaluate the condition of our curb and gutter. Curbs are rated from 0 to 5, with 5 being the worst condition. Street segments with Curb/Gutter Deterioration or distress indicative of a base failure are reviewed as candidates for full-depth reconstruction projects. All others are reviewed as candidates for the pavement maintenance program.

Recycled asphalt pavement materials reduce the environmental footprint of infrastructure, with typically slight additional costs over traditional asphalt, but in this case there are no additional costs to utilize RAP. To date, the city's pilot test of a side-by-side comparison on Mountview Road in 2019 does not show any differences in terms of quality or performance. Material testing is required to ensure compliance with road specifications, including volumetric, aggregate gradation, binder volume, and binder/asphalt mixture performance grading. Up to 60% Recycled Asphalt Product (RAP) is permitted and will be tested to ensure these specifications are met. Due to the city's commitment to sustainability, it is recommended to award the alternative bid that includes the recycled asphalt pavement.

Updated construction information on this and other 2025 Capital Projects can be found on our online construction Storymap located here: https://storymaps.arcgis.com/collections/a618ce4fe1d649fc9f7da209eefb2e8d?item=1

Alternatives

Council can choose not to authorize the City Manager to enter into contract with Strawser Paving Company for this project. This will delay construction on streets with the greatest need for replacement.

Council could choose any different combination of base bid and alternates. However, if Council chooses to authorize the contract for the base bid, it is recommended that Alternate A be authorized as well. This allows the use of recycled material, is within budget, and is in line with the City's sustainability efforts. However, Council could award the Base Bid without RAP, which would not change the contract amount.

Attachments

1.	Ordinance No. 12-2025

RECORD OF ORDINANCES

CITY OF UPPER ARLINGTON
STATE OF OHIO

ORDINANCE NO. 12-2025

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACT WITH STRAWSER PAVING COMPANY FOR CONSTRUCTION-RELATED SERVICES FOR THE 2025 STREET RECONSTRUCTION PROJECT

WHEREAS, the City of Upper Arlington annually undertakes a Street Reconstruction Program (SRP) to maintain and improve roadway infrastructure, including pavement, curbs, gutters, drive aprons, and lawn restoration; and

WHEREAS, the City evaluates roadway conditions every two years and has transitioned from the Pavement Condition Rating (PCR) method to the nationally recognized Pavement Condition Index (PCI), which provides a more comprehensive and objective assessment; and

WHEREAS, Recycled Asphalt Pavement (RAP) has proven to meet performance standards with no added cost and supports the City's sustainability goals; and

WHEREAS, competitive bids for the 2025 SRP were received on April 2, 2025, with Strawser Paving Company submitting the lowest and best bid of $2,505,367.98 for the Base Bid plus Alternates A (RAP) and B (mill and overlay), and the total contract value including a 10% contingency is $2,755,904.78, within the budgeted amount of $2,970,000; and

WHEREAS, it is therefore recommended that the City Manager be authorized to enter into contract with Strawser Paving Company for the 2025 Street Reconstruction Project.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. The City Manager is hereby authorized to enter into contract with Strawser Paving Company in an amount not to exceed $2,755,904.78, which includes the Base Bid and Alternates A and B, and a 10-percent contingency, for construction-related services for the 2025 Street Reconstruction Project.

SECTION 2. The City Manager, Finance Director, and the City Attorney are hereby authorized to take all actions, including the execution of all documents or amendments necessary to enter into, implement, and administer the contract, that are not substantially inconsistent with this ordinance.

SECTION 3. This ordinance shall take effect immediately upon passage.

Authors: Gary Wilfong, P.E., Public Service Director
Aaron Scott, City Engineer

Council Meeting Date: April 14, 2025

Subject/Legislative Item: Ordinance No. 13-2025 - An ordinance authorizing the City Manager to enter into contract with Performance Pipelining, Inc. for construction-related services for the 2025 Sustainable Sewer Solutions Project

Purpose: To Maintain and Improve the Wastewater System.

Executive Summary: Legislation authorizes the City Manager to enter into contract with Performance Pipelining, Inc. for construction-related services for the 2025 Sustainable Sewer Solution Project.

Purpose and Impact

This is an ordinance authorizing the City Manager to enter into contract with Performance Pipelining, Inc. in the amount of $1,300,925.14 for the 2025 Sustainable Sewer Solutions (SSS) Project. On Monday, March 31, 2025, the City received bids from three contractors. The results are summarized below:

	2025 SSS Bid Price
Performance Pipelining, Inc.	**$1,182,659.22**
BLD Services, LLC	$1,352,790.00
United Survey	$1,392,376.00
Engineer's Estimate	**$1,274,724.00**

Performance Pipeline, Inc. had the lowest and best bid of $1,182,659.22.

The amount included in the 2025 budget for the project is $1,608,565. With a 10% construction contingency, the 2025 SSS project contract is under budget at $1,300,925.14.

Under the requirements of the Ohio Environmental Protection Agency (OEPA) Director's Final Findings and Orders, the Engineering Division studied the sewer systems and developed a remediation plan to reduce excessive inflow and infiltration (I/I) of rain water into the sanitary sewer system. The OEPA has approved the remediation plan which we call the Sustainable Sewer Solutions Program. This program also updates and improves the overall sanitary sewer system for Upper Arlington.

The attached exhibit shows the limits of the 2025 SSS project, generally located near the intersection of Riverside Drive and Nottingham Road.

History
This project is part of the Ohio EPA-approved plan to address inflow and infiltration into the sanitary sewer system. The total program cost over the plan is estimated at $18,150,000. Construction of the program began in 2017 and must be completed by 2028 to meet EPA requirements.

A map of the overall SSS plan can be found on the city's website at: https://upperarlingtonoh.gov/wp-content/uploads/2018/07/Sustainable-Sewer-Solutions-Map.pdf

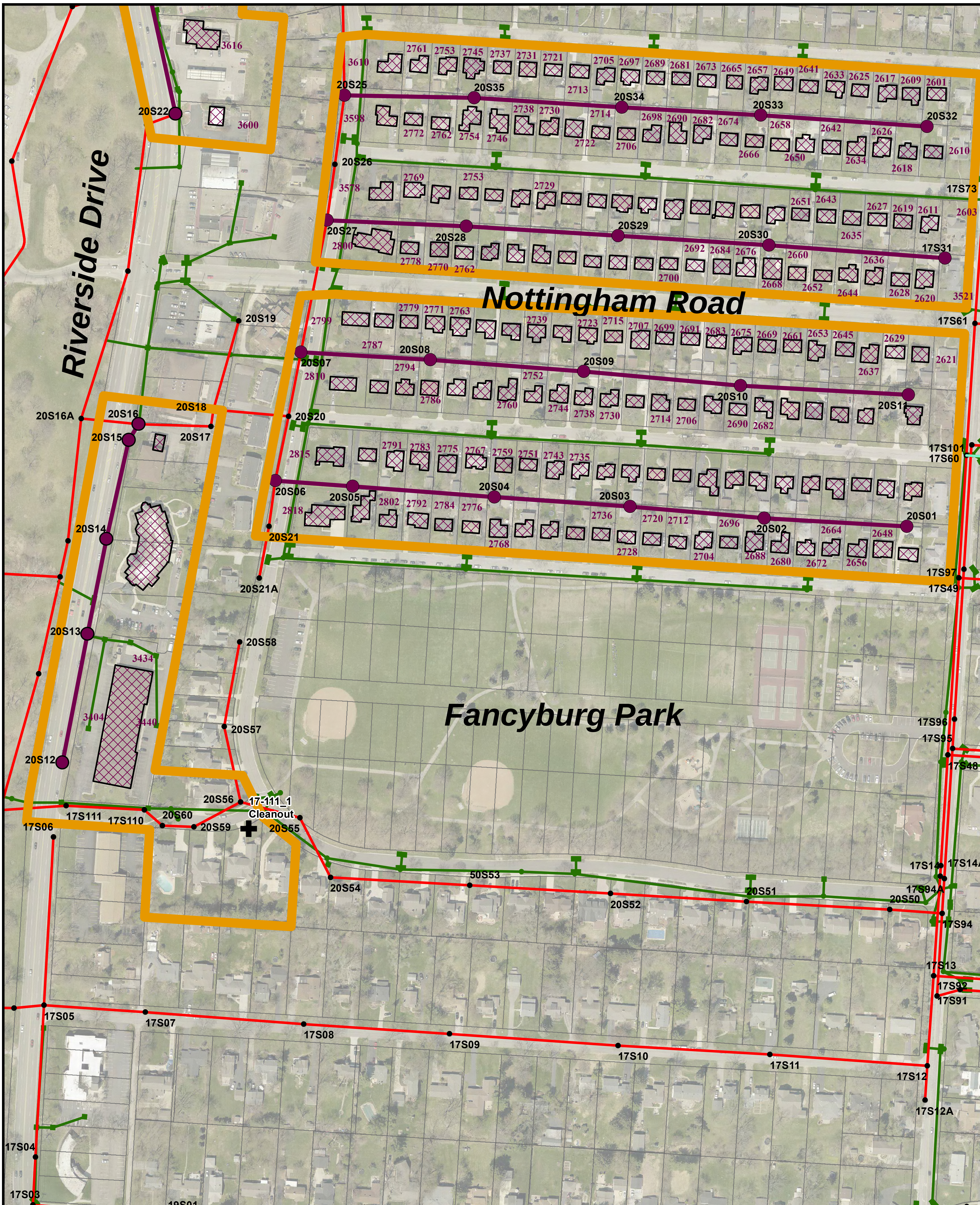
A video overview of the program can be found at: https://www.youtube.com/watch?v=j3okYViZVPQ

More information on the overall 2025 CIP can be found on the city's GIS system at: https://storymaps.arcgis.com/collections/a618ce4fe1d649fc9f7da209eefb2e8d?item=1

Alternatives
Council could choose not to authorize the City Manager to enter into contract with Performance Pipelining, Inc. for the project. Upper Arlington would still be required to complete this project prior to the 2028 deadline.

Attachments

1.	2025 Sustainable Sewer Solution Program Area
2.	Ordinance No. 13-2025



- Public ROW Improvements SAS MH
- Public ROW Improvements SAS Main
- Private Improvements SAS Lateral
- Proposed Improvements Area
- Smoke Occurrence Construction
- Lined Sanitary Sewer
- Sanitary Sewer
- Storm Sewer
- Sanitary Manhole
- Storm Catch Basin
- Storm Curb Inlet
- Storm Manhole

N

0 240 480 960 Feet

2025 PROPOSED IMPROVEMENTS

Upper Arlington, Ohio - SSES Part 2

BURGESS & NIPLE
Engineers ■ Architects ■ Planners

RECORD OF ORDINANCES

CITY OF UPPER ARLINGTON

STATE OF OHIO

ORDINANCE NO. 13-2025

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACT WITH PERFORMANCE PIPELINING, INC. FOR CONSTRUCTION-RELATED SERVICES FOR THE 2025 SUSTAINABLE SEWER SOLUTIONS PROJECT

WHEREAS, the City of Upper Arlington is implementing the Sustainable Sewer Solutions (SSS) Program as required by the Ohio Environmental Protection Agency (OEPA) Director's Final Findings and Orders to reduce inflow and infiltration (I/I) of stormwater into the sanitary sewer system; and

WHEREAS, the OEPA has approved the City's 17-year remediation plan, which began in 2017 and must be completed by 2028, which will improve and update the City's sanitary sewer system; and

WHEREAS, on March 31, 2025, the City received three bids for the 2025 SSS Project, with Performance Pipelining, Inc. submitting the lowest and best bid in the amount of $1,182,659.22; and

WHEREAS, with a 10-percent construction contingency, the total contract amount of $1,300,925.14 remains within the 2025 budgeted amount of $1,608,565; and

WHEREAS, it is therefore recommended that the City Manager be authorized to enter into contract with Performance Pipelining, Inc. in an amount not to exceed $1,300,925.14 for construction-related services for the 2025 SSS Project.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. The City Manager is hereby authorized to enter into contract with Performance Pipelining, Inc. in an amount not to exceed $1,300,925.14, which includes a 10-percent contingency, for construction-related services for the 2025 Sustainable Sewer Solutions Project.

SECTION 2. The City Manager, Finance Director, and the City Attorney are hereby authorized to take all actions, including the execution of all documents or amendments necessary to enter into, implement, and administer the contract, that are not substantially inconsistent with this ordinance.

SECTION 3. This ordinance shall take effect immediately upon passage.

3600 Tremont Road | Upper Arlington, OH 43221
614-583-5000 | **upperarlingtonoh.gov**

Authors:	Gary Wilfong, P.E., Public Service Director Aaron Scott, City Engineer
Council Meeting Date:	April 14, 2025
Subject/Legislative Item:	Ordinance No. 14-2025 - An ordinance authorizing the City Manager to enter into a contract with Performance Pipelining, Inc. for construction-related services for the 2025 Sanitary Sewer Repairs Project
Purpose:	To Maintain and Improve the Wastewater System
Executive Summary:	This legislation authorizes the City Manager to enter into contract with Performance Pipelining, Inc. for construction-related services for the 2025 Sanitary Sewer Repairs Project.

Purpose and Impact

This is an ordinance authorizing the City Manager to enter into contract with Performance Pipelining, Inc. in the amount of $165,965.80 for the 2025 Sanitary Sewer Repairs Construction Contract. On Monday, March 31, 2025, the City received bids for the project from four (4) contractors. The results are summarized below:

	Bid Price
Visu-Sewer of Ohio, LLC	$181,961.40
Insight Pipe Contracting, LLC	$173,300.00
Performance Pipelining, Inc.	**$150,878.00**
United Survey	$183,386.00
Engineer's Estimate	**$180,388.00**

Performance Pipelining, Inc. had the lowest and best bid of $150,878.00. The amount included in the 2025 budget for this project is $215,000 (Sanitary Sewer Surcharge Fund). The total contract price is under budget at $165,965.80, which includes a 10% contingency.

History

This project consists of sanitary sewer lining of approximately 1,964 linear feet of 8-inch pipe and point repair work for 1 location. The proposed work has been prioritized based on recommendations from the Public Works Division from conditions found while performing periodic video inspection of the lines. Point Repairs are prioritized by Public Works and are completed as funds remain.

Alternatives

The alternative to not authorize the City Manager to enter into contract with Performance Pipelining, Inc. for this project would delay top priority repairs and maintenance to the sewer system, which could lead to sewer backup and/or more costly improvements.

Attachments

1.	Ordinance No. 14-2025

RECORD OF ORDINANCES
CITY OF UPPER ARLINGTON
STATE OF OHIO

ORDINANCE NO. 14-2025

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACT WITH PERFORMANCE PIPELINING, INC. FOR CONSTRUCTION-RELATED SERVICES FOR THE 2025 SANITARY SEWER REPAIRS PROJECT

WHEREAS, the 2025 Sanitary Sewer Repairs Project consists of lining approximately 1,964 linear feet of 8-inch sanitary sewer pipe and performing point repair work at one location, prioritized based on recommendations from the Public Works Division following periodic video inspections; and

WHEREAS, on March 31, 2025, the City received bids from four contractors, with Performance Pipelining, Inc. submitting the lowest and best bid of $150,878.00; and

WHEREAS, including a 10% contingency, the total contract price of $165,965.80 remains below the allocated budget of $215,000; and

WHEREAS, it is therefore recommended that the City Manager be authorized to enter into a contract with Performance Pipelining, Inc. to ensure the successful completion of the 2025 Sanitary Sewer Repairs Project.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. The City Manager is hereby authorized to enter into contract with Performance Pipelining, Inc. in the amount of $165,965.80, which includes a 10-percent contingency, for the 2025 Sanitary Sewer Repairs Project.

SECTION 2. The City Manager, Finance Director, and the City Attorney are hereby authorized to take all actions, including the execution of all documents or amendments necessary to enter into, implement, and administer the contract, that are not substantially inconsistent with this ordinance.

SECTION 3. This ordinance shall take effect immediately upon passage.

City of Upper Arlington
3600 Tremont Road | Upper Arlington, OH 43221
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STAFF REPORT

Authors: Gary Wilfong, P.E., Public Service Director

Council Meeting Date: April 14, 2025

Subject/Legislative Item: Resolution No. 4-2025 - A resolution authorizing the City's participation in the Ohio Department of Transportation Cooperative Contract Program for rock salt

Purpose: To provide the necessary materials to maintain roadway safety during winter weather events.

Executive Summary: Legislation authorizes the City Manager to participate in the ODOT Cooperative Rock Salt Purchasing Contract.

Purpose and Impact

The Public Service Department proposes to purchase 1,500 tons of rock salt through the Ohio Department of Transportation's cooperative contract program for the upcoming 2025-26 winter season.

Ohio Department of Transportation (ODOT) plans to bid this salt contract in the next couple of months and the proposed contract is estimated to begin June 2025 and end May 2026. Local government agencies are required by ODOT to pass a subject specific resolution confirming the agency's intention to join the ODOT salt contract. The resolution must be submitted to ODOT by May 2, 2025.

History

During the 2024-25 winter season, the Public Works Division used 1445 tons of salt and in the 2023-2024 winter season we used 1,284 tons**.**

In the 2024 budget, we spent $96,840.00 for 1,500 tons of rock salt at a cost of $64.56 per ton. In the 2025 budget, we allocated $250,000 for purchasing salt. We anticipate that we will spend an estimated $95,340.00 for 1,500 tons of rock salt at an estimated cost of $63.56 per ton.

This resolution to participate in the ODOT program will ensure that our salt supplies are maintained at maximum capacity, ensuring our ability to maintain safe roadways during winter weather events. Upper Arlington has participated in this cooperative contract for the past nine (9) years.

Rock salt stored in our barn for snow and ice removal purposes will not go bad because it is a naturally occurring mineral that does not decompose or degrade over time. As long as it is stored in a dry environment away from moisture, sunlight, and contaminants, rock salt remains effective for melting snow and ice indefinitely. Its chemical composition remains stable, ensuring its usability whenever needed during winter weather conditions.

Alternatives

Delaying the passage of this resolution may delay the acquisition of materials necessary to maintain safe roadways during a snow and ice weather event on Upper Arlington’s 365 lane miles of roadway.

Attachments

1.	Resolution No. 4-2025

RECORD OF RESOLUTIONS

CITY OF UPPER ARLINGTON
STATE OF OHIO

RESOLUTION NO. 4-2025

A RESOLUTION AUTHORIZING THE CITY'S PARTICIPATION IN THE OHIO DEPARTMENT OF TRANSPORTATION COOPERATIVE CONTRACT PROGRAM FOR ROCK SALT

WHEREAS, it is the responsibility of the City to maintain and operate the City's roadways for the safety of the community; and

WHEREAS, the Ohio Department of Transportation (ODOT) has invited the City to participate in its 2025-2026 "Salt Participation Program" in order to purchase rock salt; and

WHEREAS, the City, pursuant to Ohio Revised Code 5513.01(B), may participate in the contracts entered into by the Ohio Department of Transportation; and

WHEREAS, the City of Upper Arlington hereby requests participation in the program for a total of 1,500 tons of sodium chloride (rock salt), of which Upper Arlington agrees to purchase from its awarded salt supplier at the delivered bid price per ton, awarded by the Director of ODOT; and

WHEREAS, the program year is estimated to begin in June 2025 and run through May 2026.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Upper Arlington, Ohio:

SECTION 1. The City of Upper Arlington is hereby authorized to participate in the Ohio Department of Transportation Cooperative Contract Program for the purchase of rock salt for program year 2025-2026.

SECTION 2. This City Council hereby directs City staff to submit a copy of this resolution to the Ohio Department of Transportation (ODOT) prior to its May 2, 2025 deadline.

SECTION 3. This resolution shall take effect immediately upon passage.

Authors: Darren Shulman, City Attorney

Council Meeting Date: April 14, 2025

Subject/Legislative Item: Resolution No. 5-2025 - A resolution establishing a policy and procedure for requesting street name changes in the City of Upper Arlington

Purpose: To outline a process for renaming streets in the City.

Executive Summary: This policy creates a formal process for requesting street name changes in the City. At the direction of Council, the City Attorney provided recommendations based on legal and financial analysis by outside counsel. The draft was reviewed by Council on October 7, 2024, with no action taken. The proposed $500 fee may not cover staff costs, and adjustments could be considered.

Purpose and Impact

This policy establishes a formal process for requests to change street names in Upper Arlington and provides a standard review process for those requests. The attached policy is identical to the draft shared by the City Attorney during the October 7, 2024, City Council meeting. The draft was based on recommendations from outside counsel, which did an evaluation of the costs involved in changing a street name, the legal requirements to do so, and best practices from other cities. At the October meeting, potential amendments were discussed by Council but no votes were taken.

While this policy would establish a process for requesting a street name change, the ultimate cost of adopting such a change would depend on the street. As part of the policy, staff would provide Council with a cost estimate for replacing the street signs. It is likely the proposed $500 application fee would be insufficient to cover the staff time needed to review the application and create a report for Council as described under the policy, so if being cost-neutral is a goal, the application fee could be increased and/or made non-refundable. Council has previously received a report on the financial impact renaming a street would have on residents, which informed the current draft petition requirement that is near the top of the range referenced in the report.

History

After being presented with a request to change a street name, staff recommended adoption of a formal procedure to ensure all requests were evaluated systematically and consistently. The City engaged outside counsel to research the legal process for changing a street name, the costs of doing so for both the City and residents, and a review of how other cities handle these requests. Following that report, staff provided a draft policy for Council discussion at its October 7, 2024, meeting, at which time Council indicated it should be prepared for a Council vote, with the understanding that it could be amended.

Alternatives

The policy can be amended by Council at the second reading prior to adoption. In particular, the following provisions have been identified as potentially being amended, which would be policy determinations by Council:

1. Percentage of property owners required on signature (section 4)
2. $500 application fee (section 5)
3. Whether a portion of the fee will be returned if the request is not granted (section 5)

Procedurally, staff recommends submitting proposed amendments to the City Attorney between readings, so the amendments can be organized and prepared for consideration at the second reading.

Alternatively, Council could decline to adopt a policy. However, staff would recommend not entertaining street name changes without having a policy in place.

Attachments

1.	Resolution No. 5-2025
2.	Exhibit A - Street Renaming Policy

RECORD OF RESOLUTIONS

CITY OF UPPER ARLINGTON
STATE OF OHIO

RESOLUTION NO. 5-2025

TO ESTABLISH A POLICY AND PROCEDURE FOR REQUESTING STREET NAME CHANGES IN THE CITY OF UPPER ARLINGTON

WHEREAS, the City of Upper Arlington has received requests to change the names of streets within the City; and

WHEREAS, in response to these requests, City staff and outside legal counsel have evaluated the costs associated with street name changes, applicable legal requirements, and best practices from other municipalities; and

WHEREAS, it is in the public interest to establish a formal, consistent process for reviewing and considering such requests; and

WHEREAS, City Council discussed a draft policy regarding street name change requests during a presentation by the City Attorney on October 7, 2024, and now wishes to formally adopt said policy.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Upper Arlington, Ohio:

<u>SECTION 1.</u> The City of Upper Arlington hereby adopts the "Street Renaming Policy," which is attached hereto and incorporated by reference as Exhibit A. The policy establishes a formal application and review process for individuals or entities requesting a change to the name of a public street.

<u>SECTION 2.</u> The process set forth in the adopted policy shall be followed by staff when evaluating any street name change request. This includes the preparation of a cost estimate for replacement of street signage and a staff report to be presented to City Council. Staff shall also assess legal and practical implications of the proposed change.

<u>SECTION 3.</u> This resolution shall take effect immediately upon passage.

Street Renaming Policy

The Street Name Change Review Process for eligible streets begins with the submission of a complete application.

An eligible street is one that has not had a name change within the past 50 years.

A complete application includes the following:

1. Copy of the tax map showing:
    a. The street to be renamed and all lots involved in the request
    b. All streets that intersect the street to be renamed
    c. Requests must be for a continuous length of the street that begins and ends at a logical termini such as a dead end or intersection
2. Requested new street name
3. Provide biographical or historical information about the person or event for whom the street would be named after. Only individuals who are deceased are eligible for street renaming. If the request is to name the street after a person, the application should detail how the person was outstanding in achievement in the arts, professions, politics, science, education, sports, religion, commerce, philanthropy, public service, or a reputation that brings honor to the community, or personal commitment and service to the community, or has had a lasting effect for the good of the community.*
4. Following the receipt of an application, a petition will be prepared by the City Engineering Division containing all the names and addresses of property owners with land abutting the street in question (see a through c below). It will then be provided to the applicant for circulation. It will be the applicant's responsibility to contact all adjacent property owners in order to obtain evidence of 90% concurrence to the proposed street name change. Objections by 10% or more adjacent property owners, and/or a failure to obtain evidence to the contrary from each adjacent owner, will prevent said street renaming request from proceeding for City Council consideration.
    a. A petition requires a minimum of ten signatures
    b. If a street has less than ten parcels, any properties that touch the street (such as a side or back yard) must be included in the petition even if it would not result in an address change for that property.

   c. If this still results in less than ten properties, the closest properties on intersecting streets must be included in the petition even if it would not result in an address change for that property.

5. $500 application fee. The City will return $400 of the fee if the request if not granted.

Upon receipt of a complete application, staff will review the application and provide Council with:

1. Historical information about the current street name (if available)
2. A recommendation as to whether the requested name is consistent with City's Policy for Naming Public Properties, adopted 2/27/17.
3. A report detailing any concerns staff has identified with naming a street after the individual including the Franklin County Engineer's Office analysis to identify any conflicts across the County.
4. An estimated cost of replacing the renamed street signs

* These criteria match the criteria for eligibility for induction in the Wall of Honor.